

**Readfield Select Board  
Meeting Agenda  
February 5, 2018, Readfield Town Office**

Select Board Meeting starts: 6:30 PM  
Meeting ends (unless extended): 8:30 PM

**Pledge of Allegiance**

**Regular Meeting - 10 minutes**

18-093 - Minutes: Select Board meeting minutes of January 22, 2018.

18-094 - Warrants: #31 & 32.

**Communications - 45 minutes**

Select Board communications. - 10 minutes

Town Staff reports - 10 minutes

Boards, Committees, Commissions & Departments - 15 minutes

- Trails Committee minutes of November 28, 2017

- Hear a grant funding proposal from the Recreation Board for a playground at the Town Beach

Public Communication - Members of the public may address the Select Board. - 10 minutes

**Old Business - 20 minutes**

18-091 - Consider a request to hold a stock outboard regatta on Maranacook Lake - 20 minutes

**New Business - 40 minutes**

18-095 - Draft budget overview and discussion - 10 minutes

18-096 - Consider a first draft Local Property Tax Assistance Ordinance - 15 minutes.

18-097 - Consider a first draft Publications Policy - 10 minutes

18-098 - Review the upcoming meeting schedule - 5 minutes

**Future Agenda Items - 5 minutes**

**Adjournment**

# **REGULAR MEETING**

- **MINUTES**
- **WARRANTS**

**Readfield Select Board**  
**Regular Meeting Minutes – January 22, 2018 – Unapproved**

---

**Select Board Members Present:** Bruce Bourgoine, Dennis Price, Christine Sammons, and Kathryn Woodsum  
**Others Attending:** Eric Dyer (Town Manager), Kristin Parks (Board Secretary), William Starrett (Channel 7), Thomas Dunham, Les Priest, Jerry Bley,  
**Excused Absence:** John Parent

**Executive Session**

To have the Select Board hold an executive session to discuss legal matters relating to ongoing code violations on property at map 114 lot 015, and on Terrace Road, pursuant to 1 MRSA, Section 405, subsection 6(E).

- Bruce made the **motion** to go into executive session to discuss legal matters relating to ongoing code violations on property at map 114 lot 015, and on Terrace Road, pursuant to 1 MRSA, Section 405, subsection 6(E) inviting the town manager and legal counsel at 6:02 pm. **Seconded** by Kathryn Woodsum. **Passed** 4-0 John Parent was absent. Out of executive session at 6:35 pm.

**Regular Meeting**

Mr. Bourgoine called the meeting to order at 6:35 pm followed by The Pledge of Allegiance.

- **18-085 – Minutes: Select Board meeting minutes of January 8, 2018.**
  - **Motion** made by Mrs. Woodsum to approve the Select Board meeting minutes of January 8, 2018 as amended, **second** by Mr. Price. **Vote** 4-0 in favor.
- **18-086 – Warrants # 25, 26, 29 & 30**
  - Mrs. Sammons reviewed Warrants 29 & 30
  - Warrants 25 A/B and 26 were just for FYI as they have already been approved.
  - **Motion** made by Mrs. Woodsum to approve Warrants #26, 26, 29 & 30 in the amount of \$50, 092.89, **second** by Mrs. Sammons. **Vote** 4-0 in favor.

**Appointments, Reappointments and Resignations**

- **18-080 – Consider the appointment of Les Priest to the Readfield Enterprise Committee**
  - Les Priest was present for his appointment.
  - **Motion** made by Mr. Bourgoine to appoint Les Priest to the Readfield Enterprise Committee for a term through June 30, 2020, **Second** by Mrs. Sammons. **Vote** 4-0 in favor.

**Communications**

- **Select Board Communications**
  - Mrs. Woodsum asked if the damage to the transfer station overhead door happened recently. Mr. Dyer said that it was recent and that we are in the process of getting it repaired. She also mentioned the new traffic pattern at the transfer station seems to be working well. The SW&R meeting will be rescheduled to next Wednesday, January 31 starting at 5:30 PM at the Fayette School.
  - Mr. Price mentioned that the new town website is very informational and has all the budget process information available and recommend everyone checking it out and following along.

**Readfield Select Board**  
**Regular Meeting Minutes – January 22, 2018 – Unapproved**

---

- Mrs. Sammons went to the MMA Legislative Policy Committee Meeting last Thursday and there are very few bills before the legislature right now so they did support the marijuana bill and to step back and not do anything right off.
  
- **Town Staff Reports**
  - Mr. Dyer went over the Treasurers Report dated for December 2017 and the Town Manager report dated January 22, 2018.
  - Suggested to have the Treasures Report completed sooner so it can be included in the Select Board packet.
  
- **Boards, Committees, Commissions & Departments**
  - **Age Friendly minutes of November 8, 2017**
  - **Cemetery Committee minutes of December 13, 2017**
  - **Cobbossee Watershed District minutes of November 14, 2017**
  - **Conservation Commission minutes of September 12, October 10, and December 19, 2017**
  - **Library Board minutes of December 13, 2017**

*Thank you all for submitting your minutes*
  
- **Public Communications - Members of the public may address the Select Board on any topic**
  - Jerry Bley spoke as a member of the Conservation Commission (and not on behalf) regarding the ReVision Energy Solar Proposal for the Fairgrounds. Concerned, disappointed and upset that the Readfield Conservation Commission was not a part of this proposal. Feels it's a breach of the relationship that the Conservation Commission and the Readfield Select Board. Would like to see that the proposal is put off and removed from the town website and look into other options for the solar proposal. Tom Dunham shared his concerns on the ReVision Energy Solar Proposal and feels that the Fairgrounds is not an appropriate place and feels the Transfer Station would be a better place. Mr. Bourgoine apologized and would like to stop the process and restart it appropriately with stakeholders involved and see if there are any other stakeholders that should be involved in the process as well. Mrs. Woodsum shared her concerns and input and feels to not scrap the project and start over but make changes and invite the stakeholders to join in the process. Consensus of the Select Board to look at the sighting, work with the Conservation Commission, look for other stakeholders and have Mr. Bourgoine and Mr. Parent attend a Conservation Commission meeting along with anything else that needs to be looked into. Bruce Hunter, Chair of the Conservation invited Mr. Bourgoine and Mr. Parent to the next meeting Tuesday, February 13 at 6:30 pm at Giles Hall.

**New Business:**

- **18-087 – Consider legal action to address ongoing code violations on property at map 114 lot 015, and on Terrace Road**
  - **Motion** made by Mrs. Woodsum that the Readfield Select Board authorizes legal counsel and the Town Manager to initiate proceedings for an administrative search warrant, **Second** by Mr. Price. **Discussion:** Mrs. Woodsum spoke that it is important that the Select Board as the governing body for the town try our very best to enforce the rules and laws of the Town of Readfield equally to all residence that may be in violation or those who may be adjacent in violation and do what's right according to the rules that the town has in place. **Vote** 4-0 in favor.



**Readfield Select Board**  
**Regular Meeting Minutes – January 22, 2018 – Unapproved**

---

- **18-088 – Commercial Hauler Permits – review and approval**
  - Mr. Dyer went over that all Haulers have completed all the required documents minus James Diamond, missing adequate insurance.
    - Received completed 2018 Commercial Haulers Annual Permits from Archies Inc., J&A Disposal, Simmons Trucking (James Simmons Jr.), Triono Waste Services, Fran Trask and Approve James Diamond once adequate insurance has been received.
  - **Motion** made by Mrs. Woodsum that we approve the commercial haulers for 2018 for Archies, Inc., J&A Disposal, Simmons Trucking (James Simmons Jr.), Triono Waste Services and Fran Trask as submitted and recommended by the Town Manager, **Second** by Mrs. Sammons. **Vote 4-0** in favor.
  - **Motion** made by Mr. Price to contingently approve the commercial hauler James Diamond once insurance is received by the Town Manager, **Second** by Mrs. Woodsum. **Discussion:** The Town Manager thanked all the haulers for serving Readfield residence along with the other towns we serve. **Vote 4-0** in favor.
  
- **18-089 – Consider a draft of the second set of departments for the Fiscal Year 2018 – 2019 (FY19) Budget**
  - Mr. Dyer went over the Custom Budget Report for the second set of departments.
  
- **18-090 – Discuss and select ordinance revisions to be prepared for consideration at the town meeting referendums on June 12, 2018**
  - Discussion amongst the Select Board on the ordinances and what ones to start working on and to make sure all stakeholders are involved in the process.
  - **Motion** made by Mr. Bourgoine that Land Use, Property Tax Relief and Cemeteries be ordinances that we except to put on the June Ballot with Animal Control recommended to be one the ballot if the work is done and then start work on the traffic, vehicles, parking, streets, sidewalks and public places ordnances and if it comes to a point where we can on-ramp it we will do that. **Second** by Mr. Price. **Discussion:** Suggested to put together a meeting to start the process of ordnance review and invite all stakeholders that may be involved. Also schedule a meeting for the Fire Department ordinance. **Vote 4-0** in favor.
  
- **18-091 – Consider a request to hold a stock outboard regatta on Maranacook Lake**
  - Due to the weather unable to attend, will be on the future agenda.
  
- **18-092 – Discuss directions for a policy for the Town Website**
  - Suggested by Mr. Bourgoine to add the website to the messenger policy and change it to a publication policy.
  - Have it done in a timely manner as we have just launched our new website.
  - **Motion** by Mrs. Woodsum to ask the Town Manager and the Chair of the Select Board to start working on a revised messenger policy that becomes a Readfield Publications Policy, **Second** by Mr. Price. **Vote 4-0** in favor.

Mr. Bourgoine thanks Bill and Kristin for all their work at the Select Board meetings.

**Motion** made by Mr. Price to adjourn the meeting at 8:02 pm, **second** by Mrs. Woodsum. **Vote 4-0** in favor.  
*Minutes submitted by Kristin Parks, Board Secretary*



# **COMMUNICATIONS**

- **SELECT BOARD**
- **STAFF REPORTS**
- **BOARDS & COMMITTEES**
- **PUBLIC COMMUNICATIONS**

## Readfield Trails Committee Minutes

November 28, 2017

Present: Nancy Buker, Ken Clark, Greg Durgin, Jeanne Harris, Bob Harris, Ben McIntosh, Rob Peale, Holly Rahmlow, Becky Walsh, Henry Whittemore

Guest: Susan Tolman

The meeting was called to order at 6:34 p.m.

Ben McIntosh was welcomed as a new member. Susan Tolman, who has volunteered on work days along with her husband Andy, was visiting with a possible view to joining.

The minutes were read and approved with changes.

Jeanne reported that the current balance in our account is \$2,228.

Members shared their Thanksgiving Day activities.

Greg reported on the Select Board meeting he'd been to the night before, which was focused on the town committees, what they do and recruiting possible new members.

Rob continues to take the lead on the Esker Trail. He has been updating members on progress on the Esker Trail via email. He started blazing the trail and the rest has been flagged. Rob said that it is ready for use and should be publicized. It can be put on Facebook page and listed in the Messenger. Several people have already walked it.

Committee members offered input on the upcoming town budget. Some suggestions for expenses included the cost of maintaining trails, possible new trails, such as the Morrill extension, Nickerson Hill or Roderick Hill off of P Ridge, a map of trails that would show the gaps with an eye toward filling them in later, and working with other community entities.

We discussed possible locations for signs, which are expensive, and budgeting for them. We might also budget for benches, the cost of which can vary from inexpensive wood to granite.

We also talked about the possibility of paying volunteers for gas and oil for their chainsaws and other equipment. After discussion it was agreed that it would be better to let volunteers choose whether or not to bring their own equipment and for the volunteer to pay the costs of running it.

Rob asked if we could request money for trails not yet defined, and Greg said yes. Bob said we should ask for money for maps. He also suggested we ask for funds for culverts.

Greg is going to put together a budget and send it out to all of us to review before he submits it to the town.

We discussed the draft Protocol for Establishing New Trails that Greg put together. He suggested that having a procedure for establishing a new trail might make the process more efficient and clear cut.

Henry noted that we have to be careful to approach landowners and abutters appropriately and in advance of proposing new trails and/or publishing maps.

Rob suggested adding volunteer steward to the draft, which tied into a discussion about trash problems. We can set out trash cans, but someone will have to maintain and empty them.

Nancy suggested adding the Trails' mission statement to the top of the form.

It was moved and unanimously passed that Greg will revise the form and present a new draft. He will send it out a week before the next meeting.

Nancy brought in an article about E-Bikes and how they might relate to motorized vehicles, which could include anything from wheelchairs to ATVs. We are going to continue to evaluate the possibilities and be proactive in dealing with them.

We will be ordering the signs for the Esker Trail and put them up in the spring.

There is no December meeting. The next meeting will be January 23.

Meeting adjourned at 8: p.m.

Minutes prepared and submitted by Holly Rahmlow

## Eric Dyer

---

**From:** Sean Keegan <skeegan86@gmail.com>  
**Sent:** Tuesday, January 30, 2018 7:35 AM  
**To:** readfield.tmgr@roadrunner.com  
**Cc:** Hannah Flannery  
**Subject:** Beach Play ground  
**Attachments:** Updated\_Complete\_grant\_guide4.pdf

Good Morning Eric,

We have continued to look into the potential for playground structure at the Town Beach and in order to really maximize the opportunity I have looked into some other funding Sources. At this time the Grant information I have attached may be a good bet. The major caveat is the agency, committee, municipality or whatever applying for the grant must have the initial \$8500 towards the playground structure. The grant then adds an additional \$15,000 for a complete playground installation of \$23,500.

If we can have the Beach spend the initial \$5000 and then the Rec board donate an additional \$3500 towards it I feel we would have a great chance at securing the grant. They don't have it listed as anywhere in Maine receiving the grant to date however they do list a supplier and agent in Bath.

Feel free to call or e-mail me with questions. If you need me to do anything or provide more information let me know.

I am hopeful that together we can complete this Grant application and provide town residents with another option this summer at our beach.

Sean



# KaBOOM! Application Guide

## PLAY STARTS HERE!

From FAQs to grant criteria to sample applications, this guide contains everything you need to know to apply for a KaBOOM! grant.

## GETTING STARTED

The first step in applying for any KaBOOM! grant program (Build it with KaBOOM!, Build it Yourself, Creative Play, Play Everywhere Challenge) is creating an account at [apply.kaboom.org](http://apply.kaboom.org).

Once you create your account, navigate to the *Start My Application* page (click *View Applications* on the *Edit My Application* page) to select the grant program you want to apply for.

On the application page you will see that there are TWO PARTS to every KaBOOM! application. **You must complete both parts to apply.** Part I is the General Application for your site. Part II contains the questions and documents that are specific to the program that you are applying for.

After you **complete both parts** of your application to apply, a KaBOOM! staff member will review your application and will be in touch with next steps!

## TABLE OF CONTENTS

<i>Application FAQ</i> .....	2
<i>Preview of Part 1: General Application</i> .....	3
<b>Community-Built Playground grant</b>	
<i>Grant overview</i> .....	5
<i>What's the difference?</i> .....	6
<i>FAQ and tips</i> .....	7
<i>Preview of Part II:</i>	
<i>Community-Built Playground Application</i> .....	8
<b>Creative Play grant</b>	
<i>Grant overview</i> .....	10
<i>Preview of Part II:</i>	
<i>Creative Play Application</i> .....	11
<b>Play Everywhere grant</b>	
<i>Grant overview</i> .....	12
<i>FAQS and tips</i> .....	13
<i>Preview of Part II:</i>	
<i>Play Everywhere Application</i> .....	14

# Application FAQ

## **Do I need to be a professional grant writer to complete the application?**

No! The application was designed to be simple and straightforward. Your answers do not need to be perfect, but rather genuine and clear.

## **Is there a way to view the full application?**

Yes! You must complete all the required fields on each page of the application in order to move forward to the next page. To preview the full application check-out the "Preview Application" section of this grant guide. If you are logged-in to your application, you can also click on the "Preview Application" tab to download the application preview.

## **I noticed that there are two parts to the application. Do I need to complete both parts to apply?**

Yes. You must complete both parts of the application to be considered for funding.

## **Why are there two parts to the application?**

The two parts make it quick and easy for you to apply for multiple grant programs. See the question below to learn how you can apply for a second grant program!

## **Can I apply for more than one grant program?**

Yes! After you submit your first application go to the "Start My Application" page and select a second program to apply for. When you open the application for the new program, "Part I: KaBOOM! General Application" will show as "complete." Simply complete Part II to submit your application for a second program!

Please note that you cannot receive both a Build it with KaBOOM! grant and a Build it Yourself grant at the same location.

## **My organization has multiple facilities or sites that we would like to apply for. How do we apply for more than one site?**

Each site needs its own account. You cannot register multiple accounts at [apply.kaboom.org](http://apply.kaboom.org) to one email address. If you are applying for multiple sites we recommend using a second email address or using the email address of someone who works at each site or facility. As long as you know the email and password you will be able to login to complete the application, even if it's not your email address.

*Example: Joe is a grants manager for a school district. Joe wants to submit creative play applications for three different schools. Joe creates an account for each school using the email address of the Principal for each school. Joe knows the email address and password for each account so Joe submits the applications for all three sites. The principal of the school receives an email confirming that the application has been submitted, but Joe makes sure that he (Joe) receives all the updates and communication from KaBOOM! by listing himself as the "Main Point of Contact" in the applications.*

## **I can't complete my application in one sitting. Can I save it and come back later?**

Of course! Make sure to click "Save and Continue" inside the application. To return to your application, login to [apply.kaboom.org](http://apply.kaboom.org) and open your application on the *Edit My Application* page.

## **How do I save a copy of my application for my personal records?**

Click the "Download Applications" button located on the top right corner of the application page.

## **Who can I contact if I have questions?**

[apply@kaboom.org](mailto:apply@kaboom.org)



# Grant overview

## COMMUNITY-BUILT PLAYGROUND GRANT

KaBOOM! offers two different grants to help groups build playgrounds: Build it with KaBOOM! and Build it Yourself. Collectively, we call these grants “Community-Built Playgrounds” because they are designed and built by your community.

If you wish to receive funding for a playground, select *Community-Built Playgrounds* on the *Start My Application* page. Once you complete Part II of the application, we will review your application to see if it’s a fit for the Build it with KaBOOM! or Build it Yourself program. If you are eligible for the Build it Yourself grant program you will be asked to log back in to your account to provide additional information so keep track of your login information!

### CRITERIA

#### Competitive applicants will:

- Demonstrate the need for a playground
- Be a non-profit, municipality, school or community group that serves low-income kids.
- Engage local community, parents and stakeholders in the planning and execution of the project
- Own their own land or have a long-term lease and land owner written permission
- Fundraise towards the cost of the playground
- Complete site preparations and obtain necessary permits
- Provide insurance coverage for the playground
- Build the playground using an approved KaBOOM! playground vendor. A list of KaBOOM! preferred vendors can be found here: [kaboom.org/resources/preferred\\_vendors](http://kaboom.org/resources/preferred_vendors)

### FUNDING

#### Build it with KaBOOM!

Grantees will receive a custom-designed playspace (play equipment, safety surfacing, site enhancement projects). Grantees are responsible for fundraising \$8,500 towards the cost of the playground equipment.

#### Build It Yourself

Grantees are awarded a \$15,000 grant to be used toward the purchase of playground equipment. To supplement the \$15,000 KaBOOM! grant, grantees are required to raise a minimum of \$9,000 (for a total project value of \$24,000) up to a maximum of \$35,000 (for a total project value of \$50,000) towards the cost of the playground project. This amount does not include the cost for safety surfacing, freight, site preparation, installation supervision and any other non-playground equipment items.

### TIMELINE

Community-Built Playground applications are accepted on a rolling basis throughout the year so don’t wait to apply if you need a playground!

#### Build it with KaBOOM!

This program does not follow typical grant cycles, so we cannot anticipate or guarantee where or when we will have funding throughout the year. When funding becomes available in different cities or regions, we will contact viable organizations that have completed their application to discuss next steps.

