

## **Readfield Select Board Regular Meeting Minutes – Monday, October 18, 2021**

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**Select Board Members Present:** Carol Doorenbos, Ralph Eno, Sean Keegan, Dennis Price and Kathryn Woodsum

**Others Attending:** William Starrett (Channel 7), Eric Dyer (Town Manager), Kristin Parks (Board Secretary), Grace Keene, Hannah Flannery, Pam Osborne, Penny Eno, Catherine Lewis, R. Chip Stephens (CEO), Alanna Bachelder, Amy Therrien, Bruce Hunter, Aaron Neily, Brandon Sandler

### **Regular Meeting:**

Dennis called the Select Board meeting to order at 6:34 pm followed by the Pledge of Allegiance

- **22-039- Minutes: Select Board Meeting minutes of September 20, 2021**
  - **Motion** made by Kathryn to approve the Select Board meeting minutes of September 20, 2021 as presented, **second** by Sean. **Vote** 5-0 in favor.
  
- **22-040 – Warrants: #13-16 (FY22)**
  - Ralph reviewed Warrants #13-14
  - **Motion** made by Ralph to approve warrants #13-14 in the amount of \$53,379.55, **second** by Kathryn. **Vote** 5-0 in favor.
  - Kathryn reviewed Warrants #15-16
  - **Motion** made by Kathryn to approve warrants #15-16 in the amount of \$688,479.80, **second** by Ralph. **Vote** 5-0 in favor.

### **Appointments, Reappointments and Resignations:**

- **22-043 – Consider the appointment of Amy Therrien to the Recreation Committee**
  - Amy was present for her appointment and gave a brief introduction.
  - **Motion** made by Kathryn to appoint Amy Therrien to the Recreation Committee with a term beginning tonight and ending 06/30/2024, **second** by Sean. **Vote** 5-0 in favor.
  
- **22-044 – Consider the appointment of Alanna Bachelder to the Comprehensive Plan Committee**
  - Alanna was present for her appointment and gave a brief introduction.
  - **Motion** made by Sean to appoint Alanna Bachelder to the Comprehensive Plan Committee with a term beginning tonight and ending 06/30/2022, **second** by Carol. **Vote** 5-0 in favor.

### **New Business:**

- **22-046 – Consider Automobile Graveyard Permit Renewal Applications**
  - **Motion** made by Kathryn to approve Automobile Graveyard Permits for Ken's Drag In, Antique Auto and Lucas Auto Pats & Salvage as presented in the packet, **second** by Ralph. **Vote** 5-0 in favor.
  - There are four places that the CEO will be keeping an eye on in town.
  - Tire disposal is an issue and will work on finding a way to dispose of them.

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**Communications**

- **Select Board Communications**
  - Dennis: Trunk or Treat is Saturday, October 30 starting at 5:00 pm at the Fairgrounds
  - Sean: Readfield Recreation Food Drive now scheduled for this Saturday the 23<sup>rd</sup> from 8:30 to 12:00 due to the rain last weekend.
  
- **Town Staff Reports**
  - Treasurer’s Report: Review of September 2021 Treasurer’s Report
  - Town Manager Report: (Oral Report)
    - Insulation of heat pumps on the second floor will begin soon. The first floor will be at a later date.
    - Town of Readfield is still looking for maintenance employees.
  
- **Boards, Committees, Commissions & Departments**
  - Age Friendly Committee minutes of September 8, 2021
  - Library Board minutes of September 1, 2021
  - Comprehensive Plan Committee minutes of June 16 & July 21 , 2021
  - Trails Committee minutes of August 25, 2021
  - Cemetery Committee minutes of July 19 & August 14, 2021
  
- **Public Communications - *Members of the public may address the Select Board on any topic***
  - None

**Appointments, Reappointments and Resignations:**

- **22-041 – Consider the appointment of Sonya Clark as Warden/Moderator for Nov 2, 2021 voting**
  - **Motion** made by Kathryn to appointment Sonya Clark as Warden/Moderator for the November 2, 2021 election, **second** by Carol. **Vote** 5-0 in favor.
  
- **22-042 – Consider the appointment of slate of Ballot & Election Clerks for the Nov.2, 2021 voting**
  - **Motion** made by Kathryn to appoint the slate of Ballot & Election Clerks for the November 2, 2021 election as stated in the packet, **second** by Sean. **Vote** 5-0 in favor.
  
- **22-045 – Consider the resignation of Greg Leimbach from the Conservation Commission**
  - **Motion** made by Kathryn to accept the resignation of Greg Leimbach from the Conservation Commission with deep regrets, **second** by Carol. **Vote** 5-0 in favor.

**Old Business:**

- **22-007 – Consider the issuance of a Marijuana Establishment License for Aaron Neily of Readfield Apothecary LLC/Moonglow Cannabis at 1146 Main Street, Readfield**
  - A lot of the issues and concerns addressed from before were taken care of.
  - Security System is in compliance with the State requirements.
  - Catherine Lewis: Arron is up to date with trainings and classes needed to run this kind of establishment.

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- **Motion** made by Carol to approve the Establishment License for Aaron Neily/Moonglow Cannabis in the Town of Readfield, **second** by Kathryn. **Vote** 5-0 in favor.

**New Business:**

- **22-047 – Consider proposals and select municipal auditor**
  - **Motion** made by Kathryn to accept the audit proposal from RHR Smith & Company for 3 years at \$7,000 with an option of 2 more years at \$7,500 for each of those years, **second** by Sean. **Vote** 5-0 in favor.
- **22-048 – Consider the use of ARPA funds**
  - Town was awarded \$271,538 in ARPA funds. First half was received last week.
  - Review of potential uses as included in the packet. Big area and topic of discussion is staff pay increase for all employees.
  - **Motion** made by Kathryn to accept the premium pay of \$2.00 per hour for hourly employees funded by the ARPA funds as stated in the packet until June 2022, **second** by Ralph. **Amended motion** by Sean to speak with the budget committee regarding staff pay, **second** by Kathryn. **Vote on amended motion** 4-1, opposed by Carol. **Vote on original motion** 4-1, opposed by Carol.
- **22-049 – Consider FY23 Budget process**
  - Review of the 2022-2023 (FY23) schedule in packet.
- **22-050 – Consider Readfield Fairgrounds Workshop on November 1**
  - Workshop will be in November 1<sup>st</sup>
  - Suggested by Bruce Hunter to have each group/committee write down their future ideas for the fairgrounds property.

**Motion** made by Sean to extend the meeting by 10 minutes, **second** by Dennis. **Vote** 5-0 in favor.

- **22-051 – First reading of revised Board, Committee and Commission Guide**
  - Review by Eric of the first reading of information in the packet. Second reading will be done at the next meeting.

**Motion** made by Sean to adjourn the meeting at 8:40 pm, **second** by Dennis. **Vote** 5-0 in favor.

*Minutes submitted by Kristin Parks, Board Secretary*