

Readfield Select Board Regular Meeting Minutes – Monday, June 7, 2021

Select Board Members Present: Bruce Bourgoine, Ralph Eno, Dennis Price, Christine Sammons and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), William Starrett (Channel 7), Grace Keene

Excused: Kristin Parks (Board Secretary)

Bruce called the Select Board meeting to order at 6:30 pm.

- **21-128 – Minutes: Select Board meeting minutes of May 17, 2021**
 - **Motion** made by Ralph to approve the Select Board meeting minutes of May 17, 2021 as presented, **second** by Dennis. **Vote** 5-0 in favor.

- **21-129 – Warrants: #49-51 (FY21)**
 - Ralph reviewed Warrants #49-53
 - **Motion** made by Chris to approve warrant #49 in the amount of \$2,389.98, **second** by Ralph. **Vote** 5-0 in favor.
 - **Motion** made by Bruce to approve warrants #50-51 in the amount of \$49,698.64, **second** by Dennis. **Vote** 5-0 in favor.
 - **Motion** made by Ralph to approve warrants #52-53 in the amount of \$746,634.03, **second** by Kathryn. **Vote** 5-0 in favor.
 - **Motion** made by Bruce to approve warrant #52B in the amount of \$13,990.83, **second** by Kathryn. **Vote** 5-0 in favor.

Communications

- **Select Board Communications**
 - Kathryn: Comment from family on how nice the town roads are.
 - Dennis: Heritage Days Committee has had their first meeting. This year it will be held August 13th, 14th & 15th with all kinds of events around town. Readfield Heritage Days has a Facebook.
 - Chris: Thank you to everyone who has supported her for the last 6 years.

- **Town Staff Reports**
 - Review of Town Manager Report dated June 7, 2021
 - Berry, Talbot & Royer audit report is available. Clean report, no issues.

- **Boards, Committees, Commissions & Departments**
 - Trails Committee minutes of April 28, 2021
 - Comprehensive Plan Committee minutes of March 17 & April 21, 2021
 - Budget Committee minutes of April 1, 2021
 - Library Board minutes of April 7, 2021

- **Public Communications - Members of the public may address the Select Board on any topic**
 - Grace Keene: Thank Bruce and Chris for service on the Select Board.

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Appointments, reappointments and Resignations:

- **21-130 – Consider the appointment of Thelma Parks as a Ballot Clerk for the June 8, 2021 vote**
 - **Motion** made by Kathryn to appoint Thelma Parks as a ballot clerk for the June 8, 2021 town meeting, **second** by Ralph. **Vote** 5-0 in favor.
- **21-131 – Consider the resignation of Gary Keilty from the Comprehensive Plan Committee**
 - **Motion** made by Bruce to accept the resignation with regrets of Gary Keilty from the Comprehensive Plan Committee, **second** by Chris. **Vote** 5-0 in favor.

Old Business:

- **21-126 – Discuss the outcome of the Winter Roads Maintenance RFP and next steps**
 - Received one proposal from Cushing Constrictions; recommendation to work with them.
 - **Motion** made by Kathryn to authorize the road commissioner and deputy road commissioner along with a representative from the road committee and select board to negotiate with Cushing Construction to provide winter road maintenance, **second** by Ralph. **Vote** 5-0 in favor.
 - Select Board representative is Ralph.
 - Discussion amongst Select Board on possibility of the town taking over winter maintenance.
- **21-068 – Consider the next steps for investigating broadband internet and the possibility of a local Fiber to the Home (FTTH) network**
 - Kathryn gave a brief update. Select board may be asked to approve engineering funding within the next coming meetings.

New Business:

- **21-132 – Consider leveraging the existing relationship with Charter Communications to expand cable and internet service locally and address other contractual issues**
 - Review by Eric of information in packet. A good direction for the town to take. The reason in doing this is to improve the access, speed and availability of quality internet in Readfield.
 - **Motion** made by Kathryn to authorize the town manager to discuss our franchise agreement with Charter Communications and to consult legal counsel in that endeavor, **second** by Dennis. **Vote** 5-0 in favor.
- **21-133 – Consider approval of a Locally Administered Project Agreement with the Maine DOT for design and engineering work for the proposed Church Road Sidewalk**
 - **Motion** made by Bruce to authorize the signature by the town manager to pursue the locally administered project agreement with the Maine DOT for the design and engineering work for the proposed Church Road sidewalk, **second** by Kathryn. **Discussion:** Ralph reviewed items of concern; Page 3, items 5.G and 7; Page 4, item 5; Page 7, item 3. **Vote** 5-0 in favor.

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- **21-134 – Consider nominations for the Spirit of America Awards**
 - Received one nomination
 - **Motion** made by Kathryn to approve the 2021 Spirit of America Award nomination that was presented and authorizes the town manager to rider the appropriate award, **second** by Ralph. **Vote** 5-0 in favor.
 - Discussion on last year’s volunteers who helped with masks and helping with COVID and presenting awards as well and update the chart with the previous years of awards.

- **21-135 – Consider award of a road striping services contract**
 - Received three bids. Recommendation from town manager and Anna Carll to go with Lucas Striping LLC.
 - **Motion** made by Kathryn to award the road striping services to Lucas Striping LLC as presented, **second** by Dennis. **Vote** 5-0 in favor.

- **21-136 – Consider award of a crack sealing services contract**
 - Received two bids.
 - **Motion** made by Dennis to award the crack sealing contract Sealcoating, Inc. (INDUS) as presented in the packet, **second** by Kathryn. **Vote** 5-0 in favor.

Other Business, Upcoming Meetings & Future Agenda Items:

- Bruce thanked Readfield and the board members for his time while he has been on the board the past 6 years.

Motion made by Dennis to adjourn the meeting at 7:55 pm, **second** by Chris. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary