

Solid Waste and Recycling Committee (SWRC) Agenda
Wednesday, January 17, 2018
5:30 to 7 pm at Fayette School

1. Roll call and determination of quorum (1 min.)
2. Review of minutes from October 25, 2017. Discussion and Approval. (Attached) (5 min.)
3. Oral and written communications. (15 min.)
 - a. Readfield Transfer Station Manager report
 - i. General operations including new traffic pattern
 - ii. Quarterly financial review: October – December
 - iii. Clean wood and Demo wood piles: Materials accepted, fees, disposal
 - b. Other, if any
4. Members of the public may address the SWRC on issues pertinent to the agenda. (5 min.)
5. Unfinished business. (15 min.)
 - a. Subcommittees
 - i. Report out on any progress made to date from last meeting (where do clear bags fit in?)
 1. Recycling: Aaron & Kathryn
 2. Composting: Mike
 3. Outreach & Education: Kathryn & Mike
 4. Operations/Maintenance, includes Hours, Traffic, Ops Manual: Bill
 - a. See attached from Bill Drake
 - ii. Set goals to achieve throughout the year
6. New business. (45 min.)
 - a. Discussion of member attendance policy.
 - i. What does each town require?
 - ii. What is in our Charter? (Attached. Is that the most current version?)
 - iii. What should we set if not defined?
 - b. Preliminary Budget
 - i. Active Discussion including committee recommendations
7. Set next agenda. (5 min.)
 - a. Meeting at Wayne Town Office on Wednesday April 18, 2018 5:30 to 7
 - i. Annual self-assessment of this Committee's performance as prescribed by this Charter with findings to be included in participating Town's Annual Reports.
 - ii. Annual, or more often if deemed necessary, review of Transfer Station site layout and physical plant description to ensure optimal efficiency and safety.
 - iii. May review of the Transfer Station ~~Manager's~~ compliance reports, environmental, health/safety and/or public relations, to ensure reporting sufficient to meet requirements of applicable laws and regulations as well as local policies, procedures and practices.
 - b. Future scheduled meetings: Wednesday July 18, 2018 at Readfield Town Office
 - i. Request to change date
8. Adjournment.

SWRC MINUTES

Wednesday, October 22, 2017

5:30 – 7:00 pm @ Readfield Town Office

Attendees: Eric Dyer, Mark Robinson, Aaron Chrostowsky, Kathryn Woodsum, Bill Drake, Stephanie Haines, Bob Weimont, Mary Farnum and Michael Hicks.

1. Roll Call and determination of quorum;

A quorum was determined.

2. Election of Officers- Chairman, Vice Chairman, Secretary.

*Kathryn Woodsum (Readfield) nominated for Chair- Vote conducted- **Elected**
Stephanie Haines (Wayne) nominated for Vice Chair- Vote conducted- **Elected**
Michael Hicks (Fayette) nominated for Secretary- Vote conducted- **Elected***

Aaron brought up for discussion and it was agreed generally that all towns involved in the SWRC should be represented with an officer on the board. Perhaps this should be added to the Charter.

3. Review of minutes from March 22, 2017.

The only members present at both the current and reviewed meeting, (Eric, Mark, Aaron and Mike) reviewed and approved the minutes.

4. Oral and written communications.

a. Update from Readfield Transfer Station Manager

i. General Operations

Eric- Operations went well through the summer. Approx 5 – 10% of Fayette customers left haulers to bring their own waste. No shut downs experienced.

ii. Budget and actuals review (July – September)

Eric- We are on track and doing well, perhaps slightly ahead on revenues compared to expenditures. There were some expenses relative to the backhoe. Discussion was had about boots being issued yearly as they wear out and clothing- perhaps employees can be given shirts/jackets that identify and distinguish them as Transfer Station Employees.

iii. Striping and Signage

Eric- Traffic flow was changed and diagrams were reviewed; suggestion were discussed as to the adjustment of the wording of the signs, striping, traffic flow and angling of parking spaces. Updated documentation/diagram to be forwarded to members for feedback and to towns for inclusion in their news letter.

iv. Access road repair

Eric- On track for completion by April/May 2018 for approx. \$17,000.00. We want to meet requirement of town standards for an access road.

5. Members of the public may address the SWRC on issues pertinent to the agenda.

No members of the public in attendance.

6. Unfinished business.

a. Transfer Station hours

Hours required to be negotiated and with a four month notice of change. Survey has been sent out to haulers.

b. Traffic study results

c. Operations Manual update process

d. Composting

Sub-committee formed.

e. Education and outreach programs

Sub-committee formed.

f. Recycling rates and strategies (clear bag policy, Pay as you Throw, etc.)

Clear bags;

- Need to work with haulers closely.*
- Concerns with privacy, fairness, collection of demo fees for non-clear bags, procedures for Transfer Station Attendants.*
- Public education will be very important.*

- *The implementation should not be rushed, it should be done over time.*
- *Sub-committee to be formed- Date of implementation TBD.*

g. Other, if any.

An individual delivered a large number of tires and was addressed promptly with a letter to end the practice.

7. New Business

a. Formation of Sub-Committees

<i>Recycling:</i>	<i>Aaron/ Kathryn</i>
<i>Composting:</i>	<i>Mike</i>
<i>Outreach and Education:</i>	<i>Kathryn</i>
<i>Operations/ Maintenance (Hours/traffic/Ops Manual):</i>	<i>Bill</i>

8. Set next agenda

Future SWRC Meetings- 3rd Wednesday

<i>January 17, 2018</i>	<i>5:30 pm</i>	<i>Fayette School</i>
<i>April 18, 2018</i>	<i>5:30 pm</i>	<i>Wayne Town Office</i>
<i>July 18, 2018</i>	<i>5:30 pm</i>	<i>Readfield Town Office</i>

9. Adjournment. 7:00 pm

Respectfully submitted: Michael J. Hicks on November 25, 2017

Exp / Rev Summary ReportDepartment(s): 70
October to December

Account	Budget	Current Month	Year To Date	Balance	Percent
70 SOLID WASTE					
REVENUES					
7010 TS FEES	35,000.00	8,239.50	20,542.25	14,457.75	58.69
7023 TS RECYC MTL	8,000.00	4,979.10	6,714.90	1,285.10	83.94
7025 TS RECYC OTH	500.00	8.00	24.00	476.00	4.80
7026 TS Single So	500.00	0.00	1,538.31	-1,038.31	307.66
7040 Corn Haulers	450.00	0.00	0.00	450.00	0.00
7050 TS GRANTS	0.00	0.00	968.64	-968.64	0.00
7089 TS Fayette.	63,412.00	25,647.96	25,647.96	37,764.04	40.45
7090 TS REV-WAYNE	73,774.00	17,935.73	51,734.65	22,039.35	70.13
Revenue Total	181,636.00	56,810.29	107,170.71	74,465.29	59.00
EXPENSES					
10 TRANSFER STA	277,376.00	72,167.68	125,582.03	151,793.97	45.28
10 ADMIN	3,825.00	1,132.50	2,490.50	1,334.50	65.11
10 ADVERTISING	250.00	0.00	0.00	250.00	0.00
25 EDUCATION	250.00	0.00	0.00	250.00	0.00
45 MEMBERSHIPS	475.00	0.00	0.00	475.00	0.00
55 OFFICE SUP	2,000.00	0.00	1,208.00	792.00	60.40
60 POSTAGE	100.00	0.00	0.00	100.00	0.00
80 TRAIN & CONF	250.00	1,057.50	1,207.50	-957.50	483.00
95 Recycle Bins	500.00	75.00	75.00	425.00	15.00
15 INSURANCE	32,696.00	8,272.78	13,442.11	19,253.89	41.11
20 HEALTH INS	28,000.00	6,322.95	10,538.25	17,461.75	37.64
25 HRA	371.00	944.00	968.00	-597.00	260.92
60 UNEMPLOYMENT	725.00	11.86	60.71	664.29	8.37
80 WORKERS COMP	3,600.00	993.97	1,875.15	1,724.85	52.09
20 PERSONNEL	75,055.00	20,524.84	39,828.44	35,226.56	53.07
20 FICA	5,255.00	1,442.01	2,793.02	2,461.98	53.15
30 MILEAGE	500.00	140.54	206.88	293.12	41.38
40 RETIREMENT	4,400.00	1,287.46	2,382.61	2,017.39	54.15
60 WAGES	64,300.00	17,654.83	34,324.43	29,975.57	53.38
90 CLOTHING	600.00	0.00	121.50	478.50	20.25
40 UTILITIES	4,400.00	1,103.98	1,500.28	2,899.72	34.10
30 ELECTRIC	2,500.00	525.33	838.16	1,661.84	33.53
60 HEATING	900.00	161.11	161.11	738.89	17.90
70 LAVATORY	500.00	250.00	250.00	250.00	50.00
80 TELEPHONE	500.00	167.54	251.01	248.99	50.20
50 CONTRACT SVC	156,450.00	39,244.72	66,029.34	90,420.66	42.20
80 TS CONTAINER	300.00	63.42	105.70	194.30	35.23
81 TS HAULING	39,000.00	8,100.00	14,930.76	24,069.24	38.28
82 SINGLE SORT	5,000.00	1,359.31	1,359.31	3,640.69	27.19
83 DEMO TIPPING	25,750.00	6,447.03	10,321.89	15,428.11	40.09
84 FREON DISP	1,200.00	0.00	0.00	1,200.00	0.00
86 TIRE DISP	1,950.00	788.00	788.00	1,162.00	40.41
87 TRASH TIPPNG	78,000.00	19,149.90	34,838.01	43,161.99	44.66
88 UNIV WST DSP	400.00	94.56	233.17	166.83	58.29
89 WOOD/BRUSH	4,500.00	3,242.50	3,242.50	1,257.50	72.06
95 WEB HOSTING	350.00	0.00	210.00	140.00	60.00
60 EQUIP O,R &M	1,750.00	841.20	1,107.00	643.00	63.26
20 OFFICE EQUIP	0.00	0.00	80.00	-80.00	0.00
35 EQUIP MAINT	1,500.00	0.00	0.00	1,500.00	0.00
60 Equip Lse/Rt	0.00	841.20	841.20	-841.20	0.00
67 EQUIP SUP	100.00	0.00	0.00	100.00	0.00
74 PPG	150.00	0.00	185.80	-35.80	123.87
70 BUILDING O&M	1,100.00	297.66	434.36	665.64	39.49
30 FURNACE MAIN	300.00	0.00	0.00	300.00	0.00

Exp / Rev Summary Report

Department(s): 70
October to December

Account	Budget	Current Month	Year To Date	Balance	Percent
70 SOLID WASTE CONT'D					
40 GROUNDS	200.00	0.00	0.00	200.00	0.00
60 MAINTENANCE	500.00	75.88	75.88	424.12	15.18
70 SUPPLIES	100.00	221.78	358.48	-258.48	358.48
80 PUBLIC WAYS	2,100.00	750.00	750.00	1,350.00	35.71
10 CONTRACT SVC	1,500.00	750.00	750.00	750.00	50.00
60 ROAD REPAIR	500.00	0.00	0.00	500.00	0.00
80 SIGNS/SUPPLY	100.00	0.00	0.00	100.00	0.00
50 BACKHOE	5,200.00	1,549.02	10,838.03	-5,638.03	208.42
60 EQUIP O,R &M	5,200.00	1,549.02	10,838.03	-5,638.03	208.42
30 FUEL/OIL	1,200.00	0.00	0.00	1,200.00	0.00
55 Backhoe	4,000.00	1,549.02	10,838.03	-6,838.03	270.95
Expense Total	282,576.00	73,716.70	136,420.06	146,155.94	48.28
Net Profit / (Loss)	(100,940.00)	(16,906.41)	(29,249.35)	71,690.65	

Clear Bag Policy

Recommendation. Develop a plan to implement a clear bag policy as follows:

1. The use of clear bags for disposal of trash should be made optional. If a user chooses not to use clear bags, then that trash is to be disposed of as Demo and the appropriate fee collected.

I pay in Williamsburg \$2.00 per 30 gallon container (either a trash barrel or a Large size bag) for trash (may include Demo). This price is consistent with previous calculations of what it would cost us if we charged for trash using our disposal rates. The key assumption in doing this calculation is 1 gallon of trash weighs an average of one pound. This would lead to \$1.00 per Tall Kitchen bag as they are typically 15 gallons or less. Larger sizes would be charged as multiples of the 15 gallon rate.

2. Define what constitutes a clear bag.

The bag must be translucent and NOT opaque. Most white bags are opaque.

3. Develop a publicity program that provides the basis for clear bags, their usage and the schedule for implementation. The schedule should include a transition period so residents can use up their supply of non-clear bags.

I really think we need to get the program developed and approved by the Select Boards by 1 May 2018. Then start the implementation on 1 July so all the summer folks are involved and have a four month transition period.

4. Develop and promulgate suggested sources for users to obtain clear bags.

I suggest contacting Hannefords, Audettes, Paris Farm, and the local country stores to see if they will carry clear bags in the Tall Kitchen and Large sizes. I suspect that knowing there will be a demand for them, they might well stock them. It also might be worth considering having the towns buy clear bags wholesale in bulk and then reselling at a slight profit to be used to offset tipping and/or hauling costs.

5. Assess the need for a third recycling can and the ability to do change-outs on-site. The increase in Recycling and Demo volumes may well result in increased change-outs.

We may not be able to do much with this until after we have been doing it for a while.

6. Develop rules and TSA guidelines for when recyclables and/or Demo are observed in Trash containers.

I propose the following: The TSA would advise the customer that he cannot permit the disposal of the Recyclables and/or Demo as trash. The customer should be given three choices: 1) remove the Recyclables/Demo from the trash container on-site and dispose of them properly, or 2) pay for the contents of the trash container as Demo, or 3) take the trash container back to its source and sort out the Recyclables and/or Demo prior to returning the trash container for disposal.

7. Develop a way for the TSA to see all non-clear bagged trash (loose, in barrels, in opaque bags, boxed, etc.) prior to its disposal.

Trash in opaque (e.g., black) bags, boxes or trash barrels must be inspected out of the bag, box or barrel before it can be deposited in the trash compactor. One way is to have a large wheelbarrow for the customer to dump the bag, box or barrel contents into and then the wheelbarrow can be dumped into the trash compactor after it is determined to be clear of recyclables and/or Demo. Loose trash can usually be inspected before unloading. Otherwise, the wheelbarrow could be used for that as well.

8. Resolve potential issues that may impact commercial haulers as to how they pick-up and deliver Trash and Demo to the Transfer Station consistent with the clear bag policy.

As was suggested, if the commercial haulers provide clear bags to their customers, then they do not have to deal with the option part of the program. The other issue for them is whether or not they inspect the clear bag when they pick it up. If they don't, then the TSA will have to inspect each bag as it is unloaded at the Transfer Station which could be quite time consuming. Bags that are rejected would have to be corrected on-site or returned to the customer (if known). If the bags are inspected by the commercial hauler at the customer's location, then the hauler can initiate corrective action and expect not to have any bags rejected at the Transfer Station. One possible plan that would work is for the commercial hauler to pick up recyclables and trash on different days. On the first day, he would pick up trash and if he sees any bags that would be rejectable, he would leave it with a note as to what is the problem, asking the customer to correct it and then he would pick it up on the second day along with the recyclables. When a commercial hauler certifies that he is inspecting clear bags before pick up, then at the Transfer Station the TSA would only have to spot check the hauler's load.

9. Evaluate the need for special requirements for non-profit, commercial and public funded organizations.

I propose that all commercial trash be disposed of as Demo and would therefore not have to have clear bags. For non-profit and public funded organizations the use of clear bags is mandatory as is recycling. Public funded organizations should use public funded vehicles for hauling to the transfer station. Any organization that rents or hires a dumpster for disposal of trash should pay a monthly non-recycling fee based on whether the dumpster is maintained locked or not. If it is unlocked then the fee would be much higher.

10. Evaluate using the old scale that was used in bailing recyclables for weighing small Demo loads.

Having the ability to weigh small Demo loads and then charge by the pound would eliminate that assumption in 1. above and also eliminate some of the subjectiveness in the Demo fee schedule.

Facility Attendant Hours/Day (Closed SUN WIN(+/-1.25))

<u>Open</u>	<u>Tuesday</u>		<u>Wednesday</u>		<u>Thursday</u>		<u>Friday</u>		<u>Saturday</u>		<u>Sunday</u>	
	<u>SUM</u>	<u>WIN</u>	<u>SUM</u>	<u>WIN</u>	<u>SUM</u>	<u>WIN</u>	<u>SUM</u>	<u>WIN</u>	<u>SUM</u>	<u>WIN</u>	<u>SUM</u>	<u>WIN</u>
7:00 AM			1	1	1	1	1	1	1	1		
8:00 AM	1	1	1	1	1	1	1	1	1	1		
9:00 AM	1	1	2	2	2	2	2	2	2	2		
10:00 AM	1	1	2	2	2	2	2	2	2	2		
11:00 AM	1	1	2	2	2	2	2	2	2	2		
12:00 PM	1	1	2	2	2	2	2	2	2	2	0	
1:00 PM	1	1	2	2	2	2	2	2	2	2	0	
2:00 PM	1	1	2	2	2	2	2	2	2	2	1	
3:00 PM	1	1	1	1	1	1	1	1	1	1	1	
4:00 PM	1	1	1	1	1	1	1	1	1	1	1	
5:00 PM	1	1	Closed	Closed	Closed	Closed	Closed	Closed	Closed	Closed	1	
6:00 PM	1	1									1	
7:00 PM	Closed	Closed									Closed	
Total Hrs/da	11	11	16	16	16	16	16	16	16	16	5	0

Total Hrs/wk

SUM WIN

80 75

Notes

1. Color Coc Lt.Blue/Dk.Blue - Only No-Fee Disposal Available
Dk.Green/Lt.Green - All Fee and No-Fee Disposal Available
Tan - Only No-Fee and Commercial Hauler Disposal Available
2. On Tuesday , each attendant works a split day - 5.5 hours
3. Wednesday, Thursday, Friday & Saturday Hours the same - 7:00AM to 5:00PM
4. Swap Shop Open Hours - Wednesday through Saturday: 9:00AM to 3:00PM
5. Each attendant works 5 days in a row with at least two days off. Monday is always closed.
6. Only one commercial hauler per available half hour. Need to make reservation.
7. In Winter, One attendant works 40 hour week/other works 37.5 hour week.
The following week the attendants swap work weeks.

Facility Attendant Hours/Day(Open SUN WIN(+1.25))

<u>Open</u>	<u>Sunday & Tuesday</u>		<u>Wednesday/Thursday/Friday</u>		<u>Saturday</u>			
	<u>SUM</u>	<u>WIN</u>	<u>SUM</u>	<u>WIN</u>	<u>SUM</u>	<u>WIN</u>		
7:00 AM			1	1	1	1		
8:00 AM			1	1	1	1		
9:00 AM			2	2	2	2		
10:00 AM			2	2	2	2		
11:00 AM	1		2	2	2	2		
12:00 PM	1		2	2	2	2		
1:00 PM	1		2	2	2	2		
1:30 PM		0.5						
2:00 PM	1	1	2	2	2	2		
3:00 PM	1	1	1	1	1	1		
4:00 PM	1	1	1	1	1	1		
5:00 PM	1	1	Closed	Closed	Closed	Closed		
6:00 PM	1	1						
7:00 PM	Closed	Closed						
Total Hrs/da	8	5.5	16	16	16	16	<u>Total Hrs/wk</u>	
							<u>SUM</u>	<u>WIN</u>
							80	75

Notes

- Color Codes: Lt.Green/Dk.Blue - Only No-Fee Disposal Available
Dk.Green/Lt.Blue - All Fee and No-Fee Disposal Available
Tan - Only No-Fee and Commercial Hauler Disposal Available
- Sunday and Tuesday Hours the same - 11:00AM to 7:00PM in SUM and 13:30 to 7:00PM in WIN
- Wednesday, Thursday, Friday & Saturday Hours the same - 7:00AM to 5:00PM
- Swap Shop Open Hours - Wednesday through Saturday: 9:00AM to 3:00PM
- Each attendant works 5 days in a row with two days off. Monday is always closed.
- Only one commercial hauler per available half hour. Need to make reservation.
- In Winter, One attendant works 40 hour week/other works 37.5 hour week.
- Attendants swap work weeks on Mondays - If work Sunday, next work day is Wednesday.

ARTICLE 6 - HOURS OF WORK

The regular workweek for payroll purposes shall begin on Sunday at 12:01 a.m. and end on Saturday at midnight. The workweek for all employees will consist of 5 consecutive days within the workweek except for the Collection Clerk, who shall be scheduled for 4 days within a 5 consecutive days and the normal schedule hours of work for employees shall be as follows:

Transfer Station Assistant Manager	38.75 hours per week
Transfer Station Assistant	38.75 hours per week
Town Maintenance Position	40 hours per week
Finance Officer	40 hours per week
General Services Position	40 hours per week

Collection Clerk/Select Board Secretary 30 – 38 hours per week depending upon the hours of operation for the “window” including up to 4 hours per week for board meetings. This employee will receive full time benefits.

The current work schedule for all employees will remain in effect for the duration of this agreement, except the Town retains its right to change any employee’s schedule with a 4 month advance notice. The parties agree to enter into good faith bargaining to negotiate the impact of any changes to the current work schedule.

Any employee who works at least five (5) consecutive hours on any day may choose to have a paid lunch break of thirty (30) minutes which may be interrupted, as needed, to serve the public and to answer the telephone or the Employee may choose to have a thirty (30) unpaid lunch that shall not be interrupted.

Each employee shall be in the employee’s respective place of work at the appointed scheduled time. An employee who is absent from work has the responsibility to notify the Town Manager or his/her Supervisor of the reason for such absence, if not previously arranged for, if possible, as soon as possible prior to the starting time of the employee’s workday.

ARTICLE 7 - OVERTIME

Overtime is defined as time worked in excess of forty (40) hours in any regular workweek for hourly employees. Sick time, Vacation leave, or compensatory time taken during a workweek does not apply when calculating overtime hours. Bereavement leave and Holiday pay would

Solid Waste and Recycling Committee Charter

Purpose and Composition

The Solid Waste and Recycling Committee (hereafter the "Committee") shall be a standing committee composed of the following voting members: at least one member from each participating Select Board, and at least two community members from participating municipalities; and the following non-voting members: the Transfer Station Manager and participating Town Managers. The Committee shall review and provide input and recommendations to the Transfer Station Manager and participating Select Boards regarding:

1. All Transfer Station operations, including: the Manager's forecasts and plans for the generation, transmission and distribution of recyclables, Municipal Solid Waste (MSW) and other waste materials brought to the Transfer Station; customer service; public education and awareness; advocacy for increased recycling; implementation of guidelines established for site/facility design, operation and storage at the Transfer Station; and hours of operation (year-round and summer only).
2. The Transfer Station's compliance with established policies, procedures and practices pertaining to the protection of the environment and health/safety of employees, contractors and general public; ensuring said are sufficient to achieve and maintain compliance with applicable laws and regulations.
3. Recycling: methods, materials, tracking, advocacy, awareness, and public education.

Committee members shall be independent of the Transfer Station with respect to their business or place of employment, without any direct or perceived conflict of interest (i.e. Transfer Station employees, commercial trash haulers, waste and recycling firms, etc.) Committee members shall be year-round residents of participating municipalities. Committee members shall be appointed to staggered three-year terms. The Committee shall designate a chairman, vice chair and secretary who shall preside over the meetings.

Duties and Responsibilities

Duties and responsibilities of the Committee shall include, but are not limited to, the following:

1. May review of the Transfer Station's compliance reports, environmental, health/safety and/or public relations, to ensure reporting sufficient to meet requirements of applicable laws and regulations as well as local policies, procedures and practices.
2. Quarterly review of Transfer Station's goals: environmental, health/safety, budget, infrastructure, etc. compared to actual.
3. Investigation of any areas of Transfer Station operation not meeting goals for recommended corrective action as necessary.
4. Annual, or more often if deemed necessary, review of Transfer Station site layout and physical plant description to ensure optimal efficiency and safety.
5. Annual review of management's proposed budget for Transfer Station operations.
6. Annual self-assessment of this Committee's performance as prescribed by this Charter with findings to be included in participating Town's Annual Reports.
7. Recommendation or implementation of investigations or studies of matters, within the scope of the Committee's purpose/responsibilities, pertaining to Solid Waste and

Recycling. Recommendation of third-party advisors to conduct said investigation/studies as Committee deems necessary, for Select Boards to consider funding from Transfer Station budget.

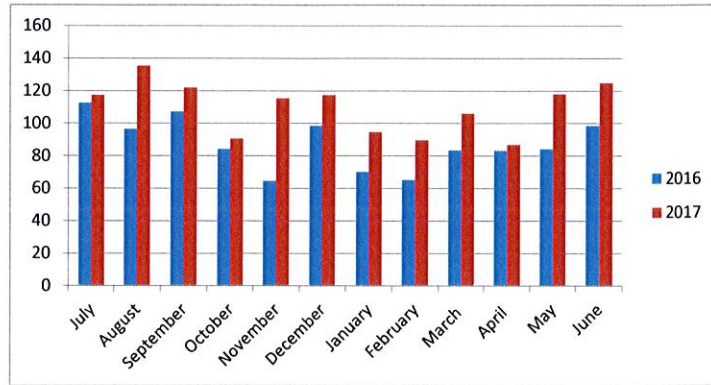
Meetings:

1. The Committee shall meet at intervals deemed necessary, not to exceed a three-month interval, to accomplish aforementioned duties/responsibilities.
2. The Committee's chairman, or the Transfer Station Manager, may call additional meetings as necessary.
3. The Committee may form subcommittees for any purpose, within the scope outlined in this charter, the Committee deems appropriate and may delegate to said subcommittees such power/authority as Committee deems necessary.

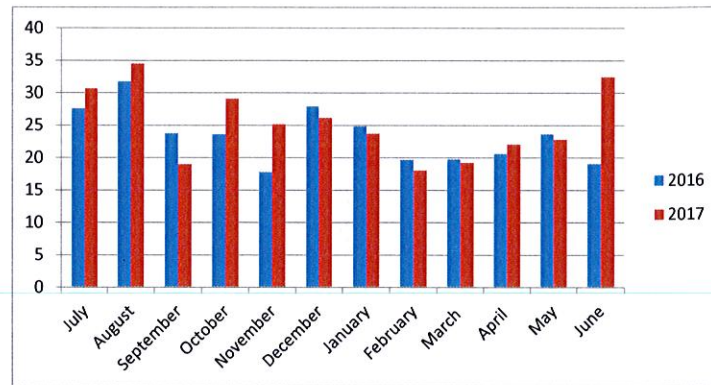
Following each meeting of the Committee, minutes/reports will be submitted to respective Select Boards. The Transfer Station Manager shall maintain Minutes/Reports from Committee meetings retained with other Transfer Station records.

- Approved by the Readfield Select Board, November 16, 2015

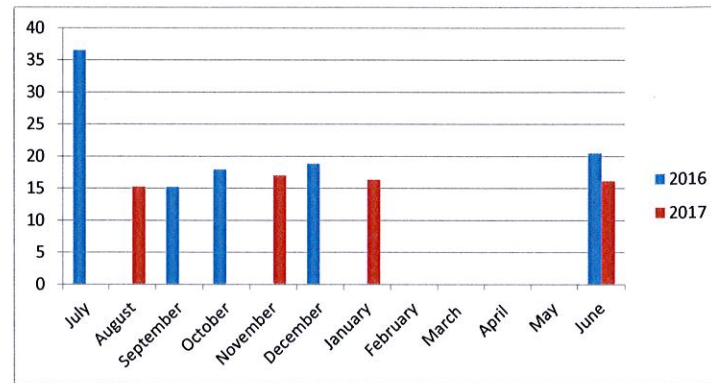
	Fiscal Year		
MSW	2016	2017	% Change
July	112.63	117.34	4%
August	96.54	135.34	40%
September	107.2	121.97	14%
October	84.27	90.64	8%
November	64.46	115.28	79%
December	98.48	117.43	19%
January	70.11	94.53	35%
February	65.16	89.56	37%
March	83.43	106.13	27%
April	83.19	86.87	4%
May	84.15	117.94	40%
June	98.57	124.86	27%
SUM	1048.19	1317.89	26%



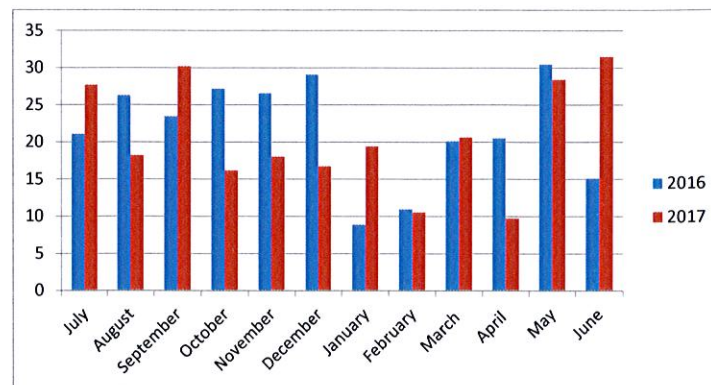
	Fiscal Year		
Single Sort	2016	2017	% Change
July	27.59	30.65	11%
August	31.74	34.51	9%
September	23.74	18.99	-20%
October	23.6	29.06	23%
November	17.8	25.16	41%
December	27.91	26.15	-6%
January	24.84	23.71	-5%
February	19.67	18	-8%
March	19.75	19.24	-3%
April	20.6	22.05	7%
May	23.65	22.78	-4%
June	19.06	32.43	70%
SUM	279.95	302.73	8%



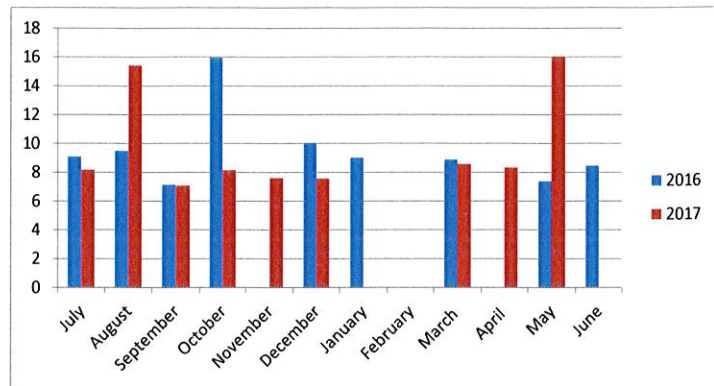
	Fiscal Year		
SHINGLES	2016	2017	% Change
July	36.54	0	-
August	0	15.23	-
September	15.2	0	-
October	17.94	0	-
November	0	16.95	-
December	18.85	0	-
January	0	16.33	-
February	0	0	-
March	0	0	-
April	0	0	-
May	0	0	-
June	20.47	16.13	-
SUM	109	64.64	-41%



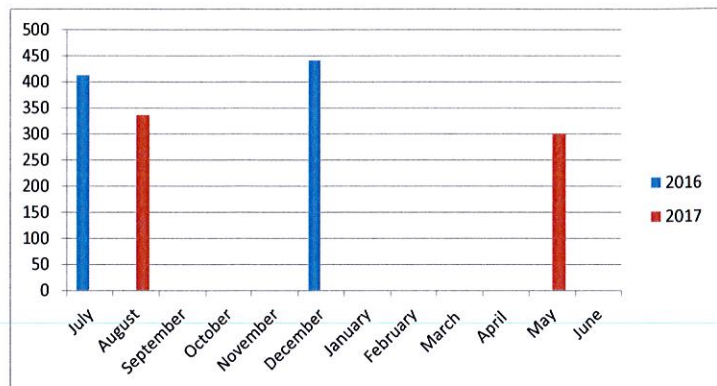
	Fiscal Year		
Demo	2016	2017	% Change
July	21.09	27.68	31%
August	26.29	18.17	-31%
September	23.48	30.17	28%
October	27.19	16.13	-41%
November	26.57	17.99	-32%
December	29.1	16.7	-43%
January	8.89	19.4	118%
February	10.97	10.51	-4%
March	20.11	20.6	2%
April	20.5	9.71	-53%
May	30.47	28.4	-7%
June	15.11	31.47	108%
SUM	259.77	246.93	-5%



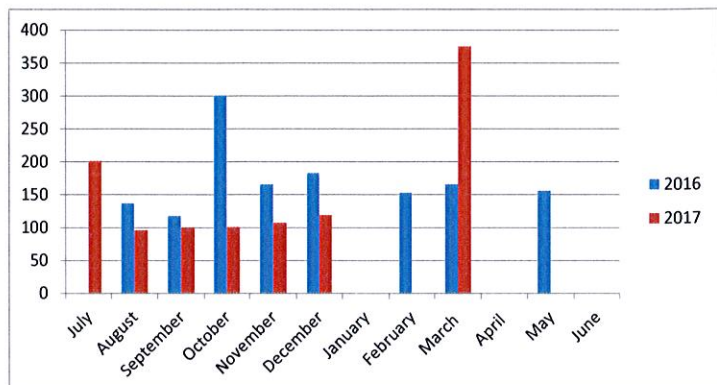
	Fiscal Year		
Metals	2016	2017	% Change
July	9.09	8.18	-10%
August	9.48	15.42	63%
September	7.13	7.08	-1%
October	15.95	8.15	-49%
November	0	7.61	-
December	10.04	7.56	-25%
January	9.03	0	-
February	0	0	-
March	8.88	8.57	-3%
April	0	8.33	-
May	7.39	16.04	117%
June	8.46	0	-
SUM	85.45	86.94	2%



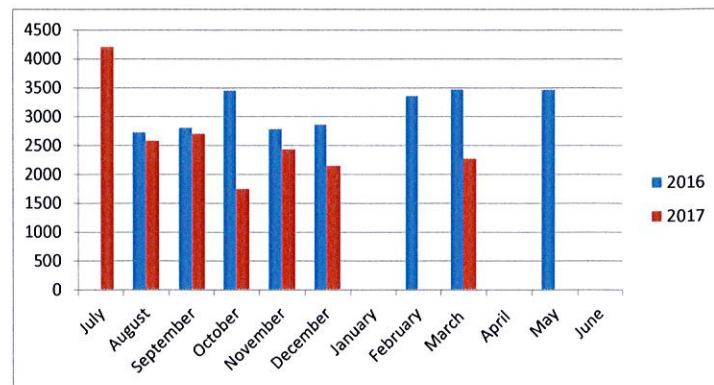
	Fiscal Year		
Tires	2016	2017	% Change
July	413	0	-
August	0	336	-
September	0	0	-
October	0	0	-
November	0	0	-
December	441	0	-
January	0	0	-
February	0	0	-
March	0	0	-
April	0	0	-
May	0	300	-
June	0	0	-
SUM	854	636	-26%



	Fiscal Year		
Universal/Units	2016	2017	% Change
July	0	201	-
August	137	96	-30%
September	118	100	-15%
October	301	101	-66%
November	166	107	-36%
December	183	119	-35%
January	0	0	-
February	153	0	-
March	166	375	126%
April	0		
May	156		
June	0		
SUM	1380	1099	-20%



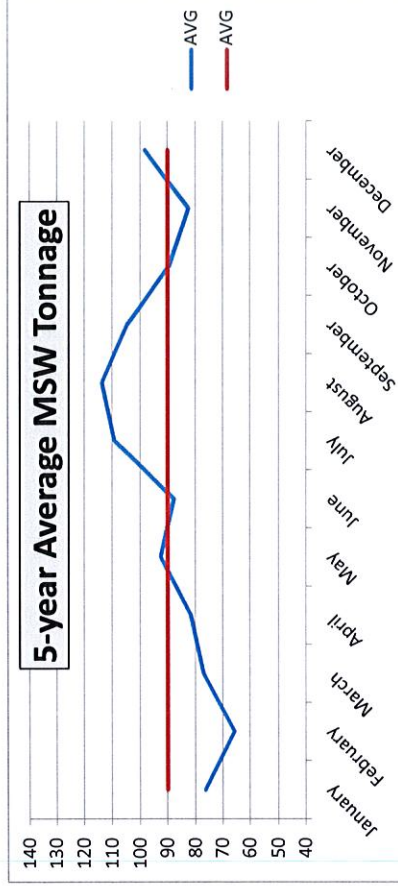
	Fiscal Year		
Universal/Weight	2016	2017	% Change
July	0	4203	-
August	2730	2581	-5%
September	2806.5	2702	-4%
October	3453	1745	-49%
November	2786	2431	-13%
December	2861	2144	-25%
January	0	0	-
February	3358	0	-
March	3472	2266	-35%
April	0	0	-
May	3466	0	-
June	0	0	-
SUM	24932.5	18072	-28%



*Readfield Transfer Station
Tonnage Comparisons by month*

MSW

Month	2013	2014	2015	2016	2017	2018 AVG	AVG
January	73.94	87.81	73.5	70.11	94.53	76.34	89.89
February	61.58	65.07	71.36	65.16	89.56	65.79	89.89
March	81.98	68.67	73.93	83.43	106.13	77.00	89.89
April	72.09	87.92	83.47	83.19	86.87	81.67	89.89
May	96.61	105.51	83.26	84.15	117.94	92.38	89.89
June	86.79	80.1	85.61	98.57	124.86	87.77	89.89
July	97.37	109.67	112.63	117.34	131.37	109.25	89.89
August	111.67	111.49	96.54	135.34	143.86	113.76	89.89
September	91.08	98.3	107.2	121.97	98.69	104.64	89.89
October	94.56	88.01	84.27	90.64	119.07	89.37	89.89
November	78.12	71.89	64.46	115.28	102.06	82.44	89.89
December	91.93	85.31	98.48	117.43	106.99	98.29	89.89
Yrly Ton Total	1037.72	1059.75	1034.71	1182.61	1321.93	1078.70	



Single Sort	2013	2014	2015	2016	2017	2018 AVG	AVG
January	0	21.65	20.6	24.84	23.71	16.7725	22.19
February	13.14	12.4	19.04	19.67	18	16.06	22.19
March	21.7	20.61	13.39	19.75	19.24	18.86	22.19
April	24.42	23.09	23.37	20.6	22.05	22.87	22.19
May	0	21.73	0	23.65	22.78	11.35	22.19
June	28.68	29.49	21.31	19.06	32.43	24.64	22.19
July	28.42	24.95	27.59	30.65	27.35	27.90	22.19
August	29.76	27.12	31.74	34.51	33.9	30.78	22.19
September	21.3	32.01	23.74	18.99	27.3	24.01	22.19
October	27.83	18.94	23.6	29.06	23.48	24.86	22.19
November	24.75	19.24	17.8	25.16	20.9	21.74	22.19
December	29.28	22.51	27.91	26.15	25.24	26.46	22.19
Yrly Ton Total	249.28	273.74	250.09	292.09	296.38	266.30	