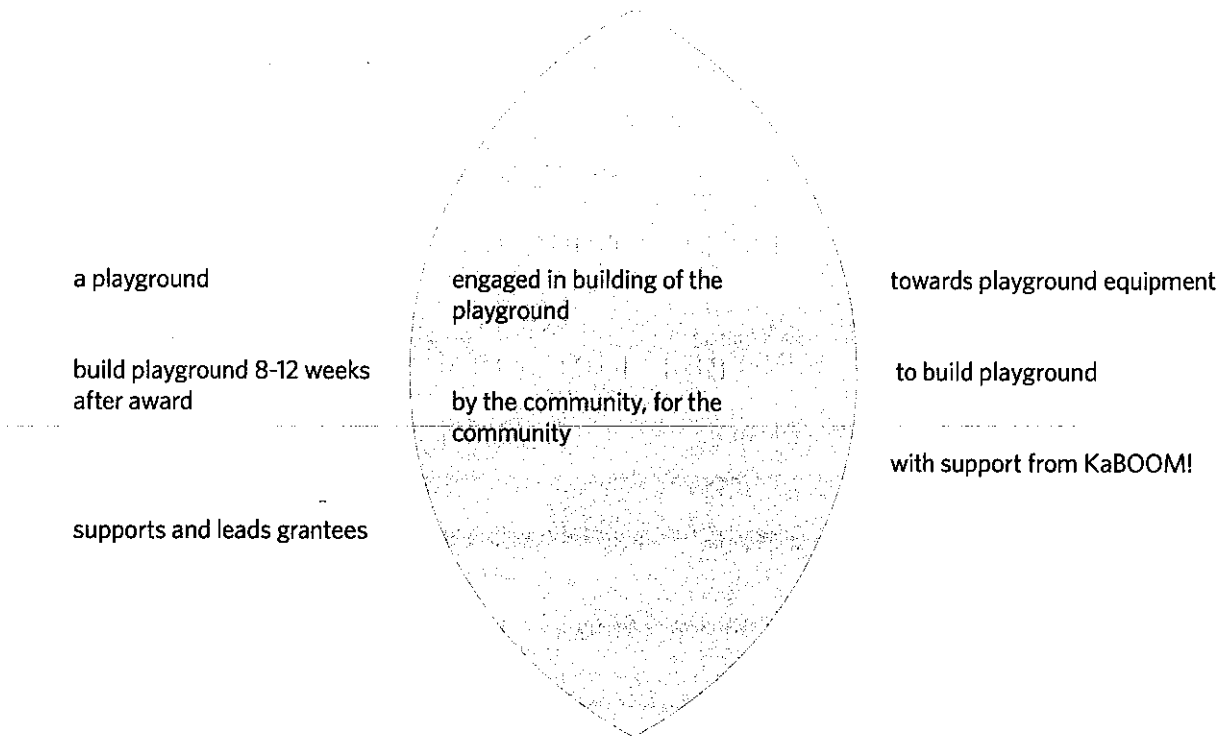
#### Build it Yourself

Grants are awarded in cycles throughout the year. Check [kaboom.org/grants/build\\_it\\_yourself](http://kaboom.org/grants/build_it_yourself) for up to date deadlines.

# What's the difference?

BIWK:

BIY:



## BUILD IT WITH KaBOOM!

**Funding:** Grantees receive a complete playground (grant includes equipment, safety surfacing, installation, and shipping).

**Timeline:** The playground must be built on a fixed date (date is typically determined by the project sponsor). Playground is built 8-12 weeks after the grant is awarded.

**Support:** A KaBOOM! Project Manager will work closely with the grantee to support and lead the playground project.

## BOTH

Grantees engage community members (parents, staff, stakeholders) in the design, planning, and building of the playground.

Playground is custom-designed by the community.

## BUILD IT YOURSELF

**Funding:** Grantees will receive \$15,000 towards the total cost of playground equipment.

**Timeline:** Grantees will have one-year to build the playground after award.

**Support:** Playground project is self-guided with the support of a remote KaBOOM! Grants Manager.

# FAQ and tips

## COMMUNITY-BUILT PLAYGROUND GRANT

### What is the community build model?

The community build model refers to the engagement of stakeholders, volunteers, parents and community members in designing, planning and building the playground. The model enables and requires people to share their strengths and helps communities to identify assets, including local companies and community groups that have resources to contribute.

### How can I make my application more competitive?

We created an *optional* page of the application for groups who want to go above and beyond to share why their community needs a playground! The optional page is the last page of Part II of the application. In the optional section you can:

- Include a candid photo of a child, family or community event.
- Spotlight a unique, impactful and/or innovative program that your organization offers.
- Share a story that illustrates the current state of your community and highlight what makes your community unique.

### What are the age ranges for Build it with KaBOOM! playgrounds?

Playground designs can be for ages: 2-5, 2-12 or 5-12 years old.

### How many Build it with KaBOOM! grant opportunities are available each year?

KaBOOM! looks to bring brand new playgrounds to 175-200 communities across North America, annually.

### What's the deal with the Let's Play Video Contest grants?

Once a year (usually in the spring) KaBOOM! will accept applications for the Let's Play Video Contest. To apply, select *Let's Play Video Contest* on the *Start My Application* page. If you have already completed a Build it Yourself application, you simply need to submit a link to a video showing why your community needs a playground to apply.

Let's Play Video Contest grants have all the same guidelines and requirements as Build It Yourself grants with one exception—grantees will be awarded a \$20,000 grant instead of a \$15,000 grant.

**If our playground is/will be closed to the public, can we still be considered for a grant?** Yes.

### Do KaBOOM! playgrounds meet the Americans with Disabilities Act (ADA) Accessibility Guidelines?

Yes. All KaBOOM! playgrounds and surfacing meet or exceed the ADA Accessibility Guidelines. KaBOOM! believes in the importance of inclusive play and strives to design playgrounds that provide access.

### What safety surfacing does KaBOOM! use?

For the majority of Build it with KaBOOM! projects, the safety surfacing used is Engineered Wood Fiber, which is an ADA approved playground surfacing (for wheelchair accessibility). It is safe for all children, cost effective, easy to install and maintain and volunteer-friendly. Applicants may choose to pay for rubber surfacing.

Build it Yourself grantees may choose what type of surfacing they want to use as long as it meets ADA Guidelines, is IPEMA (International Play Equipment Manufacturers Association) certified and meets and/or exceeds the standards set forth by ASTM (American Society for Testing Materials) and CPSC (Consumer Product Safety Commission).

### My organization does not allow volunteers to install playgrounds. Should I still apply?

Yes. The Build it Yourself program does not require volunteer installation. Your project would not be considered for a Build it with KaBOOM! grant because that program requires volunteer installation.

### Can we supplement the KaBOOM! grant with additional grant funding?

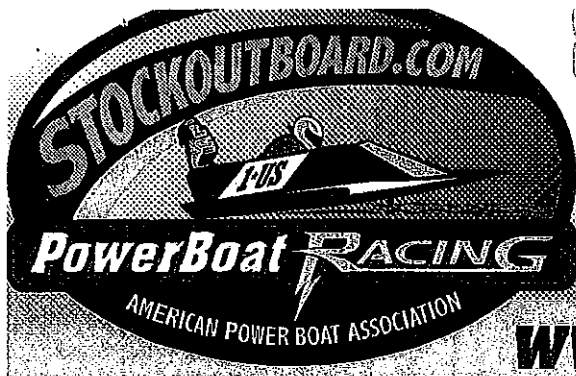
In most cases, groups that have already jump-started their playground planning or fundraising are typically a great fit for the Build It Yourself program. Build it Yourself community partners can receive grant funding for the project to supplement the Build it Yourself grant provided that the funding is not provided by a competitor of Dr Pepper Snapple Group.

*Please be sure to note the amount of funding that you have received and the source of the funding in your application.*

### Can we apply a vendor discount to our Build it Yourself grant?

No. The \$15,000 grant consists of a discount from the playground vendor and a grant paid directly to the playground vendor by KaBOOM!. No other discount can be applied by the playground vendor.

# OLD BUSINESS



# South Shore Outboard ASSOCIATION

*Racing in circles for over 65 years!*

**[www.southshoreoutboard.com](http://www.southshoreoutboard.com)**

Readfield Select Board  
February 5, 2018  
Item # 18-091

**South Shore Outboard Association**

**PO Box 331**

**Kingston, NH 03848**

**Steve Noury, Secretary**

**[snoury@comcast.net](mailto:snoury@comcast.net) - 603-382-7944**

# South Shore Outboard Association

PO Box 331, Kingston, NH 03811

[www.southshoreoutboard.com](http://www.southshoreoutboard.com)

.... racing in circles for over 65 years ...

January 3, 2018

RE: Outboard Event

Dear Board Members:

My name is Steve Noury and I am the Secretary of the South Shore Outboard Association. I believe one of our members, Joe O'Connor recently communicated with the Town Manager regarding the possibility of bringing our racing organization to your Community.

As Joe previously indicated to him, we are a New England based small hydroplane racing club and our events are sanctioned by the American Power Boat Association. The American Power Boat is the nation's largest sanctioning body and I am presently a Council Member of the organization.

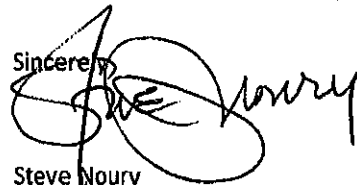
Our events are usually run on both Saturday and Sunday and in addition to the racing families and crews supporting the race, if properly marketed, the event can bring many spectators to the Community businesses over the course of the weekend event.

Enclosed are several of our Marketing Brochures. This brochure explains the type of racing that we would propose bringing to your Community. Also included is our administrative packet for our Kingston, New Hampshire event which is now in its eleventh year. Within this packet are copies of the Water Event Permit from the State of New Hampshire; the Sanction Certificate from the American Power Boat Association; and copies of the Certificate's of Insurance naming the Town of Kingston (land owner) and the Kingston Children's Center (sponsor) as additional insured's relating to the event. The policy carries liability coverage in the amount of \$5,000,000.

I have also included a copy of the Race Program Booklet that the Kingston Children's Center utilizes. Between the this program book and a concession stand, the Center generates over \$2K in revenue and it is their largest fundraiser of the season. A copy of our Monthly Newsletter is also enclosed as it relates to our contributions to the Community following the event.

I am pretty much available anytime that would be convenient to meet with you or your staff to see if such an event could be beneficial to the Community.

I look forward to hearing from you.

Sincerely,  


Steve Noury  
snoury@comcast.net  
603-382-7944

# APBA Race Circular

**Regatta:** 10th Annual Kingston Fall Classic  
**Conducting Club:** SOUTH SHORE OUTBOARD ASSOCIATION # 5

**Event Date:** 9/23/2017 - 9/24/2017

**Place:** Kingston, NH Greenwood Pond

**Test Date:**  
**Region:** 1 **Sanction ID:** 12814 **Approved**  
**Received Date:** 7/11/2017  
**Approved Date:** 7/21/2017

**Directions:** GPS Address - 12 Church Street, Kingston, NH 03848  
 FROM ROUTE 95 - Take NH Exit #1. Follow Route 107 North 9.5 miles to traffic light. Cross over Route 125 and take an immediate right. Follow 1/2 mile to stop sign. Go straight after stop sign 1,000 feet. Pits are across the street next to church.  
 FROM ROUTE 495 - Take exit 51B. Follow Route 125 North for 10.5 miles to traffic light. Go left onto Depot Road and take an immediate right. Follow 1/2 mile to stop sign. Go straight after stop sign 1000 feet. Pits are across the street next to church.

**Accommodations:** Seabrook Inn - 603-474-3078  
 Hampshire Inn - 603-474-5700  
 Holiday Inn Express - 603-474-1150  
 All are located off of Route 95, Seabrook, NH, 10 miles from the pits.

**Course:** 3 Laps of an approx 3/4 Mile Course - - - NOT approved for records.

**Start Type:** Clock Start

**Classes:** N.A. Championships: Three days of Racing. Classes determined at Drivers Mtg.

## Saturday, September 23, 2017

04200 125CCH	04280 175CCH	04320 OSY-400
06020 ASR	06040 CSR	06070 25SSR
06220 ASH	06240 CSH	06270 300SSH
06300 20SSH	11010 J CLASS R	11011 J CLASS H
11013 AXH		

## Sunday, September 24, 2017

04200 125CCH	04280 175CCH	04320 OSY-400
06020 ASR	06040 CSR	06070 25SSR
06220 ASH	06240 CSH	06270 300SSH
06300 20SSH	11010 J CLASS R	11011 J CLASS H
11013 AXH		

**Prizes:** Trophies, Merchandise or Cash - 1st, 2nd, 3rd

**Registration:** 9/23/17, Sat. - 8:30 - 10 AM in pits \*\*\*\*\* 9/24/17, Sun. - 9:30 - 10 AM in pits

**Driver Meeting:** 9/23/17, Sat. - 10:30 AM in Pits \*\*\*\*\* 9/24/17, Sun. - 10:30 AM in Pits

**Entry Fees:** Sat / Sun - \$30 - per class, Maximum \$75 per driver per day  
 \$100 max per family per race day  
 3rd Day of Racing - \$15 per class

**Send Entries To:** Harriet Thompson, 17 Carpenter Ave., Mansfield, MA 02048  
 Please send by September 19, 2017  
 Early entries will be put into raffle for free entry.

**Officials:** **Race Director** (294) STEVE NOURY, PO BOX 1258, EAST HAMPSTEAD, NH  
**Referee** (15030) JACK THOMPSON, 321 MAMMOTH ROAD, LONDONDERRY, NH  
**Assistant Referee** (11790) ALAN AKERSTROM, 39 BEAVERBROOK RD, WESTFORD, MA  
**Inspector** (990) BILLY R ALLEN, 143 PARKE AVE, QUINCY, MA  
**Scorer** (51741) HARRIET THOMPSON, 17 CARPENTER AVE, MANSFIELD, MA  
**Risk Manager** (10365) TIMOTHY NOURY, 192 WOODHILL - HOOKSETT RD, BOW, NH



## Official Sanction Certificate

**Event Name:**  
**Club/Promoter:**  
**Sanction Number:**  
**Sanction Date(s) are:**  
**Sanction Approved:**

10<sup>th</sup> Annual Kingston Fall Classic  
South Shore Outboard Association  
12814  
September 23-24, 2017  
July 21, 2017

This Sanction Certification is subject to the terms and conditions of the Sanction Application previously submitted by the Club/Promoter listed above and accepted by the American Power Boat Association.

*Cindy Minoletti*  
Sanctions





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/20/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HAWK RACE CONSULTANTS, LTD. "MOTORSPORTS INSURANCE SPECIALISTS" 1600 STEWART AVE. PH-702 WESTBURY, NY 11590	CONTACT NAME: RICHARD H FELSEN	PHONE (A/C, No, Ext): 516-466-9760	FAX (A/C, No): 516-466-9663
	E-MAIL ADDRESS: HAWKRACE@AOL.COM		
INSURED AMERICAN POWER BOAT ASSOCIATION SOUTH SHORE OUTBOARD ASSOCIATION #5 17640 EAST NINE MILE ROAD EASTPOINTE, MI 48021-0377	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: AMERICAN INSURANCE COMPANY A+ XV		
	INSURER B: ARCH INSURANCE COMPANY A+ XV		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES CERTIFICATE NUMBER: #9212017 SSOA #5 RHF REVISION NUMBER: SANC ID: 12814

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	Y	Y	XXC-80502404	12:01 AM 12-1-16	12:01 AM 12-1-17	EACH OCCURRENCE \$ 5,000,000. DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000. MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 5,000,000. GENERAL AGGREGATE \$ **5,000,000. PRODUCTS - COM/PO/ AGG \$ 5,000,000. PART LGL LIAB \$ 5,000,000.
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			**PER EVENT AGGREGATE			COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR				BODILY INJURY (Per person) \$		
	<input checked="" type="checkbox"/> WOS, NC APPLICABLE				BODILY INJURY (Per accident) \$		
<input checked="" type="checkbox"/> CONTRACTUAL APPL			PROPERTY DAMAGE (Per accident) \$				
	GEN'L AGGREGATE LIMIT APPLIES PER:						\$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$
	AUTOMOBILE LIABILITY						EACH OCCURRENCE \$
	ANY AUTO						AGGREGATE \$
	ALL OWNED AUTOS						\$
	HIRED AUTOS						\$
	SCHEDULED AUTOS NON-OWNED AUTOS						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						\$
	RETENTIONS						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
	DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
B	PARTICIPANT ACCIDENT			AME-00826200	12:01 AM 12-1-16	12:01 AM 12-1-17	\$10,000. AD & D \$10,000. EXCESS MED. \$1000 DED. \$3,000/\$3,000. NON MEMBER

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

REGATTA: 10TH ANNUAL KINGSTON FALL CLASSIC EVENT DATE: 9/21/2017 - 9/25/2017  
CONDUCTING CLUB: SOUTH SHORE OUTBOARD ASSOCIATION # 5 REGION: 1 SANCTION ID: 12814  
PLACE: KINGSTON, NH GREENWOOD PONDCERTIFICATE HOLDER IS ADDL. INSURED, BUT ONLY RESPECTS TO OPERATIONS OF THE NAMED INSURED.

