



Fiscal Year 2021 Public Budget Meeting & Hearing

March 26th, 2020

6:30pm – 8:30pm

This is a Remote Meeting/Hearing Only...

Remote Participation and Comment

Residents may participate in the meeting (in order of preference) by:

1. Webconference: (646) 876-9923
2. Video: <https://maine.zoom.us/j/605153705>
3. Comments and Questions: (207) 685-1813

Before the meeting, residents can comment by:

- filling out a Comment Form at <https://www.readfieldmaine.org/select-board/webforms/public-meeting-and-hearing-comment-form>

Meeting Agenda

- Pledge of Allegiance
- Welcome & introductions
- Review of Budget and meeting goals
- Presentation and discussion of summary budget information
- Consideration of Coronavirus impacts and action
- Adjournment

Welcome & Introductions

- Welcome from the Chair of the Select Board
- Select Board Members:
 - Bruce Bourgoine (Chair)
 - Chris Sammons (Vice Chair)
 - Ralph Eno
 - Dennis Price
 - Kathryn Woodsum

Welcome & Introductions

- Welcome from the Chair of the Budget Committee
- Budget Committee Members:
 - Andy Tolman (Chair)
 - Ellen Schneiter (Secretary)
 - Marty Hanish
 - Rebecca Lambert
 - Ed Sims

Public Budget Meeting Goals

- Present the 2020-2021 (FY21) Municipal Budget.
- Hear and answer (whenever possible) any questions, concerns, and comments related to the FY21 Municipal Budget.
- Provide information on the upcoming Town Meeting and Secret Ballot Vote.

Ongoing Budget Goals

- Improve communication with the public and incorporate public feedback in the budget
- Consider the Town budget separate from the School and County budgets
- Focus on capital investment projects and utilize a long-range planning cycle
- Use designated and undesignated funds responsibly
- Work together toward the public good

Ongoing Budget Goals

- Minimize budget impacts to taxpayers
- Spend responsibly, where necessary
- Provide services the public wants
- Annually relate Select Board and budget goals
- Be creative in finding ways to reduce costs
- Streamline budgeting and accounting
- Treat similar work and services similarly
- Maintain accurate recordkeeping

Budget Process Summary

- We've held 12 meetings and presentations to develop and discuss the budget since October.
- We've had review and comment by members of the public, Boards and Committees, the Budget Committee, and the Select Board.
- We've reviewed budget details for all departments and divisions
- We've specifically reviewed 5-year capital plans
- **"There is new uncertainty around some revenue projections, but the Municipal portion of the mil rate is essentially flat, and will likely remain so."**

Municipal Building Projects Update

- The Library roof replacement and Fire Station projects are underway
- The Library roof is expected to be replaced in the current fiscal year, with the Fire Station expansion happening primarily in FY21.
- The current year budget includes an additional \$100,000 in new revenue and expenditures to fully complete these projects.
- The total cost will be \$925,000 - \$975,000

