

## **Readfield Select Board Regular Meeting Minutes – Monday, August 23, 2021**

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**Select Board Members Present:** Carol Doorenbos, Ralph Eno, Sean Keegan, Dennis Price and Kathryn Woodsum

**Others Attending:** William Starrett (Channel 7), Kristin Parks (Board Secretary), 1 Zoom Participant

**Excused:** Eric Dyer (Town Manager)

### **Executive Session:**

- The Select Board will hold an executive session to review two poverty abatement requests pursuant to 1 MRSA, Section 405, subsection 6(F)
  - Select Board went into Executive Session at 5:31 pm. Invited Teresa Shaw and two applicants. Adjourned at 6:22 pm. No further action taken at this time.

### **Regular Meeting:**

Dennis called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance

- **22-013 – Minutes: Select Board meeting minutes of July 19, 2021 and August 2, 2021**
  - **Motion** made by Kathryn to approve the Select Board meeting minutes of July 29, 2021 and Select Board Retreat meeting minutes of August 2, 2021 as presented, **second** by Carol. **Vote 5-0** in favor.
- **22-014 – Warrants: #5-8 (FY22)**
  - Ralph reviewed Warrants #5-8
  - **Motion** made by Ralph to approve warrants #5-6 in the amount of \$741,950.19, **second** by Kathryn. **Vote 5-0** in favor.
  - **Motion** made by Ralph to approve warrants #7-8 in the amount of \$95,790.88, **second** by Kathryn. **Vote 5-0** in favor.

### **Communications**

- **Select Board Communications**
  - **Ralph:** Thank you for Heritage Days. Also noted a clarification on the current mailer that was sent out regarding the upcoming Planning Board meeting and inaccuracies with the time frame and final vote. Due to time requirements a final vote will more than likely not be happening this Wednesday by 8:00 pm.
  - **Sean:** Heritage Days was fantastic.
  - **Kathryn:** The Spirit of America Awards was presented at Heritage Days. There were 3 awardees: Deborah Peale, Bruce Bourgoine and Christine Sammons.
  - **Carol:** Working on updating the Business Listings on the town website.
  - **Dennis:** Heritage Days was a great collaboration amongst the town and a great day even with the weather. Thank you to everyone involved.
- **Town Staff Reports**
  - Treasurer's Report, Town Manager Report, CEO Report: Tabled until next meeting due to Town Managers excused absence.

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- **Boards, Committees, Commissions & Departments**
  - Assessors minutes of July 29, 2021
  - Age Friendly Committee minutes of June 9, 2021
  - Cemetery Committee minutes – various
  - Comprehensive Plan Committee Update: The committee is still meeting and working on the goal of October/November 2022.
  
- **Public Communications - *Members of the public may address the Select Board on any topic***
  - None

### **Appointments, Reappointments and Resignations:**

- **22-015 – Consider the appointment of a Select Board Member and the Town Manager to the KVCOG General Assembly**
  - **Motion** made by Kathryn to appointment Dennis Price and Eric Dyer to represent the Town of Readfield on the KVCOG General Assembly, **second** by Ralph. **Vote** 5-0 in favor.
  
- **22-016 – Consider the appointment of Chris Cheney to the Comprehensive Plan Committee**
  - **Motion** made by Kathryn to appoint Chris Cheney to the Comprehensive Plan Committee beginning tonight and ending June 30, 2022, **second** by Sean. **Vote** 5-0 in favor.

### **Public Hearing:**

**The Select Board will hold a Public Hearing to consider a Remote Meeting Policy pursuant to Title 1 M.R.S.A. § 403-B.**

- Public hearing opened at 6:49 pm by Dennis.
- No public comments
- Public hearing closed at 6:50 pm

### **Old Business:**

- **22-009 – Consider a Remote Meeting Policy**
  - Copy of second reading included in packet.
  - Ralph feels the policy is in sync and good to vote on.
  - Dennis said it gives good access for the public and those farther away to participate.
  - Kathryn would like to discuss at the chairs meeting what committees/groups should use the policy.
  - **Motion** made by Kathryn to accept the Remote Participation Policy as presented in the packet as our policy, **second** by Ralph. **Vote** 5-0 in favor.
  
- **22-011 – Discuss the possibility of a November Special Town Meeting**
  - Questions from the town would be a Broadband Question and the LUO Changes broken down into different questions.
  - Suggestion of the Select Board to go ahead with the November 2 Special Town Meeting.

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- **21-068 – Consider the next steps for investigating broadband internet and the possibility of a local Fiber to the Home (FTTH) network**
  - Casco Bay Advisors payment was sent. Town of Readfield is the only town to send payment at this time. Towns are still working on the broadband at the local level. Hoping to have a survey in November to get more input.

**New Business:**

- **22-017 – Consider taking action on the poverty abatements discussed during the executive session**
  - **Motion** made by Kathryn to grant the 2019 abatement in the amount of \$1,457.28 pursuant to 1 MRSA, Section 841, subsection 2. **Second** by Sean. **Vote** 5-0 in favor.
  - **Motion** made by Kathryn to grant the 2020 abatement in the amount of \$1,202.69 pursuant to 1 MRSA, Section 841, subsection 2. **Second** by Sean. **Vote** 5-0 in favor.
  - **Motion** made by Kathryn to refuse the 2021 tax abatement request in the amount of \$2,572.19 due to not being in the rears. **Second** by Ralph. **Vote** 5-0 in favor.
  
- **22-018 – Consider action on sending the record of the vote on Article 41 on the June 8, 2021 Town Meeting ballot in accordance with the language of the article**
  - Article 41 on the Carbon Footprint read by Dennis
  - **Motion** made by Kathryn to approve sending the results of the vote on Article 41 to parties mentioned, **second** by Sean. **Vote** 4-0-1, abstained by Carol. Due to vote of this matter can't have an abstained vote and new vote was done.
  - **Motion** made by Kathryn to approve sending the results of the vote on Article 41 to parties mentioned, **second** by Ralph. **Vote** 4-1, no vote by Carol.
  
- **22-019 – Consider a report on the August 2<sup>nd</sup> Select Board Retreat**
  - Dennis gave a verbal report on the goals of the Select Board (new and carryover).
  - **Motion** made by Kathryn to direct the Town Manager to get estimates for a heat pump, at least for the upstairs meeting space ASAP, **second** by Carol. **Discussion:** Have completed by October 1<sup>st</sup> if possible. An **amended motion** made by Ralph to have the entire building estimated so no additional issues down the road, **second** by Sean. **Discussion:** Time frame and cost/funds. **Vote on amended motion** 5-0 in favor. **Vote on original motion** 5-0 in favor.
  
- **22-020 – Schedule the Annual Chairs Meeting and discuss potential agenda items**
  - **Motion** made by Dennis to have the annual chairs meeting on Monday, October 4<sup>th</sup> from 6:30 to 8:30 pm, **second** by Sean. **Vote** 5-0 in favor.
  
- **22-021 – Consider expanding the Comprehensive Plan Committee from 7 voting and 2 alternate members to 11 voting members**
  - **Motion** made by Kathryn to expand the Comprehensive Plan Committee from 7 to 11 voting members, **second** by Carol. **Discussion:** Ask current alternate members if they would like the vacancies before advertising open positions. **Vote** 5-0 in favor.

**Motion** made by Kathryn to adjourn the meeting at 7:40 pm, **second** by Sean. **Vote** 5-0 in favor.

*Minutes submitted by Kristin Parks, Board Secretary*