

Readfield Select Board
Meeting Agenda
March 30, 2020, Readfield Town Office
Select Board Meeting starts: 6:30 PM
Select Board Meeting ends (unless extended) at 8:20 PM

Pledge of Allegiance (6:30pm)

Regular Meeting Items - 5 min.

20-099 - Minutes: Select Board meeting minutes of March 16, 2020.

20-100 - Warrants: #41-42.

Communications - 25 min.

Select Board communications. - 5 min.

Staff Reports - 5 min.

Boards, Committees, Commissions & Departments - 5 min.

Public Communication - Members of the public may address the Select Board. - 10 min.

Appointments, Reappointments, and Resignations - 5 min.

20-101 - Consider the appointment of William Godfrey to the Planning Board.

Old Business -30 min.

20-095 - Consider the FY21 Budget and Warrant - 30 min.

New Business - 40 min.

20-102 - Discuss the local COVID-19 response and activation of the Emergency Operations Plan - 20 min

20-103 - Consider a liquor license renewal application for the Weathervane Restaurant - 10 min.

20-104 - Consider administrative action related to previously approved municipal borrowing for the Fire Station and Library project - 10 min.

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

Adjournment

**** Important Public Participation Information ****

The coronavirus emergency is requiring us to change how to hold public meetings to be considerate of everyone's health. We have been given guidance and authority to hold modified meetings remotely. Our goal is to hold our meetings with the widest possible scope of public input and broadest transparency possible.

- The meeting will be remote only, with no participants physically in attendance.
- The meeting will be broadcast, as usual, on cable channel 1301.
- The public may participate via teleconference by calling (646) 876 9923 and entering Meeting ID: 323 050 056, or web conference at <https://maine.zoom.us/j/323050056>.
- Written comments may be made in advance of the meeting using an online form on the Town website at <https://www.readfieldmaine.org/select-board/webforms/public-meeting-and-hearing-comment-form>.

REGULAR MEETING

- **MINUTES**
- **WARRANTS**

RESERVED

Jrnl	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj		
00431 A-COPI Imaging Systems				
0355	1149 b401010.0055,C3400.0	26AR403424		
	b401010.0055,C3400.0065	E 10-10-10-55	242.66	0.00
	GENERAL GOVT / Admin - ADMIN / OFFICE SUP			
	Vendor Total-		242.66	
00599 Archie's Inc.				
0355	msw to wm 3.78 tns 3/12	3/16/2020 400.6		
	msw to wm 3.78 tns	E 70-10-50-37	283.50	0.00
	SOLID WASTE / TRANSFER STA - CONTRACT SVC / TRASH TIPPNG			
	Vendor Total-		283.50	
00022 Audette's Hardware				
0355	31000 chainsaw attach	372397		
	31000 chainsaw attach	E 12-10-65-50	34.99	0.00
	Maintenance / Gen Maint - EQUIP REPLAC / TOOLS			
	Vendor Total-		34.99	
00024 Baker & Taylor, Inc				
0355	316174 L931501 3 B00000	5016068031		
	316174 L931501 3 B00000	E 25-40-55-30	31.09	0.00
	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL			
	Invoice Total-		31.09	
0355	316174 L931501 3 B00000	5016063398		
	316174 L931501 3 B00000	E 25-40-55-30	215.51	0.00
	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL			
	Invoice Total-		215.51	
0355	316174 L931501 3 B00000	5016064851		
	316174 L931501 3 B00000	E 25-40-55-30	108.46	0.00
	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL			
	Invoice Total-		108.46	
0355	316174 L931501 3 B00000	5016082845		
	316174 L931501 3 B00000	E 25-40-55-30	95.26	0.00
	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL			
	Invoice Total-		95.26	
0355	75044919	H44483480		
	75044919	E 25-40-55-30	20.37	0.00
	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL			
	Invoice Total-		20.37	
	Vendor Total-		470.69	
00031 Central Maine Power Co				
0355	3501-6275-105	706000762316	*** PAID ***	Check # 999
	3501-6275-105	E 40-35-40-30	33.26	0.00
	PROTECTION / Tower Sites - UTILITIES / ELECTRIC			
	Vendor Total-		33.26	
00914 Core & Main				
0355	221251 12x20x40,15x20x20	M075388		
	221251 12x20x40,15x20x20	E 30-70-80-40	586.40	0.00
	REC,PARKS/AT / Trails - PUBLIC WAYS / MATERIALS			
	Vendor Total-		586.40	
00453 Cushing Construction, LLC				
0355	Snow & Ice Contract	April 2020		
	Snow & Ice Contract	E 60-40-80-10	27,793.02	0.00
	Rds & Drain / Winter Maint - PUBLIC WAYS / CONTRACT SVC			
	Vendor Total-		27,793.02	
00853 David Morrow				
0355	TS 50 AMP Breaker	3/12/2020		
	TS 50 AMP Breaker	E 70-10-70-60	137.87	0.00
	SOLID WASTE / TRANSFER STA - BUILDING O&M / MAINTENANCE			

Jrnl	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj		
Invoice Total-			137.87	
0355	Lib 2 LED Hallway	3/19/2020		
	Lib 2 LED Hallway	E 12-20-70-60	199.34	0.00
	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE			
Invoice Total-			199.34	
0355	GH outlet automatic doors	3/19/2020		
	GH outlet automatic doors	E 12-20-70-60	507.99	0.00
	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE			
Invoice Total-			507.99	
Vendor Total-			845.20	
00704 Fabian Oil				
0355	315425 281.6 gal FS	855181		
	315425 281.6 gal FS	E 12-20-40-60	337.64	0.00
	Maintenance / Bldg Maint - UTILITIES / HEATING			
Invoice Total-			337.64	
0355	315425 262.1 gals GH	855233		
	315425 262.1 gals GH	E 12-20-40-60	638.21	0.00
	Maintenance / Bldg Maint - UTILITIES / HEATING			
Invoice Total-			638.21	
Vendor Total-			975.85	
00791 Group Dynamic Inc				
0355	HRA	L2003-016000343		
	Group Maint	E 10-12-15-25	16.00	0.00
	GENERAL GOVT / Insurance - INSURANCE / HRA			
	Group Maint	E 70-10-15-25	4.00	0.00
	SOLID WASTE / TRANSFER STA - INSURANCE / HRA			
Vendor Total-			20.00	
00152 Lowe's				
0355	9800 687917 9	2764430		
	9800 687917 9 cement Cook	E 70-10-70-40	145.10	0.00
	SOLID WASTE / TRANSFER STA - BUILDING O&M / GROUNDS			
	9800 687917 9 mirror,wipe	E 12-20-70-60	52.99	0.00
	Maintenance / Bldg Maint - BUILDING O&M / MAINTENANCE			
Vendor Total-			198.09	
00537 Magazine Subscription Service, Inc				
0355	Renewals 24331	3/11/2020		
	Renewals 24331	E 25-40-55-30	401.72	0.00
	COMM SERVICE / Library - COMMUNITY SV / LIBRARY COLL			
Vendor Total-			401.72	
00066 Maine Municipal Association				
0355	11190wc2020	176931		
	11190wc2020	E 10-12-15-80	3,851.10	0.00
	GENERAL GOVT / Insurance - INSURANCE / WORKERS COMP			
Vendor Total-			3,851.10	
00218 MAINE RESOURCE RECOVERY ASSOC				
0355	182115A Propane tanks	10/3/2019		
	182115A Propane tanks	E 70-10-10-80	50.12	0.00
	SOLID WASTE / TRANSFER STA - ADMIN / TRAIN & CONF			
Vendor Total-			50.12	
00316 Pat Jackson/ Tri-City, Inc				
0355	Septic Pumped TS	233379		
	Septic Pumped TS	E 70-10-40-70	300.00	0.00
	SOLID WASTE / TRANSFER STA - UTILITIES / LAVATORY			
Vendor Total-			300.00	
00259 Pease's Screen Printing				
0355	40 T's Heritage Days 19	15272		

Jrnl	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj		
40 T's Heritage Days 19	E 30-25-30-95		358.00	0.00
	REC,PARKS/AT / HERITAGE DAY - RECREATION / HD OTHER			
	Vendor Total-		358.00	
00640 Pitney Bowes, Inc				
0355 016060547	1015248425			
016060547	E 10-15-10-60		76.25	0.00
	GENERAL GOVT / Office Equip - ADMIN / POSTAGE			
	Vendor Total-		76.25	
00841 PretiFlaherty				
0355 54661.80723 Hawes	1993419			
54661.80723 Hawes	E 10-75-10-20		260.00	0.00
	GENERAL GOVT / Attorney Fee - ADMIN / ATTORNEY FEE			
	Vendor Total-		260.00	
00069 Regional School Unit#38				
0355 Monthly Payment	April			
Monthly Payment	E 75-10-45-75		309,199.51	0.00
	EDUCATION / RSU#38 - ASSESSMENTS / RSU#38 PYMT			
	Vendor Total-		309,199.51	
00086 SECRETARY OF STATE (MOTOR VEH)				
0355 11190 3/11-18/2020	3/18/2020	*** PAID ***	Check # 68502	
11190 3/11-13/2020	G 1-330-00		2,094.50	0.00
	GENERAL FUND / Motor Veh Fe			
	Vendor Total-		2,094.50	
00561 Shredding on Site				
0355 214	3/24/2020			
214	E 10-10-10-55		20.00	0.00
	GENERAL GOVT / Admin - ADMIN / OFFICE SUP			
	Vendor Total-		20.00	
00696 Spectrum				
0355 202-681067201-001	3/13/2020			
202681067201-001	E 25-50-40-20		13.16	0.00
	COMM SERVICE / Readfield TV - UTILITIES / ELEC COMM			
	Vendor Total-		13.16	
00313 Toshiba Financial Services				
0355 500-0573204-000	April 2020			
500-0573204-000	E 10-15-60-25		434.29	0.00
	GENERAL GOVT / Office Equip - EQUIP O,R &M / OFFICE LEASE			
	Vendor Total-		434.29	
00051 TREAS, STATE OF ME. (ELEVATOR)				
0355 22879 compressed Air	1154 main			
22879 compressed Air	E 40-10-10-50		10.00	0.00
	PROTECTION / FIRE DEPART - ADMIN / MISC.			
	Vendor Total-		10.00	
00078 US Postal Service				
0355 Meter 45155983	3/26/2020			
Meter 45155983	E 10-10-10-12		2,000.00	0.00
	GENERAL GOVT / Admin - ADMIN / COVID-19			
	Vendor Total-		2,000.00	
00836 WORLD OF FLAGS, USA				
0355 432 Flags	10854			
432 Flags	E 50-10-55-70		574.56	0.00
	CEMETERIES / CEMETERIES - COMMUNITY SV / Vet Memorial			
	Vendor Total-		574.56	

Warrant Preview

Pay Date: 04/04/2020

Jrnl	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj		
		Prepaid Total-	2,127.76	
		Current Total-	348,999.11	
		Warrant Total-	351,126.87	

RESERVED

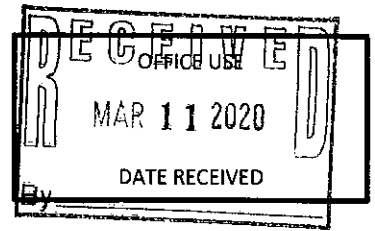
COMMUNICATIONS

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

RESERVED

APPOINTMENTS,
REAPPOINTMENTS, &
RESIGNATIONS

TOWN OF READFIELD
APPOINTMENT APPLICATION



The Select Board shall not discriminate against an applicant based on religion, age, sex, marital status, race color, ancestry, national origin, sexual orientation or physical or mental disabilities. The Select Board may exclude from consideration any applicant with physical or mental disabilities only when the physical or mental handicap would prevent the applicant from performing the duties of the appointment and reasonable accommodation cannot be made.

The Select Board shall have final authority over the appointment of citizens to Boards, Committees and Commissions that are instruments of Town Government. The Select Board shall not appoint an applicant to a position for which the applicant will likely have a frequent or recurring conflict of interest.

Which Board, Committee or Commission

are you applying for?

Planning Board

Term:

4/30/2023

Do you have previous experience on this board or committee?

Yes

No

Name: William (Bill) Godfrey

Phone (H):

Street address:

Phone (C):

Mailing address: Readfield, ME 04355

E-Mail:

Below please tell us of any experience and/or training that might be useful in this position.

General business experience and admitted to practice law in New Jersey.

Below please tell us the reason you are interested in applying for this position.

I have been coming to Readfield since 1958, purchased my house here in 2002 and became a full time resident in June of 2018. It is time for me to give back to this wonderful community.

If you are currently employed, what is your position?

Managing Director, Guy Carpenter & Co., LLC - Reinsurance Broker

APPLICATION FOR APPOINTMENT FOR:

Name: William Godfrey Position: Planning Board Term: 6/20/23

"By signing this application for this position the Applicant understands and agrees that the information contained in this application is required by law to be available for public viewing and agrees to hold the Town of Readfield harmless from any misuse of the application information by anyone viewing it. As a member of this board, committee or commission

Check one!

- I approve the use of my e-mail and phone numbers on the Town's public sites and publications.
I DO NOT approve the use of my e-mail and phone numbers on any of the Town's public sites or publications.

Name: William C. Godfrey Date: 3/11/20

CLERK'S USE BEFORE THE APPOINTMENT

This is a Consecutive Re-Appointment Yes No
Was this position advertised? Yes No If no, please explain:
Confirmation from Applicant of attendance at Select Board Meeting if required. Yes No
Confirmed meeting date: 3/30, 2020

SELECT BOARD APPROVAL

To William Godfrey of Readfield, in the County of Kennebec and State of Maine: There being a position on the Planning Board we the Select Board of the Municipality of Readfield do, in accordance with the provisions of the laws of the State of Maine, hereby appoint you to said position within and for the Municipality of Readfield, such appointment to be effective:

3/30/20 thru 6/30/2023. Given under our hand this 30 day of March 2020

Bruce Bourgoine Ralph F. Eno, Jr. Dennis Price
Christine Sammons Kathryn Mills Woodsum

CLERK'S USE AFTER THE APPOINTMENT

Chair has been notified of appointment? Yes No If yes, what date:
Is an Oath appropriate: Yes No If yes, what date:

OLD BUSINESS

**TOWN OF READFIELD
FOOD SOVEREIGNTY ORDINANCE**

WHEREAS, the Town of Readfield wishes to encourage the local production and sale of food and food products;

WHEREAS, regulation of the local production and sale of food and food products can be unduly burdensome to producers; and

WHEREAS, the Maine Legislature has provided municipalities with home rule authority to exempt direct producer-to-consumer transactions of food and food products from regulation;

NOW, THEREFORE, be it ordained by the Town of Readfield, that the Following Food Sovereignty Ordinance is hereby enacted:

1. Authority and Purpose: This Ordinance is intended to provide Readfield residents unimpeded access to local food and to reduce governmental regulation of local foods to the extent permitted by home rule authority under 30-A M.R.S.A. § 3001, the Constitution of Maine, Article VIII, Part Second, and pursuant to 7 M.R.S. § 281 et seq.
2. Definitions: As used in this ordinance, unless the context otherwise indicates, the following terms have the meanings stated below:
 - A. Direct Producer-to-Consumer Transaction: A face-to-face transaction involving food or food products at the site of production of those food or food products.
 - B. Food or Food Products: Any food or food product intended for human consumption, including, but not limited to, milk or milk products, meat or meat products, poultry or poultry products, fish or fish products, cider or juice, acidified foods or canned fruits or vegetables.
 - C. State and Town Food Law: Any provision of Title 7 or Title 22 of the Maine Revised Statutes, or rules adopted under Title 7 or Title 22 of the Maine Revised Statutes, or provision of the Town of Readfield Land Use Ordinance that regulate direct producer-to-consumer transactions.
3. Exemption from Licensure and Inspection: Producers and processors of local food intended for direct producer-to-consumer transactions in the Town of Readfield shall be exempt from State and Town licensure and inspection under State and Town Food Laws. In accordance with Section 284 of the Maine Food Sovereignty Act, the State of Maine and the Town of Readfield shall not enforce State and Town Food Laws with respect to direct producer-to-consumer transactions.

4. Exception for Meat and Poultry Inspections: In accordance with Section 285 of the Maine Food Sovereignty Act, the exemption provided in Section 3 of this Ordinance does not apply to any meat or poultry product inspection and licensing requirements that are specified under applicable federal acts.

ENACTED: _____

CERTIFIED BY: _____
Signature

CERTIFIED BY: _____
Printed Name

Title

Town of Readfield Administration Ordinance – Enacted June 9, 2015

The purpose of this ordinance is to give authorization of powers and duties of the ~~board of selectpersons~~ Select Board to manage the following non budgetary items

Sections

~~1.1 ACCEPT PAYMENT OF TAXES~~

~~1.2 CONTRACTS AND LEASES~~

~~1.3 SALE OF SURPLUS PROPERTY~~

~~1.4 ACCEPTANCE OF GIFTS AND DONATIONS TO THE TOWN~~

~~1.5 MISCELLANEOUS FEES~~

~~1.1 ACCEPT PAYMENT OF TAXES~~

Authorize the Treasurer of Readfield to accept prepayment of taxes not yet committed pursuant to 36 M.R.S.A., Section 506.

Formatted: Indent: Left: 0.5", No bullets or numbering

~~1.2 CONTRACTS AND LEASES~~

On behalf of the Town of Readfield, enter into single or multi-year contracts, leases and lease/purchase agreements, not to exceed five years, in the name of the Town if it is deemed to be in the best interest of the Town, were the underlying purpose has been authorized by the voters.

Formatted: Indent: Left: 0.5", No bullets or numbering

~~1.3 SALE OF SURPLUS PROPERTY~~

On behalf of the Town sell any town owned surplus property, equipment and tools no longer needed by the Town.

Formatted: Indent: Left: 0.5", No bullets or numbering

~~1.4 ACCEPTANCE OF GIFTS AND DONATIONS TO THE TOWN~~

To accept and expend, on behalf of the Town, any gifts or donations, including grants from federal, state and local agencies, unanticipated donations, or pass-through funds that may be provided by individuals, business associations, charitable groups, or other organizations, if the Select Persons determine that the gifts, donations, or pass through funds and their purposes are in the best interest of the Town. Enter into and execute such agreements and contracts and to take all actions as may be necessary, appropriate and convenient to accomplish this acceptance. Any donation or gift that requires additional funds, such funds must be appropriated by a Town ballot vote. The value and intended purpose of all donations accepted on behalf of the Town in excess of \$100, exclusive of volunteered time, whether cash or in-kind, publicly or anonymously given, shall be recorded by the Collection Clerk or designee and a receipt provided to the donor.

~~1.8 TAX ACQUIRED PROPERTY~~

To retain; sell to the prior owner for taxes, interest and costs; or sell the tax acquired property on such terms as they deem advisable, and in accordance with a written policy regarding Tax Acquired Property adopted January 8, 2007 by the Municipal Officers and amended on January 4, 2010.

Formatted: Indent: Left: 0.5", No bullets or numbering

~~1.9 WAIVER OF FORECLOSURE~~

~~To issue Waivers of Automatic Foreclosures when the municipal officers wish to avoid acquiring property that may be burdensome to the Town and to take court action if needed to foreclose at a later date, if desired.~~

Town of Readfield Administration Ordinance – Enacted June 9, 2015

1.9 INCREASE LINE ITEM BY 5%

To increase any line item up to five percent (5%) by transferring funds from another line balance or miscellaneous income to pay for unexpected expenses.

Formatted: Indent: Left: 0.5", No bullets or numbering

EXPENDITURE OF CARRY FORWARD & RESERVE FUNDS

To expend for their intended purpose any funds that have been reserved or carried forward from prior and current fiscal years.

Formatted: Font: Bold

Formatted: Font: Bold

1.10 MISCELLANEOUS FEES

To set Miscellaneous Fees charged for Town services not covered or set by State Statue.

Formatted: Indent: Left: 0.5", No bullets or numbering

Amendment History:

TM: June 14, 2016

TM: June 09, 2020

**TABLE 1 /
TABLE OF USES**

	<i>LAND USE DISTRICTS</i>									<i>Overlay District</i>
	V	VR	AD ⁹	R	RR	SR	RP	SP	CID	MH
OUTDOOR, RESOURCE-BASED USES										
Accessory Structure	C	C	C	C	C	C	P	P ¹	N	U
Agriculture ^{12,13}	Y	Y	Y	Y	Y	Y ¹	P	Y ¹	Y	U
Agriculture–Light Industry ¹⁴	P	P	P	P	P	P	P	N	P	<u>UP</u>
<u>Agriculture–Intensive</u> ¹⁵	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>N</u>	<u>N</u>	<u>P</u>	<u>U</u>
Individual Campsites	Y	Y	C	Y	Y	C	C	C	N	U
Campground	N	N	N	P ¹	N	P	N ¹	N	N	U
Natural Resource-Based Industries	N	N	N	P	P	N	N	N	P	U
Natural Resource-Based Recreation	P	N	P	P	P	P	P	P	N	U
Kennels	N	N	N	P	N	N	N	N	N	N
Parks/Recreation	P	P	P	P	P	P	P	P	N	U
Piers and Docks - Temporary - Permanent	NA NA	NA NA	C N	NA NA	NA NA	Y N	Y N	Y N	N N	NA NA
Common Shoreland Accesses	NA	NA	NA	NA	NA	PB	PB	PB	N	NA
Mining & Mineral Extracting ¹	N	N	N	P	P	P	P	N	N	N
Filling or Other Earth Moving - Less than 10 cy ¹ - More than 10 cy ¹	Y Y	Y Y	Y C	Y Y	Y Y	Y C	C P	C P	Y Y	U U
Forest management & Timber Harvesting	Y	Y	Y	Y	Y	Y ¹	C	Y	Y	U

Legend

<i>Land Use Districts</i>			<i>Overlay District</i>
V = Village District	R = Rural District	RP = Resource Protection	MH = Mobile Home
VR = Village Residential	RR = Rural Residential	SP = Stream Protection	
AD= Academic District	SR = Shoreland Residential	CID = Commercial Industrial	

Key to Table of Uses

Y =	Allowed Use (no permit required, but the use must comply with all applicable federal, state and local standards and regulations, including but not limited to this Ordinance).
C =	Use requires review and permit from Code Enforcement Officer (CEO) and/or Local Plumbing Inspector (LPI).
P =	Use requires site review from Planning Board, and requires a permit from the CEO and LPI upon Planning Board approval.
N =	Prohibited Use
U =	Use shall comply with underlying District requirements.
N/A =	Not Applicable to the district

12. “Agriculture” that also meets the definition of “Agriculture – Light Industry” shall be subject to the provisions of the LUO applicable to “Agriculture – Light Industry”.
13. “Agriculture” that also meets the definition of “Agriculture – Intensive” shall be subject to the provisions of the LUO applicable to “Agriculture – Intensive”.
14. “Agriculture – Light Industry” that also meets the definition of “Agriculture - Intensive” shall be subject to the provisions of the LUO applicable to “Agriculture – Intensive”.
15. Planning Board approval is required for a newly established Agriculture – Intensive use, for expansions of use meeting the definition of “agriculture – intensive”, and for expansions of existing agricultural use that cause the use to meet the definition of “agriculture – intensive”.