## CERTIFICATE HOLDER

## CANCELLATION

THE KINGSTON CHILDRENS CENTER 8 CHURCH ST KINGSTON, NH 03848	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  516 449 1134 CELL

© 1988-2010 ACORD CORPORATION. All rights reserved.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/20/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> 516 449 1134 CELL HAWK RACE CONSULTANTS, LTD. "MOTORSPORTS INSURANCE SPECIALISTS" 1600 STEWART AVE. PH-702 WESTBURY, NY 11590	<b>CONTACT NAME:</b> RICHARD H FELSEN <b>PHONE (A/C, No. Ext):</b> 516-466-9760 <b>E-MAIL ADDRESS:</b> HAWKRACE@AOL.COM	<b>FAX (A/C, No.):</b> 516-466-9663
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> AMERICAN POWER BOAT ASSOCIATION SOUTH SHORE OUTBOARD ASSOCIATION #5 17640 EAST NINE MILE ROAD EASTPONTE, MI 48021-0377	<b>INSURER A:</b> AMERICAN INSURANCE COMPANY A+ XV	
	<b>INSURER B:</b> ARCH INSURANCE COMPANY A+ XV	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER: #9212017 SSOA #5 RHF**      **REVISION NUMBER: SANC ID: 12814**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	Y	Y	XXC-80502404	12:01 AM 12-1-16	12:01 AM 12-1-17	EACH OCCURRENCE	\$ 5,000,000.
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			**PER EVENT AGGREGATE			DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000.
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ N/A
	<input checked="" type="checkbox"/> WOS, NC APPLICABLE						PERSONAL & ADV. INJURY	\$ 5,000,000.
<input checked="" type="checkbox"/> CONTRACTUAL APPL						GENERAL AGGREGATE	\$ **5,000,000.	
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$ 5,000,000.
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO. SUBJECT <input type="checkbox"/> LOC						PART LGL LIAB	\$ 5,000,000.
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS							\$
	<input type="checkbox"/> NON-OWNED AUTOS							\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
	<input type="checkbox"/> OCCUR							\$
	<input type="checkbox"/> CLAIMS-MADE							\$
	DED							\$
	RETENTION \$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					OTHER	
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
B	PARTICIPANT ACCIDENT			AME-00826200	12:01 AM 12-1-16	12:01 AM 12-1-17	\$10,000. AD & D	\$10,000. EXCESS MED. \$1000 DED. \$3,000/\$3,000. NON MEMBER

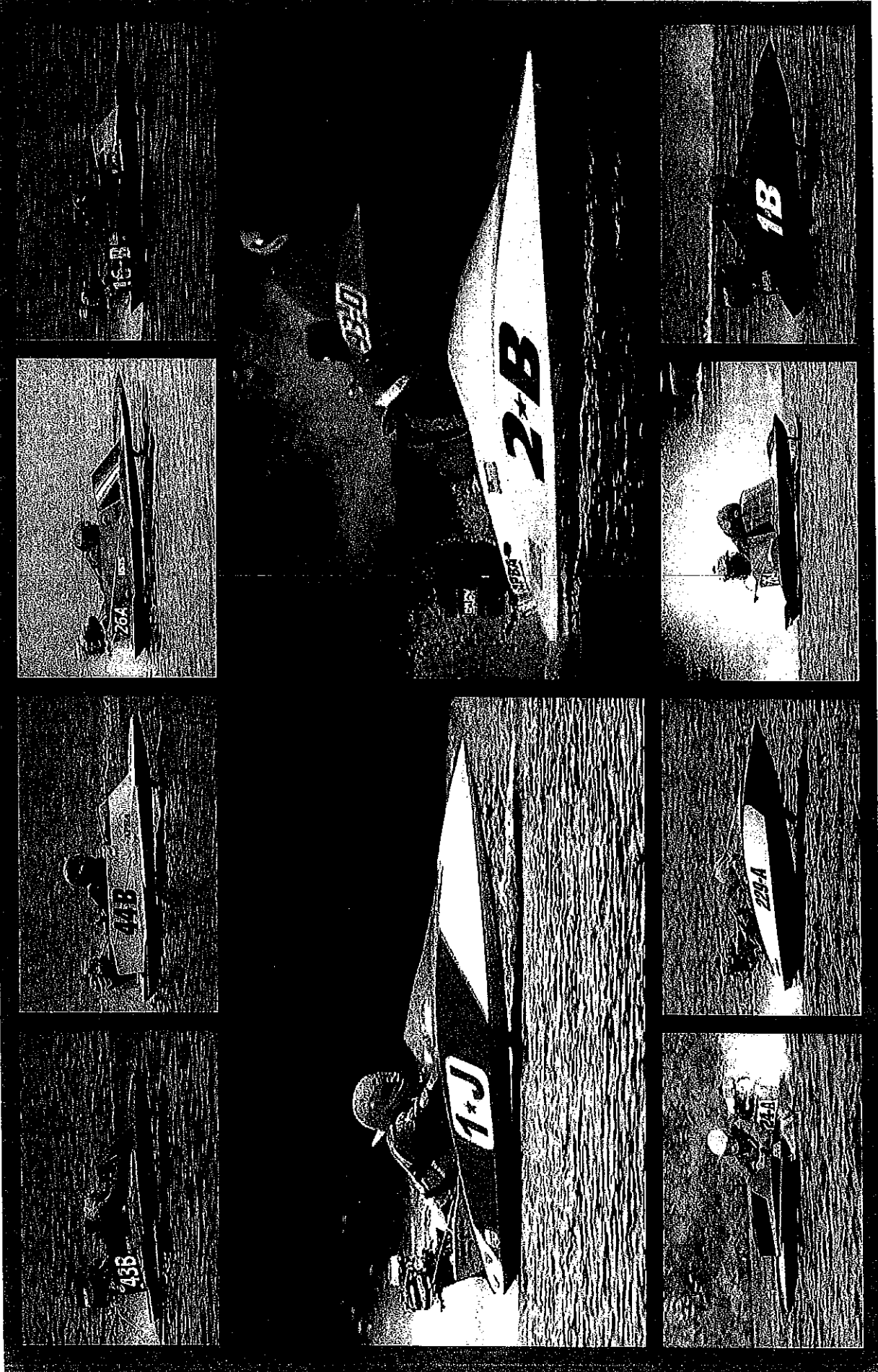
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**REGATTA: 10TH ANNUAL KINGSTON FALL CLASSIC EVENT DATE: 9/21/2017 - 9/25/2017**  
**CONDUCTING CLUB: SOUTH SHORE OUTBOARD ASSOCIATION #5 REGION: 1 SANCTION ID: 12814**  
**PLACE: KINGSTON, NH GREENWOOD POND**

**CERTIFICATE HOLDER IS ADDL. INSURED, BUT ONLY RESPECTS TO OPERATIONS OF THE NAMED INSURED.**

<b>CERTIFICATE HOLDER</b>  THE TOWN OF KINGSTON 163 MAIN ST KINGSTON, NH 03848	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  516 449 1134 CELL
--	---

# 2017 South Shore Outboard Champions



Top: David Woodle 43B J Hydro & AXH; Erin Woodle 44B ASH; Bobby Cronin 26A OSY400; Billy Allen 16B CSH  
 Middle : Billy Simmons 1J ASR; Bruce Nichols 2B 25SSR  
 Bottom: Jack Cavanaugh 24A 300SSH; Mike Akerstrom 229A CSR; Bobby Cronin 26A 20SSH, David Woodle 1B J Runabout



NEW HAMPSHIRE DEPARTMENT OF SAFETY  
DIVISION OF STATE POLICE, MARINE PATROL

31 Dock Road, Gilford, NH 03249  
603 293-2037

# WATER EVENT PERMIT

KINGSTON CHILDRENS CTR

Applicant ID: 300

C/O STEVE NOURY  
P O BOX 331  
KINGSTON NH 03848-

Phone: (603) 642-3100 (603) 382-7944

Issued to: KINGSTON CHILDRENS CTR 2017

Name of Event: 10TH ANNUAL KINGSTON FALL CLASSIC

Date(s) of Event: 9/23/2017 09/24/2017

Starting Time: 11:00 AM Ending Time: 5:00 PM

Body of Water: GREENWOOD POND

Municipality: KINGSTON

Detailed Description:

Number of Participants: 35 Number of Boats: 60

CONDITIONS AND/OR RESTRICTIONS:\*\*

COURSE MARKERS SHALL BE PLACED IMMEDIATELY BEFORE AND REMOVED IMMEDIATELY AFTER EVENT.

MARKERS TO BE PLACED AT LEAST 150 FEET FROM SHORE AS NOTED ON DIAGRAM SUBMITTED (RED) COUNTER-CLOCKWISE DIRECTION AROUND POND. NO BOATS IN REGATTA LARGER THAN 35 HORSEPOWER. NO MORE THAN 6 CRAFTS ON THE COURSE AT A TIME.

POND SHALL NOT BE CLOSED TO GENERAL PUBLIC DURING THE RACES. ALL WATERCRAFT SAFETY LAWS AND RULES SHALL BE OBSERVED. SAFETY TETHER LANYARDS (KILL SWITCH) MUST BE USED BY ALL OPERATORS WHILE ON THE COURSE.

Participants must obey all New Hampshire boating laws, rules and regulations. This permit is limited to the terms of the submitted application, corresponding chart, and any restrictions or conditions imposed by the NH Department of Safety.

THIS PERMIT IS SUBJECT TO CANCELLATION AT ANY TIME IF COMPLAINTS ARE FILED REGARDING THIS EVENT.

\*\* ANY person failing to comply with any of the above conditions applicable to the designated water event shall be guilty of a violation pursuant to RSA 270-D:9.

BOATING EDUCATION CERTIFICATION IS NOW REQUIRED FOR ALL OPERATORS OF VESSELS WITH MOTORS OF MORE THAN 25 HP. PLEASE CALL 603-267-7256 FOR FURTHER INFORMATION.

APPROVED BY:

*Colonel Chris Wagner*

3/6/2017

Colonel Christopher J. Wagner for  
John J. Barthelmes, Commissioner

Date

# 2017 J Class Drivers - The future of South Shore Outboard



# **NEW BUSINESS**





2019 Expenses

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
10 - Administration									
	10 Administration	\$ 299,049	\$ 278,012	\$ 286,304	\$ 259,945	\$ 152,403	\$ 261,335	\$ 1,390	0.53%
	12 Insurance	\$ 24,102	\$ 30,957	\$ 23,401	\$ 128,130	\$ 74,953	\$ 134,500	\$ 6,370	4.97%
	15 Office Equip	\$ 2,509	\$ 3,749	\$ 3,224	\$ 3,350	\$ 1,678	\$ 3,400	\$ 50	1.49%
	20 Assessing	\$ 26,199	\$ 17,539	\$ 20,503	\$ 24,655	\$ 15,502	\$ 29,356	\$ 4,701	19.07%
	30 Code Enforcement	\$ 28,281	\$ 31,156	\$ 31,123	\$ 36,505	\$ 25,021	\$ 37,215	\$ 710	1.94%
	50 Municipal Maintenance	\$ 61,008	\$ 53,681	\$ 70,278	\$ -	\$ -	\$ -	\$ -	-
	60 Grant Writing & Planning	\$ -	\$ 1,425	\$ 7,385	\$ 4,000	\$ -	\$ 2,000	\$ (2,000)	-50.00%
	70 Heating Assistance	\$ 1,452	\$ 710	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	.00%
	<b>10 - Administration</b>	<b>\$ 442,600</b>	<b>\$ 417,229</b>	<b>\$ 442,218</b>	<b>\$ 458,085</b>	<b>\$ 269,557</b>	<b>\$ 469,306</b>	<b>\$ 11,221</b>	<b>2.45%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
12 - Maintenance									
	10 General Maintenance	\$ -	\$ -	\$ -	\$ 83,775	\$ 46,506	\$ 87,895	\$ 4,120	4.92%
	20 Building Maintenance	\$ -	\$ -	\$ -	\$ 29,470	\$ 10,549	\$ 29,520	\$ 50	0.17%
	30 Vehicle / Equip. Maintenance	\$ -	\$ -	\$ -	\$ 46,600	\$ 14,478	\$ 10,000	\$ (36,600)	-78.54%
	40 Interlocal	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ (10,000)	-100.00%
	<b>12 - Maintenance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 169,845</b>	<b>\$ 71,533</b>	<b>\$ 127,415</b>	<b>\$ (42,430)</b>	<b>-24.98%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
15 - Boards & Commissions									
	10 Board of Appeals	\$ 3	\$ 3	\$ -	\$ 100	\$ -	\$ 100	\$ -	0.00%
	30 Conservation Committee	\$ 3,426	\$ 1,150	\$ 930	\$ 7,750	\$ 513	\$ 40,208	\$ 32,458	418.81%
	40 Planning Board	\$ 819	\$ 2,135	\$ 1,662	\$ 1,450	\$ 373	\$ 1,804	\$ 354	24.41%
	50 Trails Committee	\$ 4,487	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	<b>15 - Boards &amp; Commissions</b>	<b>\$ 8,735</b>	<b>\$ 3,285</b>	<b>\$ 3,014</b>	<b>\$ 9,300</b>	<b>\$ 886</b>	<b>\$ 42,112</b>	<b>\$ 32,812</b>	<b>352.82%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
20 - Town Buildings									
	10 Fire Station	\$ 7,863	\$ 8,603	\$ 10,639	\$ -	\$ -	\$ -	\$ -	-
	20 Gile Hall	\$ 17,860	\$ 21,694	\$ 11,928	\$ -	\$ -	\$ -	\$ -	-
	30 Library	\$ 9,509	\$ 3,294	\$ 3,627	\$ -	\$ -	\$ -	\$ -	-
	40 Maintenance	\$ 578	\$ 7	\$ 1,465	\$ -	\$ -	\$ -	\$ -	-
	<b>20 - Town Buildings</b>	<b>\$ 35,810</b>	<b>\$ 33,598</b>	<b>\$ 27,659</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
25 - Community Services									
	10 Animal Control	\$ 13,622	\$ 10,131	\$ 12,937	\$ 11,420	\$ 6,941	\$ 11,595	\$ 175	1.53%
	20 Kennebec Land Trust	\$ -	\$ -	\$ 250	\$ 250	\$ -	\$ 250	\$ -	0.00%
	25 Kennebec Valley COG	\$ -	\$ 4,325	\$ 4,325	\$ 4,295	\$ 4,295	\$ 4,325	\$ 30	0.70%
	30 Age Friendly	\$ -	\$ -	\$ 5,159	\$ 2,000	\$ 75	\$ 1,750	\$ (250)	-12.50%
	40 Library	\$ 27,822	\$ 29,429	\$ 29,389	\$ 26,090	\$ 15,798	\$ 26,455	\$ 365	1.40%
	50 Readfield Public Access TV	\$ 5,176	\$ 8,745	\$ 6,309	\$ 6,830	\$ 1,718	\$ 5,386	\$ (1,444)	-21.14%
	60 Street Lights	\$ 5,761	\$ 5,724	\$ 5,786	\$ 6,000	\$ 3,329	\$ 6,200	\$ 200	3.33%
	90 Maranacook Lake Dam	\$ -	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ (250)	-100.00%
	<b>25 - Community Services</b>	<b>\$ 52,381</b>	<b>\$ 58,354</b>	<b>\$ 64,155</b>	<b>\$ 57,135</b>	<b>\$ 32,156</b>	<b>\$ 55,961</b>	<b>\$ (1,174)</b>	<b>(0.02)</b>



2019 Expenses

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
30 - Recreation, Parks, & Activities									
	10 Beach	\$ 7,023	\$ 7,476	\$ 7,451	\$ 9,142	\$ 6,144	\$ 9,685	\$ 543	5.94%
	20 Recreation Board	\$ 6,505	\$ 5,922	\$ 6,124	\$ 10,561	\$ 3,551	\$ 11,560	\$ 999	9.46%
	25 Heritage Days	\$ -	\$ 10,107	\$ 102	\$ 10,000	\$ 8,091	\$ 5,000	\$ (5,000)	-50.00%
	50 Open Space Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	60 Community Park / Properties	\$ 126	\$ 486	\$ 1	\$ -	\$ -	\$ 2,680	\$ 2,680	-
	70 Trails	\$ -	\$ 2,553	\$ 2,709	\$ 2,483	\$ 795	\$ 2,500	\$ 17	0.68%
	80 Mill Stream Dam	\$ -	\$ -	\$ -	\$ 8,300	\$ 403	\$ 8,000	\$ (300)	-
	<b>30 - Recreation, Parks, &amp; Activities</b>	<b>\$ 13,654</b>	<b>\$ 26,544</b>	<b>\$ 16,387</b>	<b>\$ 40,486</b>	<b>\$ 18,984</b>	<b>\$ 39,425</b>	<b>\$ (1,061)</b>	<b>-2.62%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
40 - Protection									
	10 Fire Department	\$ 55,552	\$ 79,210	\$ 62,294	\$ 87,650	\$ 30,847	\$ 65,600	\$ (22,050)	-25.16%
	15 Fire Equipment	\$ 30,506	\$ 19,945	\$ 14,424	\$ 8,000	\$ -	\$ 8,000	\$ -	0.00%
	20 Ambulance	\$ 10,392	\$ 31,826	\$ 23,382	\$ 25,400	\$ 12,016	\$ 25,400	\$ -	0.00%
	30 Water Holes	\$ 30	\$ -	\$ 1,455	\$ 500	\$ -	\$ 500	\$ -	0.00%
	35 Tower Sites	\$ 1,279	\$ 1,465	\$ 2,957	\$ 27,000	\$ 7,129	\$ 2,400	\$ (24,600)	-91.11%
	40 Dispatching	\$ 25,066	\$ 27,944	\$ 25,479	\$ 30,200	\$ 22,268	\$ 28,625	\$ (1,575)	- 5.22%
	50 Physicals	\$ -	\$ -	\$ 125	\$ -	\$ -	\$ -	\$ (125)	-100.00%
	60 Personal Protective Gear	\$ -	\$ 6,175	\$ 1,841	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
	70 Emergency Operations	\$ 161	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ 200	-
	<b>40 - Protection</b>	<b>\$ 122,986</b>	<b>\$ 166,564</b>	<b>\$ 131,832</b>	<b>\$ 180,875</b>	<b>\$ 72,260</b>	<b>\$ 132,725</b>	<b>\$ (48,150)</b>	<b>-26.62%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
50 - Cemeteries									
	10 Town Cemeteries	\$ 28,086	\$ 28,812	\$ 30,916	\$ 16,050	\$ 1,047	\$ 16,500	\$ 450	3%
	20 Living Fence	\$ 232	\$ 2,720	\$ -	\$ -	\$ -	\$ -	\$ -	-
	<b>50 - Cemeteries</b>	<b>\$ 28,318</b>	<b>\$ 31,532</b>	<b>\$ 30,916</b>	<b>\$ 16,050</b>	<b>\$ 1,047</b>	<b>\$ 16,500</b>	<b>\$ 450</b>	<b>2.80%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
60 - Roads & Drainage									
	10 Road Maintenance	\$ 267,380	\$ 226,630	\$ 264,486	\$ 117,500	\$ 17,461	\$ 169,330	\$ 51,830	44.11%
	20 Road Reconstruction	\$ 7,313	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	40 Winter Maintenance	\$ 255,819	\$ 260,422	\$ 250,124	\$ 256,450	\$ 141,950	\$ 260,600	\$ 4,150	1.62%
	60 Vehicle Maintenance	\$ 14,212	\$ 29,285	\$ 35,431	\$ -	\$ -	\$ -	\$ -	-
	70 Interlocal Work	\$ 2,389	\$ 7,539	\$ 1,572	\$ 10,000	\$ -	\$ -	\$ (10,000)	-100.00%
	<b>60 - Roads &amp; Drainage</b>	<b>\$ 547,113</b>	<b>\$ 523,875</b>	<b>\$ 551,613</b>	<b>\$ 383,950</b>	<b>\$ 159,411</b>	<b>\$ 429,930</b>	<b>\$ 45,980</b>	<b>11.98%</b>

2019 Expenses

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>65 - Capital Improvements</b>									
	1 Admin. Technology	\$ 1,778	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	-
	10 Fire Station Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-100%
	20 Gile Hall	\$ -	\$ -	\$ -	\$ 24,000	\$ -	\$ -	\$ (24,000)	-100%
	25 Parks & Recreation	\$ 12,918	\$ 4,474	\$ -	\$ 7,762	\$ 4,766	\$ -	\$ (7,762)	-100%
	30 Library Building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	-
	40 Cemetery	\$ 1,100	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	-
	50 Sidewalks	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ (45,000)	-
	55 Roads	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 35,000	-
	65 Equipment	\$ -	\$ -	\$ 2,956	\$ 5,000	\$ -	\$ 15,000	\$ 10,000	200%
	66 Capital Leases	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ 19,000	\$ 19,000	-
	70 Transfer Station	\$ 1,665	\$ 14,730	\$ 6,934	\$ 39,050	\$ 3,500	\$ 31,439	\$ (7,611)	-19%
	90 Maranacook Lake Dam	\$ 5,330	\$ 7,995	\$ 19,315	\$ 125,000	\$ 1,290	\$ 300,000	\$ 175,000	140%
	<b>65 - Capital Improvements</b>	<b>\$ 22,791</b>	<b>\$ 31,199</b>	<b>\$ 29,205</b>	<b>\$ 260,812</b>	<b>\$ 9,556</b>	<b>\$ 435,439</b>	<b>\$ 174,627</b>	<b>66.96%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>70 - Solid Waste</b>									
	10 Transfer Station	\$ 226,267	\$ 243,832	\$ 256,753	\$ 277,376	\$ 155,344	\$ 291,436	\$ 14,060	5.07%
	50 Backhoe	\$ 1,274	\$ 2,449	\$ 6,183	\$ 5,200	\$ 11,823	\$ 7,500	\$ 2,300	44.23%
	<b>70 - Solid Waste</b>	<b>\$ 227,541</b>	<b>\$ 246,281</b>	<b>\$ 262,936</b>	<b>\$ 282,576</b>	<b>\$ 167,167</b>	<b>\$ 298,936</b>	<b>\$ 16,360</b>	<b>5.79%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>75 - Education</b>									
	10 RSU #38	\$ 3,163,541	\$ 3,324,451	\$ 3,442,351	\$ 3,527,596	\$ 2,057,764	\$ 3,527,596	\$ -	.00%
	50 Elementary School	\$ -	\$ 1,095	\$ -	\$ -	\$ -	\$ 3,527,596	\$ -	.00%
	<b>75 - Education</b>	<b>\$ 3,163,541</b>	<b>\$ 3,325,546</b>	<b>\$ 3,442,351</b>	<b>\$ 3,527,596</b>	<b>\$ 2,057,764</b>	<b>\$ 3,527,596</b>	<b>\$ -</b>	<b>.00%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>80 - Regional Organizations</b>									
	10 Cobscook Watershed District	\$ 18,877	\$ 19,821	\$ 20,812	\$ 22,000	\$ 14,291	\$ 23,500	\$ 1,500	6.82%
	20 Kennebec County Tax	\$ 277,640	\$ 256,103	\$ 261,281	\$ 270,000	\$ 259,977	\$ 270,000	\$ -	0.00%
	30 Kennebec Valley COG	\$ 4,345	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	40 First Park	\$ 25,844	\$ 25,130	\$ 24,880	\$ 25,600	\$ 12,224	\$ 24,500	\$ (1,100)	-4.30%
	<b>80 - Regional Organizations</b>	<b>\$ 326,706</b>	<b>\$ 301,054</b>	<b>\$ 306,973</b>	<b>\$ 317,600</b>	<b>\$ 286,492</b>	<b>\$ 318,000</b>	<b>\$ 400</b>	<b>.13%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
<b>85 - Debt Service</b>									
	10 Fire Truck (2023 payoff)	\$ 34,720	\$ -	\$ 68,073	\$ 56,857	\$ 54,579	\$ 56,238	\$ (619)	- 1.09%
	25 2013 Road Bond (2021 payoff)	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,118	\$ 1	0.00%
	40 Maranacook Lake Outlet Dam	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	-
	60 2004 Road Bond	\$ 30,547	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	70 2008 Road Bond (2019 payoff)	\$ 181,065	\$ 174,934	\$ 169,060	\$ 162,850	\$ 162,501	\$ 156,600	\$ (6,250)	-3.84%
	<b>85 - Debt Service</b>	<b>\$ 355,448</b>	<b>\$ 284,051</b>	<b>\$ 346,250</b>	<b>\$ 328,824</b>	<b>\$ 326,197</b>	<b>\$ 341,956</b>	<b>\$ 13,132</b>	<b>3.99%</b>



