



## TOWN OF READFIELD – Town Manager

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Date: January 24, 2020  
To: Current Proposers, Readfield Fire Station and Library Project  
From: Eric Dyer, Readfield Town Manager  
Subject: Addendum 4 - Request for Information

### Request for Information

The Town of Readfield is actively performing qualitative review of Proposals for the Fire Station and Library project. We are nearly finished with reference checks and are also reviewing subcontractor lists and equipment lists. We originally identified S.J. Wood as not having submitted equipment list, but have since identified H.E. Callahan as also missing this item. Further, the other three Proposers (Crapott's, Blane Casey, and Sheridan) each provided a list of four or less pieces of equipment with no additional information. The intent of this requirement was to assist in our qualitative review of proposals and at this time we are not able to do so with the information provided. I apologize if the original request was ambiguous.

Rather than strike this requirement from all Proposals we are requesting that interested Proposers submit mobile equipment lists that include at a minimum the year, make, model, and basic capacity information of equipment they or their subcontractors will be using for construction purposes on site. These lists do not have to be exhaustive or include pickup trucks, delivery vans, etc., but I do want to see information that helps inform us about each Proposer's capacity to complete the specified work safely and efficiently. Examples would be the year, make, model, and reach of the crane / boom being used to set the trusses, or the number and capacity of the cement trucks running material for the foundation (in addition to the year, make, model...). **I recognize this may take some time but request that these lists be submitted by noon on Thursday, January 30th, and encourage the use of insurance listings as a means of quickly developing an inventory. Proposers not responding to this request will not be considered in the final selection process.**

As stated in the Instructions to Proposers, the Town reserves the right to accept any or reject any and all proposals, wholly or in part; to waive technical defects or procedures; and to make awards deemed to be in the best interest of the Town. Award may be considered by the Readfield Select Board at a regular meeting on February 3, 2020.

Thank you for your assistance,

Eric Dyer  
Readfield Town Manager