SECTION 26. AGRICULTURE

- A. All agricultural activities located within the Shoreland District shall comply with the standards set forth in Article 8, section 19.L in addition to any applicable standards otherwise set forth in this Section.
- B. Animal Husbandry:
1. All livestock shall be contained within fences or barriers adequately constructed and maintained to prevent such livestock from escaping the confined area or otherwise damaging abutting property.
 - a) Except in the Rural District, new livestock fencing on lots of less than 80,000 square feet in area is subject to the same side and rear setbacks as for structures.
 2. Commercial confinement feeding operations are subject to Site Review of Article 6, Section 3 of this ordinance.
- C. **Marijuana Cultivation** – In addition to any requirements that the Planning Board may impose as part of any required Site Review, all marijuana cultivation (“cultivation”) must, at a minimum, meet all applicable requirements of state law and regulations, and must meet the performance standards of this subsection. All marijuana cultivation in an area that is equal to/or greater than 250 square feet must take place in a fully enclosed, weathertight structure.
1. Indoor and/or outdoor combined cultivation area of equal to/or less than 250 square feet:
 - a. Cultivation may not take place within 20 feet of any lot line, unless the abutting lot is under common ownership; and,
 - b. Signage may not be posted either on or off the premises that may identify the site to the public as a marijuana cultivation location.
 2. Indoor cultivation area of 250 square feet or equal to/or greater:
 - a. Cultivation may not take place within 75 feet of any lot line;
 - b. Sites used for cultivation must be effectively buffered and/or screened from view;
 - c. Unauthorized entry to cultivation sites must be discouraged through the use of fences, barriers, or other means;
 - d. Signage may not be posted either on or off the premises that may identify the site to the public as a marijuana cultivation location;
 - e. Cultivation must comply with all other applicable provisions of the Readfield Land Use Ordinance (e.g. stormwater runoff, erosion control, etc.);
 - f. Cultivation sites/facilities shall be operated in a manner that ensures that odor is not detected off-site, i.e. off the premises at locations that are not under the custody or control of the cultivation facility;

- g. For cultivation facilities subject to Site Review, unless otherwise determined by the Planning Board, an odor control plan must be submitted for review and approval as part of the Site Review application. The plan shall, at a minimum:
- Identify the locations of all potentially odor-emitting activities and sources, the locations of structural features such as doors, windows, vents, HVAC systems, etc.;
 - List specific potentially odor-emitting activities and sources, and describe the processes that will take place at the facility (e.g. vegetative flowering, processing, storage);
 - Describe administrative controls proposed to control odors (e.g. standard operating procedures, employee training, regular equipment maintenance, inspections, etc.);
 - Describe engineering controls proposed to control odors (e.g. building design features, specific equipment and technology; and
 - Provide evidence and documentation that the proposed odor control plan is appropriate and adequate to effectively control odors and that it is consistent with marijuana industry best practices for odor control.
 - Any design or installation of specific odor control technologies must be conducted by individuals whose training, experience and/or professional certification is appropriate to satisfactorily accomplish the work.

D.

Notes:

- All stockpiling, spreading or disposal of manure in all districts shall be accomplished in conformance with the Manure Utilization Guidelines published by the Maine Department of Agriculture on November 1, 2001, or as amended; and,
- A person who owns or operates a farm that meets the criteria in the Nutrient Management Law, Title 7 MRSA, Section 4204, sub-section 2, shall have and implement an approved nutrient management plan as required in Section 4204.
- Deceased livestock shall be disposed of only in compliance with Chapter 211 of the Maine Dept. of Agriculture Rules for the Disposal of Animal Carcasses, or the rules as amended.

4. Records of the inspections;
 5. Preparation of the notice and layout by the Select Board filed with the Town Clerk;
 6. Notice of public hearing (copy filed with Town Clerk);
 7. The public hearing record filed with the Town Clerk;
 8. Article in Town Warrant to accept **road** as a Town way;
 9. Notice of decision filed with the Town Clerk and a copy to owner or **applicant**.
- C. If an applicant to the Planning Board proposes to construct a new private **road** as part of a subdivision or other development project, and if the **applicant** proposes said **road** never be eligible for acceptance as a Town **Road**, the **applicant** shall so stipulate in said application and on the plan to be recorded at Registry of Deeds, thereupon the road may be constructed to Private Road Standards.

SECTION 5. CONSTRUCTION SPECIFICATIONS

- A. General Specifications: The following specifications shall apply to all new **roads** construction:
1. The excavated areas between ditches shall be cleared of all debris including large rocks, trees, stumps, roots, bushes, and other organic material.
 2. All **developed areas** of the **road** section shall be located within the road right-of-way and in no case shall the edge of the shoulder be less than 8 feet from either edge of the right-of-way.
 3. All construction activity involving soil disturbance shall **conforming** with Maine Department of Transportation Best Management Practices for Erosion & Sediment Control (February 2008).
 4. An applicant must demonstrate that provisions for stormwater from the road(s) complies with Maine Department of Environmental Protection standards adopted pursuant to the Maine Stormwater Management Law or Site Location of Development Law.
 5. Culverts within a road right-of-way shall be constructed of High-Density Polyethylene or recognized equivalents accepted by the Maine Department of Transportation (MDOT). **Roadway** culverts shall not be less than 18 inches in diameter for **road** crossing and ~~15~~ 12 inches in diameter for **driveways**, recreational trails, skid trails, or other uses requiring entrance from the roadway. Culverts, and stormwater basins and ponds shall be designed with principal spillways to control flows from a 24-hour storm of a 25-year frequency and may be required to be designed by a licensed professional engineer registered in the State of Maine.
 6. Any proposed **bridge** construction shall be designed by a licensed professional engineer with regard to suitability and safety for the intended application. The licensed professional engineer's written recommendations or comments shall be submitted with the design.
 7. The design standard for turnarounds shall be of the "T" Turnaround type as depicted in Appendix A-1.
 8. No trees, shrubs, fill, fences, or other structures shall be installed or placed within a public **right-of-way** without prior written approval from the Road Commissioner.

greenhouses when the products of the greenhouses are sold commercially. Agriculture is essentially synonymous with farming. Agriculture does not include forest management and timber harvesting or livestock confinement feeding operations.

Agriculture, Intensive: “Excluding seasonal farm stands that operate less than one-hundred and eighty (180) days in a twelve (12) month period, retail, wholesale or commercial agricultural uses/activities on a site which meets the following criteria:

1. The site contains at least 3000 square feet of floor area, in the aggregate, of non-residential structures that are directly associated with the agricultural activities/use(s) such as; greenhouses, barns or other structures; and/or
2. There are, generally, a combined total of 20 or more vehicle entrances and exits per business day.

Agriculture and Light Industry: a low impact commercial activity which results in a product or service primarily derived from the crops or livestock located or raised on the property. The business is conducted in whole or in part on the same premises where the owner of the business resides. Agricultural light industry is small in scale, is carried on primarily in a dwelling unit or structure accessory to a dwelling unit by a member of the family residing there, is in keeping with the character of the district, and the activity is, and remains, clearly incidental and secondary to the primary use of the premises as a residence. Examples of Agricultural Light Industry include, but are not limited to: wreath making, and maple syrup and honey production, which may be sold directly from the home or through mail order. Agricultural light industry does not include commercial activities such as meat processing and slaughter operations.

Aggrieved Party: A person whose land is directly or indirectly affected by the grant or denial of a permit or variance under this Ordinance, a person whose land abuts land for which a permit or variance has been granted, or a group of five or more citizens of the municipality who represent an interest adverse to the grant or denial of such permit or variance.

Alteration: Any change, or modification in construction, or change in the structural members of a building or structure, such as bearing walls, columns, beams or girders, or in the use of a building. The alteration shall also include change, modification, or addition of a deck, dormer, staircase, or roof of the building.

Amusement Facility: Any private, commercial premises which are maintained or operated primarily for the amusement, patronage, or recreation of the public, containing four (4) or more table sports, pinball machines, video games, or similar mechanical or electronic games, whether activated by coins, tokens, or discs, or whether activated through remote control by the management.

Applicant: The person(s) applying for approval under this Ordinance.

Authorized Agent: An individual or a firm having written authorization to act on behalf of a property owner.

Automotive Body Shop: A business establishment engaged in body, frame, or fender straightening and repair, or painting and undercoating.

Automobile Graveyard: See Article 8, Section 25 on Junkyards, Automobile Graveyards and Automobile Recycling.

Automobile Repair Shop: A business establishment engaged in general repair, engine rebuilding, and/or parts replacement of motor vehicles.

Land Management Road: A route or track consisting of a bed of exposed mineral soil, gravel, or other surfacing materials constructed for, or created by, the passage of motorized vehicles and used primarily for timber harvesting and related activities, including associated log yards, but not including skid trails or skid roads.

Licensed Forester: A forester licensed under 32 M.R.S.A. Chapter 76.

Livestock: Farm animals kept for use or profit such as, but not limited to, horses, cattle, goats, sheep or swine.

Lot: An area of land in one ownership, or one leasehold, with ascertainable boundaries established by deed or instrument of record, or a segment of land ownership defined by lot boundary lines on a land subdivision plan duly approved by the Planning Board and recorded in the County Registry of Deeds.

Lot Area: The area of land enclosed within the boundary lines of a lot, minus land below the normal high-water line of a water body or upland edge of a wetland and areas beneath roads serving more than two lots.

Lot, Minimum Area: The minimum required lot area within a district for a single use.

Lot, Corner: A lot with at least two contiguous sides abutting a street or right-of-way.

Lot, Coverage: The percentage of a lot covered by all non-vegetated surfaces, including but not limited to the total footprint area of all structures, paved or unpaved driveways and parking areas, and other non-vegetated surfaces including land previously developed.

Lot of Record: A parcel of land, a legal description of which, or the dimensions of which, are recorded on a document or map on file with the County Register of Deeds.

Lot, Shorefront: Any lot abutting a body of water.

Lot, Through: Any interior lot having frontages on two more or less parallel streets or rights-of-way or between a street and a body of water, or a right-of-way and a body of water, or between two bodies of water, as distinguished from a corner lot. All sides of through lots adjacent to streets, rights-of-way, and bodies of water shall be considered frontage.

Lot Width: The distance between the side boundaries of the lot measured at the front setback line.

Marijuana Cultivation: The planting, propagation, growing, harvesting, drying, curing, grading, trimming or other processing of marijuana for use or sale. "Cultivation" or cultivate" does not include marijuana manufacturing, testing or extraction.

Market Value: The estimated price a property will bring in the open market and under prevailing market conditions in a sale between a willing seller and a willing buyer, both conversant with the property and with prevailing general price levels as determined by the Town Assessor or a qualified real estate appraiser.

Medium Borrow Pit: A borrow pit that has a total reclaimed and un-reclaimed area from 5 to 30 acres.

Mining and Mineral Extraction: Any area of excavation which removes soil, topsoil, loam, sand, gravel, clay, rock, peat, or other like material from its natural location for the purpose of transporting the product or material being removed away from the extraction site. Mining and

the most recent edition of a United States Geological Survey 7.5 minute series topographic map, to the point where the body of water becomes a river or flows to another water body or wetland.

Structure: This term shall be defined by 38 M.R.S.A. section 436A, to mean anything built for the support, shelter or enclosure of persons, animals, goods or property of any kind, ~~or anything constructed or erected with a fixed location on or in the ground.~~

~~To the extent not inconsistent therewith:~~

The term **“structure”** includes anything that is:

~~structures~~ temporarily or permanently constructed or erected on, ~~or~~ in or above the ground or waterbody, or ~~is an attached ment~~ to something having a fixed location on the ground, including, but not limited to, buildings, patios, carports, storage sheds, outdoor wood boilers, and other building features; docks, swimming pools, ponds in excess of 10,000 square feet; ~~exterior~~ satellite dishes, ~~and exterior~~ antennas, ~~and other exterior utility services, including, but not limited to, fuel tanks, generators, heat pumps, solar panels or other heating/cooling or electrical services;~~ and, semi-trailers and truck-boxes or other similar containers in a fixed location for more than thirty (30) consecutive days.

The term “structure” does not include: but not including

sidewalks, ~~fences~~, steps or stairways of no more than four feet in width, driveways, parking lots; utility hook ups, utility poles ~~poles and metering services;~~ ~~towers of small wind systems;~~ subsurface wastewater disposal system components; ~~stormwater treatment Article 11 Definitions 129 construction;~~ ~~and~~ field or garden walls or embankment retaining walls, ~~or fences~~, except as subject to waterbody setback requirements ~~pursuant to Title 38 M.R.S.A. Sections 435-449 (Shoreland Zoning);~~ ~~and~~ for purposes of this definition, legally established signs are not considered a structure.

Subdivision: Subdivision means subdivision (1) as defined in Title 30-A M.R.S.A., 4401, as amended, i.e., generally a division of a tract or parcel of land into three (3) or more lots within a five year period (see statute for full definition).

Subdivision, Major: Any subdivision containing more than three lots or dwelling units that are wholly within the boundaries of the Town of Readfield or that extends across the Town of Readfield’s boundary into a neighboring municipality; or any campground with fifty or more sites; or any subdivision having one or more lots to be used for three or more principal buildings or uses on the same lot.

Subdivision, Minor: Any subdivision containing not more than three lots or dwelling units that are wholly within the boundaries of the Town of Readfield or that extends across the Town of Readfield’s boundary into a neighboring municipality, or not otherwise qualifying for classification as a major subdivision.

Substantial Construction Start: Improvements to a site or building for which development approval has been granted, in accordance with this Ordinance, which constitutes the completion of at least 30% of the proposed improvements.

Subsurface sewage disposal system: Any system designed to dispose of waste or waste water on or beneath the surface of the earth; includes, but is not limited to: septic tanks; disposal fields; grand-fathered cesspools; holding tanks; pretreatment filter, piping, or any other fixture, mechanism, or apparatus used for those purposes; does not include any discharge system licensed under 38 M.R.S.A. section 414, any surface waste water disposal system, or any municipal or

Town of Readfield

MARIJUANA ESTABLISHMENTS ORDINANCE

Table of Contents

<u>Articles</u>		<u>Page</u>
I	Title	1
II	Purpose & Authority	1
III	Definitions	1
IV	Permitted Establishments	1
V	License Required	1
VI	Application Procedure	2
VII	Standards for License	4
VIII	Enforcement	7
IX	Conflicts with other Ordinances; Severability	8

Marijuana Establishments Ordinance

Article I Title:

This ordinance shall be known and cited as the Town of Readfield "Marijuana Establishments Ordinance" and will be referred to hereinafter as "this Ordinance". This Ordinance limits all Adult Use and Medical Marijuana Establishments to the rules and regulations contained herein, in addition to any zoning rules and regulations that may apply in the Town of Readfield Land Use Ordinance or other ordinances.

Article II Purpose and Authority:

WHEREAS, implementing a system for the regulation of Establishments for the sale, manufacturing, and testing for both Adult Use and Medical Marijuana, is a complex function with significant administrative demands on the Town of Readfield; and

WHEREAS, to ensure that possession and use of Adult Use and Medical Marijuana is limited to persons who are 21 years of age or older, except in the case of minors in possession of a Medical Marijuana Patient Card; and

WHEREAS, the Town of Readfield believes that any production, testing, processing, cultivation, or selling of Adult Use and Medical Marijuana should be conducted in a safe and fair manner for the health, safety, and welfare of the community, which includes complying with provisions of all applicable laws and ordinances relating to Adult Use and Medical Marijuana throughout the Town of Readfield; and

NOW THEREFORE, this Ordinance is adopted pursuant to the Marijuana Legalization Act, Title 28-B M.R.S. c. 1; Maine's Medical Marijuana laws and regulations; Article VIII, Part 2, Section 1 of the Maine Constitution; the provisions of the Municipal Home Rule Authority (30-A M.R.S. §3001 et seq.); and the provisions of the Planning and Land Use Regulation Act, 30-A M.R.S. §4312 et seq.

Article III Definitions:

The terms in this ordinance shall have the same definition as that contained in state statutes regulating medical and adult use marijuana.

Article IV Permitted Establishments:

Only Adult Use or Medical Marijuana Establishments specifically authorized by an "opt-in" vote at a legally held Town Meeting shall be permitted.

Article V License Required:

No person may establish, operate or maintain an Adult Use or Medical Marijuana Establishment without first obtaining a license from the Town.

Article VI Application Procedure:

A. Application Process

A Marijuana Establishment license application must be made on the form provided by the Town in order to determine whether the applicant meets the requirements of this and other ordinances. Prior to application to the Town, the applicant must first obtain conditional approval from the appropriate State agency.

Applications shall be submitted to the Code Enforcement Officer for initial review. Applications found to be complete by the Code Enforcement Officer shall be submitted to the Planning Board for review and approval in consideration of the terms of this Ordinance and provisions of the Land Use Ordinance. Applications will then be submitted to the Select Board for final review and approval.

B. Application and Annual License Fees

All applications must be submitted with the appropriate fees shown below. If an application is approved, the following license fees must be paid before the Town will issue a license:

1. Adult Use and Medical Marijuana Stores: License Fee: \$1,500
2. Adult Use and Medical Marijuana Manufacturing/Extraction Facility: License Fee: \$1,500
3. Adult Use and Medical Marijuana Manufacturing/Consumable Facility: License Fee: \$100
4. Adult Use and Medical Marijuana Testing Facility: License Fee: \$1,500
5. Adult Use and Medical Marijuana Cultivation:
 - Tier 1: More than thirty (30) mature plants (and an unlimited number of immature plants and seedlings) or 251-500 SF of plant canopy: License Fee: \$1,500
 - Tier 2: 501-2,000 SF of mature plant canopy: License Fee: \$2,500
 - Tier 3: 2,001-7,000 SF of mature plant canopy: License Fee: \$3,500
 - Tier 4: 7,001-20,000 SF of mature plant canopy: License Fee: \$4,500

Every two (2) years, Tier 4 renewal applicants may seek a 7,000 SF plant canopy increase if in compliance with applicable state law.

Renewal applicants for Adult Use and Medical Marijuana Cultivation licenses may seek an increase to a higher tier if they comply with the requirements in this section.

Applicants for Adult Use and Medical Marijuana Cultivation licenses may not hold more than three (3) such licenses or a total combined plant canopy in excess of 30,000 SF.

Article VII Standards for License:

A. General

1. All Adult Use and Medical Marijuana Establishments must be operated from permanent locations, which may utilize telephone and internet orders.
2. Adult Use and Medical Marijuana Establishments may not use vending machines for sales.
3. Adult Use and Medical Marijuana Establishments may not be operated on property located within:
 - a. Five hundred (500) feet of the property line of a public or preexisting private school (K-12) per 28-A M.R.S. §402.2.A; and/or
 - b. Five hundred (500) feet of the property line of a property used primarily for religious worship and related religious activities; property used for pre-existing licensed daycare use under 10-148 CMR c. 32; recreational areas designated for use by children up to eighteen (18) years in age; or areas designated as municipal "safe zones" pursuant to 30-A M.R.S. §3253.
4. Required setbacks under 3. a. & b. above shall be measured as the most direct, level, shortest, straight-line distance between property lines of a property containing a building or structure used as the premises where an Adult Use or Medical Marijuana establishment is conducted, to the nearest property line of the premises of a use listed in subsection A (3) shown above.
5. Medical Marijuana Establishments located and operating within Readfield under and in compliance with Maine's Medical Marijuana laws and regulations on or before December 13, 2018, who file applications for an Adult Use or Medical Marijuana Establishment license for locations that they currently operate within and have continuously operated within since December 13, 2018, are exempt from subsection 3 of this Section.
6. Security measures at all Adult Use and Medical Marijuana Establishment premises shall include, at a minimum, the following:

- a. Security surveillance cameras installed and operating twenty-four (24) hours a day, seven (7) days a week, with ten (10) day video storage, to monitor all entrances, along with the interior and exterior of the premises, to discourage and facilitate the reporting of criminal acts and nuisance activities occurring at the premises; and
- b. Door and window combination video and motion detector intrusion system with audible alarm, maintained in good working condition; and
- c. A locking safe affixed to the premises that is suitable for storage of all marijuana, marijuana products, and cash stored overnight on the licensed premises; and
- d. Exterior lighting that illuminates the exterior walls of the licensed premises during dusk to dawn, that is either constantly on or activated by motion detectors, and complies with applicable provisions of the lighting performance standards in the Town of Readfield Land Use Ordinance; and
- e. Deadbolt locks on all exterior doors and any other exterior access points, excepting windows which shall have locks; and
- f. For adult use facilities: methods to ensure that no person under the age of twenty-one (21) shall have access to marijuana and marijuana products.

7. Ventilation

All Adult Use and Medical Marijuana Establishments are required to be in compliance with any odor and nuisance provisions of the Town of Readfield Land Use Ordinance. No detectable odor may emit beyond the property line of a parcel containing an Adult Use or Medical Marijuana Establishment.

8. Required Notices

There shall be posted in a conspicuous location inside each Adult Use and Medical Marijuana Establishment, at least one legible sign containing the following information:

- a. *“Adult use of or on-site consumption of marijuana is illegal; Open and public consumption of marijuana in the State of Maine is illegal; The use of marijuana or marijuana products may impair a person’s ability to drive a car or operate machinery; No one under the age of twenty-one (21) allowed, Loitering prohibited”.*
- b. *Medical Use: “use of or on site consumption of marijuana is illegal; open and public consumption of marijuana in the state of Maine is illegal; the use of marijuana or marijuana products may impair a person’s ability to drive a car*

or operate machinery; no one under the age of twenty-one (21) allowed, except a minor with a medical marijuana card between the ages of eighteen (18) and twenty-one (21), or a minor under eighteen (18 years of age accompanied by a legal guardian; loitering prohibited”.

9. Signs

All signs used by and all marketing and advertising conducted by or on behalf of the Marijuana Establishment may not involve advertising or marketing that has a high likelihood of reaching persons under 21 years of age or that is specifically designed to appeal particularly to persons under 21 years of age. The signs, marketing, or advertising is prohibited from making any health or physical benefit claims.

All signage shall meet the requirements for signs under the Town's Land Use Ordinance.

B. Right of Access/Background Check/Inspection

Every Adult Use and Medical Marijuana Establishment shall allow Code Enforcement Officers and other municipal officials to enter the premises at reasonable times for the purpose of checking compliance with all applicable State laws and this Ordinance.

Due to fire, explosion, and other hazards inherent in Adult Use and Medical Marijuana Cultivation and Manufacturing Establishments, including, but not limited to, heavy electrical loads, hot lighting fixtures, CO² enrichment, extraction solvents (acetone, butane, propane, ethanol, heptane, isopropanol, CO², etc.), high-pressure extraction methods (CO², etc.), and flammable contents, the owners of all such establishments shall agree to be inspected annually by the Town of Readfield or their designee.

Adult Use and Medical Marijuana Cultivation and Manufacturing Establishments must comply with NFPA-1 Chapter 38 standards for *Marijuana Growing, Processing, or Extraction Facilities*, and these standards will be utilized by the Town of Readfield or their designee during its inspections of these premises.

C. Indemnification

By accepting a license issued pursuant to this Ordinance, the licensee waives and releases the Town, its officers, elected officials, employees, attorneys, and agents from any liability for injuries, damages, or liabilities of any kind that result from any arrest or prosecution of any Adult Use or Medical Marijuana Establishment owners, operators, employees, clients, or customers for a violation of local, State or federal laws, rules, or regulations.

By accepting a license issued pursuant to this Ordinance, the licensee agrees to indemnify, defend, and hold harmless the Town, its officers, elected officials, employees, attorneys, agents, and insurers against all liability, claims, and demands on account of any injury, loss or damage, including without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever arising out of or in any manner connected with the operation of a licensed Adult Use or Medical Marijuana Establishment.

D. State Law

In the event the State of Maine adopts any additional or stricter law or regulation governing the sale, cultivation, manufacture, distribution, or testing of Adult Use or Medical Marijuana or marijuana products, the additional or stricter regulation shall control the establishment or operation of any Adult Use or Medical Marijuana Establishment, Cultivation Facility, Manufacturing Facility, or Testing Facility in Readfield.

Compliance with 28-B M.R.S. c. 1, State laws and regulations pertaining to medical marijuana, and any other applicable State laws or regulations shall be deemed an additional requirement for issuance or denial of any license under this Ordinance, and noncompliance with 28-B M.R.S. c. 1 and any other applicable State law or regulation shall be grounds for revocation or suspension of any license issued hereunder.

VIII Enforcement

A. Violations

1. Any person including, but not limited to an Adult Use or Medical Marijuana Establishment owner, a property owner where such business is located, or any agent or contractor for same, who orders or conducts any activity in violation of this ordinance shall be subject to a minimum civil penalty of \$100 and a maximum civil penalty of \$500. Each day a violation continues shall constitute a separate offense.
2. In addition to the civil penalty, the Town is entitled to injunctive relief.
3. In any successful prosecution the Town shall be rewarded its reasonable attorney fees.
4. The Town is authorized to enter into administrative consent agreements for the purpose of eliminating violations of this Ordinance and recovering fines without court action.

5. Actions for the violation of this Ordinance may be initiated by the Code Enforcement Officer or Town Manager.
6. Any violation of this Ordinance may result in license revocation at the discretion of the Code Enforcement Officer or Select Board.

B. Code Enforcement Officer (CEO)

The primary enforcement person for the Town shall be the Code Enforcement Officer. If the CEO finds that any provision of this Ordinance is being violated, the CEO shall notify in writing the person responsible for such violation, indicating the nature of the violation and ordering the action necessary to correct it, including but not limited to, discontinuance of illegal use of land, buildings, or structures, or work being done, removal of illegal buildings or structures, and abatement or mitigation of violations. A copy of such notices shall be maintained as a permanent record.

C. Law Enforcement Officers

Law enforcement officers may at any reasonable time conduct on-site inspections of Adult Use and Medical Marijuana Establishments to ensure compliance with all applicable laws and conditions attached to license approvals and shall investigate all complaints of alleged violations of the Ordinance.

Article IX Conflict with Other Ordinances; Severability:

Whenever a provision of this Ordinance conflicts with or is inconsistent with other provisions of this Ordinance, or of any other ordinance, regulation or standard, the more restrictive provision shall apply.

Should any section or provision of this Ordinance be declared by any court to be invalid, such decision shall not invalidate any other section or provision of this Ordinance.

ENACTED: _____

CERTIFIED BY: _____
Signature

CERTIFIED BY: _____
Printed Name

Title

FY 2021 BUDGET - DRAFT 10

Last Updated March 27, 2020

~ Coronavirus Response & 3% RSU increase ~

FY 2021 Expenses

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
10 - Administration									
10	Administration	\$ 273,061	\$ 237,081	\$ 259,962	\$ 264,825	\$ 137,665	\$ 270,625	\$ 5,800	2.19%
12	Insurance	\$ 23,401	\$ 116,742	\$ 112,793	\$ 131,340	\$ 73,011	\$ 140,150	\$ 8,810	6.71%
15	Office Equipment	\$ 3,224	\$ 5,717	\$ 5,914	\$ 5,400	\$ 3,691	\$ 6,720	\$ 1,320	24.44%
20	Assessing	\$ 20,503	\$ 18,107	\$ 18,171	\$ 19,875	\$ 10,166	\$ 23,675	\$ 3,800	19.12%
30	Code Enforcement	\$ 31,123	\$ 40,031	\$ 62,100	\$ 37,810	\$ 14,779	\$ 33,910	\$ (3,900)	-10.31%
60	Grant Writing & Planning	\$ 7,385	\$ -	\$ 5,850	\$ 2,000	\$ -	\$ 2,000	\$ -	.00%
70	Heating Assistance	\$ -	\$ 370	\$ -	\$ 1,500	\$ 687	\$ 1,500	\$ -	.00%
75	Legal Services	\$ 13,243	\$ -	\$ 25,190	\$ 23,000	\$ 17,161	\$ 35,000	\$ 12,000	52.17%
	10 - Administration	\$ 442,218	\$ 418,048	\$ 489,980	\$ 485,750	\$ 257,159	\$ 513,580	\$ 27,830	5.73%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
12 - Maintenance									
10	General Maintenance	\$ -	\$ 73,633	\$ 64,482	\$ 91,425	\$ 35,060.39	\$ 95,220.00	\$ 3,795	4.15%
20	Building Maintenance	\$ -	\$ 24,588	\$ 39,352	\$ 37,000	\$ 17,310.54	\$ 42,400.00	\$ 5,400	14.59%
30	Vehicle / Equip. Maintenance	\$ -	\$ 18,452	\$ 5,404	\$ 6,750	\$ 3,967.65	\$ 7,750.00	\$ 1,000	14.81%
	12 - Maintenance	\$ -	\$ 116,673	\$ 109,238	\$ 135,175	\$ 56,339	\$ 145,370	\$ 10,195	7.54%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
15 - Boards & Commissions									
10	Board of Appeals	\$ 422	\$ 55	\$ -	\$ 100	\$ 0.00	\$ 100.00	\$ -	0.00%
30	Conservation Committee	\$ 930	\$ 372	\$ 46,378	\$ 6,050	\$ 1,952.83	\$ 3,850.00	\$ (2,200)	-36.36%
40	Planning Board	\$ 1,662	\$ 419	\$ 125	\$ 1,700	\$ 133.63	\$ 1,100.00	\$ (600)	-35.29%
	15 - Boards & Commissions	\$ 3,014	\$ 846	\$ 46,503	\$ 7,850	\$ 2,086	\$ 5,050	\$ (2,800)	-35.67%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
25 - Community Services									
10	Animal Control	\$ 12,937	\$ 10,618	\$ 11,543	\$ 12,170	\$ 7,255	\$ 14,180	\$ 2,010	16.52%
20	Kennebec Land Trust	\$ 250	\$ -	\$ -	\$ 250	\$ -	\$ 250	\$ -	0.00%
25	Kennebec Valley COG	\$ 4,325	\$ 4,295	\$ 4,325	\$ 4,305	\$ 4,301	\$ 4,500	\$ 195	4.53%
30	Age Friendly	\$ 5,159	\$ 219	\$ 8,365	\$ 1,750	\$ -	\$ 2,100	\$ 350	20.00%
40	Library	\$ 29,389	\$ 29,468	\$ 41,528	\$ 35,652	\$ 21,517	\$ 36,405	\$ 753	2.11%
50	Readfield Public Access TV	\$ 6,309	\$ 5,638	\$ 4,410	\$ 4,410	\$ 1,681	\$ 5,415	\$ 1,005	22.79%
60	Street Lights	\$ 5,786	\$ 5,820	\$ 6,020	\$ 6,500	\$ 3,579	\$ 6,500	\$ -	0.00%
90	Maranacook Lake Dam	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 420	\$ 420	7.28%
	25 - Community Services	\$ 64,155	\$ 56,058	\$ 76,191	\$ 65,037	\$ 38,333	\$ 69,770	\$ 4,733	7.28%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
30 - Recreation, Parks, & Activities									
10	Beach	\$ 7,451	\$ 9,790	\$ 9,039	\$ 9,912	\$ 6,546	\$ 13,992	\$ 4,080	41.16%
20	Recreation Board	\$ 6,124	\$ 8,736	\$ 9,447	\$ 12,310	\$ 4,240	\$ 18,086	\$ 5,776	46.92%
25	Heritage Days	\$ 102	\$ 4,680	\$ -	\$ 10,000	\$ 7,546	\$ 5,000	\$ (5,000)	-50.00%
60	Town Parks & Properties	\$ 1	\$ -	\$ 3,199	\$ 3,680	\$ 480	\$ 3,680	\$ -	0.00%
70	Trails	\$ 2,709	\$ 591	\$ 688	\$ 1,804	\$ 635	\$ 1,804	\$ -	0.00%
80	Mill Stream Dam	\$ -	\$ 403	\$ 5,843	\$ -	\$ -	\$ -	\$ -	0.00%
	30 - Recreation, Parks, & Activities	\$ 16,387	\$ 24,200	\$ 28,216	\$ 37,706	\$ 19,447	\$ 42,562	\$ 4,856	12.88%

FY 2021 Expenses

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
40 - Protection									
	10 Fire Department	\$ 62,294	\$ 70,316	\$ 94,491	\$ 67,900	\$ 23,437	\$ 67,900	\$ -	0.00%
	20 Ambulance	\$ 23,382	\$ 24,032	\$ 25,460	\$ 26,750	\$ 13,120	\$ 32,162	\$ 5,412	20.23%
	35 Tower Sites	\$ 2,957	\$ 38,179	\$ 7,324	\$ 2,550	\$ 419	\$ 4,550	\$ 2,000	78.43%
	40 Dispatching	\$ 25,479	\$ 26,018	\$ 22,619	\$ 35,000	\$ 22,658	\$ 36,750	\$ 1,750	5.00%
	70 Emergency Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	40 - Protection	\$ 131,832	\$ 158,545	\$ 149,894	\$ 132,200	\$ 59,634	\$ 141,362	\$ 9,162	6.93%
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
50 - Cemeteries									
	10 Town Cemeteries	\$ 30,916	\$ 4,735	\$ 10,666	\$ 17,000	\$ 295	\$ 22,500	\$ 5,500	32%
	50 - Cemeteries	\$ 30,916	\$ 4,735	\$ 10,666	\$ 17,000	\$ 295	\$ 22,500	\$ 5,500	32.35%
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
60 - Roads & Drainage									
	10 Road Maintenance	\$ 264,486	\$ 31,749	\$ 132,940	\$ 104,928	\$ 49,182	\$ 121,500	\$ 16,572	15.79%
	40 Winter Maintenance	\$ 250,124	\$ 253,466	\$ 261,632	\$ 265,650	\$ 144,965	\$ 270,650	\$ 5,000	1.88%
	60 - Roads & Drainage	\$ 551,613	\$ 285,215	\$ 394,571	\$ 370,578	\$ 194,148	\$ 392,150	\$ 21,572	5.82%
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
65 - Capital Improvements									
	1 Admin. Technology	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ 14,000	\$ 14,000	-
	5 Fire Department	\$ -	\$ -	\$ -	\$ 10,500	\$ -	\$ 10,000	\$ (500)	-
	12 Fire Department Addition	\$ -	\$ -	\$ 27,375	\$ 710,000	\$ 53,017	\$ 42,351	\$ (667,649)	-
	20 Gile Hall	\$ -	\$ -	\$ 6,759	\$ -	\$ 570	\$ 20,000	\$ 20,000	-
	25 Parks & Recreation	\$ -	\$ -	\$ 1,055	\$ -	\$ -	\$ -	\$ -	-100%
	30 Library Building	\$ -	\$ -	\$ 1,989	\$ 100,000	\$ 6,012	\$ -	\$ (100,000)	0%
	40 Cemetery	\$ -	\$ -	\$ 8,290	\$ 5,000	\$ -	\$ 5,000	\$ -	0%
	50 Sidewalks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	28%
	55 Roads	\$ -	\$ -	\$ 6,908	\$ 230,000	\$ 97,143	\$ 293,500	\$ 63,500	0%
	65 Equipment	\$ 2,956	\$ -	\$ 18,405	\$ 15,000	\$ -	\$ 15,000	\$ -	0%
	66 Capital Leases	\$ -	\$ -	\$ 16,138	\$ 19,150	\$ 16,138	\$ 16,150	\$ (3,000)	-16%
	70 Transfer Station	\$ 6,934	\$ -	\$ 67,111	\$ 26,420	\$ 5,991	\$ 71,980	\$ 45,560	172%
	85 Town Building Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	-
	90 Maranacook Lake Dam	\$ 19,315	\$ 1,507	\$ 36,542	\$ -	\$ 141,051	\$ -	\$ -	-
	65 - Capital Improvements	\$ 29,205	\$ 1,507	\$ 196,573	\$ 1,116,070	\$ 319,923	\$ 567,981	\$ (548,089)	-49.11%
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
70 - Solid Waste									
	10 Transfer Station	\$ 256,753	\$ 283,562	\$ 283,736	\$ 297,500	\$ 145,713	\$ 310,450	\$ 12,950	4.35%
	50 Backhoe	\$ 6,183	\$ 12,012	\$ 8,510	\$ 3,200	\$ 678	\$ 2,200	\$ (1,000)	-31.25%
	70 - Solid Waste	\$ 262,936	\$ 295,574	\$ 292,246	\$ 300,700	\$ 146,391	\$ 312,650	\$ 11,950	3.97%
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
75 - Education									
	10 RSU #38	\$ 3,442,351	\$ 3,527,596	\$ 3,556,960	\$ 3,710,394	\$ 2,164,396	\$ 3,821,706	\$ 111,312	3.00%
	75 - Education	\$ 3,442,351	\$ 3,527,596	\$ 3,556,960	\$ 3,710,394	\$ 2,164,396	\$ 3,821,706	\$ 111,312	3.00%

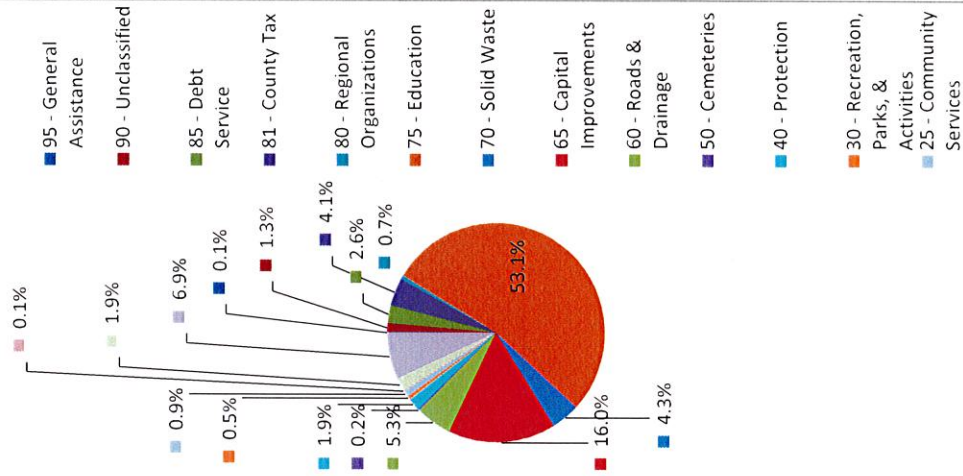
FY 2021 Expenses

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
80 - Regional Organizations									
	10 Cobbossee Watershed District	\$ 20,812	\$ 21,436	\$ 22,079	\$ 22,852	\$ 15,198	\$ 23,550	\$ 698	3.05%
	40 First Park	\$ 24,880	\$ 12,224	\$ 24,097	\$ 25,000	\$ 12,398	\$ 25,000	\$ -	0.00%
	80 - Regional Organizations	\$ 45,692	\$ 33,660	\$ 46,176	\$ 47,852	\$ 27,596	\$ 48,550	\$ 698	1.46%
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
81 - County Tax									
	20 Kennebec County Tax	\$ 261,281	\$ 259,977	\$ 266,694	\$ 285,400	\$ 285,399	\$ 293,962	\$ 8,562	3.00%
	81 - County Tax	\$ 261,281	\$ 259,977	\$ 266,694	\$ 285,400	\$ 285,399	\$ 293,962	\$ 8,562	3.00%
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
85 - Debt Service									
	10 Fire Truck (2023 payoff)	\$ 68,073	\$ 56,857	\$ 56,238	\$ 55,583	\$ 53,960	\$ 54,884	\$ (699)	- 1.26%
	25 2013 Road Bond (2021 payoff)	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,117	\$ 106,737	\$ (2,380)	- 2.18%
	40 Maranacook Lake Outlet Dam (2021 payoff)	\$ -	\$ -	\$ 2,074	\$ 19,973	\$ 18,074	\$ 19,242	\$ (731)	- 3.66%
	70 2008 Road Bond (2019 payoff)	\$ 169,060	\$ 162,501	\$ 156,833	\$ -	\$ -	\$ -	\$ -	-
	80 2020 Muni. Build. Bond (2034 pay)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,100	\$ 16,100	-
	85 - Debt Service	\$ 346,250	\$ 328,475	\$ 324,262	\$ 184,673	\$ 181,151	\$ 196,963	\$ 12,290	6.66%
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
90 - Unclassified									
	10 Overlay (Abatement / Overdraft)	\$ 41,804	\$ 14,440	\$ 13,895	\$ 20,000	\$ 2,102	\$ 50,000	\$ 30,000	150.00%
	15 Local Property Tax Relief	\$ -	\$ -	\$ -	\$ 10,000	\$ 383	\$ 10,000	\$ -	0.00%
	20 Non-profit Agencies	\$ 5,832	\$ 9,857	\$ 14,036	\$ 14,148	\$ 11,772	\$ 14,535	\$ 387	2.74%
	40 Contingency	\$ -	\$ -	\$ 3,049	\$ 25,000	\$ 1,875	\$ 25,000	\$ -	0.00%
	50 Snowmobiling	\$ 1,489	\$ 940	\$ 1,377	\$ 1,344	\$ 1,344	\$ 1,476	\$ 132	9.82%
	60 Readfield Enterprise Fund	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
	90 Revaluation	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
	90 - Unclassified	\$ 49,125	\$ 25,237	\$ 32,356	\$ 90,492	\$ 17,476	\$ 121,011	\$ 30,519	33.73%
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
95 - General Assistance									
	10 General Assistance	\$ 288	\$ 1,880	\$ 682	\$ 4,500	\$ 188	\$ 10,000	\$ 5,500	122.22%
	95 - General Assistance	\$ 288	\$ 1,880	\$ 682	\$ 4,500	\$ 188	\$ 10,000	\$ 5,500	122.22%
TOTAL		\$ 5,677,263	\$ 5,538,227	\$ 6,021,211	\$ 6,991,377	\$ 3,769,962	\$ 6,705,167	\$ (286,210)	-4.1%

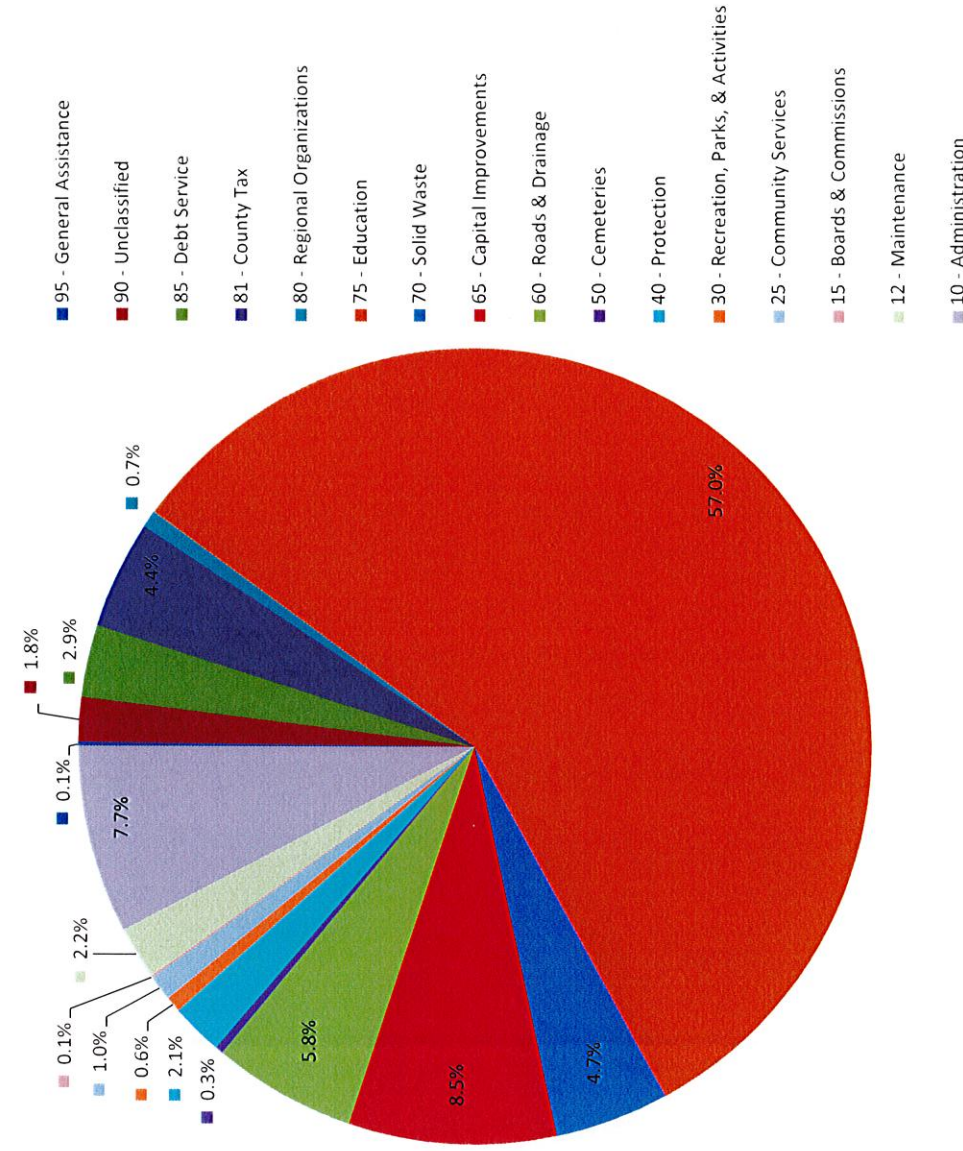
FY 2021 Expenses

DEPARTMENT	DEPARTMENT SUMMARY - EXPENSE						
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 %
95 - General Assistance	\$ 288	\$ 1,880	\$ 682	\$ 4,500	\$ 188	\$ 10,000	\$ 5,500 122.2%
90 - Unclassified	\$ 49,125	\$ 25,237	\$ 32,356	\$ 90,492	\$ 17,476	\$ 121,011	\$ 30,519 33.7%
85 - Debt Service	\$ 346,250	\$ 328,475	\$ 324,262	\$ 184,673	\$ 181,151	\$ 196,963	\$ 12,290 6.7%
81 - County Tax	\$ 261,281	\$ 259,977	\$ 266,694	\$ 285,400	\$ 285,399	\$ 293,962	\$ 8,562 3.0%
80 - Regional Organizations	\$ 45,692	\$ 33,660	\$ 46,176	\$ 47,852	\$ 27,596	\$ 48,550	\$ 698 1.5%
75 - Education	\$ 3,442,351	\$ 3,527,596	\$ 3,556,960	\$ 3,710,394	\$ 2,164,396	\$ 3,821,706	\$ 111,312 3.0%
70 - Solid Waste	\$ 262,936	\$ 295,574	\$ 292,246	\$ 300,700	\$ 146,391	\$ 312,650	\$ 11,950 4.0%
65 - Capital Improvements	\$ 29,205	\$ 1,507	\$ 196,573	\$ 1,116,070	\$ 319,923	\$ 567,981	\$ (548,089) -49.1%
60 - Roads & Drainage	\$ 551,613	\$ 285,215	\$ 394,571	\$ 370,578	\$ 194,148	\$ 392,150	\$ 21,572 5.8%
50 - Cemeteries	\$ 30,916	\$ 4,735	\$ 10,666	\$ 17,000	\$ 295	\$ 22,500	\$ 5,500 32.4%
40 - Protection	\$ 131,832	\$ 158,545	\$ 149,894	\$ 132,200	\$ 59,634	\$ 141,362	\$ 9,162 6.9%
30 - Recreation, Parks, & Activities	\$ 16,387	\$ 24,200	\$ 28,216	\$ 37,706	\$ 19,447	\$ 42,562	\$ 4,856 12.9%
25 - Community Services	\$ 64,155	\$ 56,058	\$ 76,191	\$ 65,037	\$ 38,333	\$ 69,770	\$ 4,733 7.3%
15 - Boards & Commissions	\$ 3,014	\$ 846	\$ 46,503	\$ 7,850	\$ 2,086	\$ 5,050	\$ (2,800) -35.7%
12 - Maintenance	\$ -	\$ 116,673	\$ 109,238	\$ 135,175	\$ 56,339	\$ 145,370	\$ 10,195 7.5%
10 - Administration	\$ 442,218	\$ 418,048	\$ 489,980	\$ 485,750	\$ 257,159	\$ 513,580	\$ 27,830 5.7%
TOTAL	\$ 5,677,263	\$ 5,538,227	\$ 6,021,211	\$ 6,991,377	\$ 3,769,962	\$ 6,705,167	\$ (286,210) -4.1%