2019 Expenses

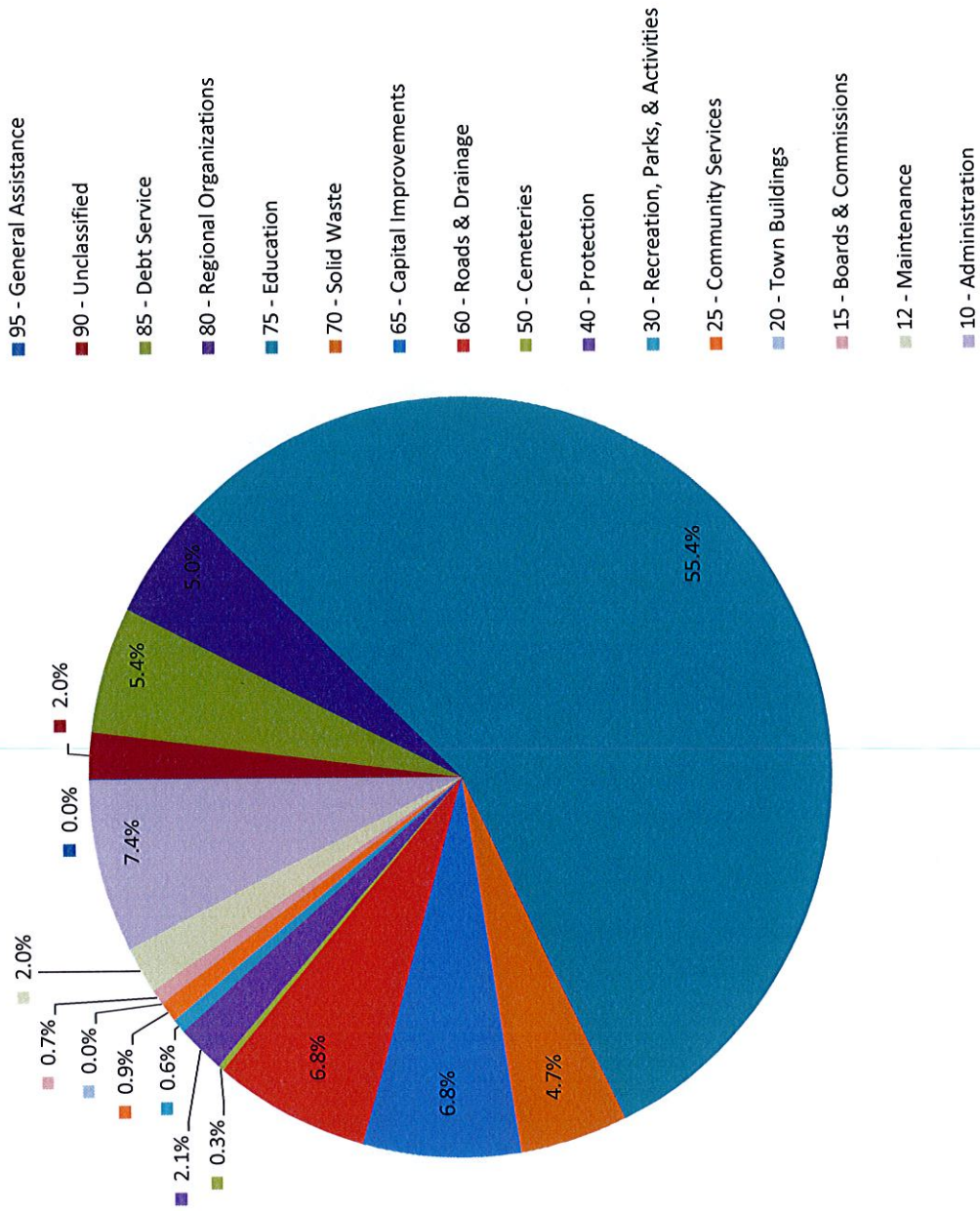
DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
90 - Unclassified									
	10 Abatements / Overlay	\$ 14,656	\$ 14,056	\$ 41,804	\$ 15,000	\$ 14,440	\$ 15,000	\$ -	0.00%
	15 Local Property Tax Relief	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	-
	20 Non-profit Agencies	\$ 7,143	\$ 6,144	\$ 5,832	\$ 10,832	\$ 9,857	\$ 14,036	\$ 3,204	29.58%
	40 Contingency	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	0.00%
	50 Snowmobiling	\$ 1,231	\$ 1,436	\$ 1,489	\$ 940	\$ 940	\$ 1,377	\$ 437	46.49%
	60 Readfield Enterprise Fund	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
	90 Revaluation	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
	<b>90 - Unclassified</b>	<b>\$ 23,030</b>	<b>\$ 21,636</b>	<b>\$ 49,125</b>	<b>\$ 71,772</b>	<b>\$ 25,237</b>	<b>\$ 125,413</b>	<b>\$ 53,641</b>	<b>74.74%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
95 - General Assistance									
	10 General Assistance	\$ 1,441	\$ 859	\$ 288	\$ 4,650	\$ 1,880	\$ 2,500	\$ (2,150)	-46.24%
	<b>95 - General Assistance</b>	<b>\$ 1,441</b>	<b>\$ 859</b>	<b>\$ 288</b>	<b>\$ 4,650</b>	<b>\$ 1,880</b>	<b>\$ 2,500</b>	<b>\$ (2,150)</b>	<b>-46.24%</b>

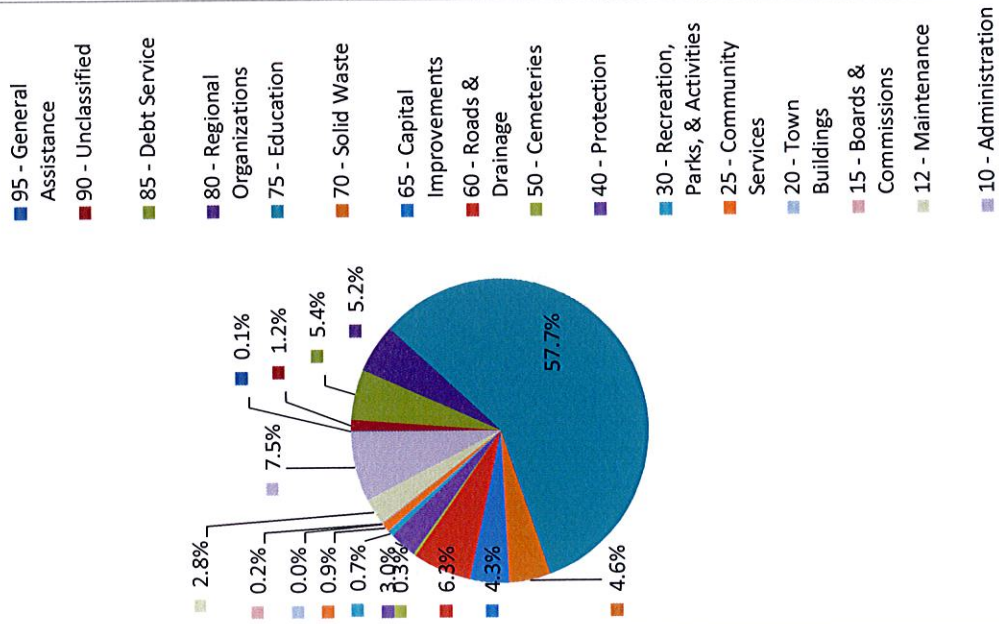
**TOTAL \$ 5,372,096 \$ 5,471,606 \$ 5,704,922 \$ 6,109,556 \$ 3,500,127 \$ 6,363,214 \$ 253,658 4.2%**

DEPARTMENT SUMMARY									
DEPARTMENT		2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
95 - General Assistance		\$ 1,441	\$ 859	\$ 288	\$ 4,650	\$ 1,880	\$ 2,500	\$ (2,150)	-46.2%
90 - Unclassified		\$ 23,030	\$ 21,636	\$ 49,125	\$ 71,772	\$ 25,237	\$ 125,413	\$ 53,641	74.7%
85 - Debt Service		\$ 355,448	\$ 284,051	\$ 346,250	\$ 328,824	\$ 326,197	\$ 341,956	\$ 13,132	4.0%
80 - Regional Organizations		\$ 326,706	\$ 301,054	\$ 306,973	\$ 317,600	\$ 286,492	\$ 318,000	\$ 400	0.1%
75 - Education		\$ 3,163,541	\$ 3,325,546	\$ 3,442,351	\$ 3,527,596	\$ 2,057,764	\$ 3,527,596	\$ -	0.0%
70 - Solid Waste		\$ 227,541	\$ 246,281	\$ 262,936	\$ 282,576	\$ 167,167	\$ 298,936	\$ 16,360	5.8%
65 - Capital Improvements		\$ 22,791	\$ 31,199	\$ 29,205	\$ 260,812	\$ 9,556	\$ 435,439	\$ 174,627	67.0%
60 - Roads & Drainage		\$ 547,113	\$ 523,875	\$ 551,613	\$ 383,950	\$ 159,411	\$ 429,930	\$ 45,980	12.0%
50 - Cemeteries		\$ 28,318	\$ 31,532	\$ 30,916	\$ 16,050	\$ 1,047	\$ 16,500	\$ 450	2.8%
40 - Protection		\$ 122,986	\$ 166,564	\$ 131,832	\$ 180,875	\$ 72,260	\$ 132,725	\$ (48,150)	-26.6%
30 - Recreation, Parks, & Activities		\$ 13,654	\$ 26,544	\$ 16,387	\$ 40,486	\$ 18,984	\$ 39,425	\$ (1,061)	-2.6%
25 - Community Services		\$ 52,381	\$ 58,354	\$ 64,155	\$ 57,135	\$ 32,156	\$ 55,961	\$ (1,174)	-2.1%
20 - Town Buildings		\$ 35,810	\$ 33,598	\$ 27,659	\$ -	\$ -	\$ -	\$ -	-
15 - Boards & Commissions		\$ 8,735	\$ 3,285	\$ 3,014	\$ 9,300	\$ 886	\$ 42,112	\$ 32,812	352.8%
12 - Maintenance		\$ -	\$ -	\$ -	\$ 169,845	\$ 71,533	\$ 127,415	\$ (42,430)	-25.0%
10 - Administration		\$ 442,600	\$ 417,229	\$ 442,218	\$ 458,085	\$ 269,557	\$ 469,306	\$ 11,221	2.4%
	<b>TOTAL</b>	<b>\$ 5,372,096</b>	<b>\$ 5,471,606</b>	<b>\$ 5,704,922</b>	<b>\$ 6,109,556</b>	<b>\$ 3,500,127</b>	<b>\$ 6,363,214</b>	<b>\$ 253,658</b>	<b>4.2%</b>

## 2019 Budget Expenses by Department



## 2018 Budget Expenses by Department

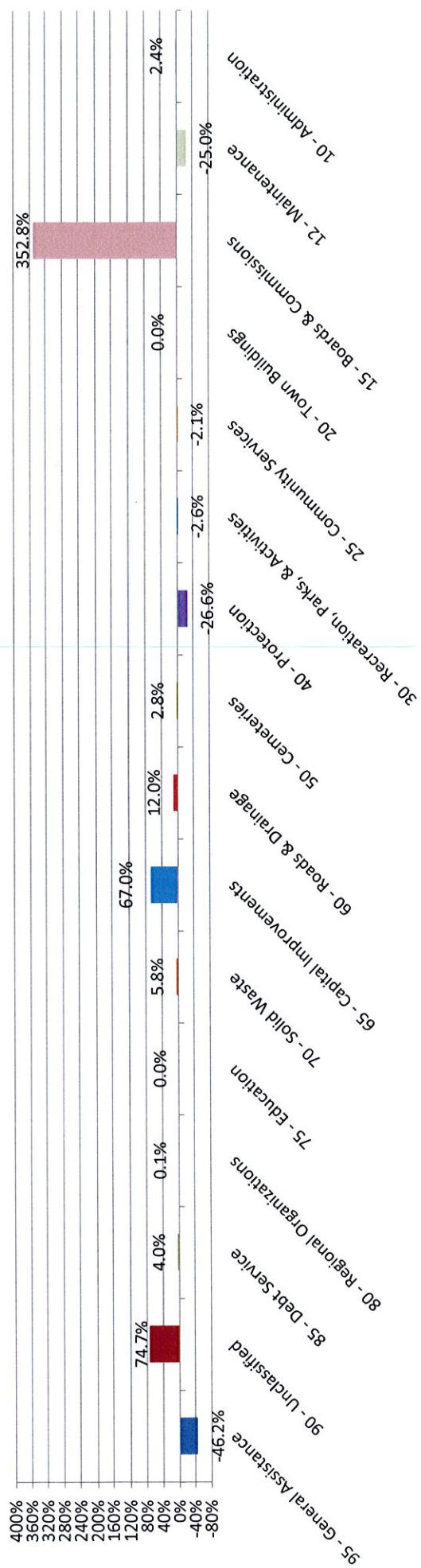




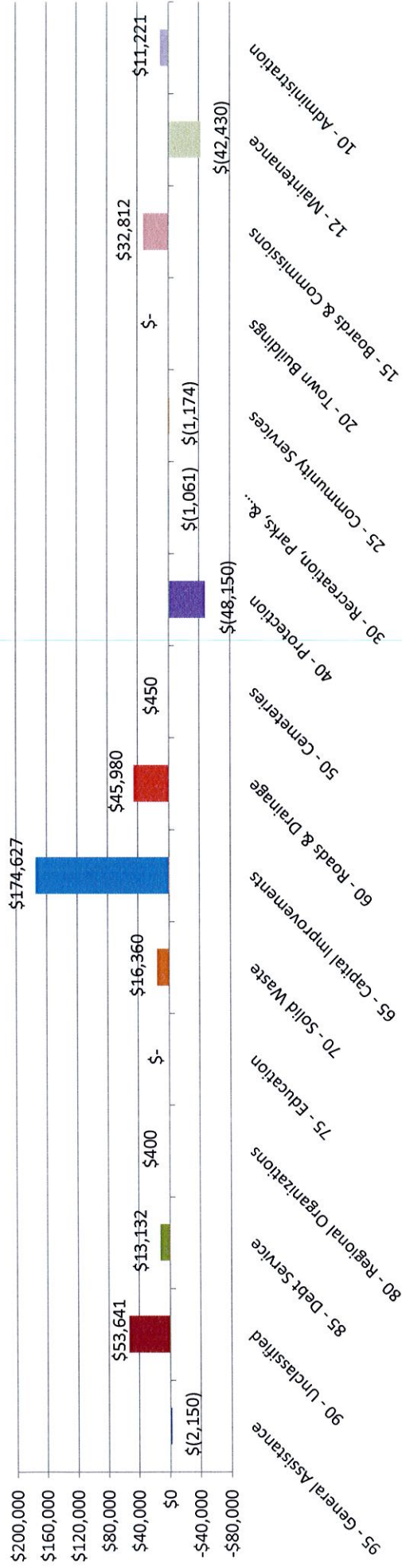
### 2018-2019 Totals by Department



### 2018-2019 % Change by Department



### 2018-2019 \$ Change by Department



2019 Revenues

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
10- ADMINISTRATION									
	1011 REAL ESTATE PROPERTY TAX	\$ 4,401,599	\$ 4,364,739	\$ 4,462,978	\$ 4,502,418	\$ 4,504,407	\$ 4,553,146	\$ 50,728	1.1%
	1012 PERSONAL PROPERTY TAX	\$ 43,648	\$ 36,855	\$ 37,855	\$ 42,234	\$ 42,234	\$ 42,497	\$ -	0.6%
	1013 STATE REVENUE SHARING	\$ 114,861	\$ 138,066	\$ 135,204	\$ 135,000	\$ 79,924	\$ 135,000	\$ -	0.0%
	1014 INTEREST ON TAXES	\$ 20,971	\$ 23,045	\$ 26,486	\$ 20,000	\$ 17,207	\$ 25,000	\$ 5,000	25.0%
	1021 INVESTMENT INCOME	\$ 3,605	\$ 3,349	\$ 4,929	\$ 3,000	\$ 3,737	\$ 5,000	\$ 2,000	66.7%
	1031 VETERANS EXEMPTION	\$ 3,830	\$ 3,284	\$ 3,607	\$ 3,200	\$ 3,909	\$ 4,000	\$ 800	25.0%
	1032 HOMESTEAD EXEMPTION	\$ 77,252	\$ 73,154	\$ 94,647	\$ 145,330	\$ 138,363	\$ 182,795	\$ 37,465	25.8%
	1033 TREE GROWTH REIMBURSEMENT	\$ 9,948	\$ 10,892	\$ 9,873	\$ 9,800	\$ 9,358	\$ 9,000	\$ (800)	-8.2%
	1034 BETE REIMBURSEMENT	\$ 4,158	\$ 7,780	\$ 7,619	\$ 8,436	\$ 8,436	\$ 8,489	\$ -	0.6%
	1040 GRANTS/PLANNING	\$ -	\$ -	\$ 2,736	\$ -	\$ -	\$ -	\$ -	-
	1051 BOAT EXCISE TAXES	\$ 7,945	\$ 8,101	\$ 8,298	\$ 7,500	\$ 1,095	\$ 8,000	\$ 500	6.7%
	1052 MOTOR VEHICLE TAXES	\$ 466,037	\$ 492,728	\$ 509,631	\$ 460,000	\$ 290,126	\$ 500,000	\$ 40,000	8.7%
	1053 AGENT FEE	\$ 10,441	\$ 10,763	\$ 10,601	\$ 9,500	\$ 5,507	\$ 10,000	\$ 500	5.3%
	1054 NEWSLETTER ADS	\$ 204	\$ 200	\$ 664	\$ 250	\$ -	\$ 100	\$ (150)	-60.0%
	1060 BUSINESS LICENSE FEES	\$ 10	\$ 20	\$ 60	\$ -	\$ 60	\$ 50	\$ 50	7.7%
	1065 CERTIFIED COPY FEES	\$ 1,224	\$ 1,505	\$ 1,450	\$ 1,300	\$ 1,233	\$ 1,400	\$ 100	7.7%
	1080 REFLECTIONS	\$ 4	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ -	-
	1090 OTHER INCOME	\$ 14,262	\$ 7,808	\$ 4,890	\$ 500	\$ 56,316	\$ 2,000	\$ 1,500	300.0%
	1095 Heating Assistance	\$ 847	\$ 650	\$ 1,300	\$ 1,500	\$ 625	\$ 1,500	\$ -	0.0%
	3010 PLUMBING FEES	\$ 4,078	\$ 5,838	\$ 7,661	\$ 5,000	\$ 2,520	\$ 5,000	\$ -	0.0%
	3020 LAND USE FEES	\$ 5,415	\$ 8,330	\$ 8,373	\$ 6,000	\$ 3,146	\$ 6,000	\$ -	0.0%
	5000 Use of Undesignated Funds	\$ 133,210	\$ 300,183	\$ 230,000	\$ 217,731	\$ 217,731	\$ 150,000	\$ (67,731)	-31.1%
	5001 Use of Carry Forward	\$ 125,080	\$ 74,865	\$ 227,020	\$ 184,818	\$ 184,818	\$ 181,003	\$ (3,815)	-2.1%
10- ADMINISTRATION		\$ 5,448,629	\$ 5,572,162	\$ 5,795,882	\$ 5,763,517	\$ 5,570,752	\$ 5,829,980	\$ 66,147	1.2%

