

2024 Readfield Town Beach Event Reservations Form

A Town Beach Pass is required for all reservations. A Town Beach Event Reservation Form is required for any group larger than the individuals identified on the Town Beach Pass and their approved guests.

Sponsoring Person/Organization: _____

Mailing Address: _____ Fax: _____

_____ Phone: _____

Contact Person: _____ E-Mail: _____

Readfield Resident: Y / N If not, town and state: _____

- **Event rental Fees are assessed for each 3-hour block of time reserved.**
- **In the event of rain you will have the option to reschedule to an available date.**

ATTENDEES	RESIDENT	NON-RESIDENT
A. Parties of 11-25 people	\$60 user fee	\$120 user fee
B. Parties of 26-50 people	\$120 user fee	\$180 user fee
C. Parties of 50-100 people	\$180 user fee	\$240 user fee

Event Date: _____ Start Time: _____ am/pm End Time: _____ am/pm

Rain date: _____ Number of vehicles expected: _____ (parking may be limited)

Estimated Attendance: _____ Type of Function: _____
 (Private parties, Birthday parties, weddings, school outings, Etc.)

- **Rentals must be approved by the Town Manager or designee in order to be valid.**
- **The full amount must be paid in full at time of reservation.**
- **Cancellation of the event, other than rain, within one week prior to the schedule event will result in the forfeit of the deposit amount.**
- **All people involved in the event must adhere to the Town Beach Rules.**
- **Any costs associated with beach cleanup will be billed to the responsible party.**
- **An "Event Guest Pass" must be displayed in all vehicles associated with the party.**

APPLICANT SIGNATURE CONFIRMS THAT THE INFORMATION GIVEN IS CORRECT.

Signature: _____ Date: _____
 Applicant

Signature: _____ Date: _____
 Town of Readfield (Manager or designee)

** Staff Use Only **	
Payment Type: () Cash Amount: _____	() Check # _____ Amount _____
() Visa / MasterCard #: _____	Exp Date: _____ Security Code _____
All Credit Card transactions will incur a 2.95% convenience fee	

Make Check Payable to "Town of Readfield" • Send application with notation "Attn: Beach Event Reservation"

***Release and Indemnification
For
Liability on Town Property***

In consideration of the Town of Readfield, Maine permitting the undersigned to use or occupy Readfield Town Beach, for the following purpose: _____, on the _____ day of _____, 20__, and in addition to such other consideration as may be agreed, the undersigned hereby releases and forever discharges the Town and its officials, agents and employees from all suits, claims and demands whatsoever, including for negligence, which he or she or his or her heirs or assigns may ever have for any personal or bodily injury, death or property damage arising out of or resulting from, in whole or in part, activities during the use of the premises as described above.

The undersigned further agrees, for him or herself and his or her heirs and assigns, to defend and indemnify the Town and its officials, agents and employees against all such suits, claims and demands by any third party, including invitees and others, and to save them forever harmless there from, and upon demand, to obtain liability insurance in a form and amount satisfactory to the Town.

The undersigned hereby acknowledges that he or she has read and understands this release and Indemnification, and that if he or she is signing on behalf of another person or entity, he or she is authorized to do so and that such other person or entity intends to be fully bound hereby.

Date

Signature

Printed Name