

Solid Waste and Recycling Committee (SWRC) Minutes **DRAFT**
Wednesday, April 10, 2024
5:30 to 7 PM at the Readfield Town Office and via Zoom

Roll Call and Determination of Quorum

Present: Committee members: Eric Dyer, Karen Peterson, Kathryn Woodsum, Mike Carlson, Kim Moulton, Kelli Hess, Marianne Butak (for Amy Black)

Public: No others present

Accept Minutes from January 24, 2024

- Motion by: Mike Carlson; Second by: Kathryn Woodsum **Vote: Unanimous**

Oral and Written Communications

Readfield Transfer Station Manager Report: Karen and Eric gave the following report:

General Operations

- Brush collection area was closed for 3-4 days due to mud. Have requested quotes for a contractor to grade and surface with Geotech cloth and stone to improve area.
- Two late winter storms caused the facility to close.
- The MSW compactor had a weather-related failure. A heating element was added to prevent another failure.
- The backhoe had a minor hydraulic leak that was repaired, as well as a door panel repair.

Personnel

- Staffing was stable during the quarter.
- Hours were limited for one part-time employee to ensure budget limits wouldn't be exceeded based on projections to year-end.

Programming and Policy

- The new Transfer Station stickers were distributed.
- The Town of Readfield is updating their Waste Disposal and Recycling Ordinance, which is related to Transfer Station operations. The revised ordinance will be voted on at the June 11 Town Meeting.
- The Transfer Station brochure was updated to include new pricing, effective January 1, 2024, and material information.

Tipping and Hauling

- There was no change in service during the quarter.
- Town of Readfield Maintenance Staff were helpful keeping the access for vendors open.

Quarterly financial review: January – March 2024

Transfer station revenues and expenses are on target for the quarter.

Operating revenues

- Total revenues are 70.85% of the budget, much of this from member towns contributions.
- Recycling revenue of \$1,897.12 received from ecomaine ytd.
- Payments by partner towns are current.
- Fee collections are just under budget, at 73.64%.

Operating Expenses

- Expenses are at 70.82% of the budget, slightly less than anticipated.
- Office supplies are over budget, due to sticker purchase of approximately \$1,800.
- Wages continue to be slightly more than budgeted, at 77.54% at the end of Q3.

- Tipping and hauling costs continue to be close to budget.
- Equipment O & M picked up in Q3 but remains below budget.
- Building and Grounds O & M is at 12.02% of the budget but is expected to be fully expended by the fiscal year end.

Fiscal Year 25 Budget

A 7.3% projected net increase to the operating budget will be distributed differentially to each community based on relative State property valuation.

Members of the public may address the SWRC on issues pertinent to the agenda.

- No members present.

New Business

- Hazardous Waste Day is Sunday, June 30 from 9-12. Hazardous Waste only, no free item drop-off. Any item in the fee schedule will be charged at that rate.
- Sunday Summer hours resume June 2 through September 1.

Next Meetings

- Wednesday, July 10, 2024, in Fayette at Starling Hall, Main Street.
- Wednesday, October 9, 2024, in Readfield at the Town Office, 8 Old Kents Hill Road.

Adjourned at 7:00 PM.

Respectfully submitted by Kim Moulton