

Readfield Select Board

Regular Meeting Minutes – September 18, 2023 – Approved

Select Board Members Present: Kathryn Woodsum, Sean Keegan, Steve DeAngelis, Carol Doorenbos, Dave Linton

Excused Absent:

Others Attending: Eric Dyer (Town Manager), Anjelica Pittman (Boards Secretary), Bill Starrett, Maggie Edmondson, Marianne Perry, Jackie Drouin, Elaine Katz, Dave Ledew, Kathy Landrum

Pledge of Allegiance

- 24-028 - Minutes: Select Board meeting minutes of August 21, 2023
 - **Motion** made by Sean **seconded** by Dave **vote 5-0** in favor
- 24-029 - Warrants: #11-14
 - **Motion** made by Dave to approve warrants 11 & 12 **seconded** by Carol **vote 5-0** in favor
 - **Motion** made by Carol to approve warrants 13 & 14 **seconded** by Steve **vote 5-0** in favor

Communications - 40 min.

- Select Board Communications - Members of the Board may present general information- 5 min.
 - Sean said it was great to watch the Maranacook High School Homecoming game last Friday, Maranacook won 73-0, and the kids had a good time. He also mentioned that it was unfortunate that soccer was postponed due to the wet fields and drainage issues but it is nice to see so many kids participating.
 - Carol requested more information be added to the town website homepage main page bullet points possibly with links to make things easier to find.
- Staff communication - 10 min.
 - Town Manager's Report – See attached
 - Treasurer's Report - August
- Boards, Committees, Commissions & Departments - 15 min.
 - Board and Committee Minutes (listed separately)
 - Hear an update from the Age Friendly Committee
 - Maggie Edmondson gave an informative update of all the Age Friendly Committee has been up to over the last year and their successes. She included a short handout titled "The 8 Domains of Livability" from AARP and discussed areas where Readfield is excelling and where more work was needed. She also presented the Readfield U website readfieldu.org and briefed the many opportunities for adult education and community togetherness gained through those courses.
- Public Communication - Members of the public may address the Select Board - 10 min.
 - Kathy Landrum introduced herself; she is applying for the Fairgrounds Working Group at a later Select Board Meeting. Kathy has many accomplishments; she is a Maine master gardener and is permaculture landscape design certified and is a member of the Kennebec Valley Garden Club. Kathy asked if she can attend Fairgrounds Working Group meeting as a nonmember and the board answered that all meetings are public meetings and anyone from the public can attend, but may not be able to participate.

Appointments, Re-appointments, and Resignations - 5 min.

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- 24-030 - Consider the resignation of Nate Rudy from the Board of Appeals.
 - **Motion** made by Sean to regretfully accept the resignation **seconded** by Steve **vote 5-0** in favor

Old Business - 10 min.

- 24-025 - Review the Administrative Calendar for the Select Board and Town Manager - 5 min.
 - Eric updated the calendar to ensure activities are spread out as evenly as possible. Added having CEO complete quarterly update is SB interested, comp review quarterly to begin again. Sean would like to add a maintenance schedule so volunteers are aware and can assist. Thank you to Eric.
- 24-026 - Conduct a 2nd reading of Readfield Select Board Meeting Public Participation Guidelines - 5 min
 - Carol - rules governing no anonymous comments – doesn't agree, other towns have been in the news recently and are reassessing their approach. Specifically, the Covid policy. Can that sentence be removed? The board discussed what has been going on with other towns regarding anonymous comments during public meetings that were inappropriate or uncomfortable. Much of the board agreed that if people want to comment they can name themselves, otherwise policies can be changed if something comes up.
 - **Motion** made by Sean to approve the Readfield Select Board Meeting Public Participation Guidelines as presented **seconded** by Steve **vote 4-1** Carol Doorenbos dissenting

Public Hearing - 10 min.

- Select Board will conduct a Public Hearing to discuss a new General Assistance Ordinance and General Assistance maximums - 10 min.
 - Kathryn called the Public Hearing to order at 8:07pm
 - No public comments
 - Kathryn closed the hearing at 8:08pm

New Business - 40 min.

- 24-031 - Consider a revised General Assistance Ordinance and maximums - 5 min.
 - **Motion** made by Sean to adopt the states GA ordinance and maximums as presented **seconded** by Steve **vote 5-0** in favor
- 24-032 - Consider an update to the Town's FOAA Policy - 10 min.
 - **Motion** made by Dave to approve the updated FOAA policy **seconded** by Steve **vote 5-0** in favor
- 24-033 - Consider Assessing Agreements with David Ledew and Dirigo Surveying - 5 min.
 - **Motion** made by Carol to accept the contract with David Ledew for one year **seconded** by Steve **vote 5-0** in favor
 - **Motion** made by Carol to accept a contract with Dirigo Assessing Group LLC for four years **seconded** by Steve **vote 5-0** in favor
 - **Motion** made by Dave to suspend purchasing policy for Dirigo contract as it is a great value, cost proposed is lower than we would expect otherwise **seconded** by Steve **vote 5-0** in favor
- 24-034 - Consider a contract with EcoMaine for recycling services - 5 min

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- **Motion** made by Sean to sign the contract with EcoMaine for recycling services **seconded** by Kathryn **vote 5-0** in favor
- 24-035 - Consider Special Event Liquor Licenses for Kents Hill School and YMCA - 5 min.
 - **Motion** made by Carol to approve the special event liquor license for Kents Hill School’s Fall Family Weekend on October 13, 2023 from 5:30pm to 7:30/8:00pm **seconded** by Sean **vote 5-0** in favor.
 - **Motion** made by Carol to accept the application for Holiday On the Hill at Kents Hill School on December 7, 2023 from 5:30pm to 8:00pm **seconded** by Sean **vote 5-0** in favor
 - **Motion** made by Carol to approve Lisa’s White Flower Catering liquor license at Camp Kirkwold on October 7, 2023 from 5pm to 9pm **seconded** by Dave **vote 5-0** in favor
- 24-036 - Consider the award of a Ditching, Culvert, and Shoulder Work RFP - 5 min.
 - **Motion** made by Sean to accept the bid from John Cushing in the amount of \$68,430 **seconded** by Carol **vote 5-0** in favor
- 24-037 - Review the Draft Fiscal Year 2024-2025 Budget and Warrant schedule - 5 min.
 - The board agreed to accept the calendar
 - **Motion** made by Steve to approve the resolution and correct the authorization of the sale of \$348,057 in general obligation bonds to the town **seconded** by Sean **5-0 vote** in favor
 - **Motion** made by Sean to enter into executive session and invite the town manager pursuant to MRSA, Section 405, subsection 6(A) **seconded** by Steve **vote 4-0** (Carol stepped out).

Executive Session - 30 min.

- The Select Board will hold an Executive Session meeting to discuss a personnel matter pursuant to 1 MRSA, Section 405, subsection 6(A).
- **Motion** to close the executive session made by Sean, **seconded** by Steve, **vote 5-0** in favor

Other Business, Upcoming Meetings, and Future Agenda Items - 10 min.

- **Motion** to adjourn at 9:21pm made by Steve, **seconded** by Sean, **vote 5-0** in favor

Adjournment

Minutes submitted by Anjelica Pittman, Board Secretary