

Readfield Select Board
Regular Meeting Minutes – April 1, 2024 – Approved

Meeting Video Available [HERE](#)

Select Board Members Present: Kathryn Woodsum (Chair), Sean Keegan (Vice Chair), Carol Doorenbos, Dave Linton, Steve DeAngelis

Excused Absent:

Others Attending: Eric Dyer (Town Manager), Anjelica Pittman (Board Secretary), Bill Starrett (Channel 7), Liz Glover (Channel 7), Jackie Drouin, Jaaron Shaw

Pledge of Allegiance (6:30)

Regular Meeting Items - 5 min.

- 24-111 - Minutes: Select Board meeting minutes of March 11 & 20, 2024
 - **Motion** made by Sean to accept the minutes as presented, **seconded** by Dave, **vote 4-1** in favor with Carol Doorenbos opposed
- 24-112 - Warrants: #39-42
 - **Motion** made by Sean to accept warrants #39-42 in the amounts of \$462,493.50 and \$100,319.37 respectively, **seconded** by Dave, **vote 5-0** in favor

Communications - 40 min.

- Select Board Communications - Members of the Board may present general information- 5 min.
- Staff Communication - 10 min.
 - Town Manager’s Report – Presented by Eric and attached to the agenda
- Boards, Committees, Commissions & Departments - 15 min.
 - Board and Committee Minutes (listed separately)
 - Hear an update from the Library Board on building improvements and 2nd floor opening plans
 - Jackie Drouin updated the board on the Library improvements and 2nd floor opening plans. She thanked Eric Dyer, Ben Rodriguez, Matt Seems, David Morrow, and Kathryn Woodsum for all of their hard work as well as many other volunteers and community members who contributed to the renovations. Jackie discussed the areas that were improved and their uses. She invited everyone to join the Library on April 6, 2024 for their Grand Opening Ceremony and Open House.
- Public Communication - Members of the public may address the Select Board - 10 min. - None

Appointments, Reappointments, and Resignations - 5 min.

- 24-113 - Consider the resignation of Al Parks from the Solid Waste and Recycling Committee
 - **Motion** made by Steve **seconded** by Carol, **vote 5-0**

Old Business - 80 min.

- 24-043 - Hear and consider an update on the Fairgrounds Project - 5 min.

Readfield Select Board
Regular Meeting Minutes – April 1, 2024 – Approved

Meeting Video Available [HERE](#)

- Eric spoke with Jerry Bley; they have taken some steps for fundraising and the application process. Now shifting into preparation for fundraising and planning.
- 24-044 - Hear and consider an update on the Church Rd. Sidewalk Project - 5 min.
 - Eric met with the Road Committee to discuss the current draft; they would like to see a minimum of two lower profile speed bumps. Details and fine tuning to come. Currently at about 50%, awaiting public support to move forward.
- 24-047 - Select Board action item reporting - 5 min.
 - Steve – School walkers finally approved to walk on the weekends; will begin in the fall at the start of the new school year.
 - Carol – has lettering for the Fire Department sign and has used it three times already
- 24-090 - Consider a Final Draft Fiscal Year 2025 Budget and June 11, 2024 Town Meeting Warrant, including final review of revised and proposed ordinances - 60 min.
 - Article 1-6: **Motion** made by Sean to accept as written, **seconded** by Dave, **vote 5-0** in favor
 - Article 7-10: **Motion** made by Sean to accept as written with a recommendation ‘yes’, **seconded** by Dave, **vote 5-0** in favor
 - Article 11: **Motion** made by Sean to accept as written with a recommendation ‘yes’, **seconded** by Dave, **vote 5-0** in favor
 - Article 12: **Motion** made by Sean to accept as written with a recommendation ‘yes’, **seconded** by Dave, **vote 5-0** in favor
 - Article 13-15: **Motion** made by Sean to accept as written with a recommendation ‘yes’, **seconded** by Dave, **vote 5-0** in favor
 - Article 16: **Motion** made by Sean to accept as written with a recommendation ‘yes’, **seconded** by Dave, **vote 5-0** in favor
 - Article 17: **Motion** made by Sean to accept as written with a recommendation ‘yes’, **seconded** by Dave, **vote 4-1** in favor, with Dave opposed
 - Article 18: **Motion** made by Sean to accept as written with a recommendation ‘yes’, **seconded** by Dave, **vote 5-0** in favor
 - Article 19-21: **Motion** made by Sean to accept as written with a recommendation ‘yes’, **seconded** by Dave, **vote 5-0** in favor
 - Article 22-30: **Motion** made by Sean to accept as written with a recommendation ‘yes’, **seconded** by Dave, **vote 5-0** in favor
 - Article 31 & 32: **Motion** made by Sean to accept as written with a recommendation ‘yes’, **seconded** by Dave, **vote 5-0** in favor
 - Article 33 & 34: **Motion** made by Sean to accept as written with a recommendation ‘yes’, **seconded** by Dave, **vote 5-0** in favor
 - Article 35: **Motion** made by Sean to accept as written with a recommendation ‘yes’, **seconded** by Dave, **vote 5-0** in favor
 - Article 36: **Motion** made by Sean to accept as written with a recommendation ‘yes’, **seconded** by Dave, **vote 5-0** in favor
 - Article 37: **Motion** made by Sean to accept as written with a recommendation ‘yes’, **seconded** by Carol, **vote 5-0** in favor
 - Article 38 & 39: **Motion** made by Sean to accept as presented with legal counsel edits and a recommendation of ‘yes’, **seconded** by Dave, **vote 5-0** in favor
 - Article 40: **Motion** made by Sean to accept as presented with legal counsel edits and a recommendation of ‘yes’, **seconded** by Dave, **vote 5-0** in favor

