

## **SWRC MINUTES**

Wednesday, October 22, 2017  
5:30 – 7:00 pm @ Readfield Town Office

Attendees: Eric Dyer, Mark Robinson, Aaron Chrostowsky, Kathryn Woodsum, Bill Drake, Stephanie Haines, Bob Weimont, Mary Farnum and Michael Hicks.

### **1. Roll Call and determination of quorum;**

*A quorum was determined.*

### **2. Election of Officers- Chairman, Vice Chairman, Secretary.**

*Kathryn Woodsum (Readfield) nominated for Chair- Vote conducted- **Elected**  
Stephanie Haines (Wayne) nominated for Vice Chair- Vote conducted- **Elected**  
Michael Hicks (Fayette) nominated for Secretary- Vote conducted- **Elected***

*Aaron brought up for discussion and it was agreed generally that all towns involved in the SWRC should be represented with an officer on the board. Perhaps this should be added to the Charter.*

### **3. Review of minutes from March 22, 2017.**

*The only members present at both the current and reviewed meeting, (Eric, Mark, Aaron and Mike) reviewed and approved the minutes.*

### **4. Oral and written communications.**

#### **a. Update from Readfield Transfer Station Manager**

##### **i. General Operations**

*Eric- Operations went well through the summer. Approx 5 – 10% of Fayette customers left haulers to bring their own waste. No shut downs experienced.*

##### **ii. Budget and actuals review (July – September)**

*Eric- We are on track and doing well, perhaps slightly ahead on revenues compared to expenditures. There were some expenses relative to the backhoe. Discussion was had about boots being issued yearly as they wear out and clothing- perhaps employees can be given shirts/jackets that identify and distinguish them as Transfer Station Employees.*

### **iii. Striping and Signage**

*Eric- Traffic flow was changed and diagrams were reviewed; suggestion were discussed as to the adjustment of the wording of the signs, striping, traffic flow and angling of parking spaces. Updated documentation/diagram to be forwarded to members for feedback and to towns for inclusion in their news letter.*

### **iv. Access road repair**

*Eric- On track for completion by April/May 2018 for approx. \$17,000.00. We want to meet requirement of town standards for an access road.*

## **5. Members of the public may address the SWRC on issues pertinent to the agenda.**

*No members of the public in attendance.*

## **6. Unfinished business.**

### **a. Transfer Station hours**

*Hours required to be negotiated and with a four month notice of change. Survey has been sent out to haulers.*

### **b. Traffic study results**

### **c. Operations Manual update process**

### **d. Composting**

*Sub-committee formed.*

### **e. Education and outreach programs**

*Sub-committee formed.*

### **f. Recycling rates and strategies (clear bag policy, Pay as you Throw, etc.)**

*Clear bags;*

- Need to work with haulers closely.*
- Concerns with privacy, fairness, collection of demo fees for non-clear bags, procedures for Transfer Station Attendants.*
- Public education will be very important.*

- *The implementation should not be rushed, it should be done over time.*
- *Sub-committee to be formed- Date of implementation TBD.*

**g. Other, if any.**

*An individual delivered a large number of tires and was addressed promptly with a letter to end the practice.*

**7. New Business**

*a. Formation of Sub-Committees*

<i>Recycling:</i>	<i>Aaron/ Kathryn</i>
<i>Composting:</i>	<i>Mike</i>
<i>Outreach and Education:</i>	<i>Kathryn</i>
<i>Operations/ Maintenance (Hours/traffic/Ops Manual):</i>	<i>Bill</i>

**8. Set next agenda**

*Future SWRC Meetings- 3<sup>rd</sup> Wednesday*

<i>January 17, 2018</i>	<i>5:30 pm</i>	<i>Fayette School</i>
<i>April 18, 2018</i>	<i>5:30 pm</i>	<i>Wayne Town Office</i>
<i>July 18, 2018</i>	<i>5:30 pm</i>	<i>Readfield Town Office</i>

**9. Adjournment. 7:00 pm**

*Respectfully submitted: Michael J. Hicks on November 25, 2017*