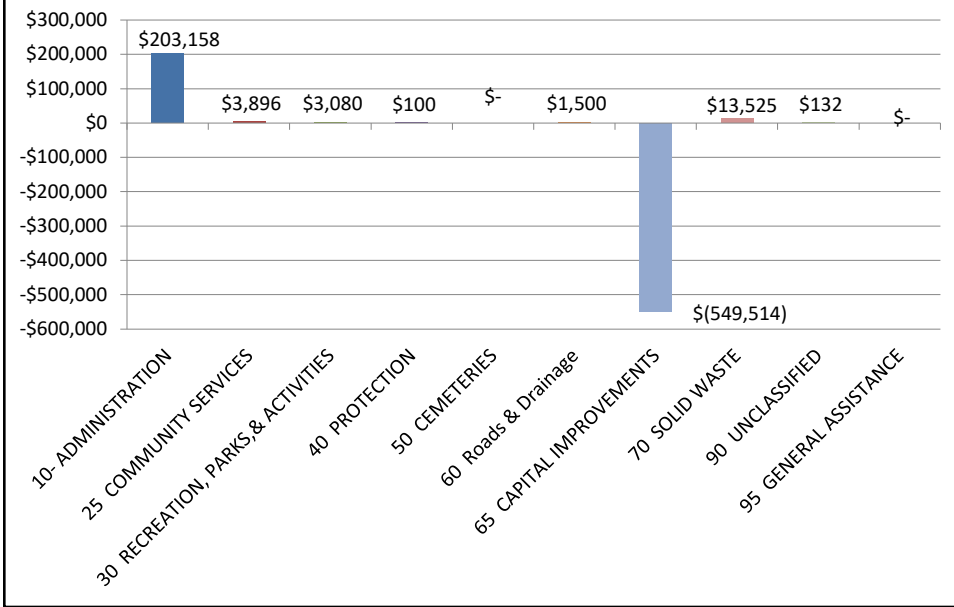
Revenue Highlights

- Conservative increase in valuation of 1/2% - applied to baseline revenue estimates
- State Rev. Sharing is estimated to be up by \$50,000 to \$250,000. State forecasts had said \$291,147
- Many revenue estimates are conservatively up, \$25,000 increase in excise tax
- Use of Designated Funds down by \$112,121
- Use of Undesignated Funds up by \$99,291
- Estimated 20% (\$6,000) increase in Transfer Station fees

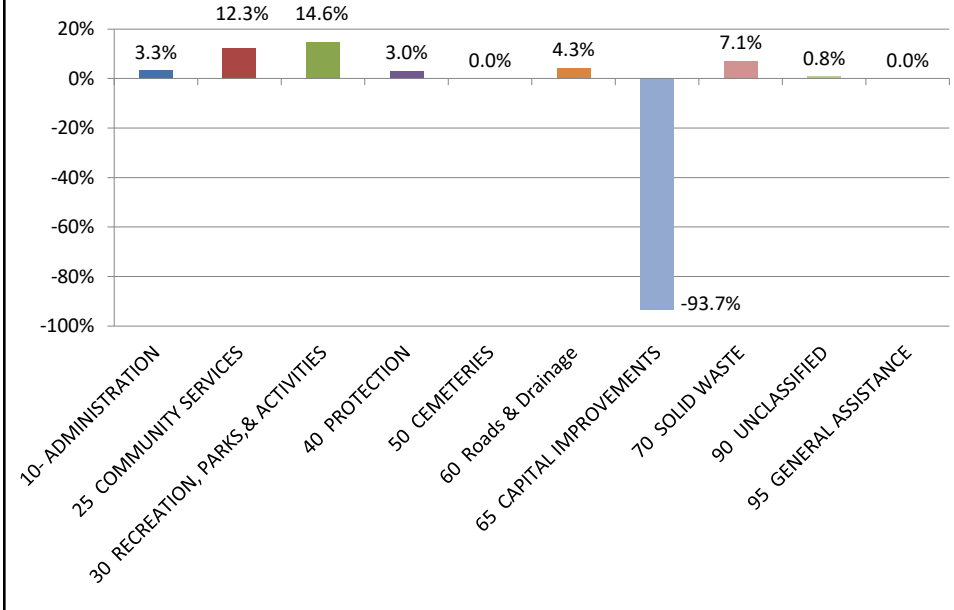
Revenue Summary – By Department

DIVISION	2020 BUDGET	2021 BUDGET	\$ CHANGE	% CHANGE
10- ADMINISTRATION	\$ 6,106,282	\$ 6,309,440	\$ 203,158	3.3%
25 COMMUNITY SERV.	\$ 31,771	\$ 35,667	\$ 3,896	12.3%
30 REC., PARKS, & ACTIV.	\$ 21,122	\$ 24,202	\$ 3,080	14.6%
40 PROTECTION	\$ 3,350	\$ 3,450	\$ 100	3.0%
60 ROADS & DRAINAGE	\$ 35,000	\$ 36,500	\$ 1,500	4.3%
65 CAPITAL IMPROV.	\$ 586,646	\$ 37,132	\$ (549,514)	-93.7%
70 SOLID WASTE	\$ 191,025	\$ 204,550	\$ 13,525	7.1%
90 UNCLASSIFIED	\$ 16,344	\$ 16,476	\$ 132	0.8%
95 GENERAL ASSIST.	\$ 2,250	\$ 2,250	\$ -	0.0%
	\$ 6,993,790	\$ 6,669,667	\$ (324,123)	-4.6%

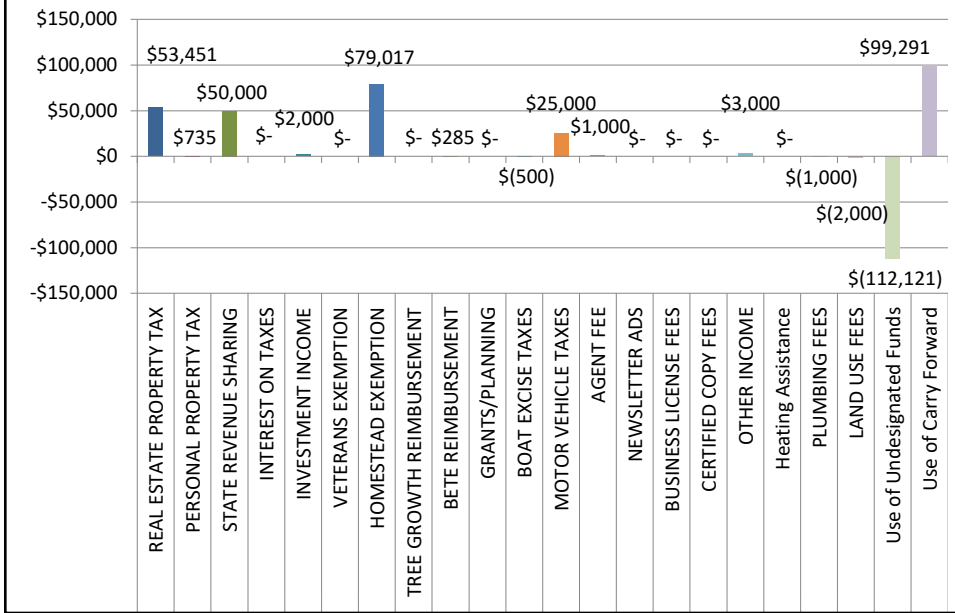
2020-2021 Revenue \$ Change by Department



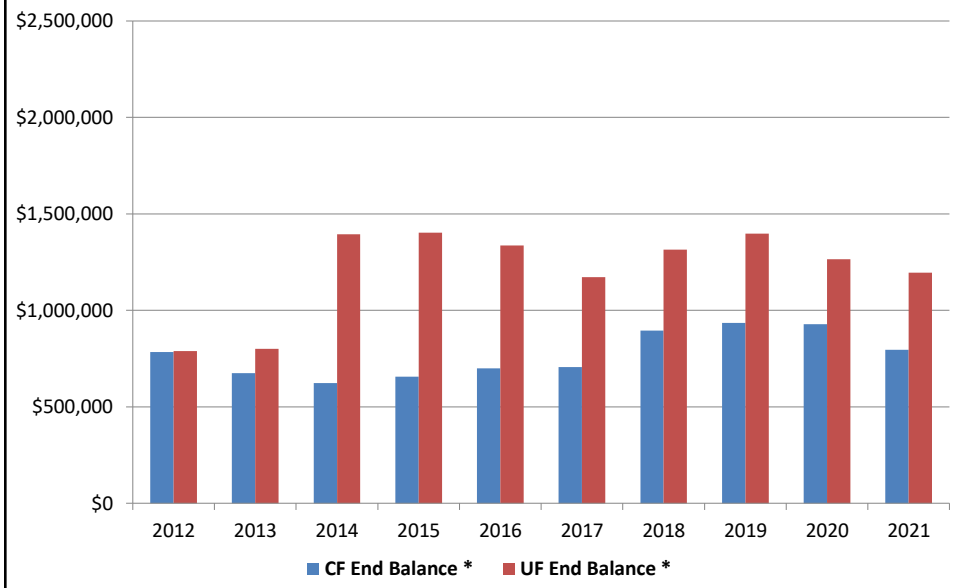
2020-2021 Revenue % Change by Department