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
12- MAINTENANCE	4010 FUEL TAX	\$ -	\$ -	\$ -	\$ -	\$ 212	\$ -	\$ -	-
12- MAINTENANCE		\$ -	\$ -	\$ -	\$ -	\$ 212	\$ -	\$ -	-

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
15- BOARDS & COMMISSIONS									
	3015 Conservation Donations / Grants	\$ 4	\$ -	\$ 3,503	\$ -	\$ -	\$ 30,517	\$ 30,517	-
	3020 STATE PARK FEES	\$ 597	\$ 425	\$ 556	\$ -	\$ -	\$ -	\$ -	-
	3050 Trails Donations	\$ 125	\$ 2,850	\$ -	\$ -	\$ -	\$ -	\$ -	-
15- BOARDS & COMMISSIONS		\$ 726	\$ 3,275	\$ 4,059	\$ -	\$ -	\$ 30,517	\$ 30,517	-

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
20- TOWN BUILDINGS O&M									
	2010 GILE HALL DONATIONS	\$ 919	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	-
20- TOWN BUILDINGS O&M		\$ 919	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	-



2019 Revenues

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
25	COMMUNITY SERVICES								
	1010 ANIMAL CONTROL DOG LICENSE FEE	\$ 1,804	\$ -	\$ 2,936	\$ 1,500	\$ 1,500	\$ 3,000	\$ 1,500	100.0%
	1012 DOG VACCINATION FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20	\$ -	-
	3000 AGE FRIENDLY	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ 1,000	\$ 1,000	-
	4001 LIBRARY STATE AID	\$ 27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	4005 LIBRARY DONATIONS	\$ 1,008	\$ 3,430	\$ 3,818	\$ 655	\$ 1,438	\$ 2,000	\$ 1,345	205.3%
	4010 LIBRARY SALE PROCEEDS	\$ 1,655	\$ 1,463	\$ 1,549	\$ 1,000	\$ 1,372	\$ 1,500	\$ 500	50.0%
	4015 Library Front Desk Contributions	\$ 281	\$ 501	\$ 550	\$ 375	\$ 289	\$ 375	\$ -	0.0%
	4020 Library Non Res Patrons	\$ 75	\$ 125	\$ 100	\$ 50	\$ 50	\$ 50	\$ -	0.0%
	5010 CABLE TV FRANCHISE FEES	\$ 25,981	\$ 26,066	\$ 27,480	\$ 26,000	\$ 13,530	\$ 27,000	\$ 1,000	3.8%
	<b>25 COMMUNITY SERVICES</b>	<b>\$ 30,831</b>	<b>\$ 33,427</b>	<b>\$ 42,433</b>	<b>\$ 29,580</b>	<b>\$ 17,564</b>	<b>\$ 34,925</b>	<b>\$ 5,345</b>	<b>18.1%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
30	RECREATION, PARKS, & ACTIVITIES								
	1010 BEACH INCOME	\$ 7,085	\$ -	\$ 6,145	\$ 9,142	\$ 9,142	\$ 9,660	\$ 518	5.7%
	1020 Beach Playground	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	2021 REC BOARD - BASEBALL	\$ 2,723	\$ 1,866	\$ 2,230	\$ 2,966	\$ 2,966	\$ 2,920	\$ (46)	-1.6%
	2022 REC BOARD - SOCCER	\$ 2,200	\$ 2,083	\$ 1,800	\$ 2,125	\$ 2,025	\$ 2,100	\$ (25)	-1.2%
	2023 REC BOARD - SWIMMING	\$ 35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	2024 REC BOARD - Basketball	\$ 1,764	\$ 3,020	\$ 3,640	\$ 3,330	\$ 3,620	\$ 3,150	\$ (180)	-5.4%
	2025 REC BOARD - OTHER RECREATION	\$ 299	\$ 202	\$ -	\$ 600	\$ 73	\$ -	\$ (600)	-100.0%
	2026 Rec Board - Softball	\$ 900	\$ 1,366	\$ 1,010	\$ 1,540	\$ -	\$ 1,540	\$ -	0.0%
	2027 Rec Board - Interlocal	\$ -	\$ -	\$ 2,248	\$ -	\$ -	\$ -	\$ -	-
	2073 HD - MERCHANDISE SALES	\$ 12	\$ 1,265	\$ 600	\$ -	\$ 2,888	\$ -	\$ -	-
	2077 HD OTHER FEES	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -	-
	7010 Trails	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ 250	\$ -	-
	8010 Mill Stream Dam	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000	-
	<b>30 RECREATION, PARKS, &amp; ACTIVITIES</b>	<b>\$ 15,018</b>	<b>\$ 19,949</b>	<b>\$ 17,773</b>	<b>\$ 19,703</b>	<b>\$ 11,490</b>	<b>\$ 27,370</b>	<b>\$ 7,667</b>	<b>38.9%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
40	PROTECTION								
	1010 FIRE DEPARTMENT DONATIONS	\$ 4,260	\$ -	\$ 8,289	\$ -	\$ -	\$ 41	\$ -	-
	1025 Adm Asst Regional Employee	\$ 3,244	\$ 6,767	\$ -	\$ -	\$ -	\$ -	\$ -	-
	1035 FD Burn Permits online	\$ -	\$ 238	\$ 258	\$ -	\$ -	\$ -	\$ -	-
	3500 Tower Sites	\$ 2,000	\$ 12,338	\$ 7,600	\$ 15,000	\$ 10,000	\$ 2,600	\$ (12,400)	-
	4050 FD Safety Grant	\$ 8,675	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	4070 Emergency Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	<b>40 PROTECTION</b>	<b>\$ 18,179</b>	<b>\$ 19,379</b>	<b>\$ 16,147</b>	<b>\$ 15,000</b>	<b>\$ 10,041</b>	<b>\$ 2,600</b>	<b>\$ (12,400)</b>	<b>-82.7%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
50	CEMETERIES								
	5010 Fuel Tax Reimbursement	\$ -	\$ -	\$ 79	\$ -	\$ -	\$ -	\$ -	-
	5020 Donations	\$ 200	\$ -	\$ 231	\$ -	\$ 21	\$ -	\$ -	-
	<b>50 CEMETERIES</b>	<b>\$ 200</b>	<b>\$ 79</b>	<b>\$ 231</b>	<b>\$ -</b>	<b>\$ 21</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>



2019 Revenues

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
60 Roads & Drainage	2010 LOCAL ROAD ASSISTANCE	\$ 35,160	\$ 35,524	\$ 35,360	\$ 35,000	\$ 35,000	\$ 35,924	\$ -	0.0%
	2020 HIGHWAY INCOME	-	-	92	-	-	-	-	-
	2030 STREET SIGNS	-	-	-	-	-	100	-	-
	4010 Fuel Tax Reimbursement	-	166	-	-	-	-	-	-
	6040 Sale of Equipment	600	-	6,556	-	-	-	-	-
	7010 Interlocal	4,066	8,970	2,248	10,000	-	-	(10,000)	-100.0%
	<b>60 Roads &amp; Drainage</b>	<b>\$ 39,826</b>	<b>\$ 44,660</b>	<b>\$ 44,256</b>	<b>\$ 45,000</b>	<b>\$ 36,024</b>	<b>\$ 35,000</b>	<b>\$ (10,000)</b>	<b>-22.2%</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %	
65 CAPITAL IMPROVEMENTS	6520 Gile Hall	-	-	-	-	-	-	-	-	
	6525 Ballfields	-	-	7	-	-	1	-	-	
	6550 Sidewalks	-	-	-	-	-	-	-	-	
	6570 Transfer Station	-	19,000	-	10,975	-	4,996	11,811	836	7.6%
	6590 Maranacook Lake Dam	-	-	-	-	-	-	177,300	177,300	-
	<b>65 CAPITAL IMPROVEMENTS</b>	<b>\$ -</b>	<b>\$ 19,000</b>	<b>\$ 7</b>	<b>\$ 10,975</b>	<b>\$ 4,997</b>	<b>\$ 189,111</b>	<b>\$ 178,136</b>	<b>-</b>	<b>-</b>

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %	
70 SOLID WASTE	7010 TRANSFER STATION FEES	\$ 20,972	\$ 30,155	\$ 34,381	\$ 35,000	\$ 35,000	\$ 21,549	\$ (2,000)	-5.7%	
	7020 TS REDEMPTIONS	1,445	1,408	185	-	-	-	-	-	
	7023 TS RECYCLABLES - METAL	19,049	6,845	7,946	8,000	8,000	9,718	10,000	2,000	25.0%
	7025 TS RECYCLABLES - OTHER	904	380	80	500	500	24	-	(500)	-100.0%
	7026 TS Single Sort Recycling	-	-	1,591	500	500	1,538	-	(500)	-
	7030 TS BACKHOE	3,812	2,048	5,677	-	-	-	-	-	-
	7040 Commercial Haulers Permits	300	375	1,031	450	450	450	450	-	0.0%
	7050 TS GRANTS	-	20	7	-	-	969	-	-	-
	7079 TS REVENUES - FAYETTE SHARE	-	-	34,634	63,412	28,396	67,550	4,138	4,138	-
	7090 TS REVENUES - WAYNES SHARE	101,716	101,242	99,294	73,774	49,276	80,084	6,310	8.6%	
	<b>70 SOLID WASTE</b>	<b>\$ 148,198</b>	<b>\$ 142,473</b>	<b>\$ 184,826</b>	<b>\$ 181,636</b>	<b>\$ 111,920</b>	<b>\$ 191,084</b>	<b>\$ 9,448</b>	<b>\$ 5,2%</b>	

DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
90 UNCLASSIFIED	1250 First Park Revenue	\$ 10,298	\$ 10,503	\$ 11,084	\$ 10,000	\$ 10,000	\$ -	\$ -	0.0%
	3010 Snowmobile Fees	1,437	1,490	940	940	1,377	1,377	437	46.5%
	4010 Readfield Enterprise Fund	8,466	7,127	27,556	10,000	389	10,000	-	0.0%
	<b>90 UNCLASSIFIED</b>	<b>\$ 20,201</b>	<b>\$ 19,120</b>	<b>\$ 39,580</b>	<b>\$ 20,940</b>	<b>\$ 1,766</b>	<b>\$ 21,377</b>	<b>\$ 437</b>	<b>\$ 2.1%</b>

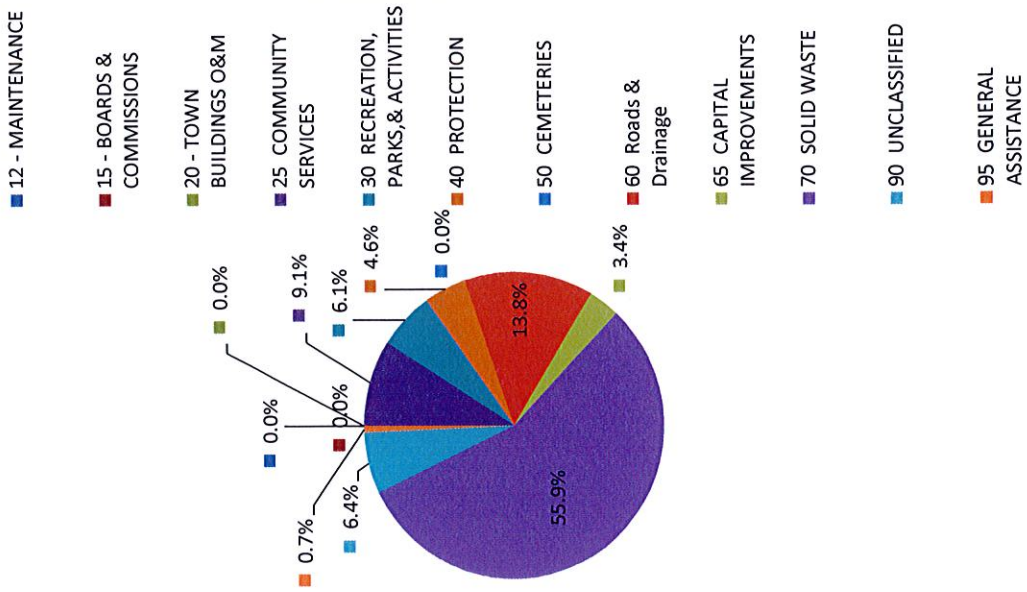
DEPARTMENT	DIVISION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %
95 GENERAL ASSISTANCE	1010 GENERAL ASSIST-STATE REVENUE	\$ 269	\$ 269	\$ -	\$ 2,325	\$ 2,325	\$ -	\$ (1,075)	-46.2%
	<b>95 GENERAL ASSISTANCE</b>	<b>\$ 269</b>	<b>\$ 269</b>	<b>\$ -</b>	<b>\$ 2,325</b>	<b>\$ 2,325</b>	<b>\$ -</b>	<b>\$ (1,075)</b>	<b>-46.2%</b>

2019 Revenues

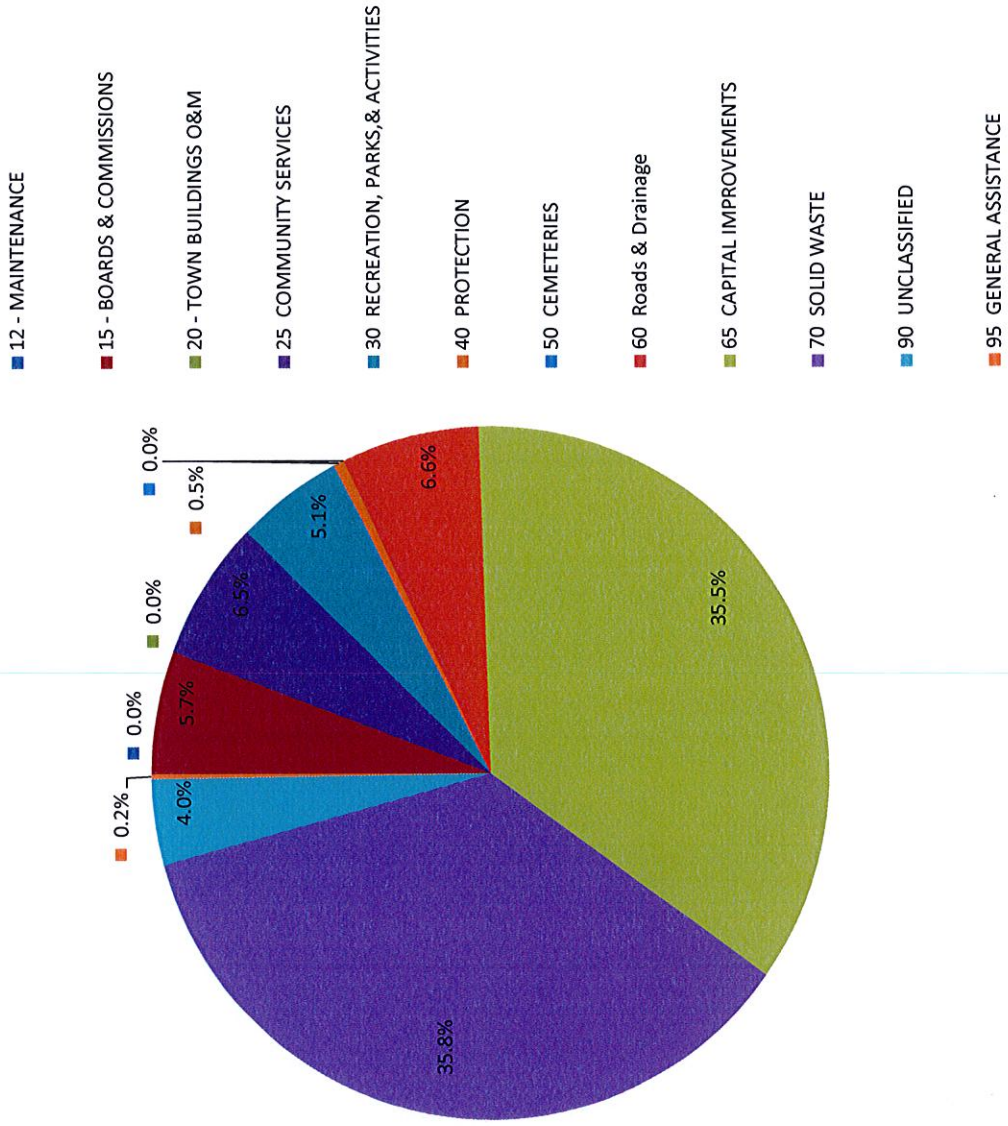
DEPARTMENT	DEPARTMENT SUMMARY									
	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 YTD	2019 BUDGET	2018-2019 \$	2018-2019 %		
10- ADMINISTRATION	\$ 5,448,629	\$ -	\$ 5,572,162	\$ 5,795,882	\$ 5,570,752	\$ 5,829,980	\$ 66,147	1.2%		
12- MAINTENANCE	\$ 726	\$ 3,275	\$ 4,059	\$ -	\$ 212	\$ -	\$ -	-		
15- BOARDS & COMMISSIONS	\$ 919	\$ 25	\$ -	\$ -	\$ -	\$ 30,517	\$ 30,517	-		
20- TOWN BUILDINGS O&M	\$ 30,831	\$ 33,427	\$ 42,433	\$ 29,580	\$ 17,564	\$ 34,925	\$ 5,345	18.1%		
25 COMMUNITY SERVICES	\$ 15,018	\$ 19,949	\$ 17,773	\$ 19,703	\$ 11,490	\$ 27,370	\$ 7,667	38.9%		
30 RECREATION, PARKS, & ACTIVITIES	\$ 18,179	\$ 19,379	\$ 16,147	\$ 15,000	\$ 10,041	\$ 2,600	\$ (12,400)	-82.7%		
40 PROTECTION	\$ 200	\$ 79	\$ 231	\$ -	\$ 21	\$ -	\$ -	-		
50 CEMETERIES	\$ 39,826	\$ 44,660	\$ 44,256	\$ 45,000	\$ 36,024	\$ 35,000	\$ (10,000)	-22.2%		
60 Roads & Drainage	\$ -	\$ 19,000	\$ 7	\$ 10,975	\$ 4,997	\$ 189,111	\$ 178,136	-		
65 CAPITAL IMPROVEMENTS	\$ 148,198	\$ 142,473	\$ 184,826	\$ 181,636	\$ 111,920	\$ 191,084	\$ 9,448	5.2%		
70 SOLID WASTE	\$ 20,201	\$ 19,120	\$ 39,580	\$ 20,940	\$ 1,766	\$ 21,377	\$ 437	2.1%		
90 UNCLASSIFIED	\$ 269	\$ -	\$ -	\$ 2,325	\$ -	\$ 1,250	\$ (1,075)	-46.2%		
95 GENERAL ASSISTANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-		
<b>TOTAL \$</b>	<b>5,722,996</b>	<b>5,873,818</b>	<b>6,145,194</b>	<b>6,088,676</b>	<b>5,764,787</b>	<b>6,363,214</b>	<b>274,222</b>	<b>4.5%</b>		



