

Readfield Select Board Regular Meeting Minutes – Monday, July 19, 2021

Select Board Members Present: Carol Doorenbos, Ralph Eno, Sean Keegan, Dennis Price and Kathryn Woodsum

Others Attending: Eric Dyer (Town Manager), William Starrett (Channel 7), Kristin Parks (Board Secretary), Grace Keene, Aaron Neily, Pam Osborne, Chip Stevens (CEO) via ZOOM

Dennis called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance

- **22-001 – Minutes: Select Board meeting minutes of June 21, 2021**
 - **Motion** made by Kathryn to approve the Select Board meeting minutes of June 21, 2021 as presented, **second** by Ralph. **Vote** 5-0 in favor.

- **22-002 – Warrants: #56-58 (FY21)**
 - Ralph reviewed Warrants #56-58
 - **Motion** made by Ralph to approve warrant #56 in the amount of \$2,891.25, **second** by Kathryn. **Vote** 5-0 in favor.
 - **Motion** made by Ralph to approve warrant #57 in the amount of \$36,798.8, **second** by Kathryn. **Vote** 5-0 in favor.
 - **Motion** made by Ralph to approve warrant 58 in the amount of \$7,023.44, **second** by Kathryn. **Vote** 5-0 in favor.

- **22-003 – Warrants: #1-4 (FY22)**
 - Ralph reviewed Warrants #1-4
 - **Motion** made by Kathryn to approve warrants #1-2 A&B in the amount of \$33,042.31, **second** by Ralph. **Vote** 5-0 in favor.
 - **Motion** made by Kathryn to approve warrants #3-4 in the amount of \$79,059.63, **second** by Ralph. **Vote** 5-0 in favor.

Communications

- **Select Board Communications**
 - Dennis: Heritage Days August 13 thru 15. Thank you to all the vendors and volunteers so far. Looking for about 6 more volunteers for the weekend. FMI check out the Heritage Days Facebook page or the Readfield Messenger. Special fundraiser for Alexis Michaud. Contact Dennis for more info or to volunteer.
 - Kathryn: This Saturday, July 24 from 8 am to 4 pm, Food composting and recycling event at the Transfer Station.

- **Town Staff Reports**
 - Town Manager Report: Review of Town Manager report dated July 19, 2021
 - Treasurer's Report: Review of June 2021 Treasurer's Report

- **Boards, Committees, Commissions & Departments**
 - Library Board minutes of June 2, 2021
 - Trails Committee minutes of May 26, 2021
 - Conservations Commission minutes of October 13, November 10 & December 8, 2021; January 12, February 9, March 9, April 13 & May 11, 2021

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- Recreation Committee minutes of June 15, 2021
- **Public Communications - Members of the public may address the Select Board on any topic**
 - None

Appointments, Reappointments and Resignations:

- **22-004 – Consider a slate of Board and Committee Appointments**
 - **Motion** made by Ralph to approve the slate of Board and Committee Appointments as read and presented in the packet, **second** by Kathryn. **Vote** 5-0 in favor.
 - **Motion** made by Sean to appoint Jeffrey Carlson to the Comprehensive Plan Committee as a representative of the Recreation Committee, **second** by Kathryn. **Vote** 5-0 in favor.
- **22-005 – Consider the appointment of Sherene Gilman as the Registrar of Votes**
 - **Motion** made by Kathryn to appoint Sherene Gilman as the Registrar of Voters for a term that expires 01/01/2023 and not 06/30/2022 like previously stated, **second** by Ralph. **Vote** 5-0 in favor.
- **22-006 – Consider a Select Board liaison appointment to the Age Friendly Committee**
 - **Motion** made by Dennis to appoint Ralph as the Select Board liaison to the Age Friendly Committee, **second** by Kathryn. **Vote** 5-0 in favor.

