

## Readfield Select Board Regular Meeting Minutes – Monday, September 20, 2021

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**Select Board Members Present:** Carol Doorenbos, Ralph Eno, Sean Keegan, Dennis Price and Kathryn Woodsum

**Others Attending:** William Starrett (Channel 7), Eric Dyer (Town Manager), Kristin Parks (Board Secretary), Ronald “Chip” Stephens, Bruce Hunter, Hannah Flannery, Noel Madore

### **Regular Meeting:**

Dennis called the Select Board meeting to order at 6:30 pm followed by the Pledge of Allegiance

- **22-025- Minutes: Select Board Meeting minutes of August 23 and September 7, 2021**
  - **Motion** made by Sean to approve the Select Board meeting minutes August 23 and September 7, 2021 as presented, **second** by Kathryn. **Vote** 5-0 in favor.
  
- **22-026 – Warrants: #9-12 (FY22)**
  - Ralph reviewed Warrants #9-12
  - **Motion** made by Ralph to approve warrants #9-10 in the amount of \$358,233.95, **second** by Kathryn. **Vote** 5-0 in favor.
  - **Motion** made by Ralph to approve warrants #11-128 in the amount of \$77,401.61, **second** by Kathryn. **Vote** 5-0 in favor.

### **Communications**

- **Select Board Communications**
  - None
  
- **Town Staff Reports**
  - Treasurer’s Report: Review of August Treasures Report as included in packet
  - Town Manager Report: Review of Town Manager Report dated 09/20/2021
  
- **Boards, Committees, Commissions & Departments**
  - Budget Committee minutes of September 8 and 14, 2021
  - Solid Waste & Recycling Committee minutes of April 21 and August 11, 2021
  - Library Board minutes of July 7, 2021
  - Broadband Committee minutes of August 4, 2021
  - Recreation Board minutes of August 26, 2021
  - Comprehensive Plan Committee Update:
    - There have been some regenerations and new appointments to the committee and it seems like a good structure on the committee. Group is working well with KVCOG. Committee continues to pull things together and regroup to get back on track.
    - **Motion** made by Kathryn for the Select Board to reaffirm the valuable work of the Comprehensive Plan Committee and ask that the Select Board and Town Manager to help as much as possible and to stick to regular meetings and keep the completion dates as close to 2022 as possible, **second** by Dennis. **Vote** 5-0 in favor.
  - Recreation Board Update:
    - Hannah gave an update on work the Recreation Committee is working on. Starting with the softball field and basketball court at the Fairgrounds. Will have more information in October to present to the Select Board with a plan written up.

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- **Public Communications** - *Members of the public may address the Select Board on any topic*
  - None

**Appointments, Reappointments and Resignations:**

- **22-027 – Consider the appointment of Noel Madore as an alternate member to the Planning Board**
  - Noel was present for his appointment and gave a brief introduction.
  - **Motion** made by Kathryn to appoint Noel Madore as an alternate member of the Planning Board with a term ending 06/30/2024, **second** by Ralph. **Vote** 5-0 in favor.
- **22-028 – Consider the resignation of Oliver Richardson from the Recreation Board**
  - **Motion** made by Kathryn to accept the resignations as stated of Oliver Richardson, Brandi Nelson, Romaine Turyn and Bruce Hunter from various boards with regrets, **second** by Sean. **Vote** 5-0 in favor.
- **22-029 – Consider the resignation of Brandi Nelson from the Recreation Board**
  - See combined motion on item 22-028
- **22-030 – Consider the resignation of Romaine Turyn from Age Friendly and Comprehensive Plan Committees**
  - See combined motion on item 22-028
- **22-031 – Consider the resignation of Bruce Hunter from the Comprehensive Plan Committee**
  - See combined motion on item 22-028
- **22-032 – Consider the appointment of Greg Leimbach to the Comprehensive Plan Committee**
  - **Motion** made by Dennis to appoint Greg Leimbach to the Comprehensive Plan Committee, **second** by Kathryn. **Vote** 5-0 in favor.
- **22-033 – Consider the appointment of Ronald (Chip) Stephens as a Health Officer**
  - **Motion** made by Kathryn to appoint Ronald (Chip) Stephens as a Health Officer for the Town of Readfield thru June 2024, **second** by Sean. **Vote** 5-0 in favor.

**Old Business:**

- **21-068 – Consider the next steps for investigating broadband internet**
  - Brief update by Kathryn. The 3 articles were approved by the Broadband Committee and the Budget Committee approved Article #4 for the November Secret Ballot.

**Public Hearing:**

**The Select Board will hold a Public Hearing to consider a revised Maine Municipal Association General Assistance Ordinance and Appendices**

- Public Hearing opened at 7:16 pm by Dennis.
- No public comments
- Public Hearing closed at 7:17 pm by Dennis.

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**New Business:**

- **22-034 – Consider taking action on the General Assistance Ordinance and Appendices discussed during the Public Hearing**
  - **Motion** made by Kathryn to approve the General Assistance Ordinance and Appendices from Maine Municipal Association, **second** by Sean. **Discussion:** Review of process for accepting the GA Ordinance. **Vote** 5-0 in favor.
  
- **22-035 – Consider a Liquor License renewal for Kents Hill School**
  - **Motion** made by Kathryn to approve the liquor license for Kent’s Hill School for October 7<sup>th</sup> & 8<sup>th</sup> from 5:00 pm to 8:00 pm as presented on the application, **second** by Sean. **Vote** 5-0 in favor.
  
- **22-036 – Discuss the Town Forest harvest and fall access road work**
  - Bruce gave an update on the Town Forest Harvest and funds needed. The overall cost for the work is \$8,800. Review of the information in the packet and the contractor of choice is Hayford.
  - **Motion** made by Kathryn to award Hayford for the Readfield Town Forest Fall Harvest work and authorize the Town Manager to pay the \$8,800 in advance from reserved funds for work to get completed this fall, **second** by Carol. **Vote** 5-0 in favor.
  
- **22-037 – Sign the Return for the Secret Ballot Warrant Public Hearing on Thursday, October 7, 2021**
  - **Motion** made by Kathryn to approve authorization for the Select Board to sign the Notice of Public Hearing for October 7, 2021, **second** by Sean. **Vote** 5-0 in favor.
  
- **22-038 – Assigning voting credentials for the Maine Municipal Association business meeting**
  - **Motions** made by Kathryn to assign the Town Manager voting credentials for the MMA business meeting and authorize him to sign the document, **second** by Ralph. **Vote** 5-0 in favor.

**Motion** made by Kathryn to adjourn the meeting at 7:48 pm, **second** by Sean. **Vote** 5-0 in favor.

*Minutes submitted by Kristin Parks, Board Secretary*