### 2018 Budget Revenue by Department (excluding administration)



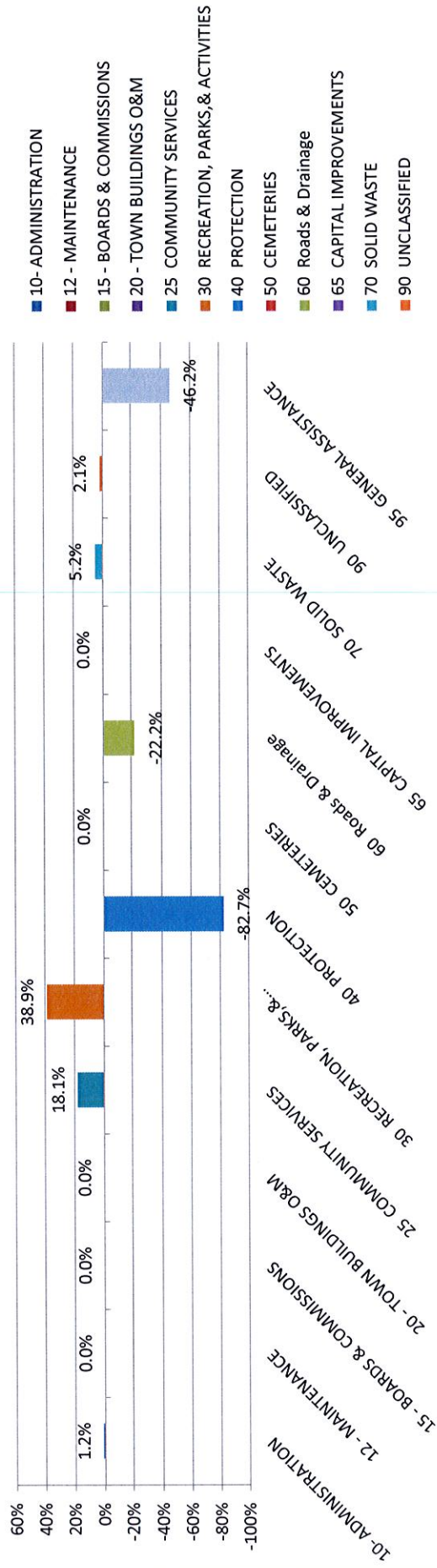
### 2019 Budget Revenue by Department (excluding administration)



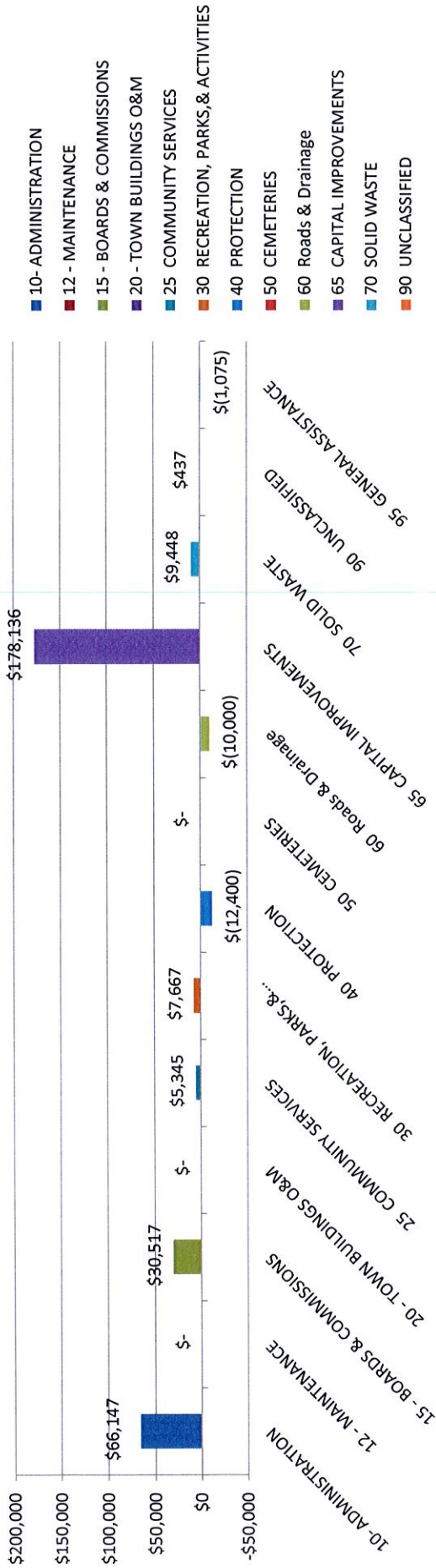
### 2018-2019 Revenue Totals by Department (excluding administration)



### 2018-2019 Revenue % Change by Department

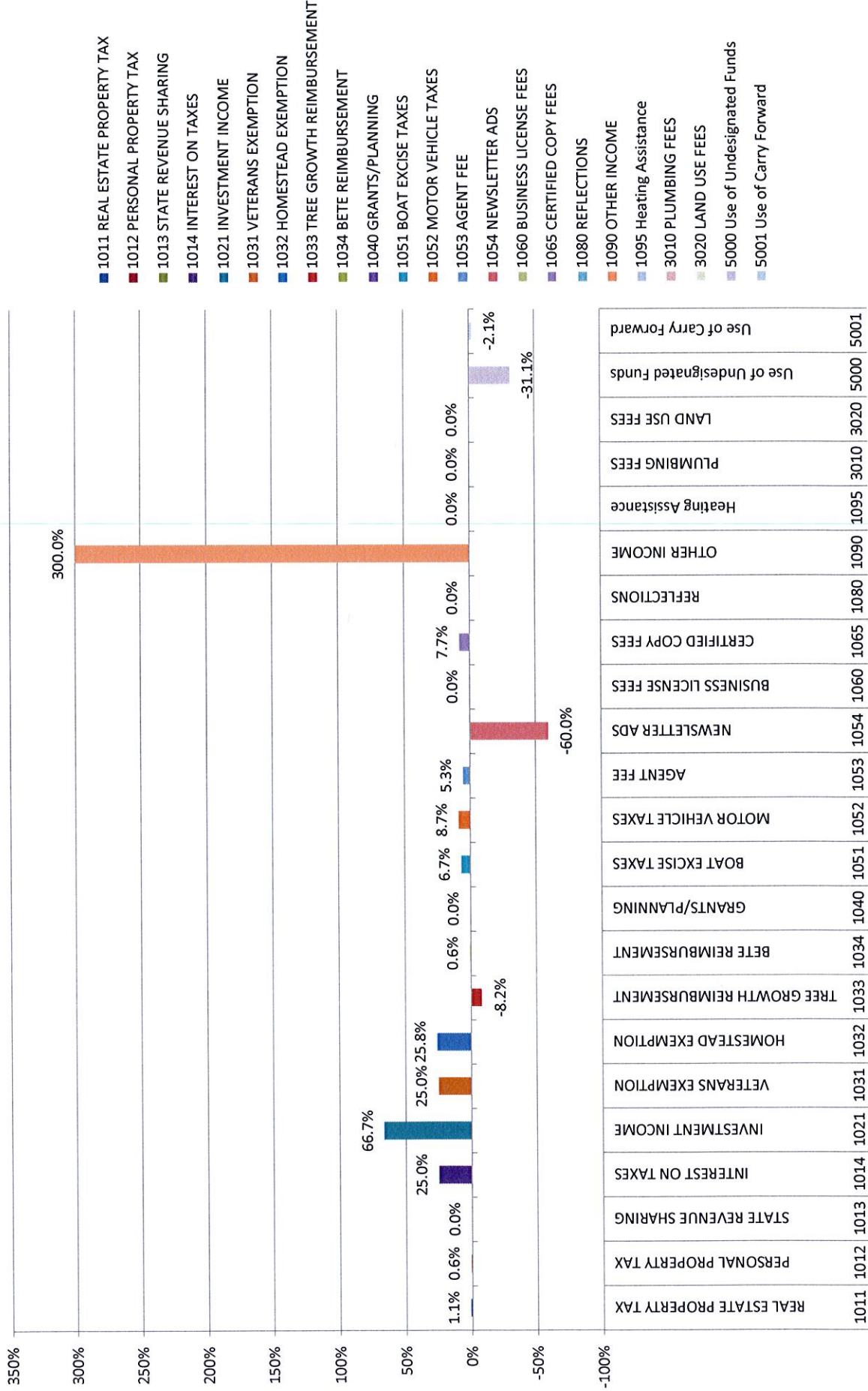


### 2018-2019 Revenue \$ Change by Department

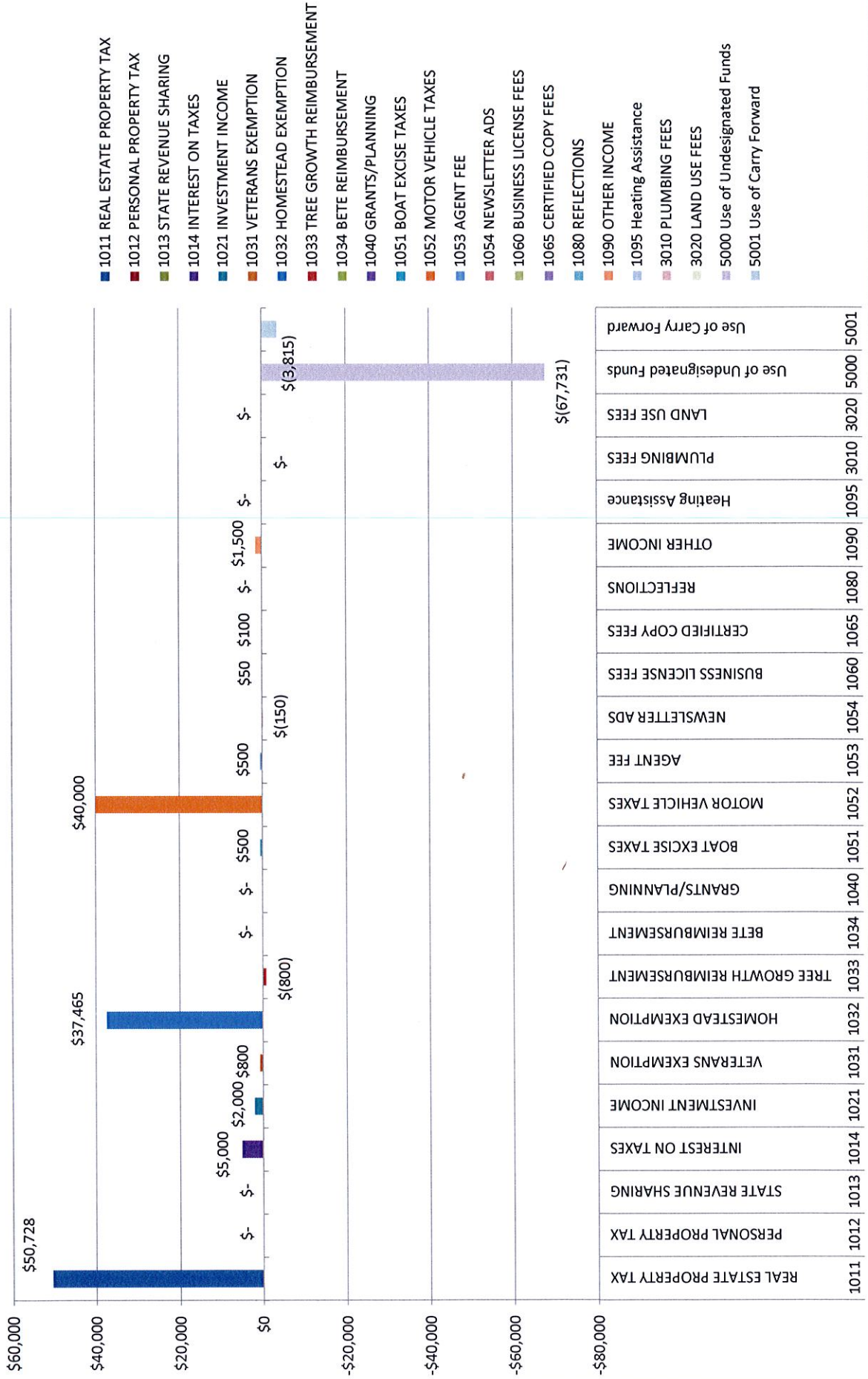




### 2018-2019 Revenue % Change - Administration by Division



## 2018-2019 Revenue \$ Change - Administration by Division





**Committed and Unassigned Fund Balances and Use of Funds by Fiscal Year**

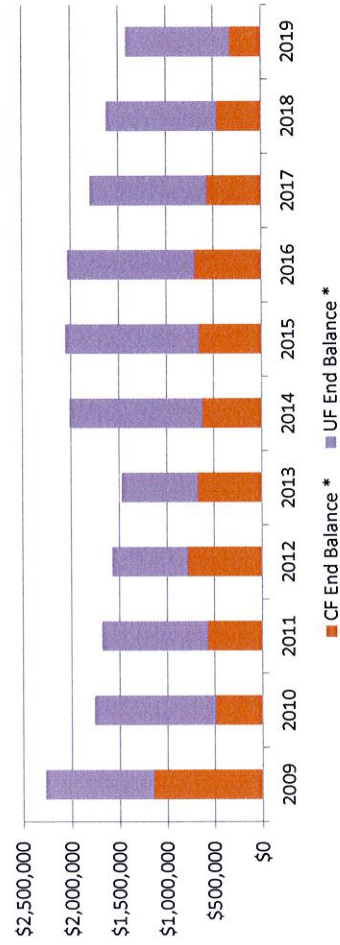
Fiscal Year	Committed Fund Balances				Unassigned Fund Balances				Combined Fund Balance
	Initial Balance	Use of Funds	New Funds	CF End Balance *	Initial Balance	Use of Funds	New Funds	UF End Balance *	
2008									
2009	\$ 1,144,584	\$ 1,162,880	\$ 509,667	\$ 1,144,584	\$ 1,134,437	\$ -	\$ 142,238	\$ 1,134,437	\$ 2,279,021
2010	\$ 491,371	\$ 491,371	\$ 572,447	\$ 491,371	\$ 1,276,675	\$ 285,322	\$ 120,103	\$ 1,276,675	\$ 1,768,046
2011	\$ 572,447	\$ 76,694	\$ 287,821	\$ 783,574	\$ 1,111,456	\$ 260,000	\$ (62,763)	\$ 1,111,456	\$ 1,683,903
2012	\$ 783,574	\$ 395,057	\$ 286,506	\$ 675,023	\$ 788,693	\$ 250,000	\$ 262,477	\$ 788,693	\$ 1,572,267
2013	\$ 675,023	\$ 134,437	\$ 82,033	\$ 622,619	\$ 801,170	\$ -	\$ 593,078	\$ 801,170	\$ 1,476,193
2014	\$ 622,619	\$ 160,844	\$ 195,182	\$ 656,957	\$ 1,394,248	\$ 113,421	\$ 121,785	\$ 1,394,248	\$ 2,016,867
2015	\$ 656,957	\$ 74,865	\$ 117,867	\$ 699,959	\$ 1,402,612	\$ 300,183	\$ 233,373	\$ 1,402,612	\$ 2,059,569
2016	\$ 699,959	\$ 227,020	\$ 100,000	\$ 572,939	\$ 1,335,802	\$ 230,000	\$ 125,000	\$ 1,230,802	\$ 2,035,761
2017	\$ 572,939	\$ 184,818	\$ 75,000	\$ 463,121	\$ 1,230,802	\$ 217,731	\$ 150,000	\$ 1,163,071	\$ 1,803,741
2018	\$ 463,121	\$ 181,003	\$ 50,000	\$ 332,118	\$ 1,163,071	\$ 150,000	\$ 75,000	\$ 1,088,071	\$ 1,626,192
2019									\$ 1,420,189
<b>AVERAGE</b>	<b>\$ 706,654</b>	<b>\$ 356,593</b>	<b>\$ 293,075</b>	<b>\$ 643,136</b>	<b>\$ 1,129,899</b>	<b>\$ 172,704</b>	<b>\$ 201,470</b>	<b>\$ 1,158,665</b>	<b>\$ 1,801,801</b>

UF Minimum Allowable Balance \$ 1,062,657  
 Budgeted UF Ending Balance \$ 1,088,071  
 Deficit / Surplus \$ 25,414.26

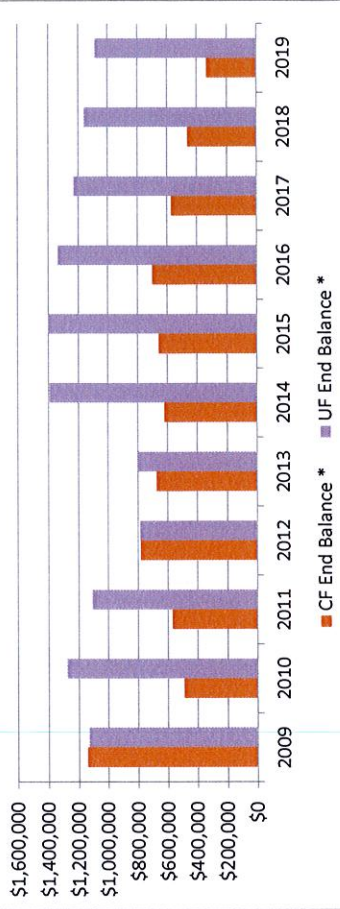
\* Audited End Balances were used through FY15

■ Draft Audit  
■ Estimated Values

**Fund End Balances By Fiscal Year**

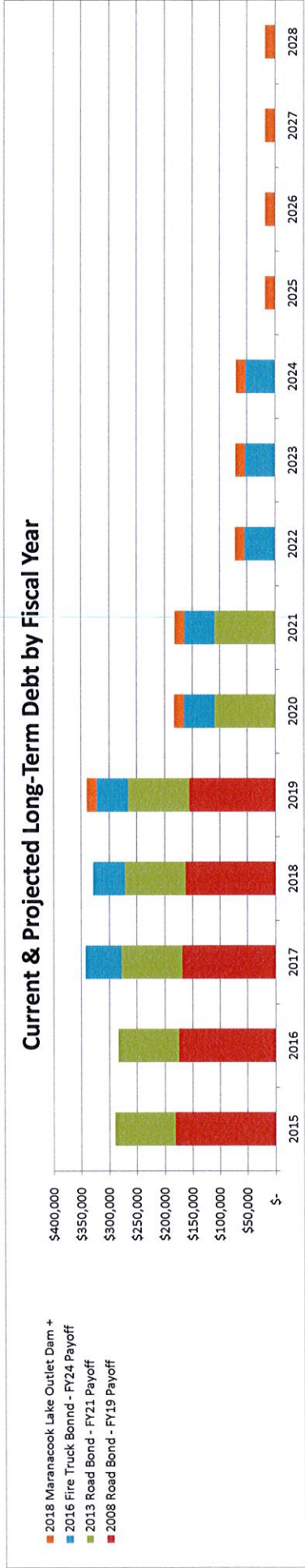


**Fund End Balances by Fiscal Year**





		Long-Term Debt by Fiscal Year													
		2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
BONDS:	2008 Road Bond - FY19 Payoff	\$ 180,825	\$ 174,660	\$ 168,546	\$ 162,330	\$ 156,165	\$ 109,117	\$ 109,117	\$ 109,117	\$ 53,324	\$ 52,453	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
	2013 Road Bond - FY21 Payoff	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,117	\$ 109,117	\$ 55,583	\$ 54,884	\$ 54,132	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
	2016 Fire Truck Bond - FY24 Payoff			\$ 64,801	\$ 56,857	\$ 56,238	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
	2018 Maranacook Lake Outlet Dam +					\$ 18,000	\$ 182,700	\$ 182,001	\$ 72,132	\$ 71,324	\$ 70,453				
	<b>TOTAL</b>	\$ 289,942	\$ 283,777	\$ 342,464	\$ 328,304	\$ 339,520	\$ 182,700	\$ 182,001	\$ 72,132	\$ 71,324	\$ 70,453				





## TOWN OF READFIELD

8 OLD KENTS HILL ROAD • READFIELD, MAINE 04355  
Tel. (207) 685-4939 • Fax (207) 685-3420  
Email: [Readfield@roadrunner.com](mailto:Readfield@roadrunner.com)

To: Readfield Select Board, Age-Friendly Committee, Budget Committee, and other interested parties  
From: Eric Dyer, Town Manager  
Date: February 2, 2018  
Subject: Local Tax Assistance Program and Ordinance

### Background:

Over the past several years, and in some cases much longer, a number of factors have increased the burden on local property tax payers. Three of the most impactful include:

- Inflation rates that exceed the rate of increase in real estate values, and subsequently in assessed property values. Because municipalities rely very heavily on property taxes as a source of revenue the result is higher costs to provide the same level of services without sufficient offsetting revenue from property taxes.
- The plundering of municipal revenue sharing dollars by the State government. By law the State of Maine is required to return a portion of the revenue it collects to municipalities. Over the past several years this has not happened at anything close to the rate required by law.
- Significant reductions in revenue sharing and school subsidies provided by State government to local school districts and RSU's.