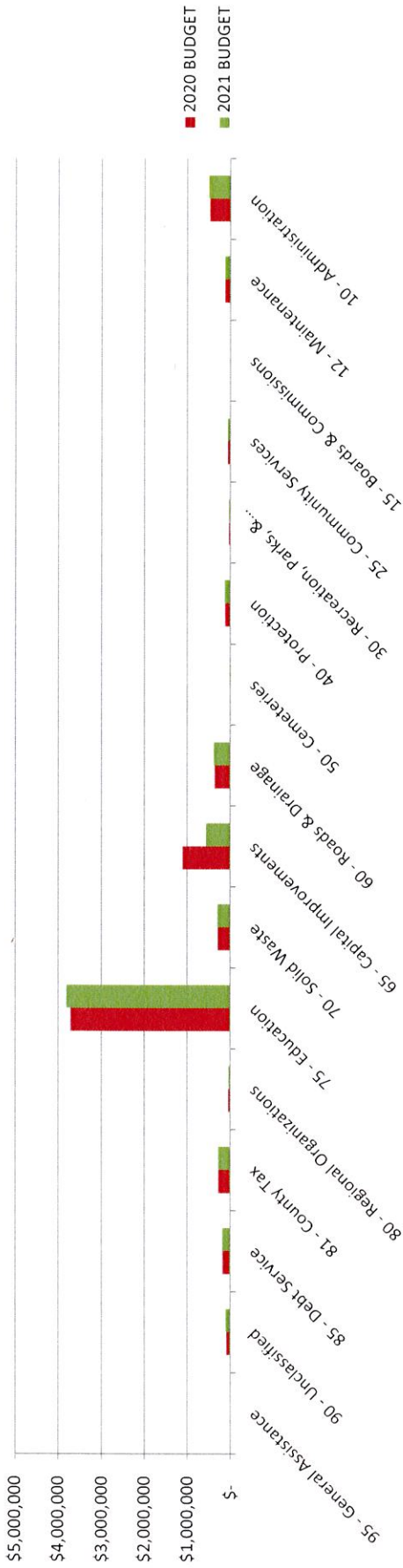
2020 Budget Expenses by Department



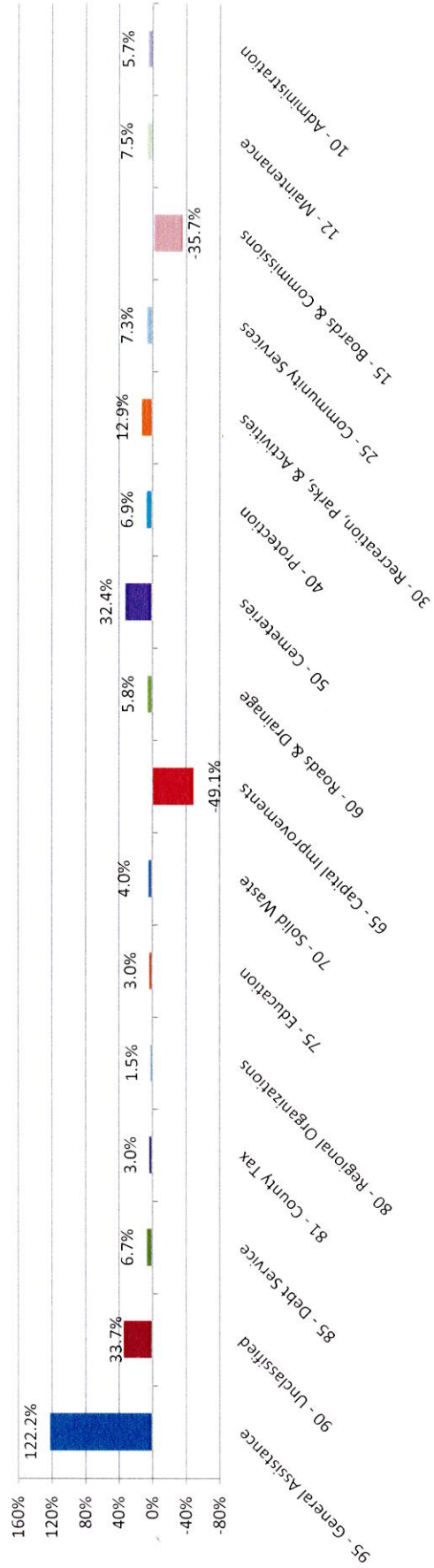
2021 Budget Expenses by Department



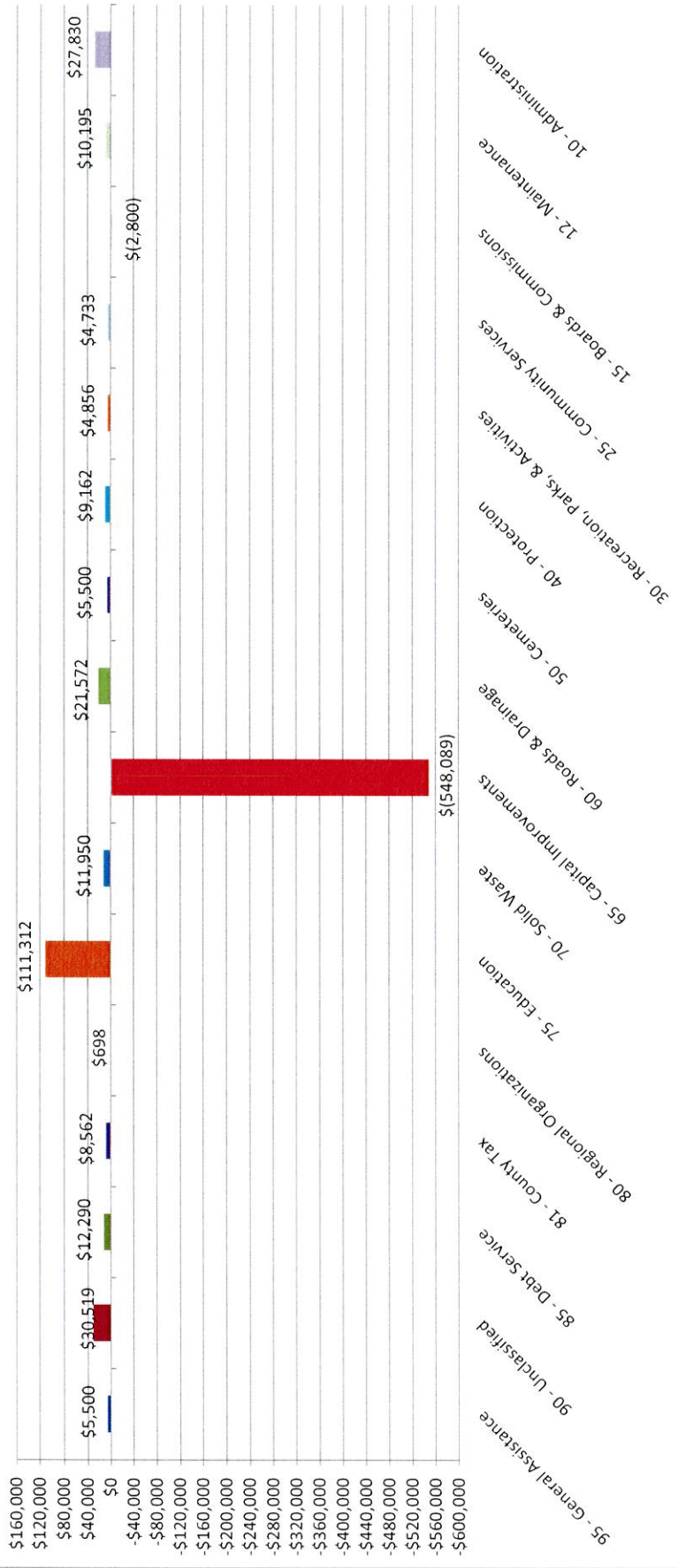
2020-2021 Totals by Department



2020-2021 % Change by Department



2020-2021 \$ Change by Department



FY 2021 Revenues

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
10- ADMINISTRATION									
	1011 REAL ESTATE PROPERTY TAX	\$ 4,462,978	\$ 4,504,407	\$ 4,604,787	\$ 4,675,014	\$ 4,676,344	\$ 4,728,465	\$ 53,451	1.1%
	1012 PERSONAL PROPERTY TAX	\$ 37,855	\$ 42,234	\$ 33,798	\$ 32,524	\$ 32,524	\$ 33,259	\$ 735	2.3%
	1013 STATE REVENUE SHARING	\$ 135,204	\$ 137,773	\$ 154,347	\$ 200,000	\$ 116,387	\$ 200,000	\$ -	0.0%
	1014 INTEREST ON TAXES	\$ 26,486	\$ 34,139	\$ 30,376	\$ 30,000	\$ 18,933	\$ 30,000	\$ -	0.0%
	1021 INVESTMENT INCOME	\$ 4,929	\$ 7,484	\$ 11,398	\$ 6,000	\$ 7,762	\$ 2,000	\$ (4,000)	-66.7%
	1031 VETERANS EXEMPTION	\$ 3,607	\$ 3,909	\$ 3,890	\$ 4,000	\$ 2,802	\$ 4,000	\$ -	0.0%
	1032 HOMESTEAD EXEMPTION	\$ 94,647	\$ 138,363	\$ 175,968	\$ 185,822	\$ 180,460	\$ 264,838	\$ 79,017	42.5%
	1033 TREE GROWTH REIMBURSEMENT	\$ 9,873	\$ 9,358	\$ 9,093	\$ 9,000	\$ 8,553	\$ 9,000	\$ -	0.0%
	1034 BETE REIMBURSEMENT	\$ 7,619	\$ 8,474	\$ 15,612	\$ 12,625	\$ 12,625	\$ 12,910	\$ 285	2.3%
	1040 GRANTS/PLANNING	\$ 2,736	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	1051 BOAT EXCISE TAXES	\$ 8,298	\$ 7,792	\$ 7,505	\$ 8,000	\$ 1,692	\$ 7,000	\$ (1,000)	-12.5%
	1052 MOTOR VEHICLE TAXES	\$ 509,631	\$ 541,599	\$ 573,684	\$ 525,000	\$ 355,940	\$ 517,500	\$ (7,500)	-1.4%
	1053 AGENT FEE	\$ 10,601	\$ 10,792	\$ 10,571	\$ 10,000	\$ 6,701	\$ 9,000	\$ (1,000)	-10.0%
	1054 NEWSLETTER ADS	\$ 664	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	0.0%
	1060 BUSINESS LICENSE FEES	\$ 60	\$ 80	\$ 30	\$ 50	\$ -	\$ 50	\$ -	0.0%
	1065 CERTIFIED COPY FEES	\$ 1,450	\$ 1,505	\$ 1,538	\$ 1,500	\$ 1,041	\$ 1,500	\$ -	0.0%
	1090 OTHER INCOME	\$ 4,890	\$ 56,774	\$ 25,071	\$ 2,000	\$ 3,567	\$ 5,000	\$ 3,000	150.0%
	1095 Heating Assistance	\$ 1,300	\$ 1,216	\$ 2,177	\$ 1,500	\$ 2,241	\$ 1,500	\$ -	0.0%
	3010 PLUMBING FEES	\$ 7,661	\$ 4,688	\$ 5,420	\$ 6,000	\$ 2,493	\$ 4,000	\$ (2,000)	-33.3%
	3020 LAND USE FEES	\$ 8,373	\$ 6,254	\$ 5,966	\$ 7,000	\$ 3,033	\$ 4,500	\$ (2,500)	-35.7%
	5000 Use of Undesignated Funds	\$ 230,000	\$ 217,731	\$ -	\$ 282,488	\$ -	\$ 302,117	\$ 19,629	6.9%
	5001 Use of Carry Forward	\$ 227,020	\$ 184,818	\$ -	\$ 107,660	\$ -	\$ 206,951	\$ 99,291	92.2%
	5033 Use of Trust Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	-
10- ADMINISTRATION		\$ 5,795,882	\$ 5,919,390	\$ 5,671,331	\$ 6,106,282	\$ 5,433,198	\$ 6,348,690	\$ 242,408	4.0%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
12 - MAINTENANCE									
	4010 FUEL TAX	\$ -	\$ -	\$ 212	\$ -	\$ -	\$ -	\$ -	-
12 - MAINTENANCE		\$ -	\$ -	\$ 212	\$ -	\$ -	\$ -	\$ -	-

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
15 - BOARDS & COMMISSIONS									
	3015 Conservation Donations / Grants	\$ 3,503	\$ 38	\$ 23,162	\$ -	\$ -	\$ -	\$ -	-
15 - BOARDS & COMMISSIONS		\$ 3,503	\$ 38	\$ 23,162	\$ -	\$ -	\$ -	\$ -	-

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
25 COMMUNITY SERVICES									
	1010 ANIMAL CONTROL DOG LICENSE FEE	\$ 2,936	\$ -	\$ 2,137	\$ 2,500	\$ 681	\$ 2,500	\$ -	0.0%
	1011 Rabies Clinic	\$ -	\$ 840	\$ 570	\$ -	\$ 510	\$ 1,000	\$ -	-
	1012 DOG VACCINATION FUND	\$ -	\$ 390	\$ 115	\$ -	\$ 30	\$ -	\$ -	-
	3000 AGE FRIENDLY	\$ 6,000	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	-
	4005 LIBRARY DONATIONS	\$ 3,818	\$ 2,003	\$ 27,071	\$ 765	\$ 2,250	\$ 1,300	\$ 535	69.9%
	4010 LIBRARY SALE PROCEEDS	\$ 1,549	\$ 1,476	\$ 1,217	\$ -	\$ 1,071	\$ 1,290	\$ 1,290	-
	4015 Library Front Desk Contributions	\$ 550	\$ 495	\$ 438	\$ 406	\$ 255	\$ 452	\$ 46	11.3%
	4020 Library Non Res Patrons	\$ 100	\$ 70	\$ 125	\$ 100	\$ 100	\$ 125	\$ 25	25.0%
	5010 CABLE TV FRANCHISE FEES	\$ 27,480	\$ 28,391	\$ 30,828	\$ 28,000	\$ 14,955	\$ 29,000	\$ 1,000	3.6%
25 COMMUNITY SERVICES		\$ 42,433	\$ 36,502	\$ 70,501	\$ 31,771	\$ 19,852	\$ 35,667	\$ 3,896	12.3%

FY 2021 Revenues

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
30	RECREATION, PARKS & ACTIVITIES								
	1010 BEACH INCOME	\$ 6,145	\$ 7,814	\$ 7,008	\$ 9,912	\$ 3,014	\$ 9,992	\$ 80	0.8%
	2021 REC BOARD - BASEBALL	\$ 2,230	\$ 2,420	\$ 2,519	\$ 2,920	\$ -	\$ 2,920	\$ -	0.0%
	2022 REC BOARD - SOCCER	\$ 1,800	\$ 2,050	\$ 2,135	\$ 2,100	\$ 1,955	\$ 2,100	\$ -	0.0%
	2023 REC BOARD - SWIMMING	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ 4,500	\$ 3,000	0.0%
	2024 REC BOARD - Basketball	\$ 3,640	\$ 3,620	\$ 3,090	\$ 3,150	\$ 4,065	\$ 3,150	\$ -	0.0%
	2025 REC BOARD - OTHER RECREATION	\$ -	\$ -	\$ 40	\$ -	\$ -	\$ -	\$ -	0.0%
	2026 Rec Board - Softball	\$ 1,010	\$ 1,215	\$ 1,382	\$ 1,540	\$ 53	\$ 1,540	\$ -	0.0%
	2027 Rec Board - Interlocal	\$ 2,248	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	2073 HD - MERCHANDISE SALES	\$ 600	\$ 2,926	\$ 66	\$ -	\$ 368	\$ -	\$ -	-
	7010 Trails	\$ 50	\$ 250	\$ 100	\$ -	\$ -	\$ -	\$ -	-
30	RECREATION, PARKS & ACTIVITIES	\$ 17,723	\$ 20,368	\$ 16,339	\$ 21,122	\$ 9,455	\$ 24,202	\$ 3,080	14.6%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
40	PROTECTION								
	1010 FIRE DEPARTMENT DONATIONS	\$ 8,289	\$ 41	\$ 223	\$ -	\$ -	\$ -	\$ -	-
	1035 FD Burn Permits online	\$ 258	\$ 270	\$ 266	\$ 150	\$ -	\$ 250	\$ 100	66.7%
	3500 Tower Sites	\$ 7,600	\$ 17,200	\$ 2,600	\$ 3,200	\$ -	\$ 3,200	\$ -	0.0%
	4050 FD Safety Grant	\$ -	\$ -	\$ 886	\$ -	\$ -	\$ -	\$ -	-
40	PROTECTION	\$ 16,147	\$ 17,511	\$ 3,975	\$ 3,350	\$ -	\$ 3,450	\$ 100	3.0%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
50	CEMETERIES								
	5020 Donations	\$ 231	\$ 21	\$ 300	\$ -	\$ 100	\$ -	\$ -	-
50	CEMETERIES	\$ 231	\$ 21	\$ 300	\$ -	\$ 100	\$ -	\$ -	-

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
60	Roads & Drainage								
	2010 LOCAL ROAD ASSISTANCE	\$ 35,360	\$ 35,924	\$ 35,612	\$ 35,000	\$ 36,560	\$ 30,000	\$ (5,000)	-14.3%
	2020 HIGHWAY INCOME	\$ 92	\$ -	\$ 1,794	\$ -	\$ -	\$ -	\$ -	-
	4010 Fuel Tax Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ 178.15	\$ -	\$ -	-
	6040 Sale of Equipment	\$ 6,556	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7010 Interlocal	\$ 2,248	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
60	Roads & Drainage	\$ 44,256	\$ 35,924	\$ 37,406	\$ 35,000	\$ 36,738	\$ 30,000	\$ (5,000)	-14.3%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
65	CAPITAL IMPROVEMENTS								
	6512 Building (FD + Lib.) Bond + donation	\$ -	\$ -	\$ -	\$ 575,000	\$ -	\$ 25,000	\$ (550,000)	-
	6570 Transfer Station (Fayette & Wayne)	\$ -	\$ 18,578	\$ 8,841	\$ 11,646	\$ 11,336	\$ 12,132	\$ 486	4.2%
	6590 Maranacook Lake Dam	\$ -	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -	-
65	CAPITAL IMPROVEMENTS	\$ -	\$ 18,578	\$ 168,841	\$ 586,646	\$ 11,336	\$ 37,132	\$ (549,514)	-93.7%

FY 2021 Revenues

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
70	SOLID WASTE								
	7010 TRANSFER STATION FEES	\$ 34,381	\$ 35,161	\$ 31,582	\$ 34,000	\$ 30,130	\$ 40,800	\$ 6,800	20.0%
	7021 TS RECYCLE/COMPOST	\$ -	\$ 16	\$ 56	\$ 1,000	\$ 16	\$ 500	\$ (500)	-
	7023 TS RECYCLABLES - METAL	\$ 7,946	\$ 16,272	\$ 10,617	\$ 10,000	\$ 7,247	\$ 11,000	\$ 1,000	10.0%
	7025 TS RECYCLABLES - OTHER	\$ 80	\$ 40	\$ 631	\$ -	\$ 467	\$ -	\$ -	-
	7026 TS Single Sort Recycling	\$ 1,591	\$ 1,538	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7030 TS BACKHOE	\$ 5,677	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7040 Commercial Haulers Permits	\$ 1,031	\$ 450	\$ 450	\$ 450	\$ -	\$ 600	\$ 150	33.3%
	7050 TS GRANTS	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	7079 TS REVENUES - FAYETTE SHARE	\$ 34,634	\$ 59,431	\$ 59,232	\$ 66,276	\$ 39,805	\$ 71,392	\$ 5,116	7.7%
	7090 TS REVENUES - WAYNES SHARE	\$ 99,294	\$ 82,054	\$ 75,174	\$ 79,299	\$ 43,868	\$ 80,258	\$ 959	1.2%
	70 SOLID WASTE	\$ 184,641	\$ 194,962	\$ 177,742	\$ 191,025	\$ 121,533	\$ 204,550	\$ 13,525	7.1%

DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
90	UNCLASSIFIED								
	1250 First Park Revenue	\$ 11,084	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	0.0%
	3010 Snowmobile Fees	\$ 940	\$ 1,377	\$ 1,344	\$ 1,344	\$ -	\$ 1,476	\$ 132	9.8%
	4010 Readfield Enterprise Fund	\$ 27,556	\$ 389	\$ -	\$ -	\$ -	\$ -	\$ -	-
	90 UNCLASSIFIED	\$ 39,580	\$ 1,766	\$ 1,344	\$ 16,344	\$ -	\$ 16,476	\$ 132	0.8%

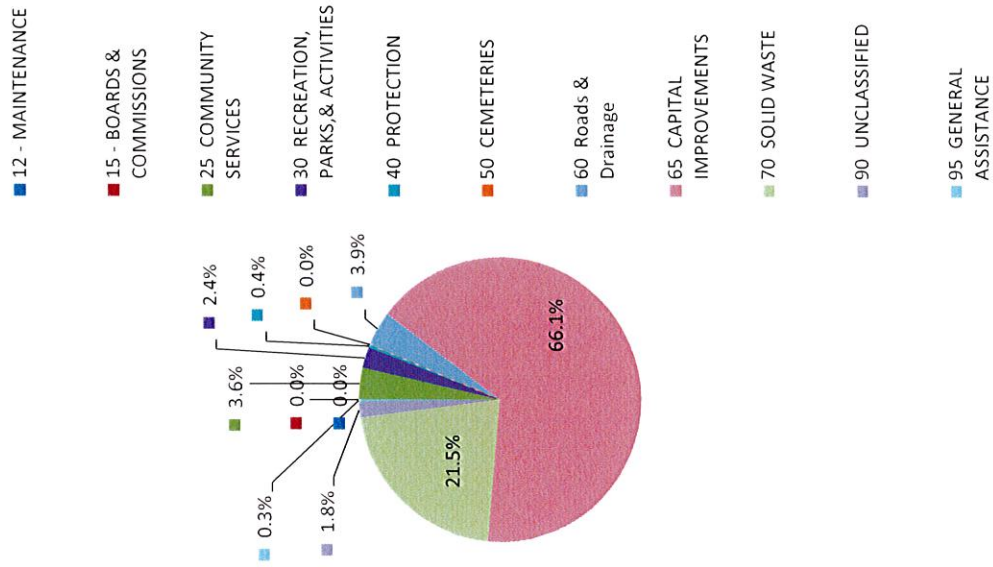
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
95	GENERAL ASSISTANCE								
	1010 GENERAL ASSIST-STATE REVENUE	\$ -	\$ 1,316	\$ 478	\$ 2,250	\$ -	\$ 5,000	\$ 2,750	122.2%
	95 GENERAL ASSISTANCE	\$ -	\$ 1,316	\$ 478	\$ 2,250	\$ -	\$ 5,000	\$ 2,750	122.2%

