

Readfield Select Board
Regular & Executive Session Meeting Minutes – August 21, 2023 – Approved

Select Board Members Present: Kathryn Woodsum, Sean Keegan, Steve DeAngelis, Carol Doorenbos, Dave Linton

Excused Absent:

Others Attending: Eric Dyer (Town Manager), Anjelica Pittman (Boards Secretary), Patricia Clark, Samantha Horn, Les Priest, Lydia Leimbach, Cristobal Alvarado, Al Prysunka, Chris Olson, Jerry Bley, Cameron Ferrante, Pam Osborn, Bill Starrett, Liz Glover, Grace Keene, Penny Eno, John Harker, Jay Charette, Dennis Price, Tom, Mike, Greg

Pledge of Allegiance

Executive Session (6:00) - 30 min.

The Select Board will hold an Executive Session meeting to discuss a legal matter concerning a potentially illegal junkyard pursuant to 1 MRSA, Section 405, subsection 6(E).

- **Motion** made by Sean to enter Executive Session pursuant to 1 MRSA, Section 405, subsection 6(E), at 6:01PM. All members of the Board were present and invited the Town Manager and Code Enforcement Officer to also attend. **Seconded** by Steve, **vote 5-0** in favor
- Summary given by the CEO, Chip Stephens
- **Motion** made by Sean to close Executive Session pursuant to 1 MRSA, Section 405, subsection 6(E), at 6:24PM **seconded** by Steve, **vote 5-0** in favor

Regular Meeting Items - 5 min.

- 24-015 - Minutes: Select Board meeting minutes of July 24, 2023
 - **Motion** to approve as amended made by Sean, **seconded** by Carol, **vote 5-0** in favor
- 24-016 - Warrants: #6-10
 - **Motion** to approve warrant #6 & 7 made by Carol, **seconded** by Dave, **vote 5-0** in favor
 - **Motion** to approve warrant #8 made by Carol, **seconded** by Dave, **vote 5-0** in favor
 - **Motion** to approve warrant #9 & 10 made by Carol, **seconded** by Steve, **vote 5-0** in favor

Communications - 30 min.

- Select Board Communications - 15 min.
 - Members of the Board may present general information - 5 min.
 - Sean thanked all the volunteers and committees for Heritage Days; it was a great turn out and success.
 - Kathryn thanked Dennis Price for organizing Heritage Days, he did a great job.
- Staff communication - 10 min.
 - Town Manager's Report – Presented by Eric and attached to the meeting agenda

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- Treasurer’s Report – July, presented by Eric and attached to the meeting agenda
- Boards, Committees, Commissions & Departments - 5 min.
 - Board and Committee Minutes (listed separately)
- Public Communication - Members of the public may address the Select Board - 10 min.
 - None

Appointments, Re-appointments, and Resignations - 45 min.

- 24-017 - Consider the appointment of the following applicants to the RSU #38 School Board – 30 min.
 - Cristobal Alvarado
 - Patricia Clark
 - Samantha Horn
 - Lydia Leimbach

Each Candidate came to the podium to introduce themselves and summarize their qualifications for the available position. Select Board members asked questions to get to know each candidate. After board member discussion, Sean **motioned** to appoint Patricia Clark to the RSU #38 School Board beginning tonight until June 30, 2024. Kathryn **seconded**, **vote 5-0** in favor.

- 24-018 - Consider the appointment of the following applicants to the Board of Appeals – 5 min.
 - Bruce Bourgoine
 - Les Priest
 - Al Prysunka

Bruce indicated his willingness to defer to other applicants shortly before the meeting, effectively leaving two applicants for the two available positions. Sean motioned to appoint Al Prysunka to the Board of Appeals beginning tonight through June 30, 2026 and Les Priest beginning tonight through June 30, 2025, seconded by Steve, vote 5-0 in favor. Eric noted that Nate Rudy had resigned from the Board in the past week and that a new opening would subsequently be created.

- 24-019 - Consider the appointment of the following applicants to the Library Board – 5 min.
 - Christine Olson
 - Rick Wilson

Motion made by Steve to appoint Christine Olson to the Library Board beginning tonight through June 30, 2025, **seconded** by Sean, **vote 5-0** in favor.

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- 24-020 – Consider changes to the appointment structure of the Fairgrounds Working Group – 5 min.
 - Jerry Bley & Steve Deangelis explained that a position has come available on the Fairgrounds Working Group that was previously held by a Select Board member. They would like to open that position to the public and advertise as such. **Motion** made by Carol to open the position to the public, **seconded** by Dave, **vote 5-0** in favor.

Old Business - 5 min.

- 23-127 - Discuss the August 11-12 Heritage Days celebration - 5 min.
 - Dennis gave a briefing on the success of Heritage Days 2023. The weather was perfect, turn out was fantastic; nearly 20 booths were set up at the Makers Market at the beach with live music and food. The Maranacook Food Pantry collected donations, the Kickball tournament was a hit, and the fireworks show was excellent. Dennis thanked Sean for helping out all day, Greg Leimbach for cooking, Noah Rubin for getting the beach ready for events, thanks to all sponsors, the Masons, Union Meeting House and Select Board for support. Dennis is hoping to find someone next year he can transfer Heritage Days duties to for future years celebrations.

New Business - 45 min.

- 24-021 - Consider a Special Event Liquor License for Camp KV – 5 min.
 - **Motion** made by Carol to approve the liquor license for August 27, 2023 with an edit of the address of the event on the application paperwork, **seconded** by Dave, **vote 5-0** in favor.
- 24-022 - Consider a Memorandum of Understanding (MUO) with the Weathervane Restaurant and Lounge – 5 min.
 - **Motion** made by Dave to approve the MUO with the Weathervane Restaurant and Lounge and authorize the Town Manager to sign, **seconded** by Steve, **vote 5-0** in favor.
- 24-023 - Consider the management of surplus proceeds from the sale of tax acquired property – 10 min.
 - Consider the return of surplus proceeds from the sale of Map 118 – Lot 016
 - Consider a process for the revision and conversion of the existing policy on the Disposition of Tax Acquired Property to an ordinance
 - **Motion** made by Steve to ask Eric to pursue making the policy on tax acquired property an ordinance, **seconded** by Dave, **vote 5-0** in favor.
- 24-024 - Consider any appropriate action pursuant to Executive Session discussions – 5 min.
 - Sean **motioned** to authorize the CEO to engage in enforcement action and involve the Town Counsel in drafting the letter. **Seconded** by Steve, **vote 5-0** in favor.
- 24-025 – Review the Administrative Calendar for the Select Board and Town Manager – 5 min.

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- The Board advised the Town Manager to populate an updated version and then the Select Board will review it.
- 24-026 – Conduct a 1st reading of Readfield Select Board Meeting Public Participation Guidelines – 5 min.
 - Completed the first reading, second reading will be done at the next scheduled meeting and the board can vote at that time if they choose to.
 - Carol **motioned** to extend the meeting by 5 minutes, **seconded** by Sean, **vote 5-0** in favor. Continued discussion.
 - **Motion** to extend the meeting another 3 minutes made by Kathryn, **seconded** by Sean, **3-2 vote** in favor.

Other Business, Upcoming Meetings, and Future Agenda Items - 10 min.

Upcoming meeting schedule:

- September 11 (SB Retreat) & 18, 2023
- October 16 & 30, 2023
- November 13 & 27, 2023
- December 11, 2023

Motion to adjourn made by Sean at 8:49PM, **seconded** by Steve, **vote 5-0** in favor.

Adjournment

Minutes submitted by Anjelica Pittman, Board Secretary