The net result of the last two trends in particular has been a shift away from sales, lodging, and income taxes collected by the State that are strongly correlated to a resident's (and in many cases a non-resident's) ability to pay them; toward local property taxes that have far less of a correlation to a person's ability to pay. This is particularly true of older and lower-income year-round residents of the state. Many in Readfield have felt the pinch and have asked their appointed and elected officials to take action. In collaboration with the Age Friendly Committee the Readfield Select Board has researched and developed a proposed Local Property Tax Assistance Program and supporting Ordinance (as required by state law) to assist those most in need.

### Program Proposal:

The goal of the proposed Local Tax Assistance Program is to provide targeted property tax assistance to low income residents using parameters that are equitable, understandable, and accessible.

Key features of the program are as follows:

- Open to all low-income Readfield residents who have lived in town for at least 10 years, have had a homestead here for at least the past year, and who have

applied for and received assistance through the State Property Tax Fairness Credit program.

- Provides a cash benefit that is proportional to income and age.
- Maximum benefits of \$360 for qualifying residents over 65 and \$240 for qualifying residents under 65. This could easily be 10% - 20% or more of a property tax bill.
- "Piggybacks" on an existing State program to minimize local administrative burden and ensure that applicants are pre-qualified in a meaningful way.

The Select Board has made this program a priority and expressed an interest in presenting an ordinance and funding mechanism at Town Meeting in June of 2018 in order to have the program fully functioning to assist with the payment of 2018 taxes (due in September of 2018 and February of 2019). Both the Ordinance and funding mechanism will need to be approved in order for the program to move forward.

Careful review and consideration of the attached DRAFT Ordinance by all stakeholder groups is critically important. The Ordinance will go through at least two readings at the Select Board level and will require legal review. The more feedback that is received the better and more effective the final product will be.

#### Program Funding:

In Fiscal Year 2017 the Town acquired the property at 1111 Main St. as a result of unpaid taxes after a lengthy foreclosure process. The property was owned by a branch of CitiBank and was not taken from a resident. The property was held for under four months at very little cost to the Town. The Town sold 1111 Main St. early in Fiscal Year 2018 for \$65,100. After deducting all past-due taxes and fees (\$5,780.21), broker fees (\$3,906), and other fees (about \$30), we were left with over \$55,000 to apply toward the public good. It has been discussed, and is recommended, that \$50,000 of this revenue be used to fund a local tax relief program to supplement existing state programs including the Homestead Exemption and Property Tax Fairness Credit.

Future funding for the program will be subject to available funds raised or appropriated at Town Meeting.

# TOWN OF READFIELD PROPERTY TAX ASSISTANCE PROGRAM ORDINANCE

## DRAFT

### Section 1. Purpose

The purpose of this Ordinance is to establish a program to provide property tax assistance to eligible persons who reside in the Town of Readfield. Under this program, the Town of Readfield will provide will provide refund payments to those individuals who qualify for and are beneficiaries of the State of Maine Property Tax Fairness Credit pursuant to 36 M.R.S.A. §5219-KK, and who meet the criteria established by this Ordinance.

### Section 2. Definitions

**Homestead:** For purposes of this article, "homestead" shall have the same meaning as defined in 36 M.R.S.A. § 5219-KK(1)(C). Generally, a homestead is a dwelling owned, rented or held in a trust, life tenancy or similar legal instrument for the benefit of the person seeking tax assistance under this Ordinance. The dwelling must be occupied by that person and that person's dependents as a home.

**Qualifying applicant:** A qualifying applicant is a person who is determined by the Town Manager, after review of a complete application under Section 4 of this Ordinance, to be eligible for a refund payment under the terms of this Ordinance.

### Section 3. Criteria for Participation

In order to participate in the Property Tax Assistance Program, an applicant shall demonstrate all of the following:

- a. The applicant shall have a homestead in the Town of Readfield at the time of the application and for the entire year prior to the date of application.
- b. If owned by the applicant, the homestead shall be enrolled in the State of Maine Homestead Exemption Program (36 M.R.S.A. §§ 681-689).
- c. The applicant has received a refund under the State of Maine Property Tax Fairness Credit (36 M.R.S.A. §5219-KK) for the year preceding the date of application.
- d. The applicant has been a resident of the Town of Readfield for at least ten years immediately preceding the date of application.
- e. Total household income not exceeding an amount equal to 80% of the current United States Department of Housing and Urban Development median family income for the Town of Readfield for the applicable family size.

## **Section 4. Application and Payment Procedures**

.Persons seeking to participate in the Property Tax Assistance Program shall submit a written request to the Town Manager no later than August 1 of the year for which the credit is requested. Applications are required every year to participate in this program. The Town Manager shall provide an application form for the program, which shall include, at a minimum, the applicant's name, homestead address and contact information. Attached to all applications shall be proof and dollar amount (copy of check) of any refund under the State of Maine Property Tax Fairness Credit Program (36 M.R.S.A. §5219-KK). Attached to all applications shall be proof of household income for the year preceding the date of application. The Town Manager shall review and determine if the application is complete and accurate and if the applicant is otherwise eligible to participate in the Program. The Town Manager shall notify an applicant if an application is determined to be incomplete. The Town Manager's decision on eligibility to participate in the Program shall be final.

## **Section 5. Determination of eligibility and amount of eligibility**

If the Town Manager determines that the applicant is eligible to participate in the Program, he shall determine the total amount of such eligibility. Eligibility shall be the lesser of the following amounts:

- a. 40% of the amount of the refund awarded by the State under the Property Tax Fairness Credit (36 M.R.S.A. §5219-KK),
- b. Available monies in the Town of Readfield Local Tax Assistance Fund or;
- c. \$360.00.

## **Section 6. Program Fund - Limitations upon payments**

The Town Manager shall report to the Select Board for its approval at a meeting in August each year the projected payments and number of eligible applicants requesting assistance from the program fund.

Payments under this Ordinance shall be conditioned upon the existence of sufficient monies in the program fund the year in which participation is sought. If there are not sufficient monies in the program fund to pay all qualifying applicants under this Ordinance, payments shall be limited to the amounts available in the fund. In the event that a lack of funding results in no payment or less than the full payment to a qualifying applicant, the request will not carry over to the next year.

## **Section 7. Creation of the Program Fund**

The program fund from which payments shall be made under the terms of this Ordinance shall be created as follows:

If approved, an initial appropriation of \$50,000 shall be made from the undesignated fund as identified in the June 12, 2018 Town Meeting Warrant. This appropriation shall be deposited in a carry-forward account to be solely for the purpose of tax assistance associated with the Program. As funds are available, the Board of Selectmen shall request from the annual town meeting monies from the general fund or other sources to support this program.

### **Section 8. Timing of Payments**

A person who qualifies for a tax payment under this Program shall be mailed a check for the benefit amount for which he/she is eligible under Section 5 of this ordinance (or the pro-rated amount if inadequate funds are available) no later than 14 days from the date of Select Board approval of the applications for the year in which participation is sought.

### **Section 9. Limitations upon Payments**

Only one qualifying applicant per household shall be entitled to a payment under this Program each year. The right to file an application under this Ordinance is personal to the applicant and does not survive the applicant's death, but the right may be exercised on behalf of an applicant by the applicant's legal guardian or attorney-in-fact. If an applicant dies after having filed a timely complete application that results in a determination of qualification, the amount determined by the Town Manager shall be disbursed to another member of the household as determined by the Town Assessor or the Town Manager. If the applicant was the only member of a household, then no payment shall be made under this Ordinance.

# Maine Revised Statutes

## Title 36: TAXATION

### Part 9: TAXPAYER BENEFIT PROGRAMS

#### Chapter 907-A: MUNICIPAL PROPERTY TAX ASSISTANCE

#### §6232. Municipal authority

The legislative body of a municipality may by ordinance adopt a program to provide benefits to persons with homesteads in the municipality. A municipality may choose to restrict the program to persons who are at least 62 years of age. [2005, c. 395, §4 (NEW).]

**1. Conditions of program.** Except as provided in subsection 1-A, a program adopted under this section must:

**A. Require that the claimant has a homestead in the municipality;** [2005, c. 395, §4 (NEW).]

**B. Provide benefits for both owners and renters of homesteads; and** [2005, c. 395, §4 (NEW).]

**C. Calculate benefits in a way that provides greater benefits proportionally to claimants with lower incomes in relation to their property taxes accrued or rent constituting property taxes accrued.** [2005, c. 395, §4 (NEW).]

[ 2007, c. 635, §1 (AMD) .]

**1-A. Volunteer program.** A municipality may by ordinance adopt a program that permits claimants who are at least 60 years of age to earn benefits up to a maximum of \$750 by volunteering to provide services to the municipality. A program adopted under this subsection does not need to meet the requirements of subsection 1, paragraph B or C. Benefits provided under this subsection must be related to the amount of volunteer service provided. Benefits received under this subsection may not be considered income for purposes of Part 8. A municipality may by ordinance establish procedures and additional standards of eligibility for a program adopted under this subsection.

[ 2007, c. 635, §2 (NEW) .]

**2. Relationship to state program.**

[ 2013, c. 455, §2 (RP) .]

**3. Repeal of program.** A municipality that has adopted a program under this section may repeal it through the same procedure by which the program was adopted.

[ 2005, c. 395, §4 (NEW) .]

#### SECTION HISTORY

2005, c. 395, §4 (NEW). 2007, c. 635, §§1, 2 (AMD). 2013, c. 455, §2 (AMD).

The Revisor's Office cannot provide legal advice or interpretation of Maine law to the public.  
If you need legal advice, please consult a qualified attorney.

## Maine Revised Statutes

### Title 36: TAXATION Part 8: INCOME TAXES Chapter 822: TAX CREDITS

#### §5219-KK. Property tax fairness credit for tax years beginning on or after January 1, 2014

For tax years beginning on or after January 1, 2014, a Maine resident individual is allowed a property tax fairness credit as computed under this section against the taxes imposed under this Part. [2013, c. 551, §3 (NEW).]

**1. Definitions.** As used in this section, unless the context otherwise indicates, the following terms have the following meanings.

A. "Benefit base" means property taxes paid by a resident individual during the tax year on the resident individual's homestead in this State or rent constituting property taxes paid by the resident individual during the tax year on a homestead in the State not exceeding the following amounts:

- (1) For persons filing as single individuals, \$2,000;
- (2) For persons filing joint returns or as heads of households that claim no more than 2 personal exemptions, \$2,600; and
- (3) For persons filing joint returns or as heads of households that claim 3 or more personal exemptions, \$3,200.

[2017, c. 211, Pt. D, §6 (AMD).]

B. "Dwelling" means an individual house or apartment, duplex unit, cooperative unit, condominium unit, mobile home or mobile home pad. [2013, c. 551, §3 (NEW).]

C. "Homestead" means the dwelling owned or rented by a taxpayer or held in a revocable living trust for the benefit of the taxpayer and occupied by the taxpayer and the taxpayer's dependents as a home and may consist of a part of a multidwelling or multipurpose building and a part of the land, up to 10 acres, upon which it is built. For purposes of this paragraph, "owned" includes a vendee in possession under a land contract, one or more joint tenants or tenants in common and possession under a legally binding agreement that allows the owner of the dwelling to transfer the property but continue to occupy the dwelling as a home until some future event stated in the agreement. [2013, c. 551, §3 (NEW).]

D. "Income" means federal adjusted gross income increased by the following amounts:

- (1) Trade or business losses; capital losses; any net loss resulting from combining the income or loss from rental real estate and royalties, the income or loss from partnerships and S corporations, the income or loss from estates and trusts, the income or loss from real estate mortgage investment conduits and the net farm rental income or loss; any loss associated with the sale of business property; and farm losses included in federal adjusted gross income;



- (2) Interest received to the extent not included in federal adjusted gross income;
- (3) Payments received under the federal Social Security Act and railroad retirement benefits to the extent not included in federal adjusted gross income; and
- (4) The following amounts deducted in arriving at federal adjusted gross income:
- (a) Educator expenses pursuant to the Code, Section 62(a)(2)(D);
  - (b) Certain business expenses of performing artists pursuant to the Code, Section 62(a)(2)(B);
  - (c) Certain business expenses of government officials pursuant to the Code, Section 62(a)(2)(C);
  - (d) Certain business expenses of reservists pursuant to the Code, Section 62(a)(2)(E);
  - (e) Health savings account deductions pursuant to the Code, Section 62(a)(16) and Section 62(a)(19);
  - (f) Moving expenses pursuant to the Code, Section 62(a)(15);
  - (g) The deductible part of self-employment tax pursuant to the Code, Section 164(f);
  - (h) The deduction for self-employed SEP, SIMPLE and qualified plans pursuant to the Code, Section 62(a)(6);
  - (i) The self-employed health insurance deduction pursuant to the Code, Section 162(1);
  - (j) The penalty for early withdrawal of savings pursuant to the Code, Section 62(a)(9);
  - (k) Alimony paid pursuant to the Code, Section 62(a)(10);
  - (l) The IRA deduction pursuant to the Code, Section 62(a)(7);
  - (m) The student loan interest deduction pursuant to the Code, Section 62(a)(17);
  - (n) The tuition and fees deduction pursuant to the Code, Section 62(a)(18); and
  - (o) The domestic production activities deduction pursuant to the Code, Section 199. [2013, c. 551, §3 (NEW).]

E. "Rent constituting property taxes" means 15% of the gross rent actually paid in cash or its equivalent during the tax year solely for the right of occupancy of a homestead in the State. For the purposes of this paragraph, "gross rent" means rent paid at arm's length solely for the right of occupancy of a homestead, exclusive of charges for any utilities, services, furniture, furnishings or personal property appliances furnished by the landlord as part of the rental agreement, whether or not expressly set out in the rental agreement. If the landlord and tenant have not dealt with each other at arm's length, and the assessor is satisfied that the gross rent charged was excessive, the assessor may adjust the gross rent to a reasonable amount for purposes of this section. [2013, c. 551, §3 (NEW).]

[ 2017, c. 211, Pt. D, §6 (AMD) .]

**2. Credit.** A resident individual is allowed a credit against the taxes imposed under this Part in an amount equal to 50% of the amount by which the benefit base for the resident individual exceeds 6% of the resident individual's income. The credit may not exceed \$600 for resident individuals under 65 years of age as of the last day of the taxable year or \$900 for resident individuals 65 years of age and older as of the last day of the taxable year. In the case of married individuals filing a joint return, only one spouse is required

to be 65 years of age or older to qualify for the \$900 credit limitation. Married taxpayers filing separate returns do not qualify for the credit under this section.

[ 2017, c. 211, Pt. D, §7 (AMD) .]

**3. Refundability of credit.** The tax credit under this section is refundable after the application of nonrefundable credits.

***(Section 5219-KK as enacted by PL 2013, c. 599, §1 is REALLOCATED TO TITLE 36, SECTION 5219-LL)***

[ 2013, c. 551, §3 (NEW) .]

SECTION HISTORY

RR 2013, c. 2, §46 (RAL). 2013, c. 551, §3 (NEW). 2013, c. 599, §1 (NEW). 2017, c. 211, Pt. D, §§6, 7 (AMD).

The Revisor's Office cannot provide legal advice or interpretation of Maine law to the public.

If you need legal advice, please consult a qualified attorney.

Office of the Revisor of Statutes (mailto:webmaster\_ros@legislature.maine.gov) • 7 State House Station • State House Room 108 • Augusta, Maine 04333-0007

Page composed on 11/03/2017 01:35:23.

**SCHEDULE  
PTFC/STFC  
FORM 1040ME  
2016**

**PROPERTY TAX FAIRNESS CREDIT  
SALES TAX FAIRNESS CREDIT**

**For MAINE RESIDENTS and PART-YEAR RESIDENTS ONLY.**

Enclose with Form 1040ME.

See instructions.

For more information, visit [www.maine.gov/revenue/forms](http://www.maine.gov/revenue/forms).



\*1602205\*

99

Attachment  
Sequence No. 3

Name(s) as shown on Form 1040ME

Your Social Security Number

Enter your  
date of birth

MM DD YYYY

If married, enter your  
spouse's date of birth

MM DD YYYY

Physical location of property where you lived during 2016 (if different from your mailing address):

**TOTAL INCOME - Complete line 1 or line 2 below, but not both. Complete line 1 if you do not file federal Form 1040, 1040A or 1040EZ. Complete line 2 if you do file federal Form 1040, 1040A or 1040EZ. Then go to line 3.**

**IF YOU DO NOT FILE FEDERAL FORM 1040, 1040A or 1040EZ, ENTER:**

1. (a) Social security benefits and railroad retirement benefits (see instructions).....1a. .00
- (b) Interest and dividends (see instructions).....1b. .00
- (c) Pensions, annuities and IRA distributions (see instructions).....1c. .00
- (d) Wages, salaries, tips, etc. (see instructions).....1d. .00
- (e) Other income (see instructions).....1e. .00

**OR, IF YOU DO FILE FEDERAL FORM 1040, 1040A or 1040EZ, ENTER:**

2. (a) Federal total income (from federal Form 1040, line 22, Form 1040A, line 15 or Form 1040EZ, line 4). If filing Schedule NRH - see instructions.....2a. .00
- (b) Social security benefits not included on line 2a above (federal Form 1040, line 20a minus line 20b or Form 1040A, line 14a minus line 14b) and railroad retirement benefits not included on line 2a above (see instructions).....2b. .00
- (c) Interest not included on line 2a above. If filing Schedule NRH - see instructions.....2c. .00
- (d) Loss add-backs (see instructions).....2d. .00
3. **Total income.** Add lines 1a through 1e **OR** lines 2a through 2d above.....3. .00

Note that if the amount on line 3 is more than the amount shown in the table below for your filing status and the number of personal exemptions you claim on Form 1040ME, line 13, you do not qualify for the property tax fairness credit.

If your Filing Status is:	<b>AND</b> You claim <b>no more than</b> 2 personal exemptions	<b>OR</b> You claim <b>more than</b> 2 personal exemptions
	Your maximum income limitation is:	
Single	\$33,333	\$33,333
Head of Household, or Married filing Jointly, or Qualifying Widow(er)	\$43,333	\$53,333
Married filing Separately	\$21,667	\$26,667

Continue on next page. To apply for the property tax fairness credit, go to line 4. If you are applying only for the sales tax fairness credit, go to line 14.

If the amount on line 3 is more than the maximum income amount shown in the sales tax fairness credit table (see instructions for line 14) for your filing status and the number of personal exemptions you claim on Form 1040ME, line 13, you do not qualify for the sales tax fairness credit.



