

Readfield Select Board Regular Meeting Minutes – Monday, November 1, 2021

Select Board Members Present: Carol Doorenbos, Ralph Eno, Sean Keegan (via ZOOM), Dennis Price and Kathryn Woodsum

Others Attending: William Starrett (Channel 7), Eric Dyer (Town Manager), Grace Keene, Penny Eno

Excused Absence: Kristin Parks (Board Secretary)

Regular Meeting:

Dennis called the Select Board meeting to order at 7:46 pm

- **22-052 - Minutes: Select Board Meeting minutes of October 18, 2021**
 - **Motion** made by Kathryn to approve the Select Board meeting minutes of October 18, 2021 as presented, **second** by Carol. **Vote** 5-0 in favor.

- **22-053 – Warrants: #17-18 (FY22)**
 - Kathryn reviewed Warrants #17-18
 - **Motion** made by Kathryn to approve warrants #17-18 in the amount of \$104,809.51, **second** by Ralph. **Discussion:** Payroll amounts higher than normal & if due to overtime. **Vote** 5-0 in favor.

Communications

- **Select Board Communications**
 - Select Board members agreed that this past weekend Hallowell activities were fantastic and a big thank you to everyone that participated.
 - Kathryn: Thank you to Eric & Ralph for helping with the installation of the heat pumps.
 - Carol: Several local businesses displayed in the window at the Post Office.
 - Sean: Update of Transfer Station fees on the town website.

- **Public Communications - Members of the public may address the Select Board on any topic**
 - None

Old Business:

- **22-049 – Consider the revised FY23 Budget process**
 - Updated schedule in packet – reviewed
 - **Motion** made by Kathryn to approve the budget timeline schedule as submitted in the packet, **second** by Carol. **Vote** 5-0 in favor.

- **22-051 – Second reading of revised Board, Committee and Commission Guide**
 - Review by Eric of information in packet, not the full guide.
 - Discussion on the FOAA section.
 - **Motion** made by Kathryn to approve the amended FOAA as 1st reading, as submitted, and with discussed changes, **second** by Carol. **Vote** 5-0 in favor.

Motion made by Sean to adjourn the meeting at 8:05 pm, **second** by Kathryn. **Vote** 5-0 in favor.

Minutes submitted by Kristin Parks, Board Secretary