

Readfield Select Board
Regular Meeting Minutes – April 22, 2024 – Unapproved
Meeting Video Available [HERE](#)

Select Board Members Present: Kathryn Woodsum (Chair), Sean Keegan (Vice Chair), Carol Doorenbos, Dave Linton, Steve DeAngelis

Excused Absent:

Others Attending: Eric Dyer (Town Manager), Anjelica Pittman (Board Secretary), Bill Starrett (Channel 7), Liz Glover (Channel 7), Jaaron Shaw, Emily Beliveau

Pledge of Allegiance (6:30)

Regular Meeting Items - 5 min.

24-117 - Minutes: Select Board meeting minutes of April 1, 2024

- **Motion** to approve as presented made by Steve, **seconded** by Sean, **vote 5-0** in favor

24-118 - Warrants: #43-44

- **Motion** to approve Warrants 43 & 44 in the amount of \$522,153.92 made by Sean, **seconded** by Dave, **vote 5-0** in favor

Communications - 30 min.

Select Board Communications - Members of the Board may present general information - 5 min.

- Carol mentioned the Drug Take Back is happening 10am-2pm at the Transfer Station this Saturday April 27th and she will also post that information on the Fire Department sign.
- Sean thanked all the volunteers who came out to clean up the baseball fields over the weekend.
- Kathryn invited residents who contributed to the work done at the Library to a Library Volunteer Appreciation Open House event happening this Wednesday afternoon. Kathryn also mentioned the Roadside Cleanup coming up in May but will be discussed in further detail later in the agenda.

Staff Communication - 10 min.

Treasurer's Report – Presented by Eric, attached to the agenda

CEO Quarterly Report –Prepared by Chip, attached to the agenda

Boards, Committees, Commissions & Departments - 5 min.

Board and Committee Minutes ([listed here](#))

Public Communication - Members of the public may address the Select Board - 10 min.

- None

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Old Business - 20 min.

24-043 - Hear and consider an update on the Fairgrounds Project - 5 min.

- Steve and Jerry Bley have been talking with folks in town who may be interested in being on a fundraising committee in preparation for Town Meeting in June.

24-044 - Hear and consider an update on the Church Rd. Sidewalk Project - 5 min.

- Eric updated the Board, the engineers are at the end of the preliminary design process; Eric reviewed the placement and number of speed tables with the project engineers, Maine DOT staff, Road Committee, and Fire Chief and he opted to remove the two on either side of the raised crosswalk. Eric stated that while the removal diminishes safety it improves traffic flow, and it is easier to add speed tables if necessary than it is to remove them.

24-047 - Select Board action item reporting - 5 min.

- None

24-116 - Consider the charge and structure of an Open Space Plan Working Group - 5 min.

- Bruce Hunter had submitted an email suggested adding alternate members to the Working Group for each BCC representative. After some discussion the Select Board chose not to go that route as they do not think it is necessary.
- **Motion made by Carol** to reopen the vote for Agenda Item 24-116 from the April 1 meeting, **seconded** by Dave, **vote 3-2** with Kathryn and Sean opposed. Carol suggested forgoing a committee to update the current Open Space Plan and put the current Open Space reserve money towards the Beach and Fairgrounds.
- **Motion** made by Sean to re-approve 24-116, **seconded** by Steve, **vote 4-1** with Carol opposed. Jaaron Shaw added to the discussion that the current Open Space Plan is well overdue for updating.

New Business - 25 min.

24-119 - Consider a special event liquor license for Kents Hill School- 5 min.

- **Motion** made by Carol to suspend Public Hearing for the event taking place May 24, **seconded** by Steve, **vote 5-0** in favor
- **Motion** made by Carol to approve the application for the event taking place May 24, **seconded** by Dave, **vote 5-0** in favor
- **Motion** made by Sean to suspend Public Hearing for the events taking place June 7 & 8, **seconded** by Carol, **vote 5-0** in favor
- **Motion** made by Sean to approve the application for the events taking place June 7 & 8, **seconded** by Carol, **vote 5-0** in favor

24-120 - Consider property tax abatements for Map-Lot 142-001 and 105-021 - 5 min

- **Motion** made by Carol to approve the two abatements for Gary Violette in the total sum of \$15.80, **seconded** by Dave, **vote 5-0** in favor

Readfield Select Board
Regular Meeting Minutes – April 22, 2024 – Unapproved

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- **Motion** made by Steve to approve the abatement for the Converys in the total sum of \$93.24, **seconded** by Dave, **vote 5-0** in favor

24-121 - Discuss outreach and education for the upcoming June 11th Town Meeting - 10 min.

- Eric added a second Public Hearing this year that will take place before Absentee Ballots go out so Absentee voters are better informed before they vote. The content at both Public Hearings will be identical. Eric has also begun working on the informational mailer that is sent out yearly in preparation for June Town Meeting. Important dates to keep in mind:
 - May 6 – Regular Select Board Meeting
 - May 8 – Joint Select Board and Budget Committee Public Hearing
 - May 13 – Candidates night
 - May 20 – Regular Select Board Meeting
 - May 29 - Joint Select Board and Budget Committee Public Hearing

24-122 - Set the date for the annual Roadside Cleanup - 5 min

- The Board chose May 18 for the annual Roadside Cleanup Event. Kathryn would like to see other committee members participate if available. Town staff will work on the flyer for advertisement.

Other Business, Upcoming Meetings, and Future Agenda Items - 5 min.

Sign the final June 11, 2024 Town Meeting Warrant - Signed following a summary of changes presented by Eric.

Sign the RSU #38 Warrant and Notice of Election – Signed

- **Motion** to adjourn made by Sean, **seconded** by Steve, **vote 5-0** in favor

Adjournment by Kathryn at 7:45pm

Minutes submitted by Anjelica Pittman, Board Secretary