2020-2021 Revenue \$ Change Admin. By Dept.



Fund End Balances by Fiscal Year (est. for FY21)



Fund Highlights

- We have a 2/12 policy for Undesignated Funds and expect to meet this threshold in FY21
- Use of fund balance contribute to stability in the mil rate and offset some capital expenditures
- Current and budget year balances are very conservative and “curtailed”
- Use of Designated Funds down by \$112,121
- Use of Undesignated Funds up by \$99,291
- Small net decrease in overall use of funds

Expense Highlights

- Administration
 - Insurance, labor, and technology costs are up
 - Increase in Assessing time and cost
 - An additional \$12,000 has been added to Legal
- Maintenance
 - The department is up \$10,195
 - This reflects increased focus on PM and ongoing repair work to reduce capital outlays
- Boards & Commissions
 - Functionally split up in Warrant

Expense Highlights

- Community Services
 - \$2,000 increase in Animal Control, mostly due to, increase in KVHS shelter costs
- Recreation, Parks, & Activities
 - Increase of \$4,000 in maintenance and at the Beach to improve facilities and increase interest
 - \$5,776 net increase in Rec. Board
 - \$4,500 for swim lessons
 - \$3,000 for turf maintenance at Fairgrounds
 - \$5,000 reduction in Heritage Days as it is now an annual event

Expense Highlights

- Protection
 - Fire Department budget is flat
 - Dispatching and ambulance costs are up
 - Increase in Tower Sites to reflect experience
- Cemeteries
 - Increased spending of \$5,000, but offset by use of Trust Funds
 - Budget primarily covers materials and contract work

Expense Highlights

- Roads & Drainage
 - As with other departments there is an increase in maintenance costs (15%)
 - Winter roads contract is in its last year and we have budgeted just under 2% increase
- Capital Improvements
 - Reduction from last year's high but still pursuing several projects
 - Supported by 5-year Capital Investment Plan

Expense Highlights

- Capital Improvements (continued)
 - \$20,000 to support ADA improvements at Gile Hall
 - Paving and infrastructure work at \$293,500
 - Paving of Plains Rd.
 - Repair of Torsey Pond Bridge
 - Salt/Sand building repair or initial work on replacement
 - \$75,000 reserves for Town Buildings (contingency) plus re-appropriation of unspent Fire Department reserves, and appropriation of donations
 - Leasing and reserve savings at Transfer Station
(needs adjustment to reflect FY20 compactor)

