

## Agenda for SWRC Meeting 11-4-15 at Wayne Town Office 5 to 6:30 pm

Members present: Aaron Chrostowsky, Eric Dyer, Mary Farnham, Glen Hawes, Stephanie Haines, Darcy Whittemore, Kathryn Mills Woodsum-Chair Absent: Tom Dunham

### 1. Introduction of new Readfield Town Manager

We welcome Eric Dyer to Readfield, the town office, and this committee. We should all introduce ourselves and allow Eric to set forth his goals, direction, and questions.

Eric has experience with solid waste on islands; a bit different than here but a lot is the same. He thinks we must have an equitable cost sharing with Wayne. PAYT could be considered; he is in favor of that and has seen it work well.

### 2. Consider previous minutes

Motion to approve by Darcy, 2nd by Stephanie, vote 4-0 in favor.

### 3. Report from Transfer Station Manager

Update from Eric on current operations, status of changes suggested by this committee, and any issues that need to be addressed.

- Teresa did a good job while interim town manager; she & Eric spoke about everything and he has all the info to date.
- The SB has approved 1 bin cover to see how it works; should arrive in Nov. and be installed in Dec.
- Eric has met with Glenn; he likes the station and also sees room for improvement.
- Signage is in at the town office, posts are not; they will be ordered and Glenn will install. Teresa's map will be the guide for where to place the signs.
- Eric is still coming up to speed.
- Aaron: Do all folks get receipts? Yes from Glenn.
- All job descriptions are being revised (due to unionization) and our recommendations will be implemented by Eric as they are seen as reasonable.
- Swap Shop has 3 volunteers: Lorraine Poulin, Linda Bartlett, Margaret Bouchard. Open same hours but close 1 hour before TS closes, and when only 1 employee present.
- Food waste is heaviest of all materials.; encourage composting it.
- Glenn would like to see opaque bags in use so employees can monitor recycling participation.

### 4. Disposal costs, especially for shingles;

What direction has actually been given to the SWRC by the Readfield Select Board? The SB would like the fee chart revised and for us to review it.

- Fees vs. costs are better but still have discrepancies. Eric will look into verifying these. Shingles discussed.
- When revising fee schedule, the trailer section needs work. Add fee for latex paint cans filled with sand/litter. Have work done by Eric and Glenn and Teresa.

### Promote recycling

Aaron will write for messengers. Add Aaron to list for Robin. Kathryn will make ads. Both will begin this prior to our next meeting.

### 5. SWRC Charter update

The Charter was discussed at the joint meeting of both Select Boards. Action since then? To be approved in Nov. by the Readfield SB.

### 6. Minutes and record keeping of same

Darcy will be our Secretary. She will do agendas, take minutes, record and publish minutes.

### 7. Maintaining anecdotal records

Kathryn will work with Eric over the next year to create a file.

### 8. Setting next agenda

Items for consideration for meeting Wednesday February 3<sup>rd</sup> at the Readfield Town Office

- Fee schedule will be ready for us to consider at our Feb. meeting.
- Develop a bank of tips and ideas to pull from for messengers, offices, websites, peg station, TS, using a Google Doc.
  - Stephanie read an article on latex paint disposal. Also new non-latex paint collection stores.
  - Light bulbs.
  - Computers.
- Budget to do.

Adjourned at 6:11