

Solid Waste and Recycling Committee (SWRC) Minutes.

Wednesday, July 10, 2019

5:30 to 7 pm at Fayette Elementary School Library

Present: Bob Weimont, Amy Black, Eric Dyer, Mark Robinson, Kathryn Mills Woodsum, Jon Beekman

1. Roll call and determination of quorum
2. Review of minutes from May 29, 2019. Discussion and Approval. Motion by Amy Black, Second by Jon Beekman, 4-Approved
3. Oral and written communications.
  - a. Readfield Transfer Station Manager report
    - i. Operations Manual is nearly complete.
    - ii. MMA conducted an onsite safety and asset inspection. Maintenance Staff thoroughly cleaned the site and buildings.
    - iii. No reportable building or fixed equipment issues this quarter.
    - iv. MSW Compactor update: FY 2021 needs to be replaced and we should have enough capital reserve to purchase or lease. Looking to lease cans in the future rather than own.
    - v. The backhoe is in good shape currently.
    - vi. Curb stops are installed but folks still misuse the bin area when dumping materials.
    - vii. No reported injuries for the quarter, both employees and public.
    - viii. Attendant Booth update. Getting an estimate from Hill View Mini Barns in Sabattus, 6' x 8'. Or 6' x 10'. Not a break room, but a heated/cooled space to operate from when interacting with the public.
    - ix. MDEP grant listing included. Much for composting and some for swap shops. Aaron will reach out to Maranacook Schools and Kents Hill School to see if we can do a joint composting effort and possibly begin before winter.
  - b. Quarterly financial review: April – June 2019
    - i. We are doing well all around and look to be on budget overall. Report attached.
    - ii. Vacation time has accrued and will be budgeted for appropriately in the future.
  - c. Other. Fayette's intern went to the ecomaine annual meeting. There is a lot of concern for the future of the recycling market. Some discussion of the various ways recyclables are used.
  - d. Swap Shop. No volunteers and staff has little time to keep the shop organized. Folks are putting in inappropriate items and putting them in the walkways. Could we close it? Can we assign the duty to the staff? Motion made by Jon Beekman, seconded Bob Weimont: 'The SWRC authorizes the TS Manager to close the SS if it becomes a nuisance.' 4-Approved
4. No members of the public present for comments/questions.
5. Unfinished business.
  - a. Reviewed revised Operations Manual. Get notes back from SWRC by 8-1-19 from the electronic copy Eric sent out today. Eric will use as a working draft in August. The SWRC will approve in October.
  - b. Vacancies: There is a position open on this committee for Readfield, Fayette and Wayne.
6. New business.
  - a. Elected Officers for the fiscal year: Chair: Kathryn Woodsum - Readfield. Vice-Chair: Amy Black - Wayne. Secretary: Bob Weimont - Fayette
  - b. Accepted the resignation of Bill Drake from Readfield.

- c. Reviewed Appendix A: Political Activity.
  - i. Discussion took place concerning the need for revision of the policy. It was decided that an updated policy was needed and that in the meantime all activity should cease. Recommended for safety concerns that activity only take place in the 'Y' area and that signs be limited to 2' by 2'. Eric will work on an updated policy right away but agreed that halting activity for a short time would be acceptable. He will create and send to the committee members and we will approve via email response to him.
  - ii. Motion made by Jon Beekman, seconded by Kathryn and approved by all 4.  
'Until such time as a policy has been drafted by the SWRC and the SB approves such policy, all political campaigning or gathering of signatures for current or prospective petitions, and all fundraising activities, not be allowed on TS property for safety reasons.'
- d. Did not review the SWRC Committee Charter or the Interlocal Agreement as everyone present was all set with the information provided ahead of time.

Future scheduled meetings:

- i. Wednesday October 16, 2019 at Wayne Elementary School Library
  - 1. Review Waste Ordinance
  - 2. Operations Manual: final review and vote for adoption
- ii. Wednesday January 15, 2020 at Readfield Town Office
  - 1.
  - 2.

7. Adjourned at 7:14.

Notes taken by: Kathryn Mills Woodsum

Minutes prepared and submitted by: Kathryn Mills Woodsum

Approved on October 16, 2019