TOTAL \$ 6,144,396 \$ 6,246,588 \$ 6,171,537 \$ 6,993,790 \$ 5,632,212 \$ 6,705,167 \$ (288,623) -4.1%

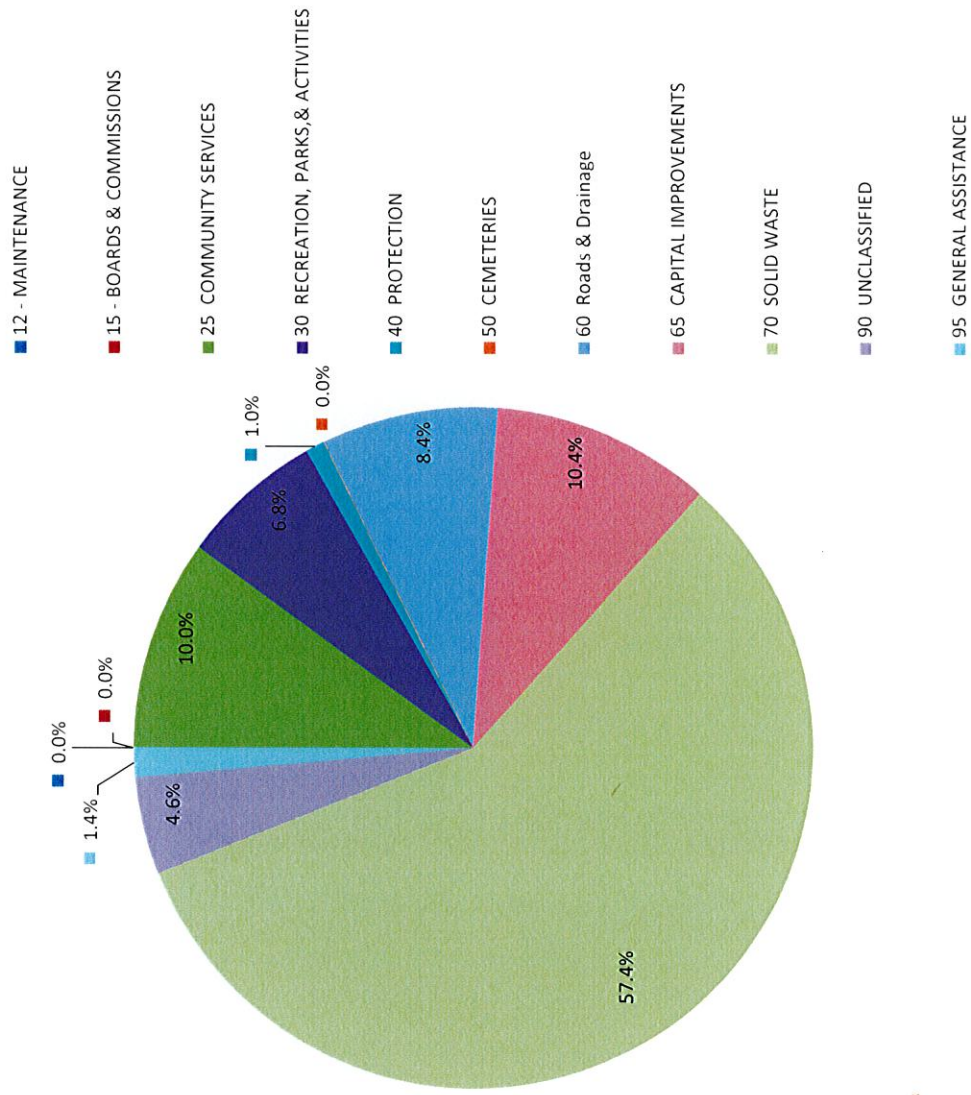
DEPARTMENT	DIVISION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 YTD => Dec.	2021 BUDGET	2020-2021 \$	2020-2021 %
10-	ADMINISTRATION	\$ 5,795,882	\$ 5,919,390	\$ 5,671,331	\$ 6,106,282	\$ 5,433,198	\$ 6,348,690	\$ 242,408	4.0%
12-	MAINTENANCE	\$ -	\$ 212	\$ 118	\$ -	\$ -	\$ -	\$ -	-
15-	BOARDS & COMMISSIONS	\$ 3,503	\$ 38	\$ 23,162	\$ -	\$ -	\$ -	\$ -	-
25	COMMUNITY SERVICES	\$ 42,433	\$ 36,502	\$ 70,501	\$ 31,771	\$ 19,852	\$ 35,667	\$ 3,896	12.3%
30	RECREATION, PARKS, & ACTIVITIES	\$ 17,723	\$ 20,368	\$ 16,339	\$ 21,122	\$ 9,455	\$ 24,202	\$ 3,080	14.6%
40	PROTECTION	\$ 16,147	\$ 17,511	\$ 3,975	\$ 3,350	\$ -	\$ 3,450	\$ 100	3.0%
50	CEMETERIES	\$ 231	\$ 21	\$ 300	\$ -	\$ 100	\$ -	\$ -	-
60	Roads & Drainage	\$ 44,256	\$ 35,924	\$ 37,406	\$ 35,000	\$ 36,738	\$ 30,000	\$ (5,000)	-14.3%
65	CAPITAL IMPROVEMENTS	\$ -	\$ 18,578	\$ 168,841	\$ 586,646	\$ 11,336	\$ 37,132	\$ (549,514)	-93.7%
70	SOLID WASTE	\$ 184,641	\$ 194,962	\$ 177,742	\$ 191,025	\$ 121,533	\$ 204,550	\$ 13,525	7.1%
90	UNCLASSIFIED	\$ 39,580	\$ 1,766	\$ 1,344	\$ 16,344	\$ -	\$ 16,476	\$ 132	0.8%
	95 GENERAL ASSISTANCE	\$ -	\$ 1,316	\$ 478	\$ 2,250	\$ -	\$ 5,000	\$ 2,750	122.2%

TOTAL \$ 6,144,396 \$ 6,246,588 \$ 6,171,537 \$ 6,993,790 \$ 5,632,212 \$ 6,705,167 \$ (288,623) -4.1%

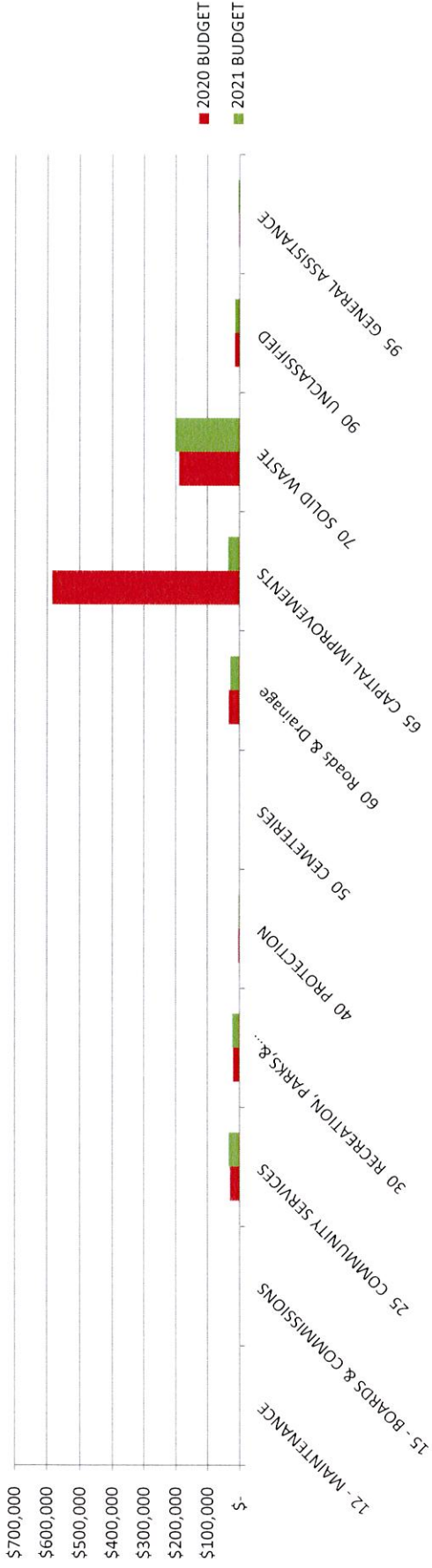
2020 Budget Revenue by Department (excluding administration)



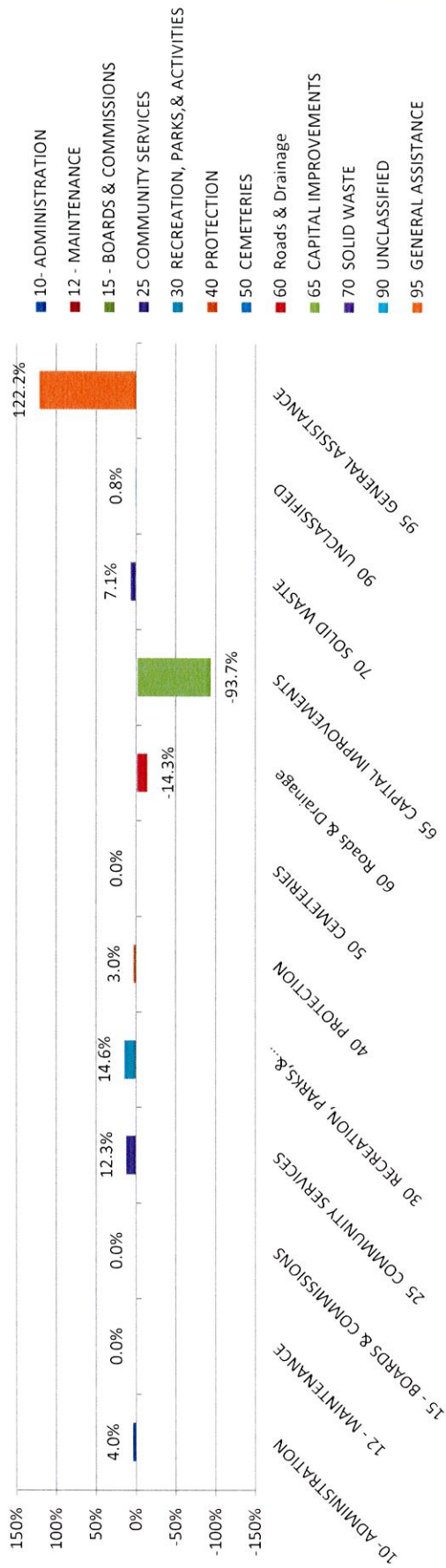
2021 Budget Revenue by Department (excluding administration)



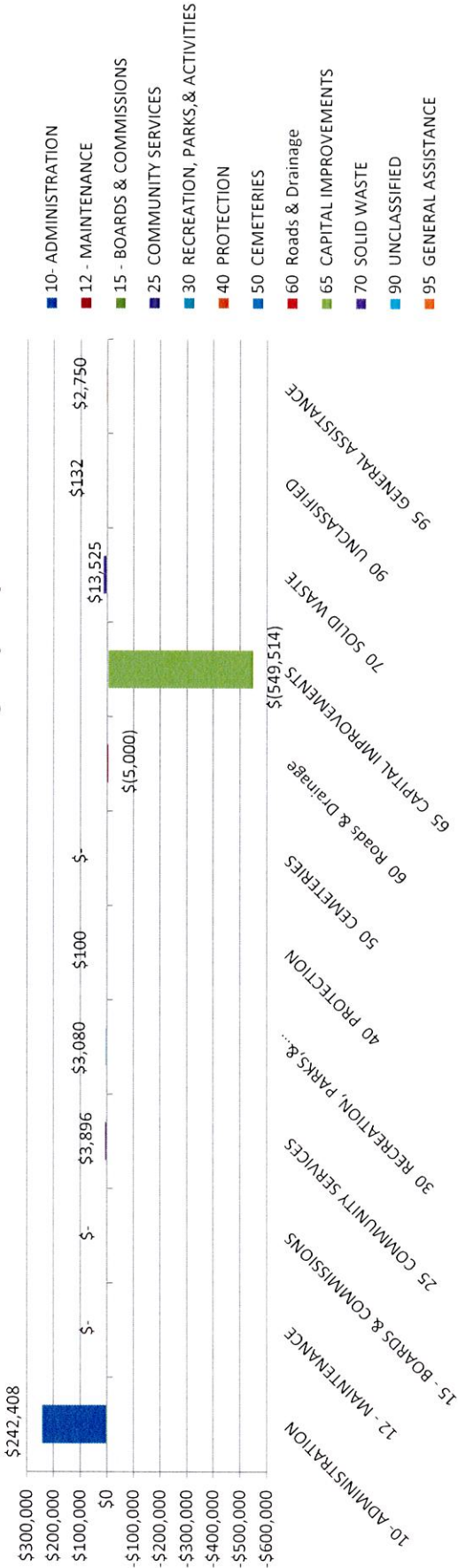
2020-2021 Revenue Totals by Department (excluding administration)



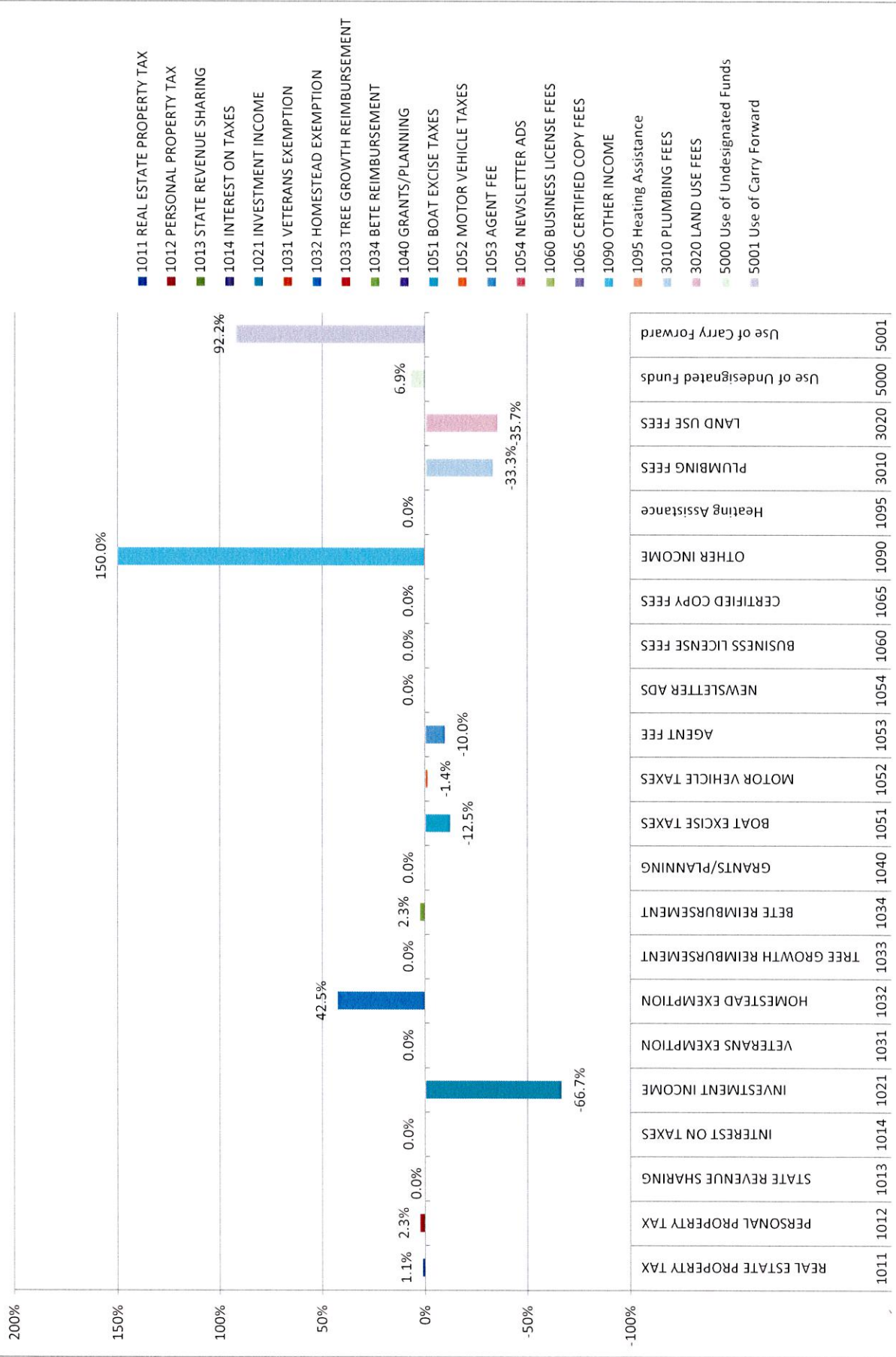
2020-2021 Revenue % Change by Department



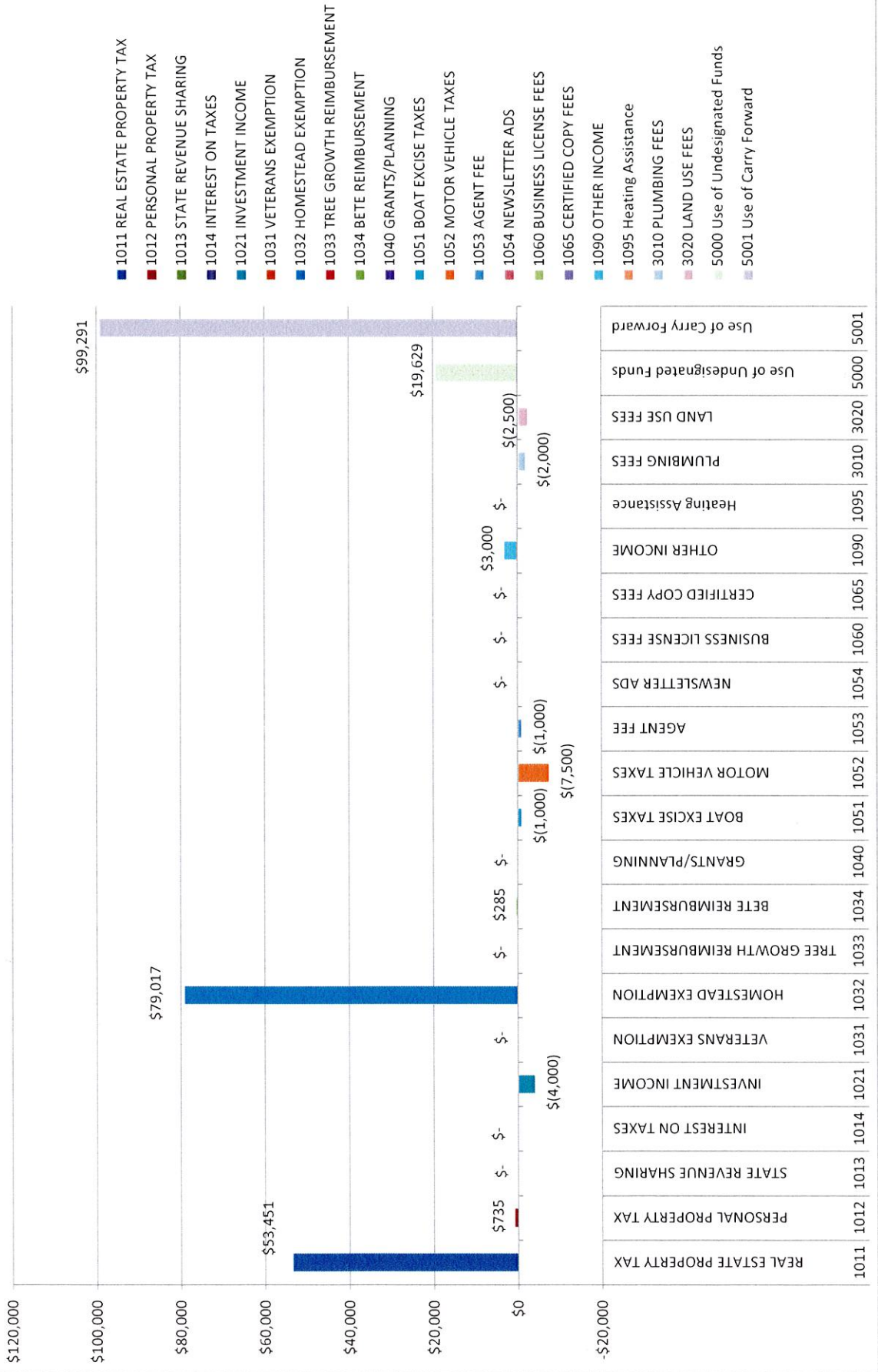
2020-2021 Revenue \$ Change by Department



2020-2021 Revenue % Change - Administration by Division



2020-2021 Revenue \$ Change - Administration by Division



Pre Commitment - ESTIMATE
Town of Readfield
FY 2021 MUNICIPAL TAX RATE CALCULATION FORM

1. Local Taxable Real Estate Valuation.....		\$236,522,885	
2. Local Taxable Personal Property Valuation.....		\$1,663,631	
3. Total Taxable Valuation (Line 1 plus line 2).....			\$238,186,516
4. a) Total of Homestead Exemption Valuation.....		\$18,925,000	
4. b) Homestead exemption reimbursement value.....		\$13,247,500	
5. a) Total of BETE Exempt Property.....		\$1,291,526	
5. b) BETE exemption reimbursement value.....		\$645,763	
6. Valuation Base (Line 3 plus lines 4b and 5b).....			\$252,079,779

APPROPRIATIONS

DRAFT

7. County Tax.....		\$293,962	
8. Municipal Appropriation.....		\$2,539,499	
9. TIF Financing Plan Amounts.....		\$0	
10. School/Educational Appropriations.....		\$3,821,706	
(Adjusted to Municipal Fiscal Year)			
11. Total Appropriations (Add lines 7 through 10).....			\$6,655,167

ALLOWABLE DEDUCTIONS

12. State Municipal Revenue Sharing.....		\$200,000	
13. Other Revenues: (Revenues not accounted for in Municipal Appropriation which are to be used to reduce the commitment such as Tree Growth and Veterans reimbursement, trust fund income, etc.)		\$1,465,695	
14. Total Deductions (Line 12 plus line 13).....			\$1,665,695
15. Net to be raised by local property tax rate (Line 11 minus line 14)			\$4,989,472

16. $\frac{\$4,989,471.82}{\text{(Amount from line 15)}} \times 1.05 = \$5,238,945.41$ Maximum Allowable Tax

17. $\frac{\$4,989,471.82}{\text{(Amount from line 15)}} \div \frac{\$252,079,779}{\text{(Amount from line 5)}} = 0.01979$ Minimum Tax Rate

18. $\frac{\$5,238,945.41}{\text{(Amount from line 16)}} \div \frac{\$252,079,779}{\text{(Amount from line 6)}} = 0.02078$ Maximum Tax Rate

19. $\frac{\$238,186,516}{\text{(Amount from line 3)}} \times \mathbf{19.99 \text{ (MILL RATE)}} = \mathbf{\$4,761,723.61}$ ***MIL RATE TO BE DETERMINED***

20. $\frac{\$4,989,471.82}{\text{(Amount from line 15)}} \times 0.05 = \$249,473.59$ Maximum Overlay

21. $\frac{\$13,247,500}{\text{(Amount from line 4b)}} \times \frac{0.01999}{\text{(Selected Rate)}} = \$264,838.39$ Homestead Reimbursement
(Enter on line 8, Assessment Warrant)

22. $\frac{\$645,763}{\text{(Amount from line 5b)}} \times \frac{0.01999}{\text{(Selected Rate)}} = \$12,909.82$ BETE Reimbursement
(Enter on line 9, Assessment Warrant)

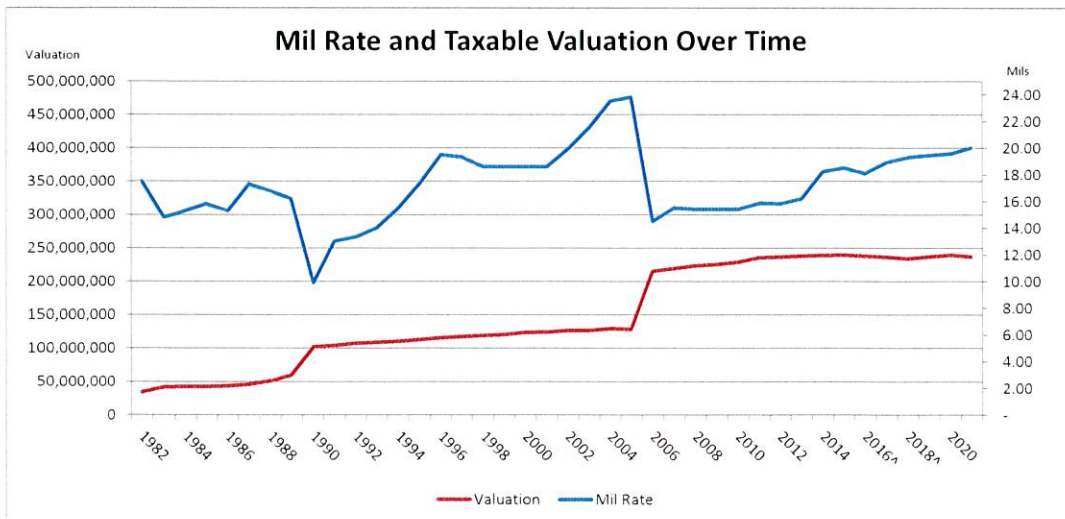
23. $\frac{\$5,039,471.82}{\text{(Line 19 plus line 21 & 22)}} - \frac{\$4,989,471.82}{\text{(Amount from line 15)}} = \mathbf{\$50,000.00}$ Overlay
(Enter on line 5, Assessment Warrant)
(If Line 22 exceeds Line 20 select a lower tax rate.)