Readfield Select Board
Regular Meeting Minutes – April 1, 2024 – Approved

Meeting Video Available [HERE](#)

- Article 41: **Motion** made by Sean to accept as presented with legal counsel edits and a recommendation of 'yes', **seconded** by Dave, **vote 5-0** in favor
- Article 42: **Motion** made by Sean to accept as presented and a recommendation of 'yes', **seconded** by Dave, **vote 5-0** in favor
- Article 43: **Motion** made by Sean to accept as presented with legal counsel edits and a recommendation of 'yes', **seconded** by Dave, **vote 5-0** in favor
- The Warrant Article Explanation mailer will go out to residents ideally at the end of April in time for Absentee Voting in May.
- Carol **motioned** to reopen Article 18 for discussion, **seconded** by Dave, **5-0 vote** in favor. Carol wants to change her vote to 'no' as she does not feel she has enough information regarding the municipal building budget and would like to see what is in the account already. Kathryn noted that the information is in the Capital Improvements Plan and is available on the website. Eric added that the account balances were included during FY25 budget year discussions. Sean **motioned** to recommend 'yes' on Article 18, **seconded** by Dave, **vote 4-1** in favor, with Carol opposed.
- 24-103 - Consider an adjustment to the Cemetery Tree RFP scope of work - 5 min.
 - **Motion** made by Sean to approve the updated RFP with thanks to Ben Rodriguez **seconded** by Dave, **vote 5-0**

New Business - 15 min.

- 24-114 - Schedule a Volunteer Appreciation Event and discuss the Spirit of America awards - 5 min.
 - Spirit of America award deadline is May 17. A Volunteer Appreciation Event was also discussed with a possible event date of June 15th.
- 24-115 - Consider a Community Action Grant application for LED lighting and Heat Pumps - 5 min.
 - Sean **motioned** to proceed with the grant as presented, **seconded** by Steve, **vote 5-0**.
- 24-116 - Consider the charge and structure of an Open Space Plan Working Group - 5 min.
 - Sean **motioned** to use the framework from the Fairgrounds Working Group to start an Open Space Plan Working Group, **seconded** by Steve, **vote 4-1** in favor, with Kathryn opposed.

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

- Sean motioned to authorize the Town Manager to accept any RFP for the scope of work for the design septic system, **seconded** by Steve, **vote 5-0** in favor.

Adjournment by Kathryn at 8:41pm

Minutes submitted by Anjelica Pittman, Board Secretary