

## Readfield Select Board Regular Meeting Minutes – Monday, May 17, 2021

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**Select Board Members Present:** Bruce Bourgoine, Ralph Eno, Dennis Price, Christine Sammons and Kathryn Woodsum

**Others Attending:** Eric Dyer (Town Manager), William Starrett (Channel 7), Kristin Parks (Board Secretary), Jackie Drouin, Travis Magnusson, Jill Worster, Nate Rudy

Bruce called the Select Board meeting to order at 6:30 pm.

- **21-116 – Minutes: Select Board meeting minutes of April 20, 2021**
  - **Motion** made by Chris to approve the Select Board meeting minutes of March 29, 2021 as presented, **second** by Kathryn. **Vote** 5-0 in favor.
  
- **21-117 – Warrants: #44-48 (FY21)**
  - Chris reviewed Warrants #44-48
  - **Motion** made by Chris to approve warrants #44-46 in the amount of \$49,599.02, **second** by Kathryn. **Vote** 5-0 in favor.
  - **Motion** made by Chris to approve warrants #47-48 in the amount of \$404,759.86, **second** by Kathryn. **Vote** 5-0 in favor.

### Communications

- **Select Board Communications**
  - Dennis: Wanted to congratulate MCHS Coach Travis Magnusson and the MCHS Boys Basketball team for going undefeated this past season even with all the COVID-19 obstacles and protocols. Also congratulations to Cash McClure for being Mr. Basketball. Coach Travis spoke that they boys went 16-0 this year and did an excellent job.

### Appointments, reappointments and Resignations:

- **21-118 – Consider the appointment of Chip Stephens (CEO/LPI) as the E-911 Addressing Officer**
  - **Motion** made by Kathryn to appoint Chip Stephens, our current CEO, as the E-911 Addressing Officer, **second** by Chris. **Vote** 5-0 in favor.
  
- **21-119 – Consider the appointment of Sonya Clark as Warden for the June 8, 2021 Town Meeting**
  - **Motion** made by Bruce to appoint Sonya Clark as Warden for the June 8, 2021 Town Meeting, **second** by Chris. **Vote** 5-0 in favor.
  
- **21-120 – Consider the appointment of slate of Ballot/Election Clerks for the June 8 Town Meeting**
  - **Motion** made by Kathryn to appoint slate of 2021 ballot and elections clerks for the June 8 town meeting as presented in packet, **second** by Chris. **Vote** 5-0 in favor.
  
- **21-121 – Consider the appointment of Nate Rudy to the Solid Waste & Recycling Committee**
  - Nate present for appointment and gave a brief introduction.
  - **Motion** made by Kathryn to appoint Nate Rudy to the Solid Waste & Recycling Committee beginning tonight and with a term ending 6/30/2023, **second** by Dennis **Vote** 5-0 in favor.

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- **21-122 – Consider the appointment of Lisa Garside as an Alternate to the Conservation Commission**
  - **Motion** made by Kathryn to appoint Lisa Garside as an alternate to the Conservation Commission beginning tonight and with a term ending 6/30/2022, **second** by Ralph. **Vote** 5-0 in favor.
  
- **21-123 – Consider the appointment of Jackie Drouin to the Library Board of Directors**
  - Jackie present and gave a brief introduction.
  - **Motion** made by Kathryn to appoint of Jackie Drouin to the Library Board of Directors beginning tonight and with a term ending 06/30/2022 **second** by Ralph. **Vote** 5-0 in favor.

**Communications Continued**

- **Town Staff Reports**
  - March Treasurers' Report is available online
  - Review of April Treasurers' Report
  - Review of Town Manager Report dated 5-17-2021
  
- **Boards, Committees, Commissions & Departments**
  - Age Friendly Committee meeting minutes of March 10, 2021
  - Solid Waste & Recycling Committee minutes of January 20, 2021
  - Trails Committee minutes of March 24, 2021
  
- **Public Communications - *Members of the public may address the Select Board on any topic***
  - None

**Old Business:**

- **20-102 – Discuss the local COVID-19 situation and response and take any necessary action**
  - Review of informational memo included in the packet. Mask mandate will change on 5/24/2021 when state mandate is lifted. Those fully vaccinated – mask optional.
  
- **21-113 – Consider a second draft revision to the Select Board Roles & Responsibilities Policy**
  - **Motion** made by Kathryn to approve the Select Board Roles & Responsibilities Policy for the Town of Readfield, Maine, **second** by Chris. **Vote** 5-0 in favor.

**New Business:**

- **21-124 – Consider the selection of preferred Municipal Retirement Services providers**
  - Eric reviewed the information included in the packet. Preferred to go with Sarah Dunckel of Atlantic Wealth Planning Group.
  - **Motion** made by Chris to approve Sarah Dunckel of Atlantic Wealth Planning Group for the retirement plan for employees with alternative rankings, **second** by Dennis. **Vote** 5-0 in favor.

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- **21-125 – Consider the direction and of Broadband Internet Service in Readfield and a charge for the Broadband Internet Committee**
  - Review of Broadband Internet Committee Memo. Next step is to wait for the vote to see what happens next.
  - Kathryn would like to see broadband on every future select board agenda for updates and changes.
  - **Motion** made by Kathryn to appoint the broadband committee, not Adhoc, for a term ending 6/30/2022, **second** by Ralph. **Vote** 5-0 in favor.

**Motion** made by Kathryn to extend the meeting to 8:10 pm, **second** by Chris. **Vote** 5-0 in favor.

- **21-126 – Discuss the outcome of the Winter Roads Maintenance RFP and next steps**
  - Eric updated that they have put the RFP out to bid twice with no bids received. Town attorney advice was to request a best offer bid by May 31, 2021. If interested submit before that date.
- **21-127 - Approve a notice of Change in Location for the June 8, 2021 Town Meeting**
  - **Motion** made by Kathryn to approve a notice of change in location for the June 8, 2021 town meeting as presented, **second** by Chris. **Vote** 5-0 in favor.

**Motion** made by Dennis to adjourn the meeting at 8:01 pm, **second** by Kathryn. **Vote** 5-0 in favor.

*Minutes submitted by Kristin Parks, Board Secretary*