Taxable Valuation and Mil Rate Over Time							
Fiscal Year FY	Mil Rate		Taxable Valuation		CPI	General Tax Information	
	Mil Rate	% Change *	Valuation	% Change *	CPI % Change	Interest	Commit. Date Notes
1981	1982	17.50		33,525,000		8.9%	
1982	1983	14.80	-18.2%	41,411,207	19.0%	3.8%	Revaluation
1983	1984	15.30	3.3%	41,847,108	1.0%	3.8%	
1984	1985	15.80	3.2%	42,237,514	0.9%	3.9%	
1985	1986	15.30	-3.3%	42,801,844	1.3%	3.8%	
1986	1987	17.30	11.6%	45,425,772	5.8%	1.1%	13.50%
1987	1988	16.80	-3.0%	50,623,696	10.3%	4.4%	11%
1988	1989	16.20	-3.7%	59,762,345	15.3%	4.4%	11%
1989	1990	9.90	-63.6%	101,779,380	41.3%	4.6%	12% Revaluation
1990	1991	13.00	23.8%	103,218,225	1.4%	6.1%	12%
1991	1992	13.30	2.3%	107,159,315	3.7%	3.1%	12%
1992	1993	14.00	5.0%	108,440,600	1.2%	2.9%	12%
1993	1994	15.50	9.7%	109,711,840	1.2%	2.7%	10% 9/20/1993
1994	1995	17.30	10.4%	111,963,640	2.0%	2.7%	10% 9/6/1994
1995	1996	19.50	11.3%	114,804,040	2.5%	2.5%	10.75% 9/7/1995
1996	1997	19.30	-1.0%	116,831,218	1.7%	3.3%	10.75% 9/3/1996
1997	1998	18.60	-3.8%	118,260,542	1.2%	1.7%	10.50% 9/8/1997
1998	1999	18.60	0.0%	119,793,570	1.3%	1.6%	10.75% 9/8/1998
1999	2000	18.60	0.0%	123,049,000	2.6%	2.7%	10% 9/7/1999
2000	2001	18.60	0.0%	123,652,330	0.5%	3.4%	10.75% 9/18/2000
2001	2002	19.90	6.5%	126,062,740	1.9%	1.6%	11.50% 8/20/2001
2002	2003	21.50	7.4%	126,102,370	0.0%	2.4%	8.75% 8/21/2002
2003	2004	23.50	8.5%	128,931,635	2.2%	1.9%	7% 8/19/2003
2004	2005	23.80	1.3%	127,886,052	-0.8%	3.3%	6.50% 9/15/2004
2005	2006	14.50	-64.1%	215,140,662	40.6%	3.4%	7% 9/8/2005 Revaluation
2006	2007	15.50	6.5%	218,471,667	1.5%	2.5%	7% 8/24/2006
2007	2008	15.40	-0.6%	222,832,062	2.0%	4.1%	10% 7/23/2007
2008	2009	15.40	0.0%	225,088,075	1.0%	0.1%	8% 7/17/2008
2009	2010	15.40	0.0%	228,590,495	1.5%	2.7%	6% 8/11/2009
2010	2011	15.85	2.8%	234,687,157	2.6%	1.5%	4% 8/19/2010
2011	2012	15.80	-0.3%	235,984,354	0.5%	3.0%	4% 9/30/2011
2012	2013	16.20	2.5%	237,595,654	0.7%	1.7%	4% 7/17/2012
2013	2014	18.20	11.0%	238,389,551	0.3%	1.5%	4% 7/30/2013
2014	2015	18.50	1.6%	238,928,998	0.2%	0.8%	4% 7/28/2014
2015	2016^	18.08	-2.3%	237,490,554	-0.6%	0.7%	4% 9/2/2015
2016	2017^	18.93	4.5%	235,540,554	-0.8%	2.1%	7% 8/2/2016
2017	2018^	19.29	1.9%	233,406,854	-0.9%	2.1%	7% 8/25/2017
2018	2019	19.44	0.8%	236,460,554	1.3%	1.9%	8% 8/16/2018
2019	2020	19.55	0.6%	239,131,154	1.1%	2.0%	9% 7/31/2019
2020	2021	19.99	2.2%	236,522,885	-1.1%		

AVERAGE 17.25 3.3% 1.8% 2.8% 8.6%

* Excludes Revaluation Years

^ Decrease in valuation in these years is the result of changes to the State Homestead Exemption Formula



Committed and Unassigned Fund Balances and Use of Funds by Fiscal Year

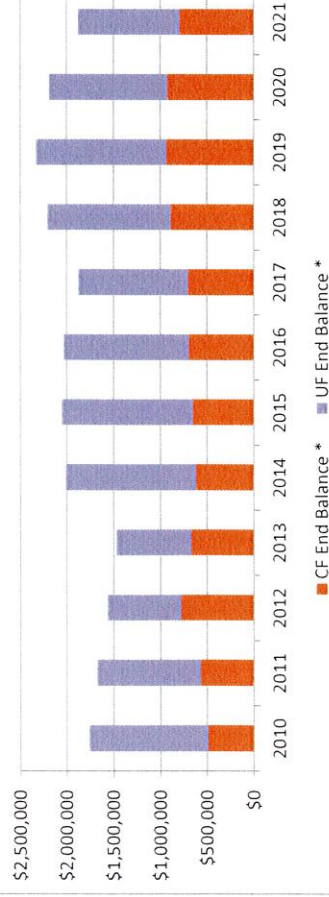
Fiscal Year	Committed Fund Balances			Unassigned Fund Balances			Initial Balance	Use of Funds	CF End Balance *	New Funds	Use of Funds	New Funds	UF End Balance *	Combined Fund Balance
	Initial Balance	Use of Funds	New Funds	Initial Balance	Use of Funds	New Funds								
2009	\$ 1,144,584	\$ 1,162,880	\$ 509,667	\$ 491,371	\$ 1,134,437	\$ -	\$ 1,134,437	\$ 491,371	\$ 509,667	\$ 142,238	\$ 1,276,675	\$ 1,276,675	\$ 1,768,046	
2010	\$ 491,371	\$ 491,371	\$ 572,447	\$ 572,447	\$ 1,276,675	\$ 285,322	\$ 1,276,675	\$ 572,447	\$ 572,447	\$ 120,103	\$ 1,111,456	\$ 1,111,456	\$ 1,683,903	
2011	\$ 572,447	\$ 76,694	\$ 287,821	\$ 783,574	\$ 1,111,456	\$ 260,000	\$ 1,111,456	\$ 783,574	\$ 287,821	\$ (62,763)	\$ 788,693	\$ 788,693	\$ 1,572,267	
2012	\$ 783,574	\$ 395,057	\$ 286,506	\$ 675,023	\$ 788,693	\$ 250,000	\$ 788,693	\$ 675,023	\$ 286,506	\$ 262,477	\$ 801,170	\$ 801,170	\$ 1,476,193	
2013	\$ 675,023	\$ 134,437	\$ 82,033	\$ 622,619	\$ 801,170	\$ -	\$ 801,170	\$ 622,619	\$ 82,033	\$ 593,078	\$ 1,394,248	\$ 1,394,248	\$ 2,016,867	
2014	\$ 622,619	\$ 160,844	\$ 195,182	\$ 656,957	\$ 1,394,248	\$ 113,421	\$ 1,394,248	\$ 656,957	\$ 195,182	\$ 121,785	\$ 1,402,612	\$ 1,402,612	\$ 2,059,569	
2015	\$ 656,957	\$ 74,865	\$ 117,867	\$ 699,959	\$ 1,402,612	\$ 300,183	\$ 1,402,612	\$ 699,959	\$ 117,867	\$ 233,373	\$ 1,335,802	\$ 1,335,802	\$ 2,035,761	
2016	\$ 699,959	\$ 227,020	\$ 233,843	\$ 706,782	\$ 1,335,802	\$ 230,000	\$ 1,335,802	\$ 706,782	\$ 233,843	\$ 65,702	\$ 1,171,504	\$ 1,171,504	\$ 1,878,286	
2017	\$ 706,782	\$ 184,818	\$ 372,840	\$ 894,804	\$ 1,171,504	\$ 217,731	\$ 1,171,504	\$ 894,804	\$ 372,840	\$ 360,899	\$ 1,314,672	\$ 1,314,672	\$ 2,209,476	
2018	\$ 894,804	\$ 227,303	\$ 268,296	\$ 935,797	\$ 1,314,672	\$ 128,000	\$ 1,314,672	\$ 935,797	\$ 268,296	\$ 211,719	\$ 1,398,391	\$ 1,398,391	\$ 2,334,188	
2019	\$ 935,797	\$ 107,660	\$ 100,000	\$ 928,137	\$ 1,398,391	\$ 282,488	\$ 1,398,391	\$ 928,137	\$ 100,000	\$ 150,000	\$ 1,265,903	\$ 1,265,903	\$ 2,194,040	
2020	\$ 928,137	\$ 206,951	\$ 75,000	\$ 796,186	\$ 1,265,903	\$ 302,117	\$ 1,265,903	\$ 796,186	\$ 75,000	\$ 125,000	\$ 1,088,786	\$ 1,088,786	\$ 1,884,972	
AVERAGE	\$ 706,654	\$ 356,593	\$ 295,356	\$ 678,171	\$ 1,129,899	\$ 172,704	\$ 1,129,899	\$ 678,171	\$ 295,356	\$ 204,099	\$ 1,177,426	\$ 1,177,426	\$ 1,801,801	

UF Minimum Policy Balance \$ 1,119,763 * Audited End Balances were used through FY19

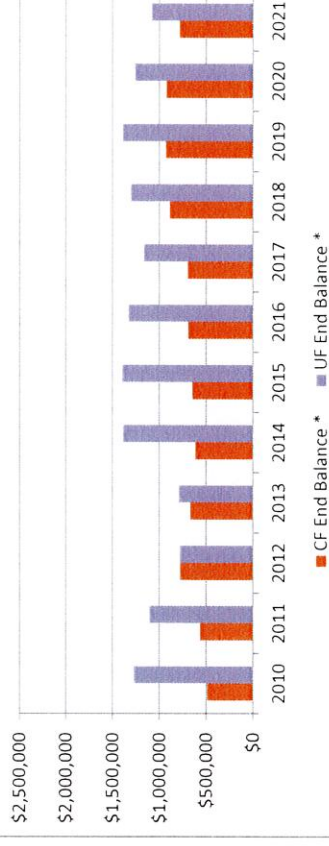
Budgeted UF Ending Balance \$ 1,088,786

Deficit / Surplus \$ (30,976.86) Estimated Values

Fund End Balances By Fiscal Year



Fund End Balances by Fiscal Year



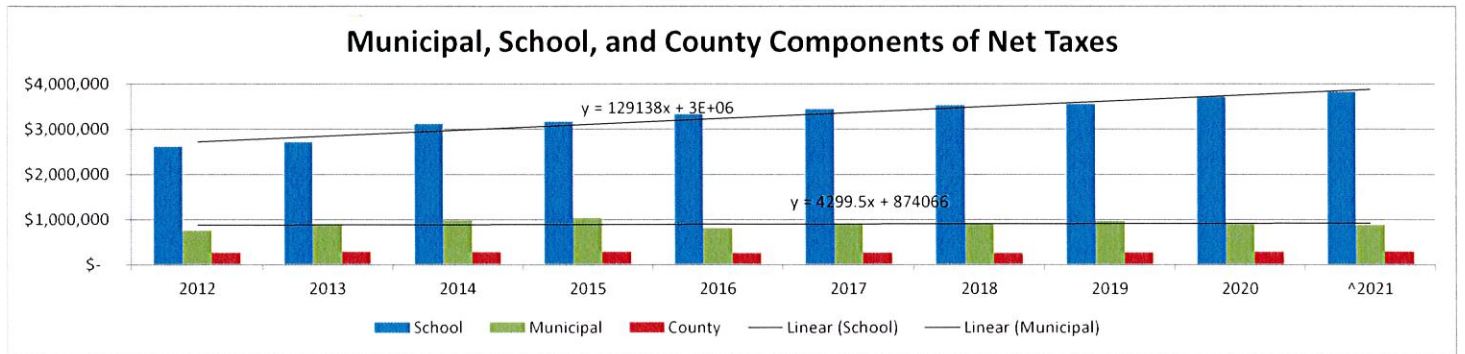
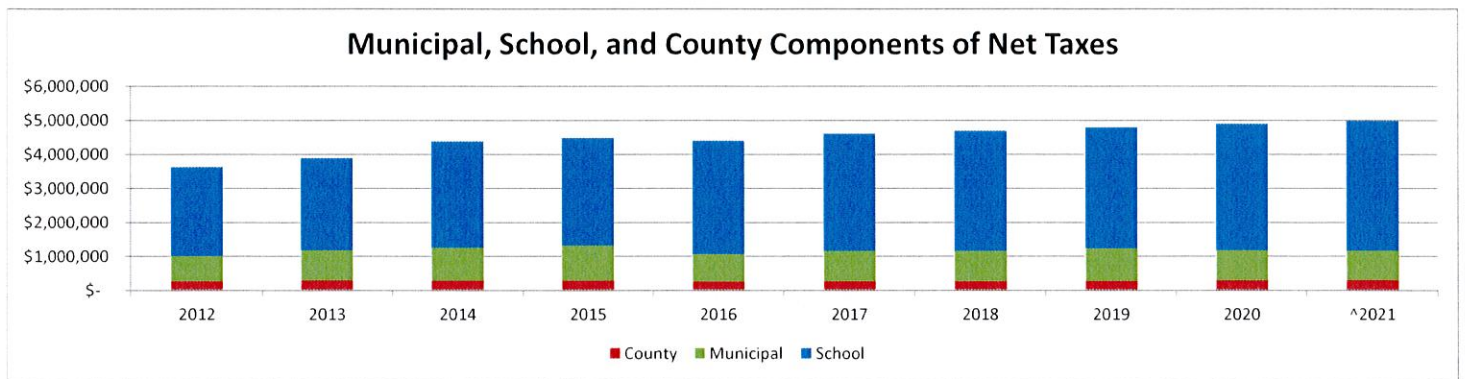
	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Debt												
2013 Road Bond - FY21 Payoff	\$ 109,117	\$ 109,117										
2016 Fire Truck Bond - FY24 Payoff	\$ 55,583	\$ 54,884	\$ 54,132	\$ 53,324	\$ 52,453							
2018 Maranacook Dam - FY29 Payoff	\$ 19,973	\$ 19,614	\$ 19,242	\$ 18,857	\$ 18,459	\$ 18,046	\$ 17,617	\$ 17,172	\$ 16,712	\$ 16,240		
2020 Municipal Building Bond - FY36 Payoff	\$ -	\$ 16,100	\$ 52,400	\$ 51,600	\$ 50,700	\$ 49,800	\$ 48,900	\$ 48,000	\$ 47,000	\$ 46,000	\$ 44,900	\$ 43,800
TOTAL	\$ 184,673	\$ 199,715	\$ 125,774	\$ 123,781	\$ 121,612	\$ 67,846	\$ 66,517	\$ 65,172	\$ 63,712	\$ 62,240	\$ 44,900	\$ 43,800

Current Long-Term Debt by Fiscal Year



Municipal, School, and County Components of Net Property Taxes Over Time												
Fiscal Year FY	Base Numbers			School Taxes			County Taxes			Municipal Taxes		
	Mil Rate	Net Property Tax Raised		School	%	Mils	County	%	Mils	Municipal	%	Mils
2011	2012	15.80	\$ 3,623,419	\$ 2,609,446	72.0%	11.38	\$ 262,678	7.2%	1.15	\$ 751,295	20.7%	3.28
2012	2013	16.20	\$ 3,886,229	\$ 2,715,243	69.9%	11.32	\$ 286,596	7.4%	1.19	\$ 884,390	22.8%	3.69
2013	2014	18.20	\$ 4,370,522	\$ 3,112,703	71.2%	12.96	\$ 276,805	6.3%	1.15	\$ 981,014	22.4%	4.09
2014	2015	18.50	\$ 4,480,695	\$ 3,163,541	70.6%	13.06	\$ 282,293	6.3%	1.17	\$ 1,034,861	23.1%	4.27
2015	2016	18.08	\$ 4,390,618	\$ 3,324,451	75.7%	13.69	\$ 256,103	5.8%	1.05	\$ 810,064	18.4%	3.34
2016	2017	18.93	\$ 4,597,839	\$ 3,442,351	74.9%	14.17	\$ 261,281	5.7%	1.08	\$ 894,207	19.4%	3.68
2017	2018	19.29	\$ 4,682,269	\$ 3,527,596	75.3%	14.53	\$ 259,977	5.6%	1.07	\$ 894,696	19.1%	3.69
2018	2019	19.44	\$ 4,792,282	\$ 3,556,960	74.2%	14.43	\$ 270,000	5.6%	1.10	\$ 965,322	20.1%	3.92
2019	2020	19.55	\$ 4,883,277	\$ 3,710,394	76.0%	14.85	\$ 285,400	5.8%	1.14	\$ 887,483	18.2%	3.55
2020	^2021	19.99	\$ 4,989,472	\$ 3,821,706	76.6%	15.31	\$ 293,962	5.9%	1.18	\$ 873,804	17.5%	3.50
AVERAGE			\$ 4,469,662	\$ 3,298,439	73.6%	13.57	\$ 273,510	6.2%	1.13	\$ 897,714	20.2%	3.70

^ numbers are estimates



Budget Sheet Summary Revision History

1	Changed all header information, rows, columns, etc. on all sheets to reflect FY21	14-Jan
2	Input draft FY21 budget numbers	14-Jan
3	Ran through all budget sheets looking for any errors with formulas, links, and general information	14-Jan
4	Reviewed and updated property values, exemptions, and revenue sharing w/ focus on State of Maine changes	15-Jan
5	Left mil-rate flat at 19.55 WITHOUT changes in RSU expense, small surplus of \$3,800 in Overlay...	15-Jan
6	Adjusted Library revenues and expenses to reflect Library Board budget (3,167 and \$36,026 respectively)	29-Jan
7	Increased Snowmobile revenue and expense from \$1,344 to \$1,476, to reflect actual State number	29-Jan
8	Reduced Recreation Capital Expense and Use of Designated funds by \$7,000 to reflect change in capital needs	29-Jan
9	Increased Humane Society expense by 10% to reflect stated increase	29-Jan
10	Increased PEG equipment cost by \$10,000 to reflect upcoming equipment needs, also added \$500 to stipend	29-Jan
11	Added \$50,000 for Fire Station and Library project contingency	29-Jan
12	Updated FY19 Fund Balances to reflect audit actuals, and adjusted FY20 and FY21 projections & use accordingly	29-Jan
13	Increased Insurance lines to account for increase in out of pocket reimbursement for employees by \$2,800	30-Jan
14	Increased Transfer Station fee revenue estimate by \$800 to \$40,800	30-Jan
15	Increased Age Friendly budget from \$1,750 to \$2,000	30-Jan
16	Increased CapEx for Municipal Buildings from \$50,000 to \$75,000	10-Feb
17	Increased Beach Capital to 4,000, with offsetting revenue, Added \$3,000 to Rec Capital, w/ offset	11-Feb
18	Adjusted Municipal Building Bond Debt Service to \$16,100 to reflect FY21 Interest payment (no principal)	11-Feb
19	Adjusted Beach Revenue and Expense to \$9,992 to account for increased wages, costs, and permit fees (\$60)	13-Feb
20	Adjusted Trails Revenue and Expenses to reflect budget request and BC adjustment	14-Feb
21	Added \$1,000 to Town Properties account to cover extra cost of uniform Town-wide trail signage	14-Feb
22	Added Swim Lessons and equipment at \$4,500 (revenue and expense offset)	14-Feb
23	Moved Recreation Capital (\$7,000 total) into Beach and Rec operating budgets (4k and 3k respectively)	14-Feb
24	Increased Ambulance expenditures by roughly 20% to reflect actual projected	14-Feb
25	Increased Dispatch expenses by 5% to reflect anticipated increases	14-Feb
26	Increased rabies clinic Rev & Exp to \$1,000 to reflect increased participation	14-Feb
27	Increase Tower Sites expense by \$2,000 to account for past underbudgeting	14-Feb
28	Added \$4,000 to Admin. for TRIO report writing services	14-Feb
29	Increased use of undesignated Fund by \$25,000, decreased use of Road Reserve by \$15,000	14-Feb
30	Made note of \$25,000 increase to the Fire Station and Library contingency - new total of \$75,000	21-Feb
31	Increased Assessing from 2 to 3 days per month and reduced daily cost to \$500 from \$600 - \$3,600 net increase	21-Feb
32	Added \$10,000 to Gule Hall reserves for future projects	24-Feb
33	Add Fire and Library Capital Exp. And Revenue \$25,000 additional donations	24-Feb
34	Show 5k for Church Rd. Sidewalk Exp. and offsetting use of reserve	24-Feb
35	Add Torsey Pond Bridge CapEx and Rev. (Use of Designated), \$73,500	24-Feb
36	Adjust TS reserve usage to \$51,200 and adjust CapEx accordingly	24-Feb
37	Added \$10,000 each to use of designated Fund for REF and Local Tax Relief, Removed \$5,000 for Sidewalks	2-Mar
38	Added Capital Expense and offsetting use of designated funds for FD Improvements and Fire Station Addition	2-Mar
39	Updated TS Rev & Exp	2-Mar
40	Update all Capital Expenditure and Use of Reserves accounts	2-Mar
41	Revised "Non-Profit" accounts to reflect actual amounts	10-Mar
42	Increased PEG equipment expense from \$10,500 to \$15,000 to reflect quoted cost and contingency	10-Mar
43	Reduced Use of Fund Balance by \$4,367 to balance Overlay	10-Mar
44	Moved building project donation revenue from Fire Dept. to Capital	13-Mar
45	Moved digital television equipment expense from Public Access TV to Capital	13-Mar
46	Updated State Revenue Sharing projections to \$250,000 (\$291,147 projected by State in March)	13-Mar
47	Reduced use of designated road reserve funds by \$35,000	13-Mar
48	Projected RSU 38 cost increase of 5.5%	13-Mar
49	Set mil rate at 20.36	13-Mar

FY 2021

50	Adjusted RSU to a 3% increase	16-Mar
51	Adjusted mil rate to 19.99	16-Mar
52	Reduced several revenue lines based on analysis from 2007 through 2011, and projected impacts	24-Mar
53	More than doubled both expense lines for Abatements and General Assistance to brace for increased need	24-Mar
54	Increased use of Undesignated Fund to balance - no impact on mil rate	24-Mar
55	Reduced projected State Revenue Sharing by 45% to \$200,000 (same as current FY, no increae)	27-Mar
56	Increased use of Undesignated Fund to balance - no impact on mil rate - knife's edge of 2/12 policy	27-Mar
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		
71		
72		
73		
74		
75		
76		
77		
78		
79		
80		
81		
82		
83		
84		
85		
86		
87		
88		
89		
90		
91		
92		
93		
94		
95		
96		
97		
98		
99		

What's it gonna cost me if I'm a resident ?

