

SWRC MINUTES

Wednesday, April 25, 2018
5:30 – 7:00 pm @ Wayne Town Office

Attendees: Eric Dyer, Aaron Chrostowsky, Kathryn Woodsum, Stephanie Haines, Tom Dunham, Mary Farnham, Bill Drake, Lacy Badeau, Mark Robinson and Michael Hicks.

1. Roll Call and determination of quorum;

A quorum was determined.

2. Review of minutes from October 25, 2017.

A motion was made to approve the minutes as sent out, seconded and minutes were approved after Bill Drake's email comments were added to the record.

3. Oral and written communications.

a- Manager's Report- General Operations/ comments

1. *Eric attended the MRA Conference and found it very valuable. Recycling market is not getting better. Mixed paper and some plastics have gone away. Virgin materials will become cheaper- reduced costs is a focus, operations manual will be important.*
2. *Textile Recycling- Clothing, shoes, etc. - bin is free, currently if put in swap shop it ends up in the waste stream.*
3. *Paint Care Program- No charge for collection (we pay \$.25 when we purchase paint)*
4. *Propane Canister- Currently we pay per unit. The company will pay us for good tanks and charge us for bad tanks. Generally, revenue neutral.*
5. *Composting collection options are available. Mark King of DEP is available to confer with on this matter.*
6. *Reviewed signs to be posted- should receive them in a couple of weeks.*
7. *The crosswalk will have a Stop Sign.*
8. *The current spaces will be changed to angled parking.*
9. **Recycling- Do we want to continue it? To be discussed at next meeting.*
 - *Plastic is an issue as it does not compress well.*
 - *Glass could be taken out and crushed by a machine, this could be sold.*
 - *Battery disposal- cover is desirable.*
10. *Keith Sylvester is the new maintenance person.*
11. *It should be a priority to clean up the look of the Transfer Station to give a better image.*

b- Financials

1. *First 3 quarters of fiscal year, Wayne has one (1) additional payment that's needs to be moved to last year.*
2. *Approximately 70% on collections and expenditures. On track as last quarter usually accounts for about 30%.*
3. *Damage to backhoe repaired, cost may exceed deductible, possible Insurance claim was suggested. Skid-steer may be used for multiple uses.*

4. *Capital Spreadsheet reviewed-*

- *Access road is moving forward, as are conversations with engineer.*
- *Attendance booth in progress (shed style) will happen early in next fiscal year, likely.*

Logistical value discussed.

- *5-year plan- Repair/replacement items. In 2023 have some coming.*
- *Distribution costs- struggling with fee schedule. Should be updated as we may not be collecting enough for bulk items; couches, chairs, mattresses, etc. If it absorbs water the cost will rise due to weight. Will need to have a cover and an analysis will need to be completed. *We are guessing on load weights without having a scale. To be discussed at next meeting*

4. Public Comment: none

5. Unfinished Business

d. *Transparent bag issue- Eric would like to focus on efficient operations, then put off discussion of clear bags for one (1) year. Agreed.*

e. *1&2 Composting/ Recycling: Contact has been made with town schools to encourage composting/recycling curriculums. EcoMaine has also been contacted and is available to assist. Discussions ongoing.*

4. *Operations/Maintenance-*

- *Using Maine model for Transfer Station as basis, then tweaking it for our own unique needs.*

- **Prior to meeting in July to have 2nd draft of Operations Manual for review by SWRC members.*

6. New Business

a. *Attendance Policy reviewed and approved. * To add telephone numbers of members.*

b. i- *Annual self-assessment of this Committee's performance is available for cut and paste into each Town's annual report.*

iii- *Operations Manual will have a Monthly Reporting form that will document cleaning/maintenance/accident reporting. State Report to DEP on form and will be forwarded.*

8. Set next agenda

Future SWRC Meetings- 3rd Wednesday

July 11, 2018 5:30 pm Readfield Transfer Station

9. Adjournment. 7:11 pm

Respectfully submitted: Michael J. Hicks on April 1, 2018.

**Issues to be discussed at next meeting*