

Minutes from the SWRC Meeting on Wednesday, February 3, 2016

5 pm - 7:15 pm at Readfield Town Office

Members present: Kathryn Mills Woodsum - Chair, Darcy Whittemore - Secretary, Mark Birtwell, Absent: Stephanie Haines - Wayne Select Board, Tom Dunham - Readfield Select Board, Mary Farnham - Wayne

Also Present: Eric Dyer - Readfield Town Manager and Transfer Station Manager, Aaron Chrostowsky - Wayne Town Manager, Glen Hawes - Assistant Transfer Station Manager, and guest presenter: Alan Curtis, Readfield Select board Member

1. Roll call and determination of quorum: no quorum until Mark Birtwell arrived at 5:30pm.
2. Discussion of minutes from previous meeting, 11-4-2015 as submitted by Darcy Whittemore. No approval b/c no quorum
3. Oral and written communications.
 - a. The Guidelines for Boards, Committees and Commissions was given to all Chairs. A brief discussion of these.
 - b. FOAA training: it was pointed out that only people on the Budget Committee need to complete FOAA training
 - c. Other, if any.
4. Members of the public may address the SWRC on issues pertinent to the agenda:
 - a. Alan Curtis presented his report, "Return on Investment Transfer Station Scale Project". We discussed the data & graphs presented and asked questions. We asked that Mr. Curtis make edits to some of the calculations and graphs and then re-submit the report.
5. Unfinished business.
 - a. Fee schedule: Eric shared an updated version that has most fees doubled to compensate for losses. The committee all agreed that there should be a charge for EVERY ITEM. It was suggested that "car trunk" should be added; and to make a "2 bag limit" on the number of bags that could be brought in at one time; and to add something about "clean wood waste" & "brush" to the list.

- b. Google Doc: Eric will create the doc that we all could add to create a bank of tips and ideas for recycling that can then be used in the monthly Messenger.
- c. Update on demo bin cover: Eric informed us that the demo bin cover is on but it is very large and cumbersome to use. Glenn confirmed this. They will ask the maintenance person to look at it to see if it can be revised for easier use. They've learned that this is NOT the design they'd order again.
- d. Signs: Eric & Glenn told us that some signs are up, more will be put up very soon (on 2/4/16), a few more posts are needed.

6. New business.

- a. Budget for 2016-17. Eric presented the current budget; the committee felt that the budget was reasonable.

- Aaron brought up that Wayne is looking at its share of the TS costs and is wondering why their per capita cost is so high. Wayne has fewer people than Readfield so feels that the 50:50 split isn't fair. Aaron & Eric will examine this further.
- Mark asked if any security equipment was in the budget - there are still concerns about stuff being left at the TS after-hours. We discussed the need for another gate to block off access to the TS after-hours. Eric & Glenn will look into getting this put up.

- b. Fayette possibly joining us. Eric reported that he met with the Fayette town manager - Fayette is looking into options for where to bring its MSW & Recycling. Further discussion is needed

7. Next meeting is on Wednesday, May 1, 2016, 5 - 6:30pm

8. Adjourned at 7:15pm

Respectfully submitted by Darcy Whittemore, February 12, 2016

Preliminary SWRC Agenda

Wednesday, May 1, 2016 5 pm - 6:30 pm at Wayne Town Office

Members: Kathryn Mills Woodsum - Chair, Darcy Whittemore - Secretary, Mary Farnum, Mark Birtwell, Stephanie Haines - Wayne Select Board, Tom Dunham - Readfield Select Board

Others: Eric Dyer - Readfield Town Manager and Transfer Station Manager, Aaron Chrostowsky - Wayne Town Manager, Glen Hawes - Assistant Transfer Station Manager

1. Roll call and determination of quorum. (1 min.)
2. Review of minutes from previous meeting, 2-2-2016 as submitted by Darcy Whittemore. Discussion and approval. (5 min.)
3. Oral and written communications. (5 mins.)
 - a.
 - b.
 - c. Other, if any.
4. Members of the public may address the SWRC on issues pertinent to the agenda. (5 min.)
5. Unfinished business. (56 min.)
 - a. Fee Schedule update
 - b. Google doc update
 - c. Demo bin cover update
 - d. Sign installation update
 - e. Wayne cost sharing update
 - f. Security issues at station update
 - g. Fayette joining us update
 - h. Other, if any.
6. New business. (15 mins.)
 - a.
 - b.
7. Set next agenda. (3 min.)
8. Adjournment