HOME VALUE
\$ 200,000

YEAR	TAX RATE	HOMESTEAD	TAX	ANNUAL DIFFERENCE?
2021	19.99	\$ 25,000	\$ 3,499	\$ (20.47)
2020	19.55	\$ 20,000	\$ 3,519	\$ 19.80
2019	19.44	\$ 20,000	\$ 3,499	\$ 27.00
2018	19.29	\$ 20,000	\$ 3,472	\$ (29.85)
2017	18.93	\$ 15,000	\$ 3,502	\$ 66.85
2016	18.08	\$ 10,000	\$ 3,435	\$ (79.80)
2015	18.5	\$ 10,000	\$ 3,515	\$ 57.00
2014	18.2	\$ 10,000	\$ 3,458	

What's it cost me if I'm not?

HOME VALUE
\$ 200,000

YEAR	TAX RATE	HOMESTEAD	TAX	ANNUAL DIFFERENCE?
2021	19.99	\$ -	\$ 3,998	\$ 88.32
2020	19.55	\$ -	\$ 3,910	\$ 22.00
2019	19.44	\$ -	\$ 3,888	\$ 30.00
2018	19.29	\$ -	\$ 3,858	\$ 72.00
2017	18.93	\$ -	\$ 3,786	\$ 170.00
2016	18.08	\$ -	\$ 3,616	\$ (84.00)
2015	18.50	\$ -	\$ 3,700	\$ 60.00
2014	18.20	\$ -	\$ 3,640	

What's the value of the Homestead Exemption

YEAR	TAX RATE	HOMESTEAD	VALUE
2021	19.99	\$ 25,000	\$ 499.79
2020	19.55	\$ 20,000	\$ 391.00
2019	19.44	\$ 20,000	\$ 388.80
2018	19.29	\$ 20,000	\$ 385.80
2017	18.93	\$ 15,000	\$ 283.95
2016	18.08	\$ 10,000	\$ 180.80
2015	18.50	\$ 10,000	\$ 185.00
2014	18.20	\$ 10,000	\$ 182.00

What's the Value of a Mil?

YEAR	AMT TO RAISE	VALUE OF 1 MIL	TAX IMPACT OF \$100,000
2021	\$ 4,761,724	\$ 238,186.52	0.42 Mills

NEW BUSINESS



TOWN OF READFIELD – Town Manager

8 OLD KENTS HILL ROAD, READFIELD, MAINE 04355
Office (207) 685-4939 • Cell (207) 242-5437
Email: manager@readfieldmaine.org

Date: March 27, 2020
To: Town of Readfield Select Board, Staff, Volunteers, and Residents
From: Eric Dyer, Town Manager
Subject: Coronavirus / COVID-19 Preparedness and Response - Update 1

The Coronavirus situation is changing daily and will continue to do so. We are working to keep municipal services operating as fully as possible. To do so we need diligence on the part of municipal staff and volunteers, and cooperation and patience from the public. To date the response has been exceptional and on all counts and is truly appreciated. We are all taking responsibility for ensuring that our community remains safe and healthy. Much of what is presented below is already being implemented. Even so, additional measures and changes may be put in place as necessary or prudent.

Community Needs and Volunteering:

If you have a need or know someone with an unmet need during this crisis please reach out to us and we will work to ensure that community needs are met. We are actively organizing errand assistance for those at risk of exposure or self-quarantined, to pick up groceries, food bank orders, pharmacy, and other needs.

- Those needing assistance, or aware of a need, should contact the Town Office at (207) 685-4939 or [Sign Up Online to Request Assistance!](#)
- Volunteers may contact the Town Office at (207) 685-4939 or [Sign Up Online to Volunteer!](#)

Public Meetings and Communication:

- Phone and email are still the best way to reach municipal staff and appointed and elected officials. Call the Town Office or visit the website for this information.
- Use of the municipal website is expanding to support the flow of information. It is located at www.readfieldmaine.org. Sign up for [E-Alerts](#) to get important news and updates.
- Wherever possible we are continuing to hold public meetings and hearings using available technology. We are primarily utilizing Zoom and teleconference services.
- Public access to meetings is currently limited to remote participation only (phone or web).
- Each Board or Committee should determine if and how they want to engage each other and the public while complying with open meeting laws and the recent changes to allow for “remote participation” of elected or appointed individuals and members of the public.
- During the past week we have held successful remote meetings with many participants.
- Participants in these meetings, and those interested in attending, listening, or watching should look for web conference and teleconference links and instructions on their meeting notices and agendas. This information is required to be public so the public can be engaged.
- We now have an online comment form that can be used along with traditional phone and email to reach out on any matter of public interest. <https://www.readfieldmaine.org/select-board/webforms/public-meeting-and-hearing-comment-form>.
- Meetings that were previously recorded and/or broadcast will continue to be.

Municipal Staffing / Social Distancing:

- Aggressive daily cleaning of surfaces and devices will continue.
- Staff are expected to stay home if they are sick, practice recommended hygiene regularly while at the office, and touch-up (clean) their workstations as they see fit.
- We will have no more than three employees in the Town office at any time.
- Employees who share offices will not be physically in them at the same time
 - CEO and Assessor
 - Maintenance Employees
 - Front Counter (only one desk in operation at a time, use of printer is ok)
- Meetings and discussions must take place a minimum of six feet apart and “closed door” meetings should happen in the conference room or second floor.
- The following work location schedule is being put in place for administrative employees:

Work Schedule (Home and Office)					
	Monday	Tuesday	Wednesday	Thursday	Friday
Assessor	Home	Home	Home	Home	Office
CEO	Office	Home	Home	Home	Home
Collections Clerk	Office	Home	Office	N/A	Office
Finance Officer	Home	Home	Home	Office	Home
Librarian	TBD / Library	TBD / Library	TBD / Library	TBD / Library	TBD / Library
Town Clerk	Office	Office	Office	Home	Home
Town Manager	Home	Office	Office	Office	Office

- The Librarian will be the sole person (staff or volunteer) to access or utilize the Library building while it is closed to the public, and will work from the Library building, or the Town Office as necessary to support priority administrative functions.
- Maintenance staff are expected to work outside of the office as much as possible and perform any administrative work before other staff arrive (7:30-8:30am).
- Public access to the Town Office is limited to appointments only. The doors to the building will be locked, and staff will let people into the building for their appointments.

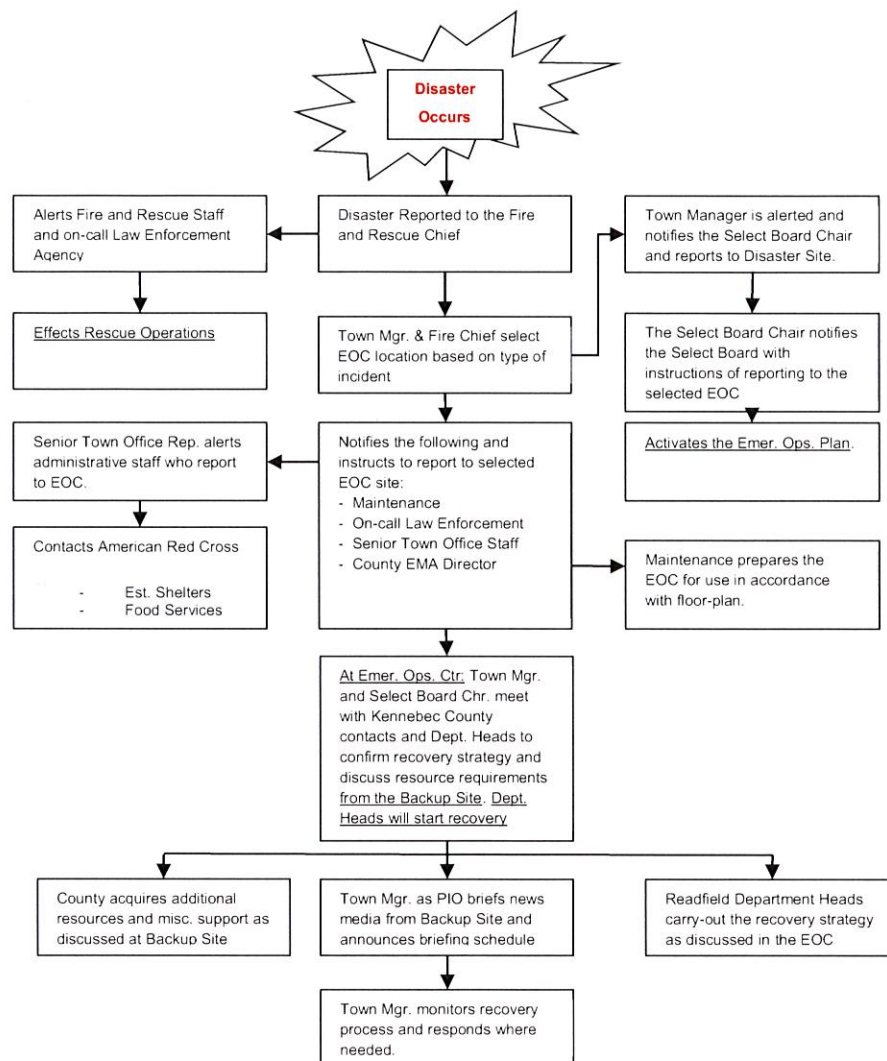
Transfer Station:

- If residents or someone in their household is sick or under quarantine they are requested to stay home and bring their waste at a later date.
- Residents should avoid coming during peak demand times (Tuesday mornings and Saturdays).
- There are now Senior Hours for residents over the age of 65 on Thursdays from 10-2.
- Only three vehicles are allowed in the unloading area at a time.
- Everyone must stop at the attendant booth to get instructions and pay for any fee items.
- Residents are encouraged to pay with exact cash or write a check (so they don't have to make change out of the cash box).
- Used tissues, wipes, paper towels, latex or rubber gloves, or other protective / used cleaning supplies are not allowed in the recycling. Please put them in the trash!
- Attendants will not be handling bagged waste or assisting with unloading.
- It's hard, but meet-and-greets should be avoided to help traffic move quickly.

Fire and Rescue:

- A tremendous amount of planning and preparation is happening in this area.
- Open burning is prohibited for the time being.

3. Recovery Flowchart



4. Readfield's Emergency Organization and Response

It is the intent in developing the Town of Readfield's Emergency Operations Plan (the "Plan") that the Plan will fully comply with the standards and practices stated in the National Incident Management System (NIMS). In case of any conflict between this Plan and any NIMS policy, the NIMS policy should have priority and the Plan should be adjusted accordingly.

This Plan is intended to be an overview of functions to be performed during an emergency. The Plan does not give detail on how any particular function will be performed. It is presumed in this Plan that the emergency response providers named in this Plan will already have developed, and will be well practiced in, execution of their responsibilities during an emergency.

Implementation of this Plan must be as self-triggering as possible. This is accomplished through ongoing familiarization of the Plan by all Town employees and through periodic testing. Operations conducted under this plan require a rapid and coordinated response by every Town agency, private institution, or other non-governmental agency.

The following is a breakdown of responsibilities organized by groups and/or Emergency Titles.

4.1 Select Board:

Select Board members will be required to complete NIMS Incident Command System (ICS) courses 100 and 700.

1. The Select Board will assume a leadership role during emergency operations and will be responsible for:
 - The Select Board Chair is responsible for alerting other members of the Select Board
 - Activation of the Emergency Operations Plan
 - Activation of the Emergency Operations Center (Backup Site)
 - Monitoring progress of the Emergency Operations Plan through to completion
 - Coordinate support from the Kennebec County Emergency Management Agency.
 - Working with the designated Readfield Emergency Management Director and Town Manager to provide general support.
 - Chairing all Emergency Management ongoing internal status briefings.
 - Authorizing activation of shelters through the American Red Cross
 - Authorizing request for assistance with decontamination procedures to the County EMA Director.
 - Authorizing necessary emergency funding requests.

3/12/20

Jeffrey W. Mrazik
Weathervane Restaurant & Lounge
1030 Main St
Readfield ME. 04355

To; Town of Readfield ME.

April 18th will mark the beginning of our 20th year doing business in Readfield. Enclosed is our State of Maine Liquor license renewal application for your inspection & approval. Please schedule for your next available select board meeting. Assuming that it will pass without issue, I will not be there for that meeting, however, if you need for me to be there or answer any questions or concerns, please contact me ahead of time, as I will be happy to assist if needed.

Thank You in advance for your cooperation,

A handwritten signature in black ink that reads "Jeffrey W. Mrazik". The signature is fluid and cursive, with a large initial 'J' and 'M'.

Jeffrey W. Mrazik

Tel# 207-685-9410



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

**Section I: Licensee/Applicant(s) Information;
 Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): North Shore Restaurant Corporation	Business Name (D/B/A): Weathervane Restaurant & Lounge
Individual or Sole Proprietor Applicant Name(s):	Physical Location: 1030 Main St. Readfield, ME. 04355
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different:
Mailing address, if different from DBA address:	Email Address: jeffreymrazik@yahoo.com
Telephone # Fax #: 207-685-9410	Business Telephone # Fax #: 207-685-9410
Federal Tax Identification Number: 01-0541893	Maine Seller Certificate # or Sales Tax #: 1056677
Retail Beverage Alcohol Dealers Permit: CARL-2001-9283	Website address:

1. New license or renewal of existing license? New Renewal

If a renewal, please provide the following information:

Your current license expiration date: 4/17/2020

The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: 287699. Beer, Wine or Spirits: 172332. Guest Rooms: 0

2. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer) Wine Spirits

3. Indicate the type of license applying for: (choose only one)

- | | | |
|---|---|---|
| <input type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input checked="" type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course with auxiliary and mobile cart options
(Class I, II, III, IV) | | <input type="checkbox"/> Tavern
(Class IV) |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |
| <input type="checkbox"/> Other: _____ | | |

Refer to Section V for the License Fee Schedule

4. If application is for a **new** license or the business is under new ownership, indicate starting date:

5. Business records are located at the following address:

1030 Main St. Readfield, ME. 04355

6. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

7. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

8. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Jeffrey W. Mrazik	6/5/1957	Waterbury CT.
Gloria B. Mrazik	1/1/1961	Waterbury CT.

Residence address on all the above for previous 5 years

Name	Address:
Jeffrey Mrazik	1030 Main St. Readfield, ME. 04355
Name	Address:
Gloria Mrazik	1030 Main St. Readfield, ME. 04355
Name	Address:
Name	Address:

9. Is the licensee/applicant(s) citizens of the United States? Yes No

10. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

11. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

- Yes No
 Not applicable – licensee/applicant(s) is a sole proprietor

12. Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine? Yes No

13. Will any law enforcement officer directly benefit financially from this license, if issued?

- Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____
Offense: _____ Location: _____
Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____
Offense: _____ Location: _____
Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Full service restaurant at 1030 Main St. serving food & beverages on 2 floors.

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Maranacook Community School

Distance: 1000 feet

Section II: Signature; Fee; Delivery of application

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: March 12, 2020

Jeffrey W. Mrazik
Signature of Duly Authorized Person*

Gloria B. Mrazik
Signature of Duly Authorized Person*

Jeffrey W. Mrazik
Printed Name Duly Authorized Person

Gloria B. Mrazik
Printed Name of Duly Authorized Person

*The person signing this application must appear in Section VII on this application.

Section III: For use by Municipal Officers and County Commissioners only
Approval of an application for an on-premises liquor license

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application on this date: _____.

Check only one: City Town Unorganized Territory

Name of City/Town/Unorganized Territory: _____

Who is approving this application? Municipal Officers
 County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Approval Expires in 60 Days

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

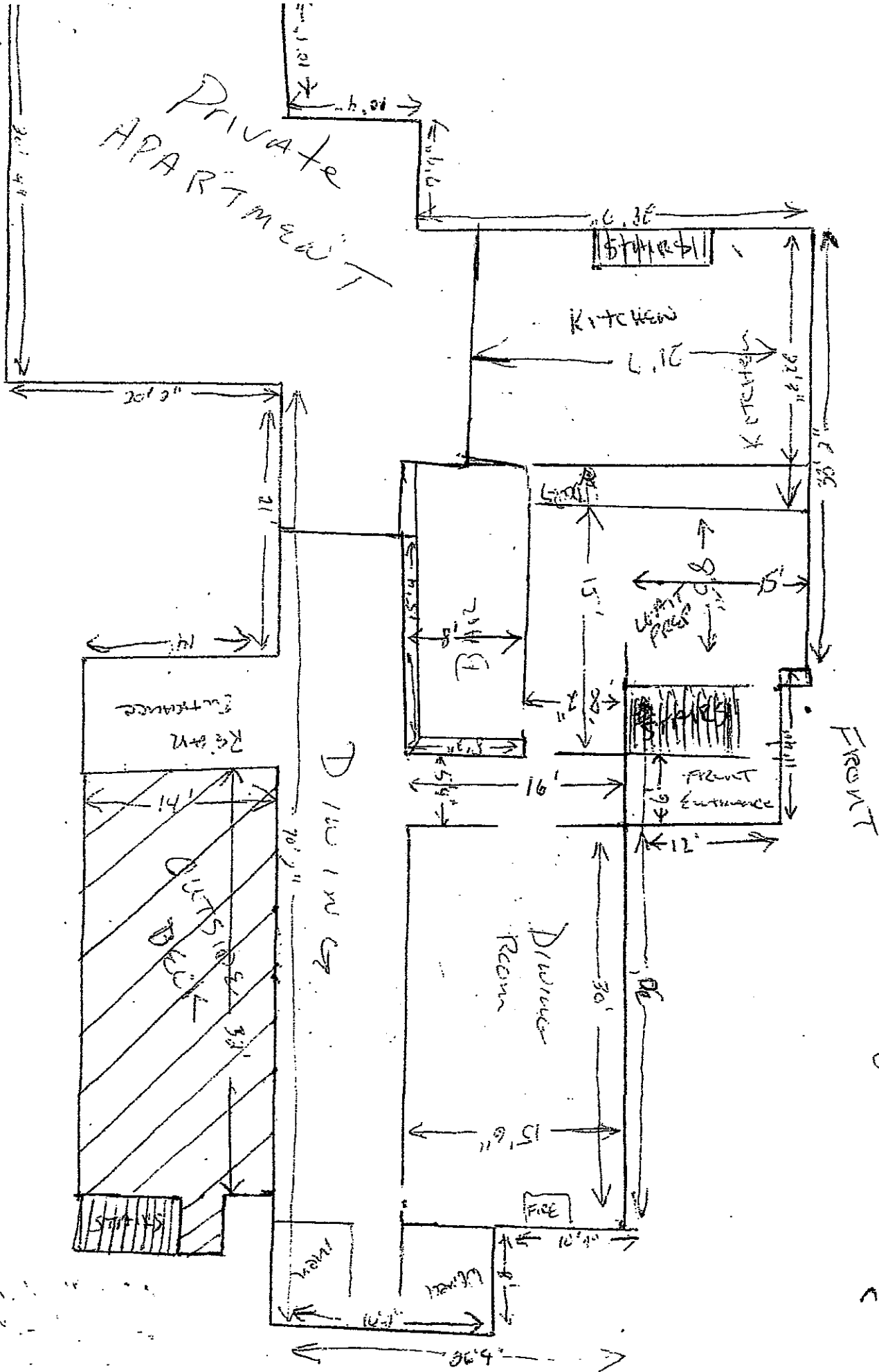
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00
Self-Sponsored Events	This class is for Qualified Caterers Only	\$ 700.00

The following licenses/permits may be required prior to be licensing as an on-premises licensee with the Bureau

Obtained ✓	License/Permit	State/Federal Agency to Contact	Telephone Number	Physical Location
	Seller Certificate or Sales Tax Number	Maine Revenue Services www.maine.gov/revenue	(207) 624-9693	51 Commerce Dr, Augusta
	Health License	Health and Human Services www.maine.gov/dhhs	(207) 287-5671	286 Water St, 3 rd floor, Augusta
	Victualer's License	Municipality where premise is located.	Contact your town office or county office	Contact your town office or county office
	Shellfish License	Marine Recourses www.maine.gov/dmr	(207) 624-6550	<ul style="list-style-type: none"> • 32 Blossom Lane, Augusta • 194 McKown Point Rd, West Boothbay Harbor • Lamoine State Park, Lamoine • 650 State St, Bangor • 317 Whitneyville Rd, Jonesboro
	Dance or Entertainment License	Fire Marshall's Office www.maine.gov/dps/fmo	(207) 626-3882	45 Commerce Drive, Suite 1, Augusta
	Federal I.D. Number	www.irs.gov	(800) 829-4933	
	Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names)	Secretary of State, Bureau of Corporations, Elections and Commissions www.maine.gov/sos/cec	(207) 624-7752	111 Sewall St, 3 rd Fl, Augusta
	Retail Beverage Alcohol Dealers Permit	Alcohol and Tobacco Tax and Trade Bureau (TTB) https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers	(877) 882-3277	

Private Apartment



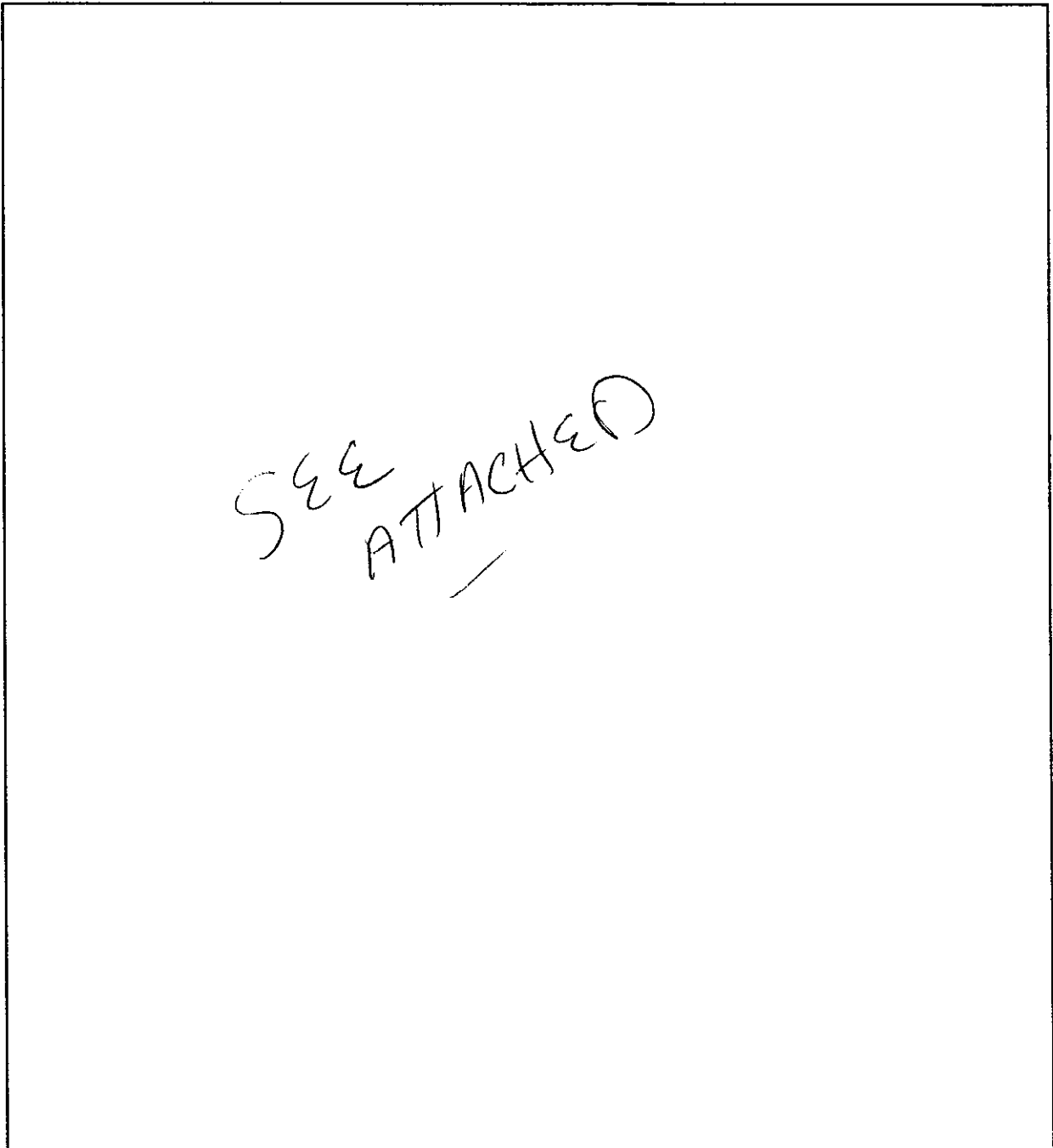
FRONT

LOSTAIRS

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: North Shore Restaurant Corporation
2. Doing Business As, if any: Weathervane Restaurant & Lounge
3. Date of filing with Secretary of State: 3/15/2001 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Jeffrey W. Mrazik Sr.	1030 Main St. Readfield ME.	6/5/57	President	50%
Gloria B. Mrazik	1030 Main ST. Readfield ME.	1/1/61	Manager	50%

(Ownership in non-publicly traded companies must add up to 100%.)

