

Readfield Select Board

Regular Meeting Minutes – Monday, January 31, 2022

Select Board Members Present: Carol Doorenbos, Ralph Eno, Sean Keegan, Dennis Price and Kathryn Woodsum

Others Attending: William Starrett (Channel 7), Eric Dyer (Town Manager), Anjelica Pittman (Board Secretary), Grace Keene

Regular Meeting:

Dennis called the Select Board meeting to order at 6:36 pm followed by the Pledge of Allegiance

- **22-093 - Minutes: Select Board Meeting minutes of January 10, 2022**
 - **Motion** made by Kathryn to approve the Select Board meeting minutes of January 10, 2022 as presented, **second** by Ralph. **Vote** 5-0 in favor.

- **22-094 – Warrants: #29-32 (FY22)**
 - Carol reviewed Warrants #29-32
 - **Motion** made by Dennis to approve warrants #29-30 in the amount of \$72,414.07, **second** by Ralph. **Vote** 5-0 in favor.
 - **Motion** made by Carol to approve warrants #31-32 in the amount of \$339,952.92, **second** by Sean. **Discussion:** The \$2,000 is for broadband and Red Zone to complete the final stage of topical map projection. **Vote** 5-0 in favor.

Communications

- **Select Board Communications**
 - Kathryn: Asked about the sidewalk cleaning that was incomplete, Eric responded that there was a linkage issue and was finished once fixed.

- **Board, Committees, Commissions & Departments**
 - Comprehensive Plan Committee Update
 - Board of Appeals minutes of October 28, 2021
 - Library Board minutes of November 3, 2021
 - Cemetery Committee minutes of November 15, 2021
 - Discussion amongst the Select Board regarding the Appeals Board minutes and the applicant on the shoreland property. Carol wondering why it went straight to Appeals and not Planning Board; Eric explained that was the request of the applicant and it is now back in the Planning Boards hands.
 - Ralph still concerned on the timely manner of draft minutes being done and submitted.
 - Select Board discussion on Town Boards and their functions. Carol would like to bring up in an upcoming meeting for discussion on the length of the Planning Board appointment; would like it at three years like all other Town Boards/Committees.
 - Welcome to Anjelica Pittman, new Collections Clerk and Board Secretary.

- **Public Communications - Members of the public may address the Select Board on any topic**
 - None

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Appointments, Reappointments & Resignations:

- **22-095 – Consider the appointment of Warren Norris to the Cemetery Committee**
 - **Motion** made by Kathryn to reappoint Warren Norris to the Cemetery Committee with a term beginning tonight and ending June 30, 2024, **second** by Sean. **Vote** 5-0 in favor.

New Business:

- **22-096 – Conduct a brief tour of the Fire Station addition and new apparatus bay**
 - Brief tour with Eric and the Select Board completed.
- **22-097 – Hold a “Tabletop Exercise” and discussion to become more familiar with the Emergency Operations Plan**
 - Table Top Exercise held and review of the Emergency Operations Plan.
 - Belgrade tanker issue – need to look into special insurance.
 - Look into text-based notification and reverse 911 notification systems. Megaphone and small mobile generator discussed for items of need.
 - Skilled set based volunteer list/appendix.
- **Other Business, Upcoming Meetings and Future Agenda Items**
 - Upcoming RSU#38 and Select Board joint meeting is being held on Wednesday, March 16, 2022. Carol and Sean to attend with Ralph as alternate. Dennis and Kathryn to attend via ZOOM.

Motion made by Kathryn to adjourn the meeting at 8:08 pm, **second** by Sean. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary