

Solid Waste and Recycling Committee (SWRC) Agenda
Wednesday, April 25, 2018
5:30 to 7:00 pm at Wayne Town Office

1. Roll call and determination of quorum (1 min.)
2. Review of minutes from January 17, 2018. Discussion and Approval. (Attached) (5 min.)
3. Oral and written communications. (15 min.)
 - a. Readfield Transfer Station Manager report
 - i. General operations including:
 1. New traffic pattern and signage
 2. Battery disposal cover update
 3. Demo can cover update – removal and replacement
 - ii. Quarterly financial review: January – March
 - iii. Clean wood and Demo wood piles: New fee schedule update
 - b. Other, if any
4. Members of the public may address the SWRC on issues pertinent to the agenda. (5 min.)
5. Unfinished business. (35 min.)
 - a. Budget follow-up: Capital Improvements planning documents to review (5 min.)
 - b. Transfer Station access road improvements update: Plans and scheduled implementation, effect of work on operations (5 min.)
 - c. Gatehouse: Timing of installation and payment – May, June or July (5 min)
 - d. Discussion on proposal to delay transparent bag implementation (5 mins)
 - e. Subcommittees
 - i. Report out on any progress made to date from last meeting (15 min)
 1. Recycling:
 - a. Transparent bag implementation: Aaron
 - b. General: Kathryn
 2. Composting: Mike
 3. Outreach & Education: Kathryn & Mike
 4. Operations/Maintenance, includes Hours, Traffic, Ops Manual: Bill
6. New business. (25 min.)
 - a. Suggested member attendance policy. (Kathryn) (5 min.)
 - b. Annual charges to this committee by Charter
 - i. Annual self-assessment of this Committee's performance as prescribed by this Charter with findings to be included in participating Town's Annual Reports. (Kathryn) (5 min.)
 - ii. Annual review of Transfer Station site layout and physical plant description to ensure optimal efficiency and safety. (Eric) (5 min.)
 - iii. Review of the Transfer Station compliance reports, environmental, health/safety and/or public relations, to ensure reporting sufficient to meet requirements of applicable laws and regulations as well as local policies, procedures and practices. (Eric) (10 min)
7. Set next agenda. (5 min.)
 - a. Future scheduled meetings: Wednesday July 11, 2018 at Readfield Town Office
Wednesday October 17, 2018 at Fayette Central School Library
8. Adjournment.