RESOLUTION OF THE SELECT BOARD OF THE TOWN OF READFIELD, MAINE
AUTHORIZING THE SALE OF A \$550,000
GENERAL OBLIGATION BOND OF THE TOWN

WHEREAS, the Town of Readfield, Maine (the "Governmental Unit") is authorized by 30-A MRSA §5772 to borrow money to pay the costs of performing capital repairs to the fire station and library (collectively, the "Project") located in the Governmental Unit; and

WHEREAS, pursuant to law, the article to authorize borrowing for the Project in an amount up to \$550,000 was submitted to the voters of the Governmental Unit at a meeting held on June 11, 2019; and

WHEREAS, the voters casting "yes" with respect to the acceptance of the article constituted a majority of the legal voters voting at the election; and

WHEREAS, the Select Board has determined that not more than \$550,000 should be borrowed for the purpose of providing the funds for the Project and that for that purpose the \$550,000 General Obligation Bond (the "Securities") of the Governmental Unit should be issued; and

WHEREAS, there has been submitted to the Select Board in substantially final form, but undated, a Loan Agreement with the Maine Municipal Bond Bank (the "Bank"), attached to which are Exhibit A, Maturity Schedule, and Exhibit B, Form of Bond, which are by this reference made a part hereof;

NOW THEREFORE, BE IT RESOLVED BY THE SELECT BOARD OF THE TOWN OF READFIELD, MAINE AS FOLLOWS:

Section 1. The issuance, sale and delivery of the Securities is authorized for the purpose of providing funding for the Project. The form of the Securities is hereby approved. The Securities shall be sold at an aggregate purchase price of \$550,000, shall be payable as to principal commencing November 1, 2021 and on each November 1 thereafter through and including November 1, 2035 in annual installments calculated so that the total amount of principal paid each year is approximately equal, shall bear interest at a rate per annum such that the interest cost rate as defined in the Loan Agreement shall not exceed six percent (6%) per annum, shall be payable as to interest commencing November 1, 2020 and thereafter on May 1 and November 1 through and including November 1, 2035 and shall contain such other terms as are set forth in the Securities.

Section 2. The Treasurer of the Governmental Unit is authorized and directed to sign the Securities and a Non-Arbitrage and Use of Proceeds Certificate (the "Non-Arbitrage Certificate") and the Town Manager is authorized and directed to sign the Loan Agreement, on behalf of the Governmental Unit and the Clerk of the Governmental Unit is authorized to attest to the authority of the Treasurer and the Town Manager to sign such instruments on behalf of the Governmental Unit. The Clerk is authorized and directed to impress the official seal of the

Governmental Unit on the Securities and the Loan Agreement. The Town Manager is authorized to deliver the Securities to the Bank upon receipt of the purchase price therefor.

Section 3. The Select Board, the Town Manager, the Treasurer and the Clerk are each authorized and directed, on behalf of the Governmental Unit, to carry out or cause to be carried out all of the obligations of the Governmental Unit under the Securities, the Loan Agreement and the Non-Arbitrage Certificate and to cause to be done all acts and to execute and deliver all certificates and other documents as may be necessary and proper in connection with the issuance, sale and delivery of the Securities and in carrying out the purposes of this Resolution.

Section 4. This Resolution shall take effect immediately.

Approved March 30, 2020, by the Select Board of the Town of Readfield, Maine, at a meeting duly convened and conducted in accordance with 1 M.R.S. Section 403-A.

TOWN OF READFIELD, MAINE

By: _____
Bruce Bourgoine
Select Board Member

By: _____
Ralph Eno
Select Board Member

By: _____
Dennis Price
Select Board Member

By: _____
Christine Sammons
Select Board Member

By: _____
Kathryn Mills Woodsum
Select Board Member

LOAN AGREEMENT

AGREEMENT, dated the ____ day of _____ 20__, between the MAINE MUNICIPAL BOND BANK, a public body corporate and politic constituted as an instrumentality of the State of Maine exercising public and essential government functions (hereinafter referred to as the "Bank"), created pursuant to the provisions of Chapter 225 of Title 30-A of the Maine Revised Statutes, as amended (hereinafter referred to as the "Act"), having its principal place of business in Augusta, Maine, and Town of Readfield (hereinafter referred to as the "Governmental Unit");

WITNESSETH:

WHEREAS, pursuant to the Act, the Bank is authorized to make loans of money (hereinafter referred to as the "Loans") to governmental units and the governmental units are authorized to contract with the Bank with respect to such Loans to be evidenced by its municipal securities (as defined in the Act) to be purchased by the Bank; and

WHEREAS, the Governmental Unit is desirous of borrowing money from the Bank and has requested a loan from the Bank in the amount of \$550,000 (hereinafter referred to as the "Loan") and to evidence the indebtedness to be thereby incurred, has duly authorized the issuance of bonds in the principal amount of \$550,000 of which \$550,000 principal amount (the "Municipal Bonds"), the form of which is attached hereto as Exhibit B, are to be purchased by the Bank in accordance with this Loan Agreement; and

WHEREAS, the Bank has adopted or will adopt a General Bond Resolution (herein referred to as the "Bond Resolution") authorizing the issuance of its bonds from time to time, a portion of the proceeds of which will be expended for the purpose of making the Loan, and will adopt a resolution authorizing the making of the Loan to the Governmental Unit and the purchase of the Municipal Bonds,

NOW, THEREFORE, the parties agree:

I. The following words or terms used herein shall have the following meanings:

(a) "Fees and Charges" shall mean all fees and charges authorized to be charged by the Bank for the use of its services or facilities pursuant to subsection I(h) of section 5954 of the Act.

(b) "Governmental Unit's Allocable Proportion" shall mean the proportionate amount of the total requirement in respect of which the term is used determined by the ratio that the Loan then outstanding bears to the total of all Loans which are then outstanding as certified by the Bank.

(c) "Loan Obligation" shall mean that amount of bonds issued by the Bank which shall be equal to the principal amount of Municipal Bonds outstanding.

(d) "Municipal Bonds Interest Payments" shall mean the amount to be paid by the Governmental Unit pursuant to this Loan Agreement representing interest due or to become due on its Municipal Bonds.

(e) "Municipal Bonds Principal Payments" shall mean the amount to be paid by the Governmental Unit pursuant to this Loan Agreement representing principal due or to become due on its Municipal Bonds.

2. The Bank hereby agrees to make the Loan and the Governmental Unit hereby agrees to accept the Loan in the amount of \$550,000. As evidence of the Loan made to the Governmental Unit, the Governmental Unit hereby agrees to sell to the Bank the Municipal Bonds in the principal amount of \$550,000. The Municipal Bonds shall bear interest from the date of their delivery to the Bank at such rate or rates per annum as will result in an interest cost rate to the Governmental Unit of six per centum per annum (6%) (as calculated by the "Interest Cost Per Annum" method) or at such rate or rates per annum as will result in a lesser interest cost rate to the Governmental Unit as determined by the Bank. The interest cost rate for purposes of this Loan Agreement will be computed as if the Municipal Bonds bore interest from the delivery date of the Bank's bonds, and without regard to Sections 4 and 5 hereof which require that the Governmental Unit make funds available to the Bank for the payment of principal and interest at least thirty (30) calendar days prior to each respective principal and interest payment date. Subject to any applicable legal limitations, the rate or rates of interest borne by the Municipal Bonds shall be not less than the rate or rates of interest borne by the bonds issued by the Bank (for corresponding maturities) the proceeds of sale of which were used to make the Loan and to purchase the Municipal Bonds. Notwithstanding the above, the obligation of the Bank to make the Loan shall be conditioned upon receipt by the Bank of the proceeds of bonds issued by the Bank both for the purposes set forth herein and to create the reserves required by the Bond Resolution.

3. The Governmental Unit has duly adopted or will adopt all necessary resolutions and has taken or will take all proceedings required by law to enable it to enter into this Loan Agreement and issue its Municipal Bonds for purchase by the Bank.

4. The Municipal Bonds Interest Payments shall not be less than the total amount of interest the Bank is required to pay on the Loan Obligation and shall be scheduled by the Bank in such manner and at such times as to provide funds sufficient to pay interest as the same becomes due on the Loan Obligation and the Governmental Unit shall make such funds available to the Bank at least thirty (30) calendar days prior to each interest payment date.

5. The Municipal Bonds Principal Payments shall be scheduled by the Bank in such manner and at such times as to provide funds sufficient to pay the principal of the Loan Obligation as the same matures (based upon the maturity schedule provided by and for the Governmental Unit and appended hereto as Exhibit A) and the Governmental Unit shall make such funds available to the Bank at least thirty (30) calendar days prior to each principal payment date.

6. The Governmental Unit agrees to be obligated to pay Fees and Charges to the Bank. The Fees and Charges, if any, collected from the Governmental Unit shall be in an amount sufficient, together with the Governmental Unit's Allocable Proportion of other monies available therefore, including any grants made by the United States of America or any agency or instrumentality thereof or by the State or any agency or instrumentality thereof, to pay on a semi-annual basis:

(a) as the same become due, the Governmental Unit's Allocable Proportion of the administrative expenses of the Bank; and

(b) as the same become due, the Governmental Unit's Allocable Proportion of the fees and expenses of the trustee and paying agents for the bonds of the Bank.

7. The Governmental Unit agrees to be obligated to make the Municipal Bonds Principal Payments scheduled by the Bank on an annual basis and agrees to be obligated to make the Municipal Bonds Interest Payments scheduled by the Bank and to pay the Fees and Charges imposed by the Bank on a semi-annual basis.

8. The Bank shall not sell and the Governmental Unit shall not redeem prior to maturity any of the Municipal Bonds with respect to which the Loan is made by the Bank prior to the date on which all outstanding bonds issued by the Bank with respect to such Loan are redeemable, and shall not after such date sell any such Municipal Bonds unless the sales price thereof received by the Bank shall not be less than the aggregate of (i) the principal amount of the Loan Obligation so to be redeemed, (ii) the interest to accrue on the Loan Obligation so to be redeemed to the next redemption date thereof not previously paid, (iii) the applicable premium, if any, payable on the Loan Obligation so to be redeemed, (iv) the costs and expenses of the Bank in effecting the redemption of the Loan Obligation so to be redeemed, and (v) at the direction of the Bank, an amount equal to the proportionate amount of bonds so to be redeemed which were issued by the Bank with respect to the Loan Obligation and necessary to fund a portion of the reserve fund authorized by Section 6006 of the Act, less the amount of monies or investments available for withdrawal from such reserve fund and for application to the redemption of such bonds issued by the Bank in accordance with the terms and provisions of the Bond Resolution, as determined by the Bank; provided, however, that, in the event the Loan Obligation has been refunded and the refunding bonds issued by the Bank were issued in a principal amount in excess of or less than the Loan Obligation remaining unpaid at the date of issuance of such refunding bonds, the amount which the Governmental Unit shall be obligated to pay under item (i) hereof shall be the principal

amount of such refunding bonds then outstanding. In the event the Loan Obligation has been refunded and the interest the Bank is required to pay on the refunding bonds is less than the interest the Bank was required to pay on such Loan Obligation, the amount which the Governmental Unit shall be obligated to pay under item (ii) above shall be the amount of interest to accrue on such refunding bonds then outstanding.

In no event shall any such sale or redemption of Municipal Bonds be effected without the prior written agreement and consent of both parties hereto.

9. Simultaneously with the delivery to the Bank of the Municipal Bonds, which Municipal Bonds shall be in a form acceptable to the Bank, the Governmental Unit shall furnish to the Bank an opinion in a form acceptable to the Bank of bond counsel satisfactory to the Bank which shall set forth, among other things, the unqualified approval of said Municipal Bonds then being delivered to the Bank and that said Municipal Bonds will constitute valid obligations of the Governmental Unit as required by the Act.

10. The Governmental Unit shall be obligated to notify the Bank and the corporate trust office of the trustee for the bonds of the Bank in writing at least 30 days prior to each interest payment date of the name of the official of the Governmental Unit to whom invoices for the payment of interest and principal should be addressed, provided, however, that no such notice shall be required if the name of the official of the Governmental Unit has not changed.

11. The Governmental Unit and the Bank agree that the Municipal Bonds Principal Payments, the Municipal Bonds Interest Payments and the Municipal Bonds or a portion thereof may be pledged or assigned by the Bank under and pursuant to the Bond Resolution.

12. The Governmental Unit agrees upon surrender to it of the Municipal Bonds by the Bank it will, at the option of the Bank, cause there to be delivered to the Bank either registered or coupon Municipal Bonds as the case may be.

13. Prior to payment of the amount of the Loan, or any portion thereof, and the delivery of the Governmental Unit's Municipal Bonds to the Bank or its designee, the Bank shall have the right to cancel all or any part of its obligations hereunder if:

- (a) Any representation made by the Governmental Unit to the Bank in connection with application for Bank assistance shall be incorrect or incomplete in any material respect; or
- (b) The Governmental Unit has violated commitments made by it in its application and supporting documents or has violated any terms of this Loan Agreement.

14. The Governmental Unit agrees to submit to the Bank and to such other persons as directed by the Bank (including, without limitation, securities information repositories) from time to time such information relating to the Governmental Unit (including, without limitation, annual financial reports as they become available) as the Bank requests as being necessary or desirable to

comply with securities laws and rules relating to the Municipal Bonds or to the bonds of the Bank. Such request may take the form of a general direction to supply certain types of information in the event that certain types of events occur (for example, to submit information relating to material adverse changes to the financial condition of the Governmental Unit).

15. If any provision of this Loan Agreement shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such provision shall not affect any of the remaining provisions of this Loan Agreement and this Loan Agreement shall be construed and enforced as if such invalid or unenforceable provision had not been contained herein.

16. This Loan Agreement may be executed in one or more counterparts, any of which shall be regarded for all purposes as an original and all of which constitute but one and the same instrument. Each party agrees that it will execute any and all documents or other instruments, and take such other actions as may be necessary to give effect to the terms of this Loan Agreement.

17. No waiver by either party of any term or condition of this Loan Agreement shall be deemed or construed as a waiver of any other terms or conditions, nor shall a waiver of any breach be deemed to constitute a waiver of any subsequent breach, whether of the same or of a different section, subsection, paragraph, clause, phrase, or other provision of this Loan Agreement.

18. This Loan Agreement merges and supersedes all prior negotiations, representations, and agreements between the parties hereto relating to the subject matter hereof and constitutes the entire agreement between the parties hereto in respect thereof.

19. The Governmental Unit agrees to provide such information about such Governmental Unit as the Bank shall request in connection with the preparation of the official statement of the Bank relating to the offering of the Bank's bonds with respect to the Loan, including but not limited to financial statements, litigation and the project being financed or refinanced with the proceeds of the Loan. The Governmental Unit understands and agrees that the Bank may include such information (or a part thereof) in such official statement, and the Governmental Unit agrees to execute and deliver or cause to be delivered to the Bank such certificates and opinions as the Bank shall reasonably request to confirm and verify the adequacy and accuracy of such information.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

MAINE MUNICIPAL BOND BANK

(SEAL)

Attest:

By _____
Its Chairman

TOWN OF READFIELD

(SEAL)

Attest:

By _____
Its Town Manager

Exhibit A

Maturity Schedule

Governmental Unit's Bonds
Due November 1^{*},

Principal Amount

2021	\$36,666.67
2022	36,666.67
2023	36,666.67
2024	36,666.67
2025	36,666.67
2026	36,666.67
2027	36,666.67
2028	36,666.67
2029	36,666.67
2030	36,666.67
2031	36,666.66
2032	36,666.66
2033	36,666.66
2034	36,666.66
2035	36,666.66

Total Due 550,000.00

* Bond payments are due 30 days prior to the November due date

Exhibit B
Form of Bond

STATE OF MAINE

\$550,000

TOWN OF READFIELD, MAINE
GENERAL OBLIGATION BOND

The Town of Readfield (hereinafter called the "Governmental Unit"), in the State of Maine, promises to pay to the Maine Municipal Bond Bank (the "Bond Bank"), or registered assigns, the principal sum of

FIVE HUNDRED FIFTY THOUSAND AND 00/100 DOLLARS
(\$550,000.00)

in principal installments, payable on November 1 of each year as set forth below, with interest on each installment at the rate per annum set forth below opposite the year in which the installments become due:

<u>Year</u>	<u>Principal Installment</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Principal Installment</u>	<u>Interest Rate</u>
2021	\$36,666.67	%	2029	\$36,666.67	%
2022	36,666.67		2030	36,666.67	
2023	36,666.67		2031	36,666.66	
2024	36,666.67		2032	36,666.66	
2025	36,666.67		2033	36,666.66	
2026	36,666.67		2034	36,666.66	
2027	36,666.67		2035	36,666.66	
2028	36,666.67				

Aggregate Principal Amount: \$550,000.00

Interest on each installment shall run from the date of the original delivery of this Bond to the Bond Bank and payment therefor and until payment of such installment, and such interest shall be payable semi-annually on May 1 and November 1 of each year, commencing November 1, 2020. Both principal of and interest on this Bond are payable at U.S. Bank National Association, in the City of Boston, the Commonwealth of Massachusetts, or at its successor as Trustee under the General Bond Resolution of the Bond Bank adopted July 11, 1973, as amended and supplemented. Final payment of the interest on and principal of this Bond shall be made upon surrender of this Bond for cancellation at the bank or trust company at which this Bond is then payable.

This Bond may not be prepaid prior to maturity without the consent of the Bond Bank.

This Bond is issued by the Governmental Unit under and by virtue of 30-A MRSA §5772, the votes of the voters of the Governmental Unit and the duly adopted resolution of the Select Board of the Governmental Unit. This Bond is issued for the purpose of paying all or a portion of the costs of performing capital repairs to the fire station and library located in the Governmental Unit.

This Bond is transferable only upon presentation to the Treasurer of the Governmental Unit of a written assignment duly acknowledged or proved. No transfer hereof shall be effectual unless made on the books of the Governmental Unit kept by the Treasurer as transfer agent and noted hereon by the Treasurer with a record of payments as provided hereon.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the issuing of this Bond have been done, have happened, and have been performed in regular and due form, as required by such laws, votes and resolution; that this General Obligation Bond is within every debt and other limit prescribed by the Constitution and laws of the State of Maine; that this General Obligation Bond is a valid and binding general obligation of the Governmental Unit; and, that unless paid from other sources, if any, are payable as to both principal and interest from ad valorem taxes, which are limited as to rate and amount unless certain requirements set forth in 30-A MRSA §5721-A are satisfied, upon all the property within the territorial limits of the Governmental Unit taxable by the Governmental Unit, except to any extent that the Governmental Unit may have entered into an agreement under 30-A MRSA §5751 and following (now repealed) to share any portion of its assessed valuation with another municipality and except also to any extent that the Governmental Unit may retain all or part of the tax increment of a tax increment financing district for the purpose of financing a development program in accordance with 30-A MRSA §5221 and following.

IN TESTIMONY WHEREOF, the Governmental Unit has caused this Bond to be signed by its Treasurer and attested to by its Clerk and the seal of the Governmental Unit to be affixed hereto, as of May __, 2020.

ATTEST:

TOWN OF READFIELD, MAINE

Deborah Nichols
Town Clerk

By: _____
Eric Dyer
Town Treasurer

(SEAL)

COUNTERSIGNED BY:

Bruce Bourgoine, Select Board Member

Ralph Eno, Select Board Member

Dennis Price, Select Board Member

Christine Sammons, Select Board Member

Kathryn Mills Woodsum, Select Board Member

This Bond is registered in the name of the transferee noted hereon on the books of the Governmental Unit kept by the Treasurer as transfer agent.

<u>Name of Registered Transferee</u>	<u>Date of Registration of Transfer</u>	<u>Date on Which Interest Paid</u>	<u>Aggregate Principal Paid</u>	<u>Balance of Principal Due</u>
U.S. Bank National Association, as Trustee	. 2020	None Paid	None Paid	All

Eric Dyer, Town Treasurer

OTHER BUSINESS

Future Agenda Items - Proposed DRAFT

Short-term:

- Budget Draft review
- Fee and fee schedule update
- Appoint negotiators and discuss the process of negotiating a revised Collective Bargaining Agreement

Long-term:

- County Officials and State Delegation Meetings
- Appeals process and appeals matrix review
- Contingency Policy
- Personal Property Taxes
- Giles Rd. Bridge

Ongoing Goals:

- Review, revise, draft governance documents as needed
- Explore broadband possibilities and renegotiate our cable agreement
- Finalize a solar energy agreement and installation for town facilities
- Oversee completion of the Library and Fire Station buildings improvements
- Determine our municipal approach to cannabis rules
- Investigate additional Church Road sidewalk possibilities
- Set direction regarding Parks and Recreation
- Consider a local food/farms ordinance
- Investigate tax relief programs