

Readfield Budget Committee
Regular Meeting Minutes – March 27, 2024 – *Unapproved*

Budget Committee Members Present: Andy Tolman (Chair), Ed Sims, Christine Sammons, Marty Hanish
Excused Absent: Ellen Schneider
Others Attending: Eric Dyer (Town Manager), Teresa Shaw (Finance Officer), Anjelica Pittman (Board Secretary)

Call to Order

Introductory Communications - 10 minutes

- Budget Committee Comments – None
- Town Staff Comments – Eric apologized for the last minute scheduling of this meeting and thanked all who were able to make it on short notice.
- Public Comments - None

Regular Business - 5 minutes

- Review and Approval of Prior Meeting Minutes
 - **Motion** to approve made by Ed , **seconded** by Chris, **vote 4-0** in favor

Old Business – 10 minutes

- Review and Discussion of Budget Adjustments – Eric went over the Revision Summary and updated the board on changes made since the last meeting. Ed asked if article #31 had been adjusted and Eric answered that the previous number was a baseline/holder and he adjusted to the real numbers when they came in. Marty asked what the RSU budget year is, it is July-June, same as the town. Andy asked if the Planning Board was given a stipend this year and they were, they did not ask for it but they do appreciate it.

New Business – 80 minutes

- Final Budget Review, Approval, and Warrant Vote
 - Article 7: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Marty, **vote 4-0** in favor
 - Article 8: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Marty, **vote 4-0** in favor
 - Article 9: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Ed, **vote 4-0** in favor
 - Article 10: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Marty, **vote 4-0** in favor
 - Article 13: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Marty, **vote 4-0** in favor
 - Article 14: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Ed, **vote 4-0** in favor
 - Article 15: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Ed, **vote 4-0** in favor

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- Article 16: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Marty, **vote 4-0** in favor
- Article 17: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Marty, **vote 3-1** in favor, with Ed opposed
- Article 18: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Ed, **vote 4-0** in favor
- Article 19: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Marty, **vote 4-0** in favor
- Article 20: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Ed, **vote 4-0** in favor
- Article 21: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Marty, **vote 4-0** in favor
- Article 22-29: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Ed, **vote 4-0** in favor
- Article 30: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Ed, **vote 4-0** in favor
- Article 31: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Marty, **vote 4-0** in favor
- Article 32: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Marty, **vote 4-0** in favor
- Article 33: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Ed, **vote 4-0** in favor
- Article 34: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Marty, **vote 4-0** in favor
- Article 35: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Ed, **vote 4-0** in favor
- Article 36: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Ed, **vote 4-0** in favor
- Article 37: **Motion** made by Chris to accept with a recommendation of yes, **seconded** by Marty, **vote 4-0** in favor

Other Business - 5 minutes

- Other Business
 - After the previous Budget Committee and Select Board Public Hearing, Marty would like to see the Select Board look at the undesignated fund balance and come up with a set of standards. Andy agreed that it would be useful. Chris said she thinks Eric has done everything he can to streamline the budget since he began working for the Town of Readfield. Eric said it is a good idea to have a set of standards, there is a policy for fund balances and they could start there.
 - Next Public Hearing is scheduled for May 20, 2024

Closing Communications - 10 minutes

- Budget Committee Comments – None
- Town Staff Comments – Eric reminded the Board that there are three meetings in May regarding the FY25 Budget, two Joint Public Hearings on May 8 & 29 and a Select Board Public Hearing on May 20.

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- Public Comments - None

Motion to adjourn made by Marty, **seconded** by Chris, **vote 4-0** in favor

Adjournment at 7:23pm

Minutes submitted by Anjelica Pittman, Board Secretary