Old Business:

- **21-068 – Consider the next steps for investigating broadband internet and the possibility of a local Fiber to the Home (FTTH) network**
 - Brief update by Eric. Town of Leeds has stepped down and is doing their own thing so still 4 towns actively involved at this time.
- **21-147 – Consider the lease of an Electric Vehicle for use by municipal staff, and the installation of an Electric Vehicle Charging Station**
 - Review by Eric of the information in the packet. Zero out of cost to the town for the 3 year lease. Not looking into the installation of a charging station in Readfield anymore. If approved the vehicle would be purchased sometime in August. Would cut back on employee mileage reimbursement expenditures. Charging cost per year would be around \$63.00.
 - **Motion** made by Sean to proceed with the purchase of a lease for the 2021Hyundai Kona EV Limited, **second** by Kathryn. **Vote** 5-0 in favor.
- **Public Hearing:** The Select Board will hold a Public Hearing pursuant to the Town’s Marijuana Establishments Ordinance for an application by Aaron Neily of Readfield Apothecary, LLC / Moonglow Cannabis for a Medical Marijuana Registered Caregiver Retail Store at 1146 Main St., Readfield.
 - Public Hearing opened at 7:30 pm
 - No public comments
 - Public hearing closed at 7:32 pm

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New Business:

- **22-007 – Consider the issuance of a Marijuana Establishment License for Aaron Neily of Readfield Apothecary LLC/Moonglow Cannabis at 1146 Main St, Readfield**
 - Aaron Neily gave a brief overview; would like to open a Marijuana Establishment at 1146 Main Street (not part of the Emporium). Customers would only be those with medical cards and not recreational sales.
 - After discussion amongst the Select Board the concerns that came from them all seemed to be the same and as follows:
 - More detailed information and diagrams relating to security, cameras & lighting, ventilation systems, etc. Scaled drawings with more detail.
 - Detailed floor, security and hours of operation/operation plans.
 - Current caregiver license says cultivations but will not be cultivating, just sales. Would like legal counsel to see if it needs to be changed.
 - Consensus of the Select Board that they cannot find the application as complete for approval.
 - Suggested to check in with other area establishments to get an idea of how they went about opening their businesses.
 - **Motion** made by Ralph to table the application pending additional information proved from the application, **second** by Sean. **Vote** 5-0 in favor.

- **22-008 – Consider the use of ARPA funds for Broadband Planning and Assessment**
 - Review of information in packet and update from Kathryn on the process and funding.
 - **Motion** made by Kathryn to approve allocating \$40,000 to the estimating engineering RFP costs and \$10,000 towards the utility district formations for a total of \$50,000 to broadband expansion in Readfield utilizing only American Recovery Funds, **second** by Ralph. **Vote** 5-0 in favor.

Motion made by Dennis to extend the meeting to 8:55 pm, **second** by Kathryn. **Vote** 5-0 in favor

- **22-009 – Consider a Remote Meeting Policy**
 - First draft presented in packet and reviewed. Public Hearing will have to be held (August). Discussion amongst Select Board; issue with not being able to vote remotely but able to be counted as part of the quorum. To be worked on and discussed at the Select Board retreat.

- **22-010 – Consider a Workers’ Compensation Safety Incentive Program and program resolve**
 - Review by Eric of information in packet. 5 to 10 % savings on premiums.
 - **Motion** made by Dennis to accept the Workers Compensation Safety Incentive Program and program resolve as presented in the packet, **second** by Kathryn. **Vote** 5-0 in favor.

- **22-011 – Discuss the possibility of a November Special Town Meeting**
 - FYI: Concerns from Planning Board members as none of the LUO changes/conditions can be made. Special town meeting in November and have several individual articles instead of just one.

- **22-012 – Consider additional Spirit of Americas Awards**
 - **Motion** made by Kathryn to accept the two additional Spirit of America nominations that were send in email, **second** by Ralph. **Vote** 5-0 in favor.

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Future Agenda Items:

- Select Board Retreat: Monday, August 2, 4:00-8:00 pm at Town Office
- Next Select Board meeting: Monday, August 23 at 6:30 pm

Motion made by Kathryn to adjourn the meeting at 8:54 pm, **second** by Sean. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary