## TOWN OF READFIELD

## POLICY ON PRE-HOLIDAY CLOSINGS

The Select Board will determine and post the holiday closing schedule for the coming fiscal year for the Town of Readfield annually, prior to June 30th. This shall include any pre-holiday closing times. Employees shall use their vacation time or compensated time to cover any shortening of work hours.

**Dated:** January 17, 2012

## **SELECT BOARD:**

Whym Mills Warshum Khair	Andrews Tolman, Vice Chair
inguing State Chair	Andrews Toman, Vice Chan
Peter Davis	P. Greg Durgin
Larry Dunn	

Jan. 2014 reviewed by Select Board with no changes.