\*1602206\*

**PROPERTY TAX FAIRNESS CREDIT** (lines 4 through 13):

- 4. Enter the property tax you paid on your home in 2016. (See instructions.) .....4. .00  
If you paid no property tax in 2016, skip to line 5a.
- 5. (a) Enter the rent you paid on your home in 2016. (See instructions.) .....5a. .00  
If you paid no rent in 2016, skip to line 6.
- (b) Does the rent entered on line 5a include heat, utilities, furniture or similar items? ..... 5b. **Yes No**
- (c) If line 5b is yes and you know the amount paid for heat, utilities, furniture or similar items, enter that amount on line 5c. If yes, and you do not know the amount paid, multiply line 5a by 15% (.15) and enter the result on line 5c. If line 5b is no, enter "0" on line 5c. ....5c. .00
- (d) Line 5a minus line 5c .....5d. .00
- (e) Multiply line 5d by 15% (.15) .....5e. .00
- (f) Landlord's name and telephone number
- 6. Add lines 4 and 5e.....6. .00
- 7. Enter the amount shown in the table below for your filing status and the number of personal exemptions you claim on Form 1040ME: .....7. .00

If your Filing Status is:	<b>AND</b> You claim <b>no more than</b> 2 personal exemptions	<b>OR</b> You claim <b>more than</b> 2 personal exemptions
	Your maximum benefit base is:	
Single	\$2,000	\$2,000
Head of Household, or Married filing Jointly, or Qualifying Widow(er)	\$2,600	\$3,200
Married filing Separately	\$1,300	\$1,600

- 8. Benefit base. Enter the smaller of line 6 or line 7 .....8. .00
- 9. Multiply line 3 by 6% (.06) .....9. .00
- (a) Is the amount on line 8 more than the amount on line 9? If yes, go to line 10 below. If no, you do not qualify for the property tax fairness credit. Go to line 14 below to apply for the sales tax fairness credit. ....9a. **Yes No**
- 10. Subtract line 9 from line 8.....10. .00
- 11. Multiply line 10 by 50% (.50) .....11. .00
- 12. Were you or your spouse (if married filing jointly) at least 65 years of age during the tax year? .....12. **Yes No**
- (a) If yes, enter \$900. If no, enter \$600. ....12a. .00  
NOTE: If you are married filing a separate return and both you and your spouse claim the property tax fairness credit on the same homestead, enter \$450 if yes or \$300 if no.
- 13. Enter line 11 or line 12a, whichever is smaller, here and on **Form 1040ME, line 25d.** .....13. .00

**SALES TAX FAIRNESS CREDIT** (lines 14 and 14a):

- 14. See the table on page 16 for your filing status. Enter the amount shown for your total income from line 3 and the number of personal exemptions you claim on Form 1040ME, line 13. If you are filing Schedule NR or Schedule NRH, go to line 14a. Otherwise, enter this amount on Form 1040ME, line 25e. ....14. .00
- (a) **PART-YEAR RESIDENTS FILING SCHEDULE NR OR SCHEDULE NRH - You must prorate the sales tax fairness credit.** Schedule NR, multiply line 14 by the Maine-source income ratio (1.0000 minus Schedule NR, line 7). Schedule NRH, multiply line 14 by the Maine-source income ratio of your income (1.0000 minus Schedule NRH, line 7, column C). Enter the result here and on Form 1040ME, line 25e. ....14a. .00



# APPLICATION FOR MAINE HOMESTEAD PROPERTY TAX EXEMPTION

36 M.R.S. §§ 681-689

Completed forms must be filed with your local assessor by April 1. Forms filed after April 1 of any year will apply to the subsequent year tax assessment. See reverse for instructions.

## SECTION 1: CHECK ALL THAT APPLY

- 1a.  I am a permanent resident of the State of Maine.
- 1b.  I have owned a homestead in Maine for the past 12 months.
  - (1) If you owned a homestead in another municipality within the past 12 months, enter the address (street number, street name, municipality): \_\_\_\_\_
- 1c.  I declare the homestead in this municipality is my permanent residence and I am not claiming or receiving a homestead property tax exemption for any other property.
  - (Summer camps, vacation homes, and second residences do not qualify)

IF YOU HAVE NOT CHECKED ALL THREE BOXES, STOP HERE  
You do not qualify for a Maine homestead property tax exemption

## SECTION 2: DEMOGRAPHIC INFORMATION

- 2a. Names of all property owners (names on your tax bill): \_\_\_\_\_
- 2b. Physical location of your homestead (i.e. 14 Maple St.): \_\_\_\_\_  
 City/Town: \_\_\_\_\_ Telephone #: \_\_\_\_\_
- 2c. Mailing Address, if different from above: \_\_\_\_\_  
 City/Town: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

## SECTION 3: MAINE RESIDENCY IS BASED ON ONE OR MORE OF THE FOLLOWING (check all that apply):

- 3a.  I file a Maine resident income tax return.
- 3b.  The address on my driver's license is the same as the above address in Section 2.
- 3c.  The legal residence on my resident fishing and/or hunting license is the same as the above homestead location on line 2b.
- 3d.  I pay motor vehicle excise tax in this municipality.
- 3e.  I am a registered voter in this municipality.

(If you did not check any boxes, please attach an explanation that shows your residency.)

I hereby declare, aware of penalties for perjury, that the answers to the above are, to the best of my knowledge and belief, true, correct and complete. A person who knowingly files false information for the purpose of obtaining a homestead property tax exemption is guilty of a criminal offense.

Signature of Homestead Owner(s) \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

## INSTRUCTIONS

**SECTION 1.** Check the appropriate box related to each question. You must check all three boxes to qualify for the Maine homestead property tax exemption. If you have moved during the year and owned a homestead in Maine prior to your move, enter the address of the homestead you moved from on line 1.b(1). Your ownership of a homestead must have been continuous for the 12-month period prior to application. If you did not check all boxes in this section, you do not qualify for the homestead property tax exemption. A person on active duty serving in the Armed Forces of the United States who is permanently stationed at a military or naval post, station or base in this state is deemed to be a permanent Maine resident. A person on active duty serving in the Armed Forces of the United States does not include a member of the National Guard or the Reserves.

**SECTION 2.** Enter your full name(s) as shown on your property tax bill, the physical location of your home and your mailing address, if different than the physical location.

**SECTION 3.** This section gives the local assessor information which may be used to determine if you qualify and should support your answers to the questions in SECTION 1. Please check the appropriate box for each of the statements in this section.

At least one of the owners of the homestead must sign this document. Please file the application with your local municipal assessor. If, for any reason, you are denied exemption by the assessor, you may appeal the assessor's decision under the abatement statute, 36 M.R.S. § 841.

### **DEFINITIONS**

**Homestead.** "Homestead" means residential real property owned by an individual or individuals and occupied by those individuals as their permanent residence. Residential real property held in a revocable living trust for a beneficiary who occupies the property as his or her permanent residence also qualifies as a homestead.

**Permanent residence.** "Permanent residence" means that place where an individual has a true, fixed, and permanent home and principal establishment to which the individual, whenever absent, has the intention of returning. An individual may have only one permanent residence at a time and, once a permanent residence is established, that residence is presumed to continue until circumstances indicate otherwise.

**Permanent resident.** "Permanent resident" means an individual who has established a permanent residence.

A cooperative housing corporation may apply for a homestead exemption to be applied against the valuation of property of the corporation that is occupied by qualifying shareholders. To qualify, the corporation must complete an Application for Maine Homestead Property Tax Exemption for Cooperative Housing Corporations.



# FY 2017 INCOME LIMITS DOCUMENTATION SYSTEM

[HUD.gov](http://HUD.gov) [HUD User Home](#) [Data Sets](#) [Fair Market Rents](#) [Section 8 Income Limits](#) [MTSP Income Limits](#) [HUD LIHTC Database](#)

## FY 2017 Low-Income Income Limits Calculation

In general, most 4-person low-income limits are the higher of 80 percent of the area median family income or 80 percent of the State non-metropolitan median family level. However, calculating low-income limits as 80 percent of the area median family income may produce anomalies inconsistent with statutory intent because the very low-income limits are not always based on 50 percent of the median(e.g., very-low income limits could be higher than low-income limits).

The calculation normally used, therefore, is to set the 4-person low-income limit at 1.6 (i.e. 80%/50%) times the relevant 4-person very low income limit. The only exception is that the resulting income limit may not exceed the U.S. median family income level (\$68,000 for FY 2017) except when justified by high housing costs. Use of very low-income limits as a starting point for calculating other income limits tied to Section (3)(b)(2) of the U.S. Housing Act of 1937 has the effect of adjusting low-income limits in areas where the very low-income limits have been adjusted because of unusually high or low housing-cost-to-income relationships.

1. The first step of calculating low-income limits is to establish the preliminary 4-person income limit. This is derived by multiplying the 4-person very low-income limit by 1.6 (80%/50%) and rounding the product to the nearest 50.

Area	4-Person Very Low-Income Limit	Preliminary 4-Person Low-Income Limit
<b>Readfield town, ME</b>	\$31,000	\$49,600

2. Next, a comparison is made to ensure that the preliminary 4-Person low-income limit is not greater than the U.S. median family income level:

Area	US Median Family Income	Comparison	Result
<b>Readfield town, ME</b>	\$68,000	Is \$49,600 > \$68,000? <b>No</b>	No Adjustment 4 Person LIL = <b>\$49,600</b>

3. Next, a check is made to see if the area qualifies as a high housing cost area. This is similar to the high housing cost adjustment made for very low-income limits. An area's income limit is

adjusted due to high housing costs if 85% of the area's annual 2 bedroom FMR is greater than 35% of the US median income. As we are deriving the low-income limit, the 85% of the annual 2-BR FMR is augmented by 1.6:

Area	2BR FMR	Annual 2BR FMR	Annual 2BR FMR* 1.6*85%	35% of US Median Income	Comparison	Result
<b>Readfield town, ME</b>	\$844	\$10,128	\$13,774	\$23,800	Is \$13,774 > \$23,800? <b>No</b>	No Adjustment 4-Person LIL = <b>\$49,600</b>

4. Subsequent to the comparisons above, low-income limits are calculated for each person size family between 1 and 8 persons. As is done with the very low-income limits, the 1-person limit is calculated by multiplying the 4-person limit by 70%, the 2-person is obtained by multiplying the 4-person limit by 80%, the 3-person by multiplying the 4-person by 90%, the 5-person by multiplying the 4-person by 108%, the 6-person by multiplying the 4-person limit by 116%, the 7-person by multiplying the 4-person limit by 124%, and the 8-person by multiplying the 4-person limit by 132%. The low-income limits for these family size are then rounded up to the nearest \$50.

Readfield town, ME								
Income Limit	1- person	2- person	3- person	4- person	5- person	6- person	7- person	8- person
<b>FY2017 Low-Income Limits</b>	\$34,750	\$39,700	\$44,650	\$49,600	\$53,600	\$57,550	\$61,550	\$65,500

**Low-Income Limit Calculation For Families With More Than 8 People**

Select family size ▼

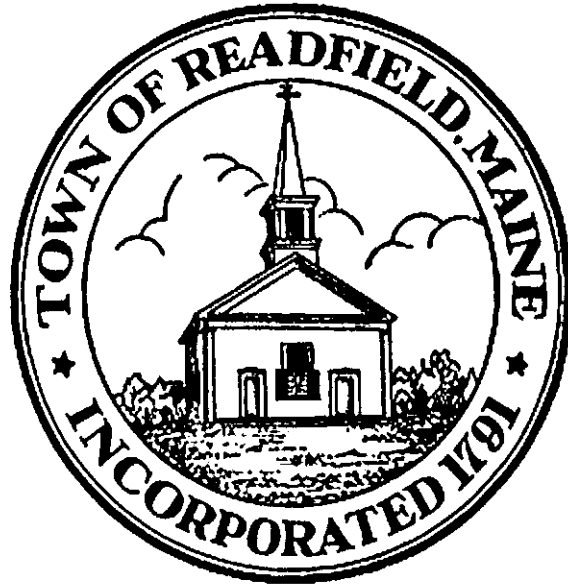
Calculate

Update URL for bookmarking or E-mailing

Technical Problems or questions? [Contact Us](#).



# Publications Policy



Town of Readfield, Maine

Adopted: \_\_\_\_\_

## **SECTIONS:**

Section 1.0 Publications

Section 2.0 Purpose

Section 3.0 General Guidelines

Section 4.0 Articles and Information

Section 5.0 Advertising

Section 6.0 Authorizations

## **Section 1.0 Name of Publications:**

Publications shall be defined as both electronic and printed information intended to communicate with the public. The Readfield town website, the Readfield Messenger, the Readfield Annual Town Report, and any other official town produced similar publications, permanent or temporary, are covered by this policy.

## **Section 2.0 Purpose:**

- 2.1 The purpose of publications are to inform Readfield's public of the affairs of non-profit community organizations, town boards, committees and commissions on a regular basis;
- 2.2 the town budget and financial information;
- 2.3 the town voting and Town Meeting information;
- 2.4 any town events;
- 2.5 and provide a place for public service information.

## **Section 3.0 General Guidelines:**

- 3.1 Town boards, committees and commissions will limit their monthly articles to one page in the Readfield Messenger unless prior authorization is given for additional space by the Town Clerk or Town Manager.
- 3.2 Nonprofit organizations, such as churches, organizations and community service organizations will be limited to a quarter page in the Readfield Messenger unless prior authorization is given for additional space by the Town Clerk or Town Manager.
- 3.3 All content should meet the Rules of Conduct for Public Meetings as approved ~~and amended~~ by the Readfield Select Board.
- 3.4 All content is subject to review and approval from the Town Clerk, and Town Manager as appropriate.

## **Section 4.0 Articles and Information**

- 4.1 Articles and information should be relevant to municipal government or civic activities in the Town of Readfield or surrounding area.
- 4.2 Articles and information should be submitted by municipal officers and officials, duly authorized members of appointed boards and committees, or duly authorized representatives of local non-profit organizations.
- 4.3 No editorials or letters to the editor will be accepted or published.
- 4.4 Articles and information shall not contain political messages with the exception of profiles submitted by those candidates who will be representing the Town of Readfield on the local, state or federal levels.
  - a.) Local candidates may only submit profiles after they have turned in their nomination papers to the Town Clerk.

b.) Local candidate profiles must be submitted by the candidate.

c.) Local candidate profiles should be kept to a few paragraphs.

d.) Candidate profiles will be requested by the Town Clerk in advance of an election and profiles must be submitted by the stated deadline.

4.5 Picture submissions need to be submitted as a jpeg and the submitter is responsible for acquiring the authority to use someone's likeness or picture.

4.6 Articles and/or ads need to be submitted as pdfs or text documents.

4.7 Submissions, if sent by e-mail, should be sent as an attachment.

### **Section 5.0 Advertising**

5.1 Paid advertising is may be permitted and encouraged to offset the cost of publishing. The Readfield Messenger accepts paid advertising.

5.2 Advertising for non-profit organizations, governmental organizations, public service agency or other agency, may be provided free of charge as space is available.

5.3 No political profiles are allowed with the exception of local, state or federal candidate's profiles of which there will be no charge if the ad falls under the guidelines of section 4.4.

5.4 Ad prices will be set by the Select Board under their miscellaneous fees authorization policy.

5.5 Ad prices will be set by size, either a standard business card or the portion of a full page the ad occupies in printed publications and according to any subsequent definitions established for electronic publications.

5.6 All ads will be paid for in advance of the publication of the ad.

5.7 No political advertising permitted.

### **Section 6.0 Authorizations**

6.1 The Town Clerk is responsible for determining any charges for ads as stated in Section 5.0 Advertisement.

6.2 The Town Clerk is responsible for the information acquisition and production of the Readfield Messenger each month unless otherwise directed by the Town Manager.

6.3 The Town Manager is responsible for the assignment, oversight, and supervision of all town publications.

Approved by the Readfield Select Board on: \_\_\_\_\_

\_\_\_\_\_  
Bruce Bourgoine

\_\_\_\_\_  
Christine Sammons

\_\_\_\_\_  
John Parent

\_\_\_\_\_  
Dennis Price

\_\_\_\_\_  
Kathryn Mills Woodsum

**Upcoming 2018 Select Board Meetings**

January							February						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28			
March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3							
4	5	6	7	8	9	10	1	2	3	4	5	6	7
11	12	13	14	15	16	17	8	9	10	11	12	13	14
18	19	20	21	22	23	24	15	16	17	18	19	20	21
25	26	27	28	29	30	31	22	23	24	25	26	27	28
							29	30					

Date	Meeting
February 20	Regular Select Board Meeting
February 22	Joint Select Board and Budget Committee Workshop - Capital Investment Plan
March 5	Regular Select Board Meeting
March 7	Select Board meeting with RSU #38 School Board
March 19	Regular Select Board Meeting
March 29	Joint Select Board Budget Committee Workshop - Public Budget Meeting
April 2	Regular Select Board Meeting
April 17	Regular Select Board Meeting
April 19	Joint Select Board Budget Committee Workshop - Public Budget Meeting

## **Future Agenda Items - Proposed DRAFT**

### Potential Future Meeting / Workshop Items:

- Review of properties potentially subject to tax acquisition due to non-payment of taxes - short-term
- Discussion of FirstPark - short-term
- Spirit of America Award nominations and Volunteer Recognition Event planning - short-term
- Investment strategies - intermediate-term
- County Officials and State Delegation Meetings - long-term
- Appeals process and appeals matrix review - long-term
- Contingency Policy discussion - long-term
- Personal Property Taxes - long-term
- Student engineering work at the Giles Rd. Bridge - long-term

### Ongoing Goals:

- Review, revise, draft governance documents as needed
- Business support and welcoming
- Renewable energy and energy conservation
- Town buildings planning
- Activities for kids and adults
- Church Street sidewalk
- Targeted property tax assistance
- Cannabis considerations
- Transfer Station operational refinement

**FYI**



STATE OF MAINE  
 OFFICE OF THE GOVERNOR  
 1 STATE HOUSE STATION  
 AUGUSTA, MAINE  
 04333-0001



Paul R. LePage  
 GOVERNOR

Dear Citizen of Readfield:

For the past seven years as your Governor, my priority has been to make Maine—our people—prosper. Helping you keep more money in your wallet by reducing taxes has been part of that mission.

Too many Maine families are facing skyrocketing property taxes that strain household budgets. Our elderly on fixed incomes are particularly vulnerable to these increases. School budgets are often blamed for annual increases in property taxes. But there's another reason. A tremendous amount of land and property value has been taken off the tax rolls, leaving homeowners to pick up the tab.

As of 2016, towns and cities owned land and buildings valued at nearly \$5.5 billion statewide. Large and wealthy non-profits, such as hospitals and colleges, often escape paying property taxes on their vast real estate holdings—totaling more than \$5.1 billion statewide.

In Maine, nearly 2.5 million acres of land have been set aside for conservation by the federal and state governments and non-profit organizations, including land trusts. Municipalities are losing out on property taxes on an estimated \$2 billion in land that has been either removed from the tax rolls or prohibited from development—shifting the cost of municipal services to local homeowners through higher property taxes.


It's time to recognize the results of taking property off the tax rolls and identify solutions to reduce the burden on our homeowners. My administration's proposals have been met with staunch resistance.

In 1993, about 35,800 acres of land were documented as land-trust owned. That number has increased by an astonishing 1,270 percent. Land trusts now control over 490,000 acres with an estimated value of \$403 million. We must restore the balance. We will be working this session to ensure all land owners are contributing to the local tax base. It's time for them to pay their fair share.

I encourage you to ask your local officials how much land in your municipality has been taken off the tax rolls, as well as how much in tax revenue that land would have been contributing today to offset your property taxes.

If ever I can be of assistance to you or if you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at [www.maine.gov/governor](http://www.maine.gov/governor).

Sincerely,

  
 Paul R. LePage  
 Governor



PRINTED ON RECYCLED PAPER

TTY USERS CALL 711  
[www.maine.gov](http://www.maine.gov)

PHONE: (207) 287-3531 (Voice)

FAX: (207) 287-1034