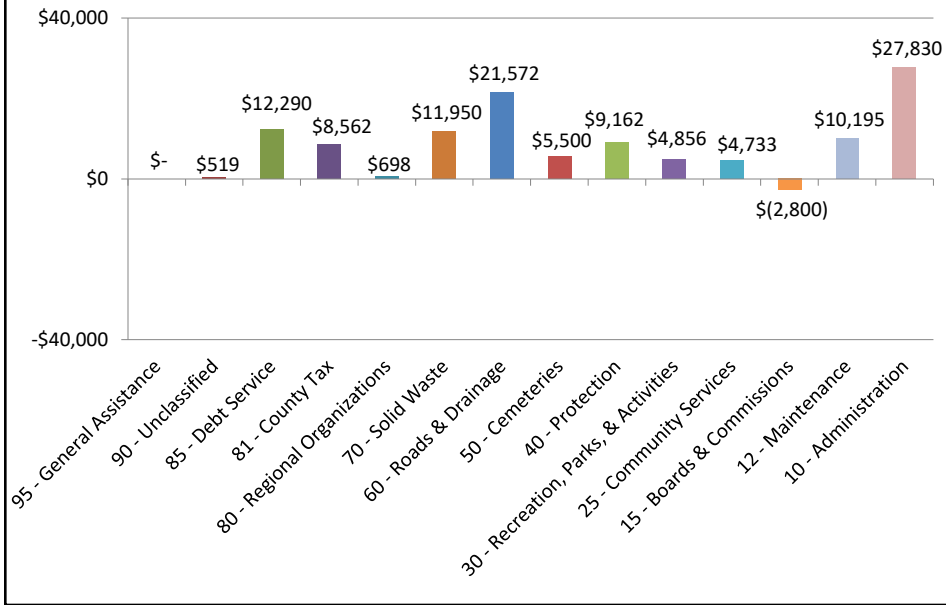
Expense Highlights

- Solid Waste
 - 4% increase in operating budget, facility maintenance is a priority
- County Tax
 - Estimated 3% increase
- Debt Service
 - Small reduction in old bond payments, new building bond results in net increase of 7%
- Unclassified
 - Essentially flat

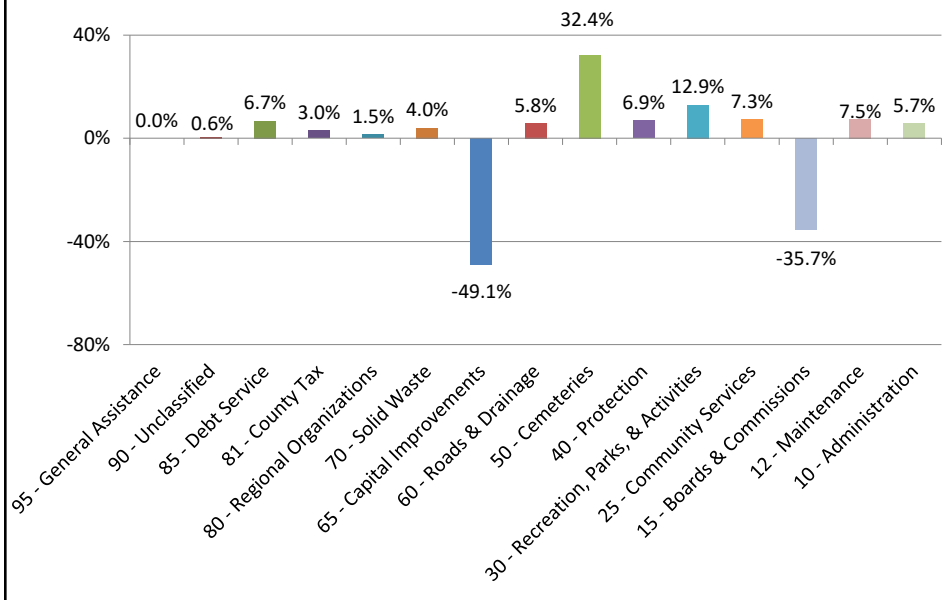
Expense Summary – By Department

DIVISION	2020 BUDGET	2021 BUDGET	\$ CHANGE	% CHANGE
95 - General Assistance	\$ 4,500	\$ 4,500	\$ -	0.0%
90 - Unclassified	\$ 90,492	\$ 91,011	\$ 519	0.6%
85 - Debt Service	\$ 184,673	\$ 196,963	\$ 12,290	6.7%
81 - County Tax	\$ 285,400	\$ 293,962	\$ 8,562	3.0%
80 - Regional Org.	\$ 47,852	\$ 48,550	\$ 698	1.5%
70 - Solid Waste	\$ 300,700	\$ 312,650	\$ 11,950	4.0%
65 - Capital Improv.	\$ 1,116,070	\$ 567,981	\$ (548,089)	-49.1%
60 - Roads & Drainage	\$ 370,578	\$ 392,150	\$ 21,572	5.8%
50 - Cemeteries	\$ 17,000	\$ 22,500	\$ 5,500	32.4%
40 - Protection	\$ 132,200	\$ 141,362	\$ 9,162	6.9%
30 - Rec., Parks, & Act.	\$ 37,706	\$ 42,562	\$ 4,856	12.9%
25 - Comm. Services	\$ 65,037	\$ 69,770	\$ 4,733	7.3%
15 - Boards & Comm.	\$ 7,850	\$ 5,050	\$ (2,800)	-35.7%
12 - Maintenance	\$ 135,175	\$ 145,370	\$ 10,195	7.5%
10 - Administration	\$ 485,750	\$ 513,580	\$ 27,830	5.7%
	\$ 6,991,377	\$ 6,669,667	\$ (321,710)	-4.6%

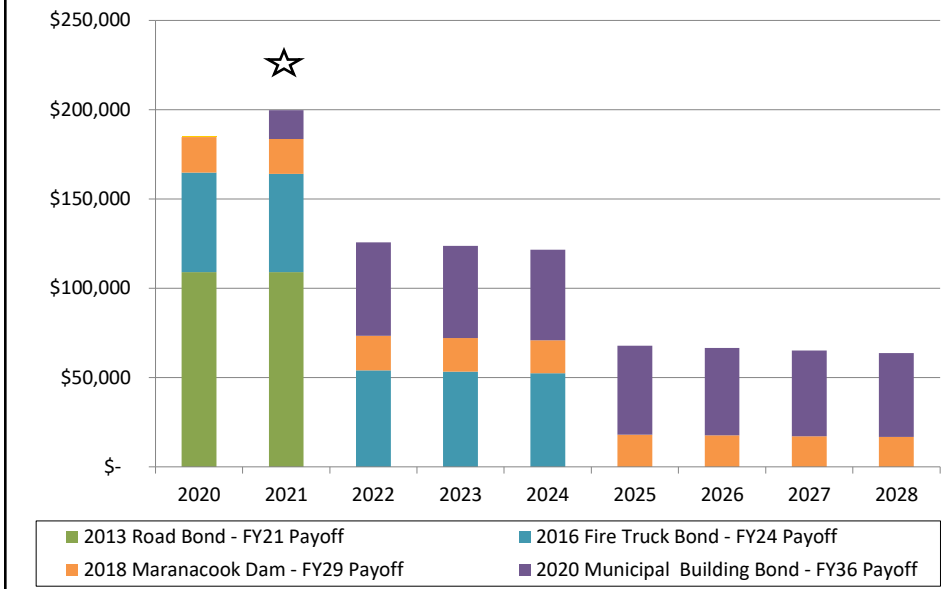
2020-2021 Exp. \$ Change by Dept. (excl. Cap.)



2020-2021 Exp. % Change by Department



Current Debt Service



Municipal Budget Highlights

- Budgeted municipal expenses decreased by \$433,022 to \$2,847,961
- Budgeted municipal revenues (outside of property tax revenues) also decreased to nearly match expenses
- **The net municipal tax impact is anticipated to be up by \$16,341**
- **The municipal portion of the mil rate is expected to increase from 3.55 to 3.60 mils, and account for about 18% of property taxes**

School & County Budget Highlights

- School budget information is available on their website at www.maranacook.org/budget
- The school budget is projected to increase between 2% and 6%, and account for about 76% of property taxes
- The County budget will likely increase slightly and account for about 6% of property taxes

Important Dates:

- **April 1, 2020** – Deadline for FY20 Homestead Exemption applications – worth about \$500
- **April 10, 2020** - Nomination papers and Warrant due to Town Clerk
- **May 7, 2020** - Final Public Budget Meeting & Hearing
- **May 8, 2020** - Absentee Municipal Ballots available
- **June 9, 2020** – Town